

MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL

The City of Helotes City Council met for a regular meeting Thursday, May 25, 2017 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present: Thomas A. Schoolcraft, Mayor
Alex Blue, Mayor Pro Tem
Edward Villanueva
Bert Buys
Cynthia Massey
Paul Friedrichs

Staff Present: Rick Schroder, City Administrator
Frank Garza, City Attorney
Grace Tamez, City Secretary

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Council Member Villanueva led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

CEREMONIAL:

2. Oaths of Office:

- Mayor - Thomas A. Schoolcraft;
- Council Member, Place 3 - Norbert "Bert" Buys; and
- Council Member, Place 5 - Paul Friedrichs.

Judge Mario Trevino administered the Oath of Office and presented Certificates of Election to Mayor Thomas A. Schoolcraft, Council Member Bert Buys, and Council Member Paul Friedrichs.

OPEN SESSION:

3. Citizens to be Heard.

No one signed up to speak on this item.

CONSENT AGENDA: All items marked with an asterisk (**) on the consent agenda were voted on at the beginning of the meeting. Motion was made by Council Member Friedrichs, second by Mayor Pro Tem Buys, to approve items 4, 5, and 6 on the consent agenda.

Motion to amend was made by Council Member Friedrichs, second by Mayor Pro Tem Buys, to approve items 4, with a correction to the minutes on page #3, 5, and 6 on the consent agenda.

Motion to approve as amended carried unanimously.

- 4.** Approval of the minutes of the Regular Meeting dated May 11, 2017. (Staff)
- 5.** Approval of the City of Helotes Revenue and Expense and Encumbrance Reports dated May 19, 2017. Staff)
- 6.** Approval of an interdepartmental budget adjustment transferring \$8,122.30 from Fund No. 01-550-5525 *MarketPlace at Old Town Helotes* to 01-540-5101 *Development Services Salaries* to fund the additional salary and benefit costs associated with the transition of the Public Relations Specialist from part- to full-time. (Staff)

ITEMS FOR INDIVIDUAL CONSIDERATION:

7. Discussion of and action on an Application for a Sign Variance for Elf Industries, Inc. (d.b.a. Elf Hardware) from the provisions of Municipal Code of Ordinances Chapter 66 Signs, Section 66-44 Banners, Temporary Signs, and Site Development Signs for property located at 14546 Bandera Rd., Helotes, Texas 78023, more particularly described as BCAD Property ID No. 358325. (Applicant)

Motion was made by Council Member Massey, second by Council Member Buys, to discuss and act on this item as written.

Speaking on this item were Michael Black, representing the owner, Rick Schroder, City Administrator, and Frank Garza, City Attorney.

Discussion included product banners versus special event banners, the definition of "banner," the size of the banners, the total number of existing signs on the fence and building on this property, and the perception of unequal enforcement by the Code Enforcement Department. The signs on this property do not meet the specifications in the sign code or the specifications in the Old Town Helotes sign code.

Motion to amend was made by Council Member Massey, second by Council Member Buys, to approve the variance with the following conditions:

- a photograph of current existing signs will be sent to the City Administrator;
- the number of current signs (10 signs) may remain;
- the number of signs may not be increased;
- the size of the signs may not be increased;
- the location of the signs may not be changed;
- the sign material may not be changed; and
- product signs may be substituted.

Motion to approve as amended carried unanimously.

Mayor Schoolcraft adjourned into closed session at 7:53 p.m. after reading the caption below.

CLOSED SESSION:

8. **Closed Session in accordance with Texas Government Code §551.074 Personnel Matters. In addition to the matters listed below, any matter scheduled for Open Session may be discussed in Closed Session, as appropriate and authorized by law:**
- **§551.074 Personnel Matters on the selection of a Mayor Pro Tempore for the City Council of the City of Helotes, Texas.**

Mayor Schoolcraft convened the meeting into open session at 8:11 p.m. and announced that no action had been taken in closed session.

ITEMS FOR INDIVIDUAL CONSIDERATION Cont.:

9. **Discussion of and action on the selection of a Mayor Pro Tempore for the City Council of the City of Helotes, Texas. (City Council)**

Mayor Schoolcraft called for nominations. Council Member Massey nominated Council Member Buys and Council Member Friedrichs nominated Council Member Villanueva.

Mayor Schoolcraft called for the vote.


Voting for Council Member Buys were Mayor Pro Tem Blue, Council Member Buys, and Council Member Massey. Voting for Council Member Villanueva were Council Member Villanueva and Council Member Friedrichs.

Council Member Buys is selected as Mayor Pro Tem.

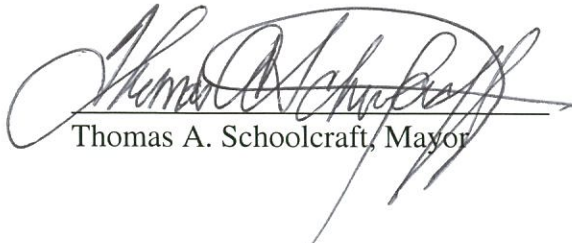
Adjourn.

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 8:13 p.m.

ATTEST:



Grace Tamez, City Secretary



Thomas A. Schoolcraft, Mayor

