

**MINUTES
CITY OF HELOTES
PLANNING AND ZONING COMMISSION**

The City of Helotes Planning and Zoning Commission met for a regular meeting on April 7, 2020 at 7:00 p.m. in City Hall Council Chambers, 12951 Bandera Road, Helotes Texas. This was an open meeting subject to the current open meeting laws of the State of Texas. Due to COVID-19, this meeting was conducted via teleconference. Physical distancing and the 10 people maximum were adhered to.

Commission Members

Present: Gregg Michel, Chair (Via Teleconference)
Jason Wightman, Vice Chair (Via Teleconference)
Ron Hozza, Secretary
Joe Edmond (Via Teleconference)
Richard Hawk (Via Teleconference)
Mike McGlothing (Via Teleconference)
Mario Rios (Via Teleconference)
Jeff Wade (Via Teleconference)

Council Members/Staff Present: Ernest Cruz, Development Services Director
Marian Mendoza, City Administrator
Celina Perez, City Secretary
Alex Blue, Council Member (Via Teleconference)

1. Call to order.

Chair Michel called the meeting to order at 7:01 p.m.

2. Roll call.

Commissioner Hozza called roll. See above for members present.

OPEN SESSION:

3. Citizens to be heard.

No one signed up to speak on this item.

ITEMS FOR INDIVIDUAL CONSIDERATION:

4. Discussion of and action on the minutes of the Regular Meeting of the Planning and Zoning Commission dated March 3, 2020. (Approval Item; Staff)

Motion was made by Commissioner Edmond, second by Commissioner Hozza, to approve the minutes as submitted.

Motion to approve carried unanimously.

5. **Discussion of and action on a request by Double DP Investments, Inc., for approval of a wall sign, pursuant to Municipal Code of Ordinances Chapter 98 Zoning, Section 98-72 Old Town Helotes Special District, Subparagraph (g)(6)(b)(2) Commercial Signs – Projecting, Wall, Hanging, or In/On Windows, for the Shops at Old Town Conference Room, located at 14743 Old Bandera Road, #7, more particularly described as BCAD Property ID No. 1154308. (Recommendation Item; Applicant)**

Motion was made by Commissioner Hozza, second by Commissioner McGlothing, to recommend approval of this item as written.

Motion to recommend approval carried unanimously.

6. **Discussion of and action on a request by Helotes RLCC Properties LLC, for approval of a wall sign, pursuant to Municipal Code of Ordinances, Chapter 66 Signs, Section 66-51 Commercial Signs: Projecting, Wall, Hanging, or In or on Windows for Young Brothers Fire Protection, located at 14107 Bandera Road, more particularly described as BCAD Property ID No. 242275. (Recommendation Item; Applicant)**

Motion was made by Commissioner McGlothing, second by Commissioner Rios, to recommend approval of this item, with the suggestion that the applicant utilize a more muted color for the sign, since the sign is illuminated and will shine bright red at night.

Motion to recommend approval, with the aforementioned suggestion, carried unanimously.

Adjourn.

With no more business to come before the Commission, Chairman Michel adjourned the meeting at 7:18 pm.

Respectfully submitted,



Gregg Michel, Chair

ATTEST:



Celina Perez, City Secretary

