

MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL

The City of Helotes City Council met for a regular meeting Thursday, May 24, 2018 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present: Thomas A. Schoolcraft, Mayor
Bert Buys, Mayor Pro Tem
Jim Meadows
Alex Blue
Paul Friedrichs

Absent: Cynthia Massey

Staff Present: Celina Perez, City Secretary
Susan Darst, Assistant to City Administrator

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Mayor Pro Tem Buys led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

CEREMONIAL:

2. Oaths of Office:

- **Council Member, Place 1 - James "Jim" Meadows; and**
- **Council Member, Place 2 - Alexander "Alex" Blue.**

Mayor Schoolcraft administered the Oath of Office and presented Certificates of Election to Council Member Jim Meadows and Council Member Alex Blue. Mayor Schoolcraft noted that Council Member Cynthia Massey had given notice she would not be in attendance at this meeting and took the Oath of Office on May 11, 2018.

OPEN SESSION:

3. Citizens to be Heard.

Nancy Smith spoke about the proposed amendments to Municipal Code of Ordinances Chapter 66 Signs, more specifically temporary banner permits, and the affect it will have on Casa Helotes Senior Center, which is a non-profit business. Additionally, Mrs. Smith provided information on the involvement of Casa Helotes with various projects within the community.

CONSENT AGENDA (ITEM NOS. 4 - 6): All items marked with an asterisk (**) on the consent agenda were voted on by one motion. Motion was made by Council Member Friedrichs, second by Council Member Blue, to approve items 4, 5 and 6 on the consent agenda. Motion to approve carried unanimously.

- 4.** **Approval of the minutes of the Regular Meeting dated May 10, 2018. (Staff)**
- 5.** **Acceptance of the resignation of Jim Meadows from the City of Helotes Economic Development Corporation Board of Directors, Place One. (Staff)**
- 6.** **Approval of a Resolution of the City Council of the City of Helotes, Texas proclaiming support for joining the County of Bexar in its "Urban County" applications to the U.S. Department of Housing and Urban Development for the Community Development Block Grant Entitlement Program and the Home Investment Partnership Program; authorizing Mayor Thomas A. Schoolcraft to execute the Community Development Block Grant Program Cooperative Agreement with the County of Bexar; providing for severability; incorporating recitals; and setting an effective date. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

7. **Discussion of and action on an Agreement between Kenneth and Mary Sue Dempsey, the Bluffs at Old Town Helotes, LLC, and the City of Helotes, a Type A General Law Municipality and a political subdivision of the State of Texas, for the shared "joint use" of property identified as 14391 Riggs Road, Helotes, Texas 78023, more particularly described as CB 4524H (Bluffs at Old Town Helotes), Blk 1, Lot 3, for the setup, production and teardown of the MarketPlace at Old Town Helotes and other municipal events. (Staff)**

Motion was made by Mayor Pro Tem Buys, second by Council Member Friedrichs, to discuss and act on this item as written.

Motion to approve carried unanimously.

8. **Discussion of and action on authorizing the Mayor to certify a Petition for Voluntary Annexation and on setting Public Hearings on an Ordinance of the City Council of the City of Helotes, Texas for a Chapter 380 Economic Development and Annexation Agreement for approximately 57.531 acres of real property on Galm Road, all of which is currently located within the City of Helotes Extraterritorial Jurisdiction. (Staff)**

Motion was made by Council Member Meadows, second by Mayor Pro Tem Buys, to discuss and act on this item as written.

Motion to approve carried unanimously.

Mayor Schoolcraft certified that the City received an affidavit to annex approximately 57.531 acres of real property on Galm Road, more specifically, the following two parcels: an approximate 27.502 acre tract of land, being Unit 4 of Bricewood Subdivision and an approximate 30.029 acre tract of land, being the lower half of Unit 3 and 5 of Bricewood Subdivision. The Developer is the sole and majority landowner of the said property, all of which is territory within the City's Extraterritorial Jurisdiction, and contiguous to the City limits. Certification of the affidavit allowed the approval for setting two public hearings, on June 28, 2018 and July 12, 2018 and allowed Staff to begin the annexation process.

9. Discussion of and direction on an Ordinance of the City Council of the City of Helotes, Texas amending Chapter 66 Signs of the Municipal Code of Ordinances; more specifically, recommended changes to Article V Sign Classifications; Permit, Section 66-44 Banners, Temporary Signs and Site Development Signs, Subparagraph (a) Banners. (Mayor Schoolcraft)

Discussion included accurately defining the terms "special event" and "recurring event", separating the two categories of "on premise" and "off premise", setting banner display time periods, setting banner size requirements, more specifically the height requirement, language revisions to the variance section, and making it clearer that business owners are responsible for regulating which banners and the correct number of banners put on their property.

The consensus of Council was there needs to be fair regulations, while maintaining consideration of those event banners that are related specifically to a non-profit business, as opposed to those pertaining to a for profit business.

Mayor Schoolcraft concluded by saying this item would be placed on the June 14, 2018 meeting for more discussion.

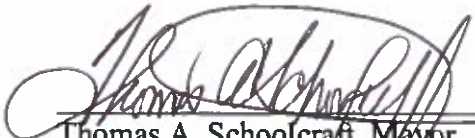
Adjourn

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 8:06 pm.

ATTEST:



Celina Perez, City Secretary



Thomas A. Schoolcraft, Mayor

