

**MINUTES
CITY OF HELOTES
PLANNING AND ZONING COMMISSION**

The City of Helotes Planning and Zoning Commission met for a regular meeting on February 4, 2020 at 7:00 p.m. in City Hall Council Chambers, 12951 Bandera Road, Helotes Texas. This was an open meeting subject to the open meeting laws of the State of Texas.

Commission Members

Present: Gregg Michel, Chair
Jason Wightman, Vice Chair
Ron Hozza, Secretary
Joe Edmond
Richard Hawk
Mike McGlothing

Absent: Jeff Wade
Mario Rios

Council Members/Staff Present: Ernest Cruz, Development Services Director
Marian Mendoza, City Administrator
Susan Darst, Purchasing
Alex Blue, Council Member

1. Call to order.

Chair Michel called the meeting to order at 7:00 p.m.

2. Roll call.

Commissioner Hozza called roll. See above for members present.

OPEN SESSION:

3. Citizens to be heard.

Ed Coates expressed buffer concerns on the Iron Horse Townhomes.

David Cato indicated the Iron Horse Canyon Home Owners Association (HOA) met with the developer of the Iron Horse Townhomes and communicated a preference of 12 – 15 lots. The current townhome development, as approved, is not a plan that the HOA is in favor of.

COUNCIL LIAISON REPORT:

4. **City Council action update on the following (Councilmember Alex Blue):**
- **A final subdivision plat establishing Iron Horse Townhomes (BCAD Prop. ID Nos. 240904 & 240908); and**
 - **A request by Kyle Hultz for approval of a Master Sign Plan for Hultz Office Building located at 14789 Old Bandera Road (BCAD Prop ID No. 1289679).**

Council Member Blue reported on December 12, 2019, City Council unanimously approved the aforementioned items as presented.

ITEMS FOR INDIVIDUAL CONSIDERATION:

5. **Discussion of and action on the minutes of the Regular Meeting of the Planning and Zoning Commission dated December 3, 2019. (Approval Item; Staff)**

Motion was made by Commissioner McGlothing, second by Commissioner Wightman, to approve the minutes as submitted.

Motion to approve carried unanimously.

6. **Discussion of and action on a request by Harvest Real Estate for approval of a wall sign, pursuant to Municipal Code of Ordinances Chapter 98 Zoning, Section 98-72 Old Town Helotes Special District, Subparagraph (g)(6)(b)(2) Commercial Signs – Projecting, Wall, Hanging, or In/On Windows, located at 14743 Old Bandera Road, Suite 11-101, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 1154308. (Recommendation Item; Applicant)**

Motion was made by Commissioner Wightman, second by Commissioner McGlothing, to recommend approval of this item as written.

Motion to recommend approval carried unanimously.

Adjourn.

With no more business to come before the Commission, Chairman Michel adjourned the meeting at 7:16 pm.

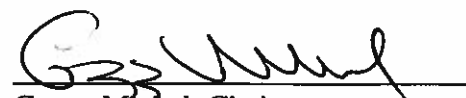
Respectfully submitted,

ATTEST:



Celina Perez, City Secretary





Gregg Michel, Chair