

MINUTES  
REGULAR MEETING  
HELOTES CITY COUNCIL

The City of Helotes City Council met for a regular meeting Thursday, April 23, 2020 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present: Thomas A. Schoolcraft, Mayor  
Alex Blue, Mayor Pro Tem  
Alan Holmes  
Bert Buys  
Cynthia Massey  
Paul Friedrichs (Via Teleconference)

Staff Present: Marian Mendoza, City Administrator  
Celina Perez, City Secretary

**1. Call to Order.**

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Due to COVID-19, a few things would be done differently. The 10 people maximum is being adhered to, physical distancing is being maintained, and Council Member Friedrichs is joining the meeting via teleconference.

Mayor Pro Tem Blue led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

**PUBLIC HEARING:**

**2. Public Hearing to give all interested persons the right to appear and be heard on an Ordinance of the City Council of the City of Helotes, Texas continuing a curfew for minors under seventeen (17) years of age and over ten (10) years of age; providing for a triennial review of the Ordinance; and adopting an effective date.**

Mayor Schoolcraft opened the public hearing at 7:10 pm. No residents signed up to speak. Mayor Schoolcraft closed the public hearing at 7:11 pm.

**OPEN SESSION:**

**3. Citizens to be Heard (via teleconference).**

Jeff Felty expressed concerns on the cancellation of the Spring 2020 brush pick up and requested that the City Council direct C6 to resume brush pick up for Spring 2020 or issue a credit on the residents account.

CONSENT AGENDA (ITEM NOS. 4 - 5): All items marked with an asterisk (\*\*) on the consent agenda were voted on by one motion. Motion was made by Council Member Buys, second by Council Member Holmes, to approve items 4 through 5 on the consent agenda. Motion to approve carried unanimously.

- 4.\*\* Approval of the minutes of the Regular Meeting dated April 9, 2020. (Staff)**
- 5.\*\* Approval of the Quarterly Investment Reports for the City of Helotes and the City of Helotes Economic Development Corporation (EDC) for the quarter ending March 2020. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

- 6. Presentation by Armstrong, Vaughan, & Associates, P.C. and discussion of and action on the Fiscal Year Ending (FYE) 2019 Comprehensive Annual Financial Report (CAFR) for the City of Helotes and the City of Helotes Economic Development Corporation. (Auditor via teleconference)**

Kim Roach, presented a financial report summary on the audit for the fiscal year ended September 30, 2019. Kim reported on required audit communications and provided financial data on the general fund balance. The City received an unmodified opinion, which is the best opinion an audit can receive. An unmodified opinion states that the financial statements are presented fairly and in conformity with the Governmental Accounting Standards Board (GASB). The audit report can be viewed on the City website or in person at City Hall.

Motion was made by Council Member Buys, second by Mayor Pro Tem Blue, to accept the Fiscal Year Ending (FYE) 2019 Comprehensive Annual Financial Report (CAFR) for the City of Helotes and the City of Helotes Economic Development Corporation as presented.

Motion to approve carried unanimously.

- 7. Discussion of and action on an Ordinance of the City Council of the City of Helotes, Texas continuing a curfew for minors under seventeen (17) years of age and over ten (10) years of age; providing for a triennial review of the Ordinance; and adopting an effective date. (Staff)**

Motion was made by Council Member Massey, second by Council Member Buys, to discuss and act on this item as written.

Motion to approve carried: 4 Ayes – Council Member Holmes, Mayor Pro Tem Blue, Council Member Buys, and Council Member Massey; 1 Nay – Council Member Friedrichs.

8. **Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas approving the terms of an Agreement between the City of Helotes and RX Technology for the provision of information technology services; and authorizing the City Administrator to all necessary steps to implement the provisions of this Resolution. (Staff)**

Motion was made by Council Member Buys, second by Council Member Friedrichs, to discuss and act on this item as written.

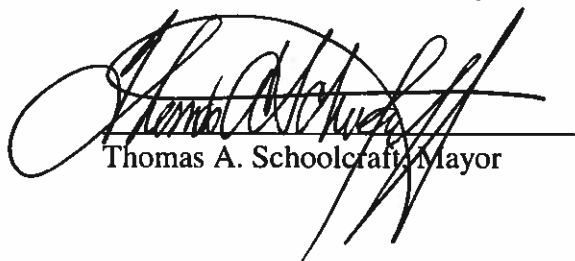
Motion to approve carried unanimously.

**Adjourn**

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 7:52 p.m.

ATTEST:

  
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Celina Perez, City Secretary

  
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Thomas A. Schoolcraft, Mayor

