

MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL

The City of Helotes City Council met for a regular meeting on Thursday, September 10, 2015 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Council

Present: Thomas A. Schoolcraft, Mayor
Paul Friedrichs, Mayor Pro Tem
Edward Villanueva
Alex Blue
Bert Buys
Cynthia Massey

Staff Present: Rick Schroder, City Administrator
Jesse Lopez, City Attorney
Grace Tamez, City Secretary

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Council Member Villanueva led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

PUBLIC HEARINGS:

- 2. Public hearing to give all interested persons the right to appear and be heard on a Resolution of the City Council of the City of Helotes, Texas approving appropriations for the City of Helotes Economic Development Corporation's (EDC) Fiscal Year Ending (FYE) 2016 Operating and Capital Budgets beginning October 1, 2015 and ending September 30, 2016 to support the EDC's programs, "Projects," as defined by Article 5190.6 of the Development Corporation Act of 1979, Secs. 2 and 4(B) of Vernon's Texas Civil Statutes, and cooperatives; authorizing the City Administrator and EDC Executive Director to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date. (Staff)**

Mayor Schoolcraft opened the public hearing at 7:02. No one signed up to speak on this item. Mayor Schoolcraft closed the public hearing at 7:03 p.m.

- 3. Public hearing to give all interested persons the right to appear and be heard on proposed City of Helotes FYE 2016 Budget(s), including, but not limited to, the General Fund, Debt Service Fund, Capital Replacement Fund, Municipal Court Security and Technology Funds; PEG (Public Access Channel) Fund, Police Training and Education Fund, Police State and Federal Forfeiture Funds, Police Explorer Post Fund, and School Safety Fund budgets. (Staff)**

Mayor Schoolcraft opened the public hearing at 7:03. Madeleine Stalls spoke on this item. She requested that funding not be decreased for the jazz festival held in Old Town Helotes. Mayor Schoolcraft closed the public hearing at 7: 05 p.m.

4. Public hearing to give all interested persons the right to appear and be heard on the adoption of the proposed Tax Year 2015 ad valorem (property) tax rate. (Staff)

Mayor Schoolcraft opened the public hearing at 7:05. No one signed up to speak on this item. Mayor Schoolcraft closed the public hearing at 7: 06 p.m.

Mayor Schoolcraft announced that Council will vote to adopt the tax rate at the September 24 regular meeting to be held in the City Hall Chambers at 7:00 p.m.

5. Public hearing to give all interested persons the right to appear and be heard on a request by Phillip and Melony Harrison, Managing Members of LeCamp Juliette, LLC, for a change in zoning from Single-family Residential District (R-1) to Old Town Helotes Special District (OTHSD) for two (2) parcels of real property located at 13838 Antonio Drive, Helotes, Texas 78023, more particularly described as Bexar County Appraisal District (BCAD) Property IDs 358708 and 358710. (Applicant)

Mayor Schoolcraft opened the public hearing at 7:06. Paul Hunt, attorney for the proponents, requested the public hearing be continued to the next City Council meeting to allow Mr. and Mrs. Harrison time to speak with the neighbors. Speaking in opposition to the zoning change request were Gene Jeter, Blossom Jeter, Cynthia Moryl, James Moryl, Eugene Langner David Savoie, Thomas DeWanal, and Panalee Burge. Mayor Schoolcraft closed the public hearing at 7: 33 p.m.

OPEN SESSION:

6. Citizens to be Heard.

No one signed up to speak on this item.

CONSENT AGENDA: All items marked with an asterisk (**) on the consent agenda were voted on at the beginning of the meeting. Motion was made by Mayor Pro Tem Friedrichs, second by Council Member Villanueva, to approve items 7 and 8 on the consent agenda. Motion to approve carried unanimously.

7. Approval of the minutes of the regular meeting dated August 27, 2015. (Staff)**

8. Approval of the City of Helotes Revenue and Expense Report dated September 3, 2015. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

9. Discussion of and action on a request by Phillip and Melony Harrison, Managing Members of LeCamp Juliette, LLC, for a change in zoning from Single-family Residential District (R-1) to Old Town Helotes Special District (OTHSD) for two (2)

parcels of real property located at 13838 Antonio Drive, Helotes, Texas 78023, more particularly described as Bexar County Appraisal District (BCAD) Property IDs 358708 and 358710. (Applicant)

Mayor Schoolcraft stated that he had been asked to pull the item off the agenda and decided it should not be pulled off the agenda because the notice for the public hearing had been published and interested parties were present. Mayor School noted that City Council had the option to postpone this item.

Motion was made by Council Member Buys, second by Council Member Massey, to discuss and act on this item as written.

The Planning and Zoning Commission unanimously recommended disapproval of the re-zoning request at their meeting on September 1, 2015. Council Members discussed spot zoning, Old Town Helotes Special District (OTHSD) specific goals, subject properties' location and no accessibility through the OTHSD, and effects to property or the neighborhood if zoning changed from a residential to commercial district.

Motion to approve failed: 0 Ayes; 5 Nays – Council Member Villanueva, Council Member Blue, Council Member Buys, Council Member Massey, and Mayor Pro Tem Friedrichs; 0 Abstain.

The request to re-zone is denied.

10. Discussion of and direction on proposed City of Helotes Economic Development Corporation FYE 2016 Budget(s). (Mayor Schoolcraft and Staff)

The EDC budget contains standard items as previous years with only two new projects, the Market Analysis and the Growth Management Plan study. Council Members discussed the cost and need for a growth management plan, the budget required if EDC does not office at City Hall, and to consider asking EDC to purchase a digital sign for City Hall.

No action was taken on this item.

11. Discussion of and action on approving an Agreement between City of Helotes Economic Development Corporation (EDC) and Retail Strategies for retail analytics and recruitment within the City of Helotes as approved on August 19, 2015 by the EDC Board of Directors. (Staff)

Motion was made by Council Member Massey, second by Council Member Villanueva, to discuss and act on this item as written.

Motion to approve carried unanimously.

12. Discussion, direction, and action on the proposed City of Helotes FYE 2016 Budget(s), including, but not limited to, the following (Mayor Schoolcraft and Staff):

- a) General Fund;
- b) Debt Service Fund;

- c) **Capital Replacement Fund;**
- d) **Municipal Court Security and Technology Funds;**
- e) **Police Training and Education Fund;**
- f) **School Safety Fund;**
- g) **PEG (Public Access Channel) Fund;**
- h) **Police State and Federal Forfeiture Funds;**
- i) **Police Explorer Post Fund; and**
- j) **Proposed personnel position, salary, benefit, and holiday schedule amendments. (Mayor Schoolcraft and Staff)**

Motion was made by Mayor Pro Tem Friedrichs, second by Council Member Buys, to discuss and give Staff direction on this item as written.

Rick Schroder, City Administrator, stated that no substantive changes were made to the budget since the last meeting. The updated budget presented tonight contains the current revenue and expenditure data.

Mayor Pro Tem Friedrichs proposed transferring \$20,000 into the Police Department salary line item by either;

- a) subtracting \$7,102 from line item 515-5331, Cardinal Mobile Cad Software and \$12,898 from line item 585-5521, Lifepak;
- b) subtracting \$15,000 from line item 550-5510, OTH holiday décor, and \$5,000 from line item 585-5521, Lifepak; or
- c) subtracting \$7,102 from line item 515-5331, Cardinal Mobile Cad Software and \$12,898 from line item 545-5230, streets.

Council Members also discussed the cost of the proposed new digital sign for City Hall and the cost of the holiday décor for Old Town Helotes.

Council consensus was to direct Staff to increase the Police Department salary line item 560-5101 by \$20,000, including benefits, and reduce the two line items noted in option "a" above.

13. Discussion, direction, and action on affirming the proposed Tax Year 2015 ad valorem (property) tax rate to be adopted at the regular City Council Meeting of September 24, 2015. (Mayor Schoolcraft and Staff)

Motion was made by Council Member Buys, second by Mayor Pro Tem Friedrichs, to discuss this item as written. .

Bexar County Tax has requested the affirmation to avoid delaying printing and mailing of tax notices. Mayor Schoolcraft announced that Council is not adopting the tax rate tonight. The tax rate will be voted on and adopted at the September 24 regular meeting to be held in the City Hall Chambers at 7:00 p.m.

After a brief discussion, Council consensus was to keep the tax rate the same as the 2014 rate, \$0.35000 / \$100 valuation. Mayor Schoolcraft took a record vote.

Motion to affirm the tax rate at \$0.35000 / \$100 valuation carried: 5 Ayes – Council Member Villanueva, Council Member Blue, Council Member Buys, Council Member Massey, and Mayor Pro Tem Friedrichs; 0 Nays; 0 Abstain.


Mayor Schoolcraft was present and not voting.

Mayor Schoolcraft announced that City Council will be voting to adopt the tax rate at the September 24 regular meeting to be held in the City Hall Chambers at 7:00 p.m.

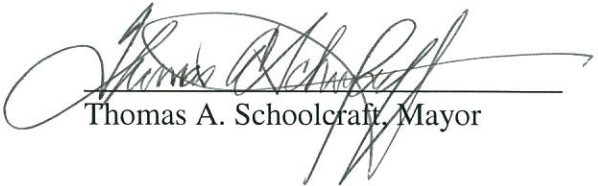
Adjourn.

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 8:49 p.m.

ATTEST:



Grace Tamez, City Secretary



Thomas A. Schoolcraft, Mayor

