

MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL

The City of Helotes City Council met for a regular meeting on Thursday, May 22, 2014 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Council

Present: Thomas A. Schoolcraft, Mayor
Bert Buys, Mayor Pro Tem
Alex Blue
Cynthia Massey
Paul Friedrichs

Absent: Edward Villanueva

Staff Present: Rick Schroder, City Administrator
Grace Tamez, City Secretary

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Council Member Massey led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

OPEN SESSION:

2. Citizens to be Heard.

No one signed up to speak on this item.

OATH OF OFFICE:

3. Oath of Office:

- Council Member, Place 1 – Edward Villanueva;
- Council Member, Place 2 – Alex Blue; and
- Council Member, Place 4 – Cynthia Massey.

Mayor Schoolcraft administered the Oath of Office to Alex Blue and Cynthia Massey. (Mayor Schoolcraft had administered the Oath of Office Council to Edward Villanueva at an earlier date due to Council Member Villanueva's planned absence.)

CONSENT AGENDA: All items marked with an asterisk (**) on the consent agenda were voted on at the beginning of the meeting. Motion was made by Council Member Blue, second by Council Member Friedrichs, to approve items 4, 5, and 6 on the consent agenda. Motion to approve carried unanimously.

- 4.** Approval of the minutes of the regular meeting of May 8, 2014. (Staff)
- 5.** Approval of the City of Helotes Revenue and Expense Report dated May 12, 2014. (Staff)
- 6.** Approval of the City of Helotes Fiscal Year Ending (FYE) 2015 Budget Calendar. (Staff)

ITEMS FOR INDIVIDUAL CONSIDERATION:

7. Discussion of and action on a request for a variance to Chapter 66 *Signs*, Article V *Sign Classifications; Permit*, Section 66-44 *Banners, temporary signs, and site development signs* to accommodate bank patrons during the reconstruction of BBVA Compass Bank located at 12590 E. Bandera Road, Helotes, Texas 78023, more particularly described as CB 4477 BLK 1 LOT 3 (3.0 AC) & CB 4525 P-23B (.5673 AC). (Applicant)

Rick Schroder, City Administrator, noted that the bank's reconstruction plans have changed; the entire current bank building will be demolished. A temporary bank office will be set up at the site while the new bank building is constructed. The construction activity has also impacted the bank's customer base thus requiring the need for banners and directional signage.

The bank is in current violation of various sign ordinances that will be rectified as quickly as possible. Discussion included the quantity of signs, replacement of weathered signs, and location of signs.

Motion was made by Council Member Massey, second by Mayor Pro Tem Buys, to approve two (2) banner signs and a maximum of two (2) bandit signs per exposure (a total of four bandit signs) for a time period ending with the issuance of the certificate of occupancy for the bank building.

Motion to approve carried unanimously.

Mayor Schoolcraft adjourned the meeting into closed session at 7:25 p.m. after reading the caption below.

CLOSED SESSION:

8. Closed Session in accordance with Texas Government Code §551.074 *Personnel Matters*. In addition to the matters listed below, any matter scheduled for Open Session may be discussed in Closed Session, as appropriate and authorized by law:
 - §551.074 *Personnel Matters* on the selection of a Mayor Pro Tempore for the City Council of the City of Helotes, Texas.

Mayor Schoolcraft reconvened the meeting into open session at 7:33 p.m. and announced that no action had been taken in closed session.

ITEMS FOR INDIVIDUAL CONSIDERATION Cont.:

9. Discussion of and action on the selection of a Mayor Pro Tempore for the City Council of the City of Helotes, Texas. (Mayor Schoolcraft)

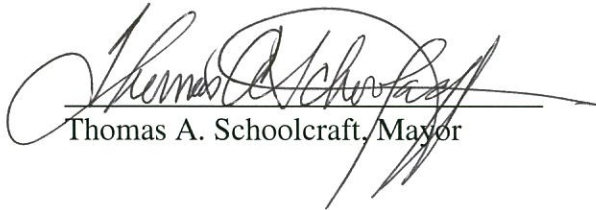
Motion was made by Mayor Pro Tem Buys, second by Council Member Blue, to nominate Council Member Massey for Mayor Pro Tem.

Mayor Schoolcraft asked for other nominations. No other nominations were made.

Motion to approve the nomination carried unanimously.

Adjourn.

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 7:35 p.m.


Thomas A. Schoolcraft, Mayor

ATTEST:


Grace Tamez, City Secretary

