

MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL

The City of Helotes City Council met for a regular meeting on Thursday, April 23, 2015 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Council

Present: Thomas A. Schoolcraft, Mayor
Cynthia Massey, Mayor Pro Tem
Edward Villanueva
Alex Blue
Bert Buys
Paul Friedrichs

Staff Present: Rick Schroder, City Administrator
Grace Tamez, City Secretary

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Council Member Villanueva led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag. Mayor Schoolcraft welcomed Boy Scouts from Troop 888 and Troop 365.

RECOGNITION:

2. Proclamation presented by Mayor Thomas A. Schoolcraft to the Sandra Day O'Connor High School Parent, Teacher, Student Association (PTSA) in support of April Alcohol Awareness Month. (Mayor Schoolcraft)

Mayor Schoolcraft presented the proclamation to members of the PTSA.

3. Certificate of Appreciation presented by Mayor Thomas A. Schoolcraft to Niels Jensen in appreciation of his volunteer service to the City of Helotes. (Mayor Schoolcraft)

Mayor Schoolcraft presented the certificate of appreciation to Niels Jensen.

OPEN SESSION:

4. Citizens to be Heard.

Drue Helms requested Council postpone items 14 and 15 to allow time for the EDC Board to discuss these items and allow the EDC Board time to meet with the Mayor.

CONSENT AGENDA: All items marked with an asterisk (**) on the consent agenda were voted on at the beginning of the meeting. Motion was made by Council Member Villanueva, second by Council Member Friedrichs, to approve items 5, 6, 7, 8, 9, 10, and 11 on the consent agenda. Motion to approve carried unanimously.

- 5.** Approval of the minutes of the regular meeting of April 9, 2015. (Staff)
- 6.** Approval of the City of Helotes Revenue and Expense Report dated April 20, 2015. (Staff)
- 7.** Approval of the Storm Water Management Plan, pursuant to Chapter 34 *Environment*, Article IV *Stormwater Detention and Drainage* of the Municipal Code of Ordinances, for First Choice Emergency Room located within the Helotes Crossing FCER Subdivision, Lot 1B, across an approximate 3.588 acre tract of real property located, generally, at the intersection of Cedar Trail and S.H. 16 (Bandera Rd.), real property currently described as CB 4478B Blk 19 Lot 1A Helotes Crossing Com'l Sub'd. by the Bexar County Appraisal District. (Applicant)
- 8.** Approval of a Traffic Impact Analysis deferral, pursuant Chapter 78 *Subdivisions*, Article II *Subdivision Regulations*, Sec. 78-39 of the Municipal Code of Ordinances, for Bricewood Subdivision, Unit-1, being 32.7134 acres out of Tract 1 of 99.20 acres and Tract 2 being 3.0 acres out of the called 100 acre tract of land the Eastern half of Section Five, Volume 6591, Pg. 259 of the Official Public Records of Real Property Records of Bexar County, Texas. (Applicant)
- 9.** Approval of a request for a variance to the provisions of Chapter 78 *Subdivisions*, Article II *Subdivision Regulations*, Sec. 78-39 of the Municipal Code of Ordinances requiring a Traffic Impact Analysis for a proposed CVS/pharmacy located, generally, at the intersection of Shaenfield Road and F.M. 1560, real properties more particularly described as CB 4450 P-16B ABS 467 and CB 4450 P-16C ABS 467. (Applicant)
- 10.** Approval of Ordinance No. 568 of the City Council of the City of Helotes, Texas approving the terms of a Professional Services Contract between Kevin Belter and the City of Helotes for professional services as the City Arborist; ratifying the City Administrator's execution of said Contract on April 7, 2015; specifying services and associated fees; incorporating recitals; providing for severability; repealing any other Code provisions, ordinances, or parts of ordinances, and other provisions in conflict herewith; and adopting an effective date. (Staff)
- 11.** Approval of Ordinance No. 569 of the City Council of the City of Helotes, Texas calling for a Special Election to be held on Tuesday, November 3, 2015 on a proposition for the adoption of a Sales and Use Tax within the City at the rate of one-fourth (1/4) of one percent (1%) to provide revenue for the maintenance and repair of municipal streets; providing for early voting and for notice of the Election; making provisions for the conduct of the Election; authorizing Mayor Schoolcraft to negotiate and execute a Contract for Elections Services with Bexar County, Texas; resolving other matters incident and related to such election; and providing an effective date. (Staff)

