

MINUTES  
REGULAR MEETING  
HELOTES CITY COUNCIL

The City of Helotes City Council met for a regular meeting Thursday, June 23, 2016 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Council

Present: Thomas A. Schoolcraft, Mayor  
Alex Blue, Mayor Pro Tem  
Bert Buys  
Paul Friedrichs

Absent: Edward Villanueva  
Cynthia Massey

Staff Present: Rick Schroder, City Administrator  
Grace Tamez, City Secretary

**1. Call to Order.**

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Council Member Alex Blue led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

OPEN SESSION:

**2. Citizens to be Heard.**

Pedro Ramos invited all to attend the “Wine to Coffee Art Walk” event held every third Saturday in OTH from 4 to 9 p.m.

CONSENT AGENDA: All items marked with an asterisk (\*\*) on the consent agenda were voted on at the beginning of the meeting. Motion was made by Council Member Friedrichs, second by Mayor Pro Tem Blue, to approve items 3, 4, and 5 on the consent agenda. Motion to approve carried unanimously.

- 3.\*\* Approval of the minutes of the Regular Meeting dated June 9, 2016. (Staff)**
- 4.\*\* Approval of the City of Helotes Revenue and Expense and Encumbrance Reports dated June 17, 2016. (Staff)**
- 5.\*\* Approval of the Quarterly Investment Reports for the City of Helotes and the City of Helotes Economic Development Corporation for the quarter ending March 31, 2016. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

- 6. Discussion of and action on a request by M/I Homes of San Antonio, LLC for flag and freestanding real estate signage, pursuant to Municipal Code of Ordinances Chapter 66 Signs, Sections 66-46 Freestanding real estate signs and 66-52**

***Miscellaneous signs, for the Trails of Helotes Subdivision located, generally, near the intersection of Far Reaches Lane and S.H. 16 (Bandera Rd.), more particularly described as BCAD Property ID No. 1227074. (Applicant)***

Motion was made by Council Member Buys, second by Mayor Pro Tem Blue, to discuss and act on this item as written.

On June 7, 2016, the Planning and Zoning Commission recommended denial of the request for six flag poles and approved the request for the freestanding real estate sign.

Discussion included the existing two flag poles on the subject property and the large size of the proposed freestanding sign. The real estate freestanding sign will eventually be removed.

Motion to amend was made by Council Member Buys, second by Mayor Pro Tem Blue, to deny the request for six additional flag poles and to approve the freestanding real estate sign as presented.

Motion to approve as amended carried unanimously.

7. **Discussion of and action on an Ordinance of the City Council of the City of Helotes, Texas approving an Encroachment License Agreement for a freestanding, off-premise sign to be constructed on Municipal Right-of-Way for B Daddy's BBQ located at 14436 and 14418 E. Bandera Road; authorizing Mayor Thomas A. Schoolcraft to execute said Agreement on behalf of the City Council of the City of Helotes; providing for severability; incorporating recitals; and setting an effective date. (Applicant)**

Motion was made by Council Member Friedrichs, second by Mayor Pro Tem Blue, to discuss and act on this item as written.

On June 7, 2016, the Planning and Zoning Commission recommended approval of the wayfinding sign on the condition that the sign be reduced to conform to Code and that it be located closer to the railing.

Discussion included the size of the double-sided sign and the location.

Motion to amend was made by Council Member Friedrichs, second by Mayor Pro Tem Blue to approve the sign as presented with the stipulation that it be placed no greater than 24 inches from the existing railing.

Motion to approve as amended carried unanimously.

8. **Discussion of and action on the Bexar Appraisal District 2017 Proposed Budget. (BCAD)**

Pursuant to the Tax Code, disapproval of the annual BCAD proposed budget must be made with a resolution

Mayor Schoolcraft asked for disapproval of the BCAD proposed budget. No one made a motion to disapprove and Mayor Schoolcraft announced that the proposed BCAD budget is approved.

**9. Discussion of and action on the acceptance of Grants of Easements, associated Memorandums of Understanding, and related documents between the City of Helotes and the following property owners associated with capital improvements for the Helotes Creek Linear Park within or abutting the Old Town Helotes Special District; authorizing Mayor Thomas A. Schoolcraft to execute said Grants of Easements, associated Memorandums of Understanding, and related documents on behalf of the City Council of the City of Helotes; and directing that the aforementioned documents be filed with and recorded by the Bexar County Clerk and copies thereof be forwarded to the Texas Department of Transportation:**

- a) **Archbishop Gustavo-Garcia-Siller, M.Sp.S. and Successors-in-Office, for Our Lady of Guadalupe Church (BCAD Prop. ID Nos. 242307 & 242109);**
- b) **Mrs. Judy D. Buck (BCAD Prop. ID No. 242127);**
- c) **Mr. / Mrs. Paul J. and Kimberly Gryting (BCAD Prop. ID No. 358720); and**
- d) **Mr. A.R. Velasquez (BCAD Prop. ID No. 358711). (Staff)**

Council Member Buys thanked Our Lady of Guadalupe Church, Judy Buck, A. R. Vasquez, Paul Gryting, and Kimberly Gryting for donating perpetual easements for the Helotes Creek Linear Park and to City Staff, Rick Schroder and Glenn Goolsby, for their work to keep the project moving forward.

Motion was made by Council Member Buys, second by Council Member Friedrichs, to discuss and act on this item as written.

Motion to approve carried unanimously.

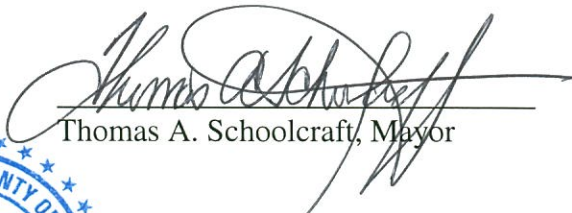
***Adjourn.***

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 7:25 p.m.

ATTEST:

  
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Grace Tamez, City Secretary



  
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Thomas A. Schoolcraft