

MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL

The City of Helotes City Council met for a regular meeting on Thursday, February 26, 2015 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Council

Present: Thomas A. Schoolcraft, Mayor
Cynthia Massey, Mayor Pro Tem
Edward Villanueva
Alex Blue
Bert Buys
Paul Friedrichs

Staff Present: Rick Schroder, City Administrator
Grace Tamez, City Secretary

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Council Member Alex Blue led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

PUBLIC HEARING:

2. Public Hearing to give all interested persons the right to appear and be heard on the proposed annexation of the following parcels of real property:

- a) **An approximate 20.076 acre parcel located at 10905 Paloma, San Antonio, Texas, 78254, more particularly described as CB 4450 P-4C ABS 467;**
- b) **An approximate 34.31 acre parcel generally located on Galm Road, San Antonio, Texas, 78254, more particularly described as CB 4450 P-81A TR 4 Survey 80 ABS 467 and CB4450 P-81B TR 1 Survey 80 ABS 467;**
- c) **An approximate 34.33 acre parcel located at 11821 Galm Road, San Antonio, Texas, 78254, more particularly described as CB 4450 PT of P-4A Survey 80 ABS 467 refer to: 04450-000-0041 and CB 4450 PT of P-4A ABS 467 refer to: 81600-467-0040 refer to: 04450-000-0043; and**
- d) **An approximate 33.57 acre parcel generally located on Galm Road, San Antonio, Texas, 78254, more particularly described as CB 4450 P-81 TR 3 Survey 80 ABS 467 and CB 4450 P-81C TR 2 Survey 80 ABS 467.**

Mayor Schoolcraft opened the public hearing at 7:02 p.m. No one signed up to speak on items (a) to (d) above. Mayor Schoolcraft closed the public hearing at 7:06 p.m.

OPEN SESSION:

3. Citizens to be Heard.

No one signed up to speak on this item.

CONSENT AGENDA: All items marked with an asterisk (**) on the consent agenda were voted on at the beginning of the meeting. Motion was made by Mayor Pro Tem Massey, second by Council Member Blue, to approve items 4 and 5 on the consent agenda. Motion to approve carried unanimously.

4. Approval of the minutes of the regular meeting of February 12, 2015. (Staff)**

5. Approval of the City of Helotes Revenue and Expense Report dated February 23, 2015. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

6. Presentation by Armstrong, Vaughan, & Associates, P.C. and discussion of and action on the Fiscal Year Ending 2014 Audits for the City of Helotes and the City of Helotes Economic Development Corporation. (Auditor & Staff)

Kim Roach, with Armstrong, Vaughan, & Associates, P.C., presented an overview of the audit findings. Ms. Roach noted that the firm did not have to make recommendations to the City for improvements. Overall, the City earned a clean audit report.

Ms. Roach also noted that new standards regarding pension requirements will not affect the City's day-to-day budgeting process. The Dispatch and EMS department funds have been moved into the General Fund; these departments' budgets will now be noted just like other City departments' budgets. With the inclusion of Dispatch and EMS budgets, the average monthly expenditures in fund balance would drop from 10.5 months to 3.7 months. The 3.7 average monthly expenditures in fund balance is considered to be a good average.

Motion was made by Council Member Blue, second by Council Member Villanueva, to accept the audit report as presented.

Motion to approve carried unanimously.

7. Discussion of and action on a request for a variance to detention / fee-in-lieu-of requirements by the Helotes Festival Association, Inc. from the Municipal Code of Ordinances Chapter 34 *Environment*, Article IV *Stormwater Detention and Drainage* for the construction of three (3) separate restroom facilities on property located, generally, at 12210 Leslie Road, Helotes, Texas 78023, more particularly described as CB 4478 P-12B (12.135AC), P-13A (2.053AC), and P-14A (5.923AC) ABS 716, CB 4478 P-11A ABS 716, and CB 4476 P-2B 4.54 AC A-249 CB 4478 P-10 .428 AC A-716 CB 4479 P-2 4.237 AC A-843. (Applicant)

Council Member Buys filed a conflict of interest affidavit with the City Secretary's office and abstained from discussion and voting on this item. Council Member Buys serves on the Festival Association Board of Directors.

Motion was made by Council Member Friedrichs, second by Council Member Villanueva, to discuss and act on this item as written.

The City Engineer recommended approval of the variance request due to the limited square footage of each of the three proposed restroom facilities. The HFA property consists, generally, of three tracts of land totaling 44.316 acres. The proposed facilities will be located on a 15.00 acre tract of land located, generally, in the middle of the HFA property.

Mayor Schoolcraft noted that HFA is requesting a variance to detention and a variance to the fee-in-lieu of payment.

Motion to approve the variance to detention and the variance to the fee-in-lieu of payment carried; 4 Ayes, 0 Nays, 1 Abstain – Council Member Buys.

8. Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas requesting that the Texas Legislature amend Tex. Loc. Gov't. Code §1.005(3) by clarifying the definition of "municipality" to include all types of municipalities within the State of Texas. (Staff)

Motion was made by Mayor Pro Tem Massey, second by Council Member Blue, to discuss and act on this item as written.

Motion to approve carried unanimously.

9. Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas opposing any municipal revenue cap legislation and interference with local services. (Staff)

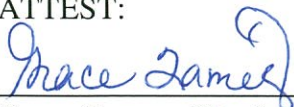
Motion was made by Mayor Pro Tem Massey, second by Council Member Buys, to discuss and act on this item as written.

Motion to approve carried unanimously.


Adjourn.

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 7:55 p.m.

ATTEST:


Grace Tamez, City Secretary




Thomas A. Schoolcraft, Mayor