ITEMS FOR INDIVIDUAL CONSIDERATION:

- 12. Discussion of and action on a request for a variance to the provisions of Chapter 66 Signs of the Municipal Code of Ordinances for proposed signage adjacent to S.H. 16 (Bandera Rd.) for Menger Cottages, a bed and breakfast facility, located at 18534 E. Bandera Road, Helotes, Texas 78023, more particularly described as CB 4599 P-2 ABS 842 Refer to: 04599-000-0020. (Applicant)**

Motion was made by Council Member Buys, second by Council Member Blue, to discuss and act on this item as written.

The Planning and Zoning Commission recommend denial of this variance at their meeting on April 7, 2015. Linda Klar, proponent, answered Council questions. Ms. Klar's intent was to erect a non-intrusive sign to serve as a landmark because the business is not viewable from the street.

Motion to approve the variance failed; 0 Ayes, 5 Nays – Council Member Villanueva, Council Member Blue, Council Member Buys, Council Member Massey, Council Member Friedrichs, 0 Abstain.

The request for a variance is denied.

- 13. Discussion of and action on a request for a variance to Chapter 66 Signs, Section 66-43 Residential subdivision entry signs of the Municipal Code of Ordinances for Wild Horse Vista, to be located at 11002 Colt Isle, San Antonio, Texas 78254, more particularly described as CB 4449F (Wildhorse Vista UT-1), Block 78 lot 1. (Applicant)**

Motion was made by Council Member Buys, second by Council Member Blue, to discuss and act on this item as written.

The Planning and Zoning Commission recommended approval of this variance at their meeting on April 7, 2015. Staff also recommended approval of this variance.

Motion to approve the variance carried unanimously.

- 14. Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas amending the Articles of Incorporation of the City of Helotes Economic Development Corporation, in accordance with Article Eight (b) of those Articles of Incorporation; authorizing the City Administrator to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date. (Mayor Schoolcraft)**

Motion was made by Council Member Massey, second by Council Member Friedrichs, to discuss and act on this item as written.

Council Member Massey read a prepared statement. Council discussion included facilitator role versus a voting president, lack of volunteers, conflict of interest created by serving on two boards, EDC meeting attendance, and quorum requirements.

Mayor Schoolcraft noted that it is his responsibility to bring items to Council for discussion. He also noted that he strongly supports the EDC, respects and holds its directors in high esteem, and, in presentation of this item, he neither made accusations nor named any individuals. The intent was to begin a dialogue on ideas he has been contemplating for quite a while. The City, by law, may change the EDC's Articles of Incorporations on its own initiative.

City Council continued discussion regarding postponement of this item. After review by the EDC, City Council must approve any changes to the Articles. Consensus was to allow the EDC Board time to review this item.

Motion to amend was made by Council Member Massey, second by Council Member Friedrichs, to postpone this item for 60 days.

Motion to approve carried; 4 Ayes, 1 Nay – Council Member Buys, 0 Abstain.

15. Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas amending the Bylaws of the City of Helotes Economic Development Corporation, in accordance with Article VI, Section 6.2 of those Bylaws; authorizing the City Administrator to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date. (Mayor Schoolcraft)

Motion was made by Council Member Buys, second by Council Member Massey, to discuss and act on this item as written.

Discussion included attendance, procedures for replacement, and the president's role as facilitator or voting member. Consensus was that the EDC Board should be given time to discuss this item.


Motion to amend was made by Council Member Buys, second by Council Member Massey, to postpone this item for 60 days.

Motion to approve carried; 4 Ayes, 1 Nay – Council Member Buys, 0 Abstain.

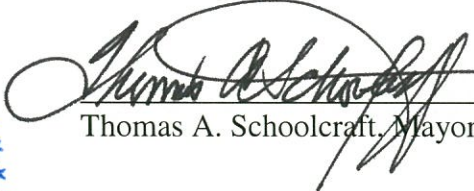
Adjourn.

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 8:20 p.m.

ATTEST:


Grace Tamez, City Secretary




Thomas A. Schoolcraft, Mayor