

**MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL**

The City of Helotes City Council met for a regular meeting Thursday, December 13, 2018 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present: Thomas A. Schoolcraft, Mayor
Cynthia Massey, Mayor Pro Tem
Jim Meadows
Bert Buys
Paul Friedrichs

Absent: Alex Blue

Staff Present: Celina Perez, City Secretary
Susan Darst, Assistant to City Administrator
Joshua Mair, Public Works Supervisor

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. and welcomed Boy Scouts from Troop 152 and Troop 855.

Council Member Friedrichs led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

RECOGNITION:

2. Recognition of the City of Helotes Police Department's participation in "No Shave November" and a donation to Historical Society of Helotes for the same. (Staff)

The City of Helotes Police Department holds "No Shave November" for those officers who choose to participate. The goal is to not shave for thirty (30) days and donate what would be their monthly hair maintenance expense to the cause. The donations raised are presented to a non-profit organization in the area. Captain Tony Burgess presented a donation in the amount of \$1,300.00 to the Historical Society of Helotes (HSH). Accepting the donation was Cynthia Massey, HSH President.

OPEN SESSION:

3. Citizens to be Heard.

No one signed up to speak on this item.

ITEMS FOR INDIVIDUAL CONSIDERATION:

4. Approval of the minutes of the Regular Meeting dated November 8, 2018. (Staff)

Motion was made by Council Member Meadows, second by Council Member Friedrichs, to discuss and act on this item as written.

Motion to approve carried unanimously.

5. Discussion of and action on the City of Helotes Storm Water Management Program Best Management Practices Report. (Joshua Mair, Public Works Supervisor)

Motion was made by Council Member Buys, second by Council Member Meadows, to discuss and act on this item as written.

Motion to approve carried unanimously.

6. Discussion of and action on a request by Wes Putman for approval of signage pursuant to Municipal Code of Ordinances Chapter 66 Signs for Storage Mart located at 10930 Braun Road, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 1103837:

- a. Wall sign pursuant to Municipal Code of Ordinances Chapter 66 Signs, Section 66-51 Commercial Signs: Projecting, Wall and Hanging, or In or On Windows; and**
- b. Monument sign pursuant to Municipal Code of Ordinances Chapter 66 Signs, Article V, Section 66-49 Commercial Signs: Single-Business Use (Monument Type). (Applicant)**

(Note: On December 4, 2018 the Planning & Zoning Commission reviewed the signage request for Storage Mart. The Commission recommended approval of the wall sign as presented and the monument sign, with the following conditions: the monument sign must include the business address, landscaping, and a masonry base that extends the full length of the proposed sign that shall not exceed 84 square feet. All conditions are those required by Code.)

Motion was made by Council Member Buys, second by Mayor Pro Tem Massey, to discuss and act on Item 6a, the wall sign.

Motion to approve carried unanimously.

Mayor Schoolcraft advised a revised monument sign plan for Item 6b was on the dais for Council to review. The applicant made the necessary changes to be in compliance, as requested by the Planning & Zoning Commission.

Motion was made by Council Member Buys, second by Mayor Pro Tem Massey, to approve a revised monument sign plan for Item 6b. The revised plan includes the business address, landscaping, and a masonry base that extends the full length of the sign, not to exceed 84 square feet.

Motion to approve carried unanimously.


Adjourn

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 7:12 pm.

ATTEST:



Celina Perez, City Secretary



Thomas A. Schoolcraft, Mayor

