



CITY OF HELOTES
PUBLIC WORKS / ANIMAL CONTROL / CODE ENFORCEMENT
REPORTING FORM

This form is intended to be used by the public for reporting pertinent information to Code Enforcement, Public Works, and Animal Control Departments. Fax or deliver completed Reporting Forms to 210.695.2123 or 12951 Bandera Road, Helotes, Texas 78023.

Date Reported: ___/___/___

Location Address:

Three horizontal lines for location address input.

Property Owner (if applicable):

Home Telephone: () -
Mobile Telephone: () -
Work Telephone: () -

Others Involved (if applicable):

Nature of Involvement:
Contact Telephone: () -

Nature of Involvement:
Contact Telephone: () -

Nature of Involvement:
Contact Telephone: () -

Occurrence From: ___/___/___ @ ___ a.m./p.m. Occurrence To: ___/___/___ @ ___ a.m./p.m.

Reportee: _____

Type of Report:

Public Works Department

- Street Sign / Light
Texas Department of Transportation (TxDOT)
City of Helotes
School Zone Sign / Light
Street Repair / Pothole
Texas Department of Transportation (TxDOT)
City of Helotes
Utility Repair - Report incident to Helotes Dispatch Center immediately.
Telecommunications Repair (AT&T, Time Warner Cable, Etc.)
Water / Sewer Repair (San Antonio Water System)

- Electrical Repair
(CPS Energy)
- Natural Gas
(Grey Forest Utilities, CPS Energy, Etc.)

- Drainage Obstruction
- Right-of-Way Obstruction
- Other (Description):

Code Enforcement Department

- Bulk Item / Brush Violation
- Permit Violation
 - Building Permit
 - Tree Trimming / Removal Permit
 - Fence Permit
 - Other Permit (Description):

- Water Conservation Violation
- Other Violation (Description):

Animal Control Department

- Abandoned Animal
- Animal Running Loose
- Unrestrained Animal
- Animal Bite
- Suspicion of Rabies / Other Disease
- Animal Trap Request
- Number of Animals
- Animal Treatment / Care
- Animal Vaccination(s)
- Animal Licensing

Animal Type: Dog Cat Other (Specify):

Additional Information:
