

MINUTES  
REGULAR MEETING  
HELOTES CITY COUNCIL

The City of Helotes City Council met for a regular meeting Thursday, February 11, 2016 at 3:30 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Council

Present: Thomas A. Schoolcraft, Mayor  
Alex Blue  
Bert Buys  
Cynthia Massey

Absent: Paul Friedrichs, Mayor Pro Tem  
Edward Villanueva

Staff Present: Rick Schroder, City Administrator  
Grace Tamez, City Secretary

**1. Call to Order.**

Mayor Schoolcraft called the meeting to order at 3:30 p.m. Council Member Massey led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

OPEN SESSION:

**2. Citizens to be Heard.**

No one signed up to speak on this item.

CONSENT AGENDA: All items marked with an asterisk (\*\*) on the consent agenda were voted on at the beginning of the meeting. Motion was made by Council Member Buys, second by Council Member Blue, to approve items 3, 4, 5, 6, 7, 8, 9, 10, and 11 on the consent agenda. Motion to approve carried unanimously.

- 3.\*\* Approval of the minutes of the Joint Work Session dated January 14, 2016 and the Regular Meeting dated January 14, 2016. (Staff)**
- 4.\*\* Approval of the Fiscal Year Ending (FYE) 2016 City of Helotes Revenue, Expense, and Encumbrance Report dated February 5, 2016. (Staff)**
- 5.\*\* Approval of the Quarterly Investment Reports for the City of Helotes and the City of Helotes Economic Development Corporation for the quarter ending December 31, 2015. (Staff)**
- 6.\*\* Approval of the acceptance of the resignation Kathy Oliver from the City of Helotes Economic Development Corporation, Place 2. (Staff)**

- 7.\*\* Approval of Ordinance No. 584 of the City Council of the City of Helotes calling for a General Election to be held on Saturday, May 7, 2016 for the purpose of electing one (1) Council Member Place 1, one (1) Council Member Place 2, and one (1) Council Member Place 4; providing for early voting and for notice of the Election; making provisions for the conduct of the Election; authorizing the Mayor to negotiate and execute a Joint Election Agreement with Bexar County; and resolving other matters incident and related to such Election. (Staff)**
- 7.\*\*. *Aprobación de Ordenanza Núm. 584 de la Ciudad de Helotes ordenando una Elección General que se celebrara el Sábado, 7 de Mayo de 2016, con el fin de elegir a un (1) Miembro del Consejo Lugar 1, un (1) Miembro del Consejo Lugar 2, y un Miembro del Consejo Lugar 4; proveer para la votación adelantada y para aviso de elección; hacer arreglos para la administración de la elección; autorizar al Alcalde para negociar y ejecutar un Acuerdo para Elección Conjunta con el Condado de Bexar; y resolver otros asuntos incidente y relativo a dicha elección. (Personal)***
- 8.\*\* Approval of an Intergovernmental Cooperative Agreement by and between the City of Helotes and Bexar County for participation in the Year 2015 Community Development Block Grant (CDBG) Program for the Leslie Road Americans with Disabilities Act (ADA) Curb Cut and Sidewalk Project. (Staff)**
- 9.\*\* Approval of Resolution No. 336 of the City Council of the City of Helotes authorizing the closure of portions of Old Bandera, Bandera (S.H. 16), and Leslie Roads during certain hours for the 50<sup>th</sup> Annual Helotes Cornyval Parade; approving a route for the Cornyval Parade to commence on Leslie Road and travel North on the Southbound lanes of S.H. 16 and merge on to Old Bandera Road at the South end of Old Bandera Road; establishing the Parade disbanding area along Antonio Drive and at the Church of Jesus Christ of Latter-Day Saints located at 13153 Antonio Drive, Helotes, Texas 78023; and approving notification to the State of Texas, acting by and through TxDOT, of the Parade and street closures. (Staff)**
- 10.\*\* Pursuant to Article VIII *Additional Services* of an Agreement between the City of Helotes, the City of Helotes Economic Development Corporation (EDC), and Terra Design Group, Inc. for professional design services for the Helotes Creek Linear Park Transportation Enhancement Project, approval of an Additional Services Proposal Form for a Historic Resources Survey Report in the amount of Five Thousand One Hundred Seventy-Five Dollars (\$5,175.00) and authorizing an FYE 2016 EDC interdepartmental budget adjustment transferring the same amount from the EDC Operating Fund to the City / EDC Capital Fund to fund the Additional Services referenced above. (Staff)**
- 11.\*\* Approval of an Interlocal Agreement for Purchasing Services by and between the City of Helotes and Bexar County for a County Cooperative Purchasing Program wherein the City may procure goods and services under existing and future County contracts and authorizing Mayor Thomas A. Schoolcraft to negotiate and execute said Agreement on behalf of the City Council. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

