

MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL

The City of Helotes City Council met for a regular meeting on Thursday, March 27, 2014 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Council

Present: Thomas A. Schoolcraft, Mayor
Bert Buys, Mayor Pro Tem
Edward Villanueva
Alex Blue
Cynthia Massey

Absent: Paul Friedrichs

Staff Present: Rick Schroder, City Administrator
Steve Peña, City Attorney
Grace Tamez, City Secretary

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Council Member Villanueva led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

OPEN SESSION:

2. Citizens to be Heard.

No one signed up to speak.

CONSENT AGENDA: All items marked with an asterisk (**) on the consent agenda were voted on at the beginning of the meeting. Motion was made by Mayor Pro Tem Buys, second by Council Member Blue, to approve items 3, 4, 5, 6, 7, and 8 on the consent agenda. Motion to approve carried unanimously.

3. Approval of the minutes of the regular meeting of February 27, 2014. (Staff)**

4. Approval of the City of Helotes Revenue and Expense Report dated March 20, 2014. (Staff)**

5. Approval of a final plat for property described as CB 4468 P-1A ABS 982, establishing Lot 18A, Block 11 within the Beverly Hills Subdivision. (Applicant)**

- 6.** Approval of a request, pursuant to the Planned Development Zoning District and associated Master Development Plan, as amended, for signage for CVS Pharmacy located at 12980 E. Bandera Road, Helotes, Texas 78023, property more particularly described as CB 4525C Blk 1 Lot 11 (CVS Store No. 8990). (Applicant)**
- 7. Ratification of a budget adjustment dated March 19, 2014 by the City of Helotes Economic Development Corporation to accommodate marketing and branding consulting services and community analytics for retail marketing transferring in \$40,000.00 from the EDC General Fund and increasing expenditures on line item No. 05-510-5211 *Marketing* by the same amount. (EDC)**
- 8.** Approval of Ordinance No. 517 of the City Council of the City of Helotes, Texas establishing and amending fees charged by the City of Helotes for the MarketPlace at Old Town Helotes; adopting a severability clause and a repealer clause; and adopting an effective date. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

- 9. Discussion of and action on Ordinance No. 518 of the City Council of the City of Helotes, Texas declaring unopposed candidates in the May 10, 2014 General Election for the office of Council Member Place 1, Council Member Place 2, and Council Member Place 4 as elected; declaring that the General Election is cancelled; repealing all ordinances or parts of ordinances in conflict therewith; providing a severability clause; and providing for an effective date. (Staff)**

Although the City of Helotes' 2014 General Election has been cancelled, City Hall will be used as an Early Voting location at the request of Northside ISD.

Motion was made by Council Member Massey, second by Council Member Villanueva, to discuss and act on this item as written.

Motion to approve carried unanimously.

- 9. Discusión de y acción en Ordenanza Núm. 518 del Consejo Municipal de la Ciudad de Helotes , Texas declarando electos a los candidatos sin oposición en la Elección General del 10 de Mayo de 2014 en las posiciones Miembro del Consejo Lugar 1, Miembro del Consejo Lugar 2, y Miembro del Consejo Lugar 4; declarando que se cancelará la Elección General; revocando todas las ordenanzas o piezas de ordenanzas en conflicto; estipulando una cláusula de separabilidad; y estipulando una fecha de vigencia. (Personal)*

Aunque la Elección General de la Cuidad de Helotes de 2014 ha sido cancelada, el ayuntamiento será sitio para Votación Adelantada por solicitud de Northside ISD.

Movimiento fue hecha por el Miembro del Consejo Massey, segundo por el Miembro del Consejo Villanueva, para discutir y aprobar este artículo como está escrito. La moción es aprobada por unanimidad.

10. Discussion of and action on Ordinance No. 519 of the City Council of the City of Helotes, Texas adopting an Investment Policy and Strategy for public investment purposes and repealing Ordinance No. 513. (Staff)

Motion was made by Mayor Pro Tem Buys, second by Council Member Villanueva, to discuss and act on this item as written.

Motion to approve carried unanimously.

11. Discussion of and action on Resolution No. 307 of the City Council of the City of Helotes, Texas adopting a Local Transportation Project Advance Funding Agreement between the Texas Department of Transportation and the City of Helotes for a Transportation Enhancement Project entitled *Improving Old Town Helotes – Bicycle and Pedestrian Facilities* to be constructed within the City; authorizing Mayor Thomas A. Schoolcraft to negotiate and execute said Agreement on behalf of the City Council of the City of Helotes; authorizing the City Administrator to take all necessary steps to implement the provisions of this Resolution; providing for severability; incorporating recitals; and setting an effective date. (Staff)

Motion was made by Council Member Villanueva, second by Council Member Blue, to discuss and act on this item as written.

Motion to approve carried unanimously.

12. Discussion of and action on Resolution No. 308 of the City Council of the City of Helotes, Texas supporting the enlargement of culverts at the intersection of S.H. 16 (Bandera Rd.) and Cedar Trail in accordance with a Hydrologic and Hydraulic Analysis performed by the City Engineer and submitted to the Texas Department of Transportation (TxDOT); requesting that TxDOT program funding into a future budget as soon as practical to construct the project within its right of way; authorizing the City of Helotes to perform work and expend monies for necessary work outside TxDOT right of way; authorizing Mayor Thomas A. Schoolcraft and the City Administrator to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date. (Staff)

Motion was made by Mayor Pro Tem Buys, second by Council Member Villanueva, to discuss and act on this item as written.

Motion to approve carried unanimously.

Mayor Schoolcraft adjourned the meeting into closed session at 7:12 p.m. after reading the caption below.

CLOSED SESSION:

13. Closed Session in accordance with Texas Government Code §551.071 *Consultations with Attorney* and §551.072 *Deliberation Regarding Real Property*. In addition to the matters listed below, any matter scheduled for Open Session may be discussed in Closed Session, as appropriate and authorized by law:

- **§551.071 *Consultations with Attorney* regarding *Continental Homes of Texas L.P. vs. the City of Helotes*; and**
- **§551.072 *Deliberation Regarding Real Property* between the City of Helotes and Northside Independent School District.**

Mayor Schoolcraft reconvened the meeting into open session at 8:03 p.m. and announced that no action had been taken in closed session.

OPEN SESSION:

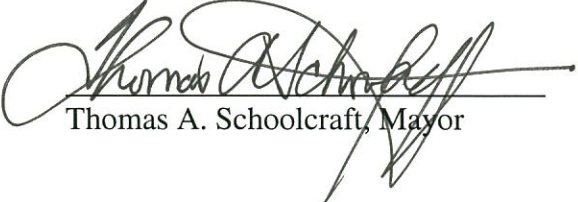
14. Discussion of and action on matters discussed within Item No. 13 above within Closed Session.

Motion was made by Council Member Massey, second by Council Member Villanueva, to approve an agreement with Northside ISD to lease a three acre tract of land adjacent to City Hall for parking or trail system purposes for a term of ten years with the condition that the City be allowed to install security lighting.


Motion to approve carried unanimously.

Adjourn.

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 8:06 p.m.


Thomas A. Schoolcraft, Mayor

ATTEST:


Grace Tamez, City Secretary

