

MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL

The City of Helotes City Council met for a regular meeting Thursday, September 14, 2017 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present: Thomas A. Schoolcraft, Mayor
Bert Buys, Mayor Pro Tem
Edward Villanueva
Alex Blue
Cynthia Massey
Paul Friedrichs

Staff Present: Celina Perez, City Secretary
Susan Darst, Assistant to City Administrator

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Council Member Massey led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

PUBLIC HEARINGS (ITEM NOS. 2 – 4):

- 2. Public hearing to give all interested persons the right to appear and be heard on a Resolution of the City Council of the City of Helotes, Texas approving appropriations for the City of Helotes Economic Development Corporation's (EDC) Fiscal Year Ending (FYE) 2018 Maintenance & Operations, Interest & Sinking, and Capital Budgets beginning October 1, 2017 and ending September 30, 2018 to support the EDC's programs, "Projects," as defined by Article 5190.6 of the Development Corporation Act of 1979, Secs. 2 and 4(B) of Vernon's Texas Civil Statutes, and cooperatives; authorizing the City Administrator and EDC Executive Director to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date.**

Mayor Schoolcraft opened the public hearing at 7:02 pm. No one signed up to speak on this item. Mayor Schoolcraft closed the public hearing at 7:03 pm.

- 3. Public hearing to give all interested persons the right to appear and be heard on proposed City of Helotes FYE 2018 Budgets, including, but not limited to, the General Fund, Debt Service Fund, Capital Replacement Fund, Municipal Court Security and Technology Funds, Police Training and Education Fund, School Safety Fund, PEG (Public Access Channel) Fund, Police State and Federal Forfeiture Funds, and Street Maintenance Fund budgets.**

Mayor Schoolcraft opened the public hearing at 7:03 pm. No one signed up to speak on this item. Mayor Schoolcraft closed the public hearing at 7:04 pm.

4. Public hearing to give all interested persons the right to appear and be heard on the adoption of the proposed Tax Year 2017 ad valorem (property) tax rate.

Mayor Schoolcraft opened the public hearing at 7:04 pm. No one signed up to speak on this item. Mayor Schoolcraft closed the public hearing at 7:04 pm.

OPEN SESSION:

5. Citizens to be Heard.

Ed Villanueva (Council Member) spoke as a resident on concerns regarding the operation and cost of the Dispatch Department, the mold issue at the Fire Department and the legal fees incurred by the City. Mr. Villanueva requested that Council consider these issues during the annual budget.

Jerry Arrendondo and Vicki Arrendondo signed up for citizen comments but decided not to speak.

CONSENT AGENDA: All items marked with an asterisk (***) on the consent agenda were voted on by one motion. Motion was made by Mayor Pro Tem Buys, second by Council Member Massey, to approve Items 6 - 13 on the consent agenda. Motion to approve carried unanimously.

6.* Approval of the minutes of the Regular Meeting dated August 24, 2017. (Staff)**

7.* Approval of the monthly City of Helotes Revenue and Expense and Encumbrance Reports dated September 8, 2017. (Staff)**

8.* Ratification of an interdepartmental budget adjustment transferring \$20,564.80 from General Fund No. 01-550-5525 *MarketPlace at Old Town Helotes* to General Fund No. 01-580-5101 *Fire Department Salaries*.**

9.* Approval of the Quarterly Investment Reports for the City of Helotes and the City of Helotes Economic Development Corporation for the quarter ending June 30, 2017. (Staff)**

10.* Approval of an Ordinance of the City Council of the City of Helotes, Texas adopting an Investment Policy and Strategy for public investment purposes and repealing Ordinance No. 598. (Staff)**

11.* Approval of a Storm Water Management Plan and a Fee in Lieu of Detention, pursuant to Municipal Code of Ordinances Chapter 34 *Environment*, Article IV *Storm Water Detention and Drainage*, in the amount of \$14,499.43 for the Iron Horse Way Townhomes Subdivision located, generally, on Iron Horse Way near its intersection with Antonio Drive, more particularly described as CB 4483, Lots 1-12, of the Official Public Records of Bexar County, Texas. (Applicant)**

- 12.** Approval of a final plat establishing the O'Reilly Helotes Subdivision, Lot 1, Block 1, being a Subdivision of 1.0621 acres of land in the Comanche Creek Irrigation Company Survey, Section No. 355, Abstract No. 172, in the City of Helotes, Bexar County, Texas and the site for a proposed O'Reilly Auto Parts Store. (Applicant)
- 13.** Approval of a Resolution of the City Council of the City of Helotes, Texas designating the San Antonio Express News as the official newspaper for the City of Helotes, Texas for FYE 2018; providing that all official public notifications be published in said newspaper; authorizing the City Administrator to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date. (Staff)

ITEMS FOR INDIVIDUAL CONSIDERATION:

14. Discussion of and action on a request for a variance from Municipal Code of Ordinances Chapter 66 *Signs*, Sec. 66-51 *Commercial Signs*, Subparagraph (b) *Wall Signs* by Charles William Pope & Associates for wall signage for a Kentucky Fried Chicken Restaurant on a 0.865 acre tract of land described as Lot 4, Block 2, Bandera Oaks Subdivision, located, generally, near the intersection of Bandera Road (S.H. 16) and Cedar Trail and formerly addressed at or near 12492 Bandera Rd., Helotes, Texas 78023. (Applicant)

Mayor Schoolcraft pulled Item 14 off the agenda due to pending information.

15. Discussion of and action on an Ordinance of the City Council of the City of Helotes, Texas amending Municipal Code of Ordinances Chapter 18 *Buildings and Building Regulations*, Article II *Technical Codes* by adopting regulations for mobile, manufactured, and modular structures within commercial zoning districts; authorizing the City Administrator to take all necessary steps to implement the provisions of this Ordinance; incorporating recitals; providing a penalty; providing for severability; repealing any other Code provisions, ordinances, or parts of ordinances, and other provisions in conflict herewith; and adopting an effective date. (P&Z Commission)

Mayor Schoolcraft pulled Item 15 off the agenda due to pending information.

16. Presentation of and discussion on proposed City of Helotes FYE 2018 Budget(s), including, but not limited to, the following (Mayor Schoolcraft and Staff):
 - a) General Fund;
 - b) Debt Service Fund;
 - c) Capital Replacement Fund;
 - d) Municipal Court Security and Technology Funds;
 - e) Police Training and Education Fund;
 - f) School Safety Fund;
 - g) PEG (Public Access Channel) Fund;
 - h) State and Federal Forfeiture Funds;
 - j) Street Maintenance Fund;
 - k) Proposed ad valorem tax rate; and
 - l) Proposed personnel position, salary, benefit, and holiday schedule amendments.

Mayor Schoolcraft presented a memorandum prepared by Rick Schroder, City Administrator, and a current set of revenue/expenditure reports for the current fiscal year. No substantial changes were made to the FYE 2018 proposed budget since the last City Council Meeting held on August 24, 2017. Mayor Schoolcraft entertained any questions from Council, to which there were none. The final FYE 2018 budget will be presented to Council for approval on September 28, 2017.

Mayor Schoolcraft adjourned the meeting into closed session at 7:14 p.m. after reading the caption below.

17. Closed Session in accordance with Texas Government Code §551.071 Consultations with Attorney. In addition to the matters listed below, any matter scheduled for Open Session may be discussed in Closed Session, as appropriate and authorized by law:

- **§551.071 Consultations with Attorney regarding Gerald (“Jerry”) Arredondo v. City of Helotes, Texas and Board of Adjustment of the City of Helotes, Texas.**

Mayor Schoolcraft convened the meeting into open session at 7:46 p.m. and announced that no action had been taken in closed session.

18. Discussion of and action on matters discussed in Closed Session regarding Gerald (“Jerry”) Arredondo v. City of Helotes, Texas and Board of Adjustment of the City of Helotes, Texas.

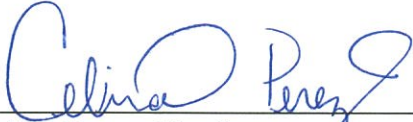
Motion was made by Mayor Pro Tem Buys, second by Council Member Massey, to approve the matter regarding *Gerald (“Jerry”) Arredondo v. City of Helotes, Texas and Board of Adjustment of the City of Helotes, Texas*, subject to the changes authorized by City Council in Executive Session; and if the matter is not settled, that it be brought back to City Council under Executive Session.

Motion to approve carried unanimously.

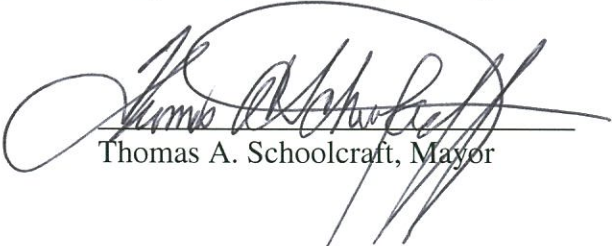
Adjourn

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 7:50 pm.

ATTEST:



Celina Perez, City Secretary



Thomas A. Schoolcraft, Mayor

