

MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL

The City of Helotes City Council met for a regular meeting Thursday, February 8, 2018 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present: Thomas A. Schoolcraft, Mayor
Bert Buys, Mayor Pro Tem
Alex Blue
Cynthia Massey

Absent: Edward Villanueva
Paul Friedrichs

Staff Present: Rick Schroder, City Administrator
Celina Perez, City Secretary

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. and welcomed Boy Scouts from Troop 655.

Council Member Blue led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

OPEN SESSION:

2. Citizens to be Heard.

No one signed up to speak on this item.

CONSENT AGENDA (ITEM NOS. 3 – 6): All items marked with an asterisk (**) on the consent agenda were voted on by one motion. Motion was made by Mayor Pro Tem Buys, second by Council Member Massey, to approve items 3, 4, 5, and 6 on the consent agenda. Motion to approve carried unanimously.

3. Approval of the minutes of the Regular Meeting dated January 25, 2018. (Staff)**

4. Approval of the City of Helotes Revenue and Expense, Balance Sheet, and Encumbrance Reports dated January 31, 2018. (Staff)**

5. Approval of a Resolution of the City Council of the City of Helotes, Texas authorizing the closure of portions of Old Bandera, Bandera (S.H. 16), Leslie, Signal**

CONSENT AGENDA Cont.:

Hill and Rainbow Ridge Roads during certain hours for the 52nd Annual Helotes Cornyval Parade; approving a route for the Cornyval Parade to commence on Leslie Road and travel North on the Southbound lanes of S.H. 16 and merge on to Old Bandera Road at the South end of Old Bandera Road; establishing the Parade disbanding area along Antonio Drive and at the Church of Jesus Christ of Latter-Day Saints located at 13153 Antonio Drive, Helotes, Texas 78023; and approving notification to the State of Texas, acting by and through TxDOT, of the Parade and street closures. (Staff)

- 6. ** Approval of amendments to the City of Helotes Purchasing Policies and Procedures Manual. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

- 7. Discussion of and action on a request by SK & A Architecture for approval of a conceptual design plan, pursuant to Municipal Code of Ordinances Chapter 98 Zoning, Section 98-72 Old Town Helotes Special District, for the Hultz Retail Shell Building located at 14789 Old Bandera Road, Helotes, TX 78023, more particularly described as BCAD Prop. ID No. 242066. (Applicant)**

(Note: On February 6, 2018, the Planning & Zoning Commission recommended approval of the site plan, building design and exterior lighting for Hultz Retail Shell Building, on the following conditions:

- Exterior lighting be full cut-off; and
- Dimension standards for impervious cover be limited to 60% of the property, instead of the applicant's proposed 70%.)

Motion was made by Mayor Pro Tem Buys, second by Council Member Massey, to discuss and act on this item as written.

Motion to approve the Planning & Zoning Commission recommendation as presented, carried unanimously.

- 8. Discussion of and action on an Ordinance of the City Council of the City of Helotes, Texas authorizing the posting of a memorial roadway sign designating Business Parkway as "Adair Memorial Parkway"; incorporating recitals, providing for severability; and adopting an effective date. (Staff)**

Motion was made by Council Member Massey, second by Mayor Pro Tem Buys, to discuss and act on this item as written.

Discussion included that the City has no procedure and criteria requirements in place to process citizen or group requests for memorial roadway sign designations. If this request is approved, it

would allow for other individuals to submit future memorial roadway designation requests. Council agreed that Stewart Adair supported the community; however, by approving the request of one person, the request of others would have to be approved, which is not a precedence that Council wants to set.

Motion to approve failed unanimously.

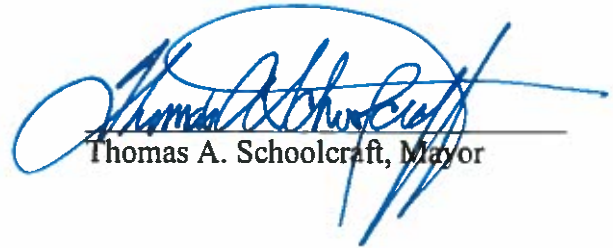
Adjourn

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 7:30 pm.

ATTEST:



Celina Perez, City Secretary



Thomas A. Schoolcraft, Mayor

