

MINUTES
REGULAR MEETING
AND JOINT MEETING
HELOTES CITY COUNCIL

The City of Helotes City Council met for a regular meeting and a joint meeting on Thursday, October 22, 2015 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Council

Present: Thomas A. Schoolcraft, Mayor
Paul Friedrichs, Mayor Pro Tem
Edward Villanueva
Alex Blue
Bert Buys
Cynthia Massey

Staff Present: Rick Schroder, City Administrator
Grace Tamez, City Secretary

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Council Member Massey led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

RECOGNITION:

2. Proclamation presented by Mayor Thomas A. Schoolcraft to the City of Helotes Municipal Court proclaiming the week of November 2 – 6, 2015 as Municipal Court Week within the City of Helotes. (Mayor Schoolcraft)

Mayor Schoolcraft presented a proclamation to Andrea Goff, Municipal Court Supervisor.

Mayor Schoolcraft adjourned the regular meeting to go into the joint meeting at 7:06 p.m. Mayor Schoolcraft introduced the Economic Development Board.

JOINT MEETING:

City of Helotes Economic Development Corporation Board:

Present: Drue Helms, Vice President
Kathy Oliver
Keith Muhlestein
Kathryn Mitchell
Carl Hale

Absent: Pat Wootton
Diane Anderson

Drue Helms, Vice President called the EDC joint meeting to order at 7:07 p.m.

City Council

Present: Thomas A. Schoolcraft, Mayor
Paul Friedrichs, Mayor Pro Tem
Edward Villanueva
Alex Blue
Bert Buys
Cynthia Massey

Mayor Schoolcraft called the City Council joint meeting to order at 7:07 p.m.

3. Presentation by Terra Design Group on and discussion of and action on the design and construction of Helotes Creek Linear Park improvements and related amenities within the Old Town Helotes Special District. (Staff)

Walter Heard, from Terra Design Group, presented the proposed design of the Helotes Creek Linear Park at its 30% completion stage. The proposed plan includes concrete trails, a pedestrian bridge, signage, picnic tables, shade structures, and other related amenities. The plan proposes to place a trailhead and a parking lot behind the Guadalupe Catholic Church.

Discussion included timely review and completion of the design due to the grant submittal deadline, required easements, and concrete durability due to possible flooding. Mr. Heard showed pictures of durable materials used in other parks and that, to date, have been maintenance free.

Vice President Helms adjourned the EDC joint meeting at 7:42 p.m.

Mayor Schoolcraft adjourned the City Council joint meeting and reconvened the regular meeting at 7:42 p.m.

OPEN SESSION:

4. Citizens to be Heard.

Rich Whitehead expressed budget concerns.

CONSENT AGENDA: All items marked with an asterisk (**) on the consent agenda were voted on at the beginning of the meeting. Motion was made by Council Member Buys, second by Council Member Villanueva, to approve items 5, 6, 7, and 8 on the consent agenda. Motion to approve carried unanimously.

5. Approval of the minutes of the regular meeting dated October 8, 2015. (Staff)**

6. Approval of the Fiscal Year Ending (FYE) 2015 Revenue and Expense Report dated October 16, 2015. (Staff)**

7. Ratification of the following FYE 2015 General Fund interdepartmental budget adjustments transferring:**

- \$393.31 from 560-5319 to 500-5326;
- \$2,322.93 from 560-5319 to 510-5101;
- \$1,600.00 from 560-5319 to 530-5219;
- \$136.40 from 515-5112 to 510-5301;
- \$1,005.34 from 515-5112 to 520-5331;
- \$1,364.91 from 515-5116 to 520-5331;
- \$314.75 from 515-5108 to 520-5331;
- \$5,935.00 from 560-5306 to 510-5231;
- \$1,000.00 from 550-5239 to 510-5234;
- \$3,647.58 from 560-5102 to 510-5206;
- \$4,338.08 from 560-5103 to 510-5206;
- \$5,385.81 from 560-5501 to 510-5206; and
- \$2,094.00 from 560-5108 to 530-5221. (Staff)

8. Approval of a Memorandum of Agreement between American Textile Recycling Services (ATRS) and the City of Helotes to collect and recycle used textiles within the City of Helotes and authorizing Mayor Thomas A. Schoolcraft to execute said Agreement on behalf of the City Council of the City of Helotes. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

- 9. Discussion of and action on Ordinance No. 579 of the City Council of the City of Helotes, Texas authorizing the Judge of the Municipal Court to assess a failure to appear fee and a violate promise to appear fee, pursuant to Article 45.203(c) of the Texas Code of Criminal Procedure; providing a severability clause; repealing any other Code provisions, ordinance, or parts of ordinances, and other provisions in conflict herewith; incorporating recitals; providing for publication and a penalty; and establishing an effective date. (Staff)**

Motion was made by Council Member Buys, second by Mayor Pro Tem Friedrichs, to discuss and act on this item as written.

Motion to approve carried unanimously.

- 10. Discussion of and action on Ordinance No. 579 of the City Council of the City of Helotes, Texas amending Municipal Code of Ordinances Chapter 70 *Solid Waste*, Article II *Dumping and Dumped Materials*, Section 70-25 *Enforcement; penalty*; authorizing the City Administrator to take all necessary steps to implement the provisions of this Ordinance; providing a severability clause; repealing any other Code provisions, ordinance, or parts of ordinances, and other provisions in conflict herewith; incorporating recitals; providing for publication and a penalty; and establishing an effective date. (Staff)**

Motion was made by Mayor Pro Tem Friedrichs, second by Council Member Buys, to discuss and act on this item as written.

Motion to approve carried unanimously.

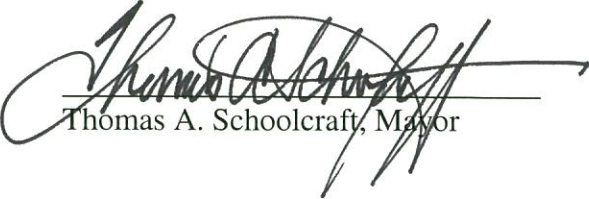
Adjourn.

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 7:53 p.m.

ATTEST:



Grace Tamez, City Secretary



Thomas A. Schoolcraft, Mayor