- 12. Discussion of and action on a request by Liquor Top for a variance to the Master Sign Plan for Galm Village Retail Center, pursuant to Chapter 66 Signs of the Municipal Code of Ordinances, for property located at 11590 Galm Road, Suite No. 103, more particularly described as CB 4450L Blk 1 Lot 6 (Galm JV). (Applicant)**

Motion was made by Council Member Buys, second by Council Member Blue, to discuss and act on this item as written.

Mayor Schoolcraft informed the Council that the applicant was in attendance and available for questions, if needed. General consensus was that the sign is too big. The Planning and Zoning Commission recommended disapproval of this sign at their meeting on February 2, 2016.

Motion to approve failed: 0 Ayes, 3 Nays – Council Member Buys, Council Member Blue, Council Member Massey, 0 Abstain.

The request for a variance is denied.

- 13. Discussion of and action on a request by Super Donut for a variance to the Master Sign Plan for Galm Village Retail Center, pursuant to Chapter 66 Signs of the Municipal Code of Ordinances, for property located at 11590 Galm Road, Suite No. 106, more particularly described as CB 4450L Blk 1 Lot 6 (Galm JV). (Applicant)**

Motion was made by Council Member Buys, second by Council Member Blue, to discuss and act on this item as written.

General consensus was that the sign is too big. The Planning and Zoning Commission recommended disapproval of this sign at their meeting on February 2, 2016.

Motion to approve failed: 0 Ayes, 3 Nays – Council Member Buys, Council Member Blue, Council Member Massey, 0 Abstain.

The request for a variance is denied.

Mayor Schoolcraft adjourned the meeting into closed session at 3:40 p.m. after reading the caption below.

CLOSED SESSION:

- 14. Closed Session in accordance with Texas Government Code §551.071 Consultations with Attorney and §551.072 Deliberations Regarding Real Property. In addition to the matters listed below, any matter scheduled for Open Session may be discussed in Closed Session, as appropriate and authorized by law:**

- **§551.071 Consultations with Attorney regarding Continental Homes of Texas L.P. vs. the City of Helotes Et. Al.;**

- **§551.071 Consultations with Attorney** regarding Texas Association of Builders Et. Al. vs. the City of Helotes Et. Al.;
- **§551.071 Consultations with Attorney** regarding Ashton San Antonio Residential, LLC; Pulte Homes of Texas, LP; MHI Central Texas, LLC; and Weekley Homes, LLC vs. the City of Helotes, Et. Al.; and
- **§551.072 Deliberations Regarding Real Property** between the City of Helotes and Crown Castle, Landmark Dividend, L.L.C., and Unison Site Management.

Mayor Schoolcraft reconvened the meeting into open session at 4:20 p.m. and announced that no action had been taken in closed session.

**ITEMS FOR INDIVIDUAL CONSIDERATION Cont.:**

15. Discussion of and action on matters discussed in Closed Session, in accordance with Texas Government Code §551.071 *Consultations with Attorney*, regarding Continental Homes of Texas L.P. vs. the City of Helotes Et. Al., Texas Association of Builders Et. Al. vs. the City of Helotes Et. Al., Ashton San Antonio Residential, LLC; Pulte Homes of Texas, LP; MHI Central Texas, LLC; and Weekley Homes, LLC vs. the City of Helotes, Et. Al., and §551.072 *Deliberations Regarding Real Property* between the City of Helotes and Crown Castle, Landmark Dividend, L.L.C., and Unison Site Management.

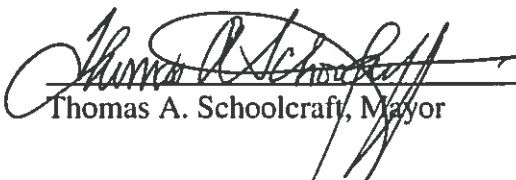
Mayor Schoolcraft pulled this item off the agenda.

**Adjourn.**

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 4:22 p.m.

ATTEST:

  
Grace Tamez, City Secretary

  
Thomas A. Schoolcraft, Mayor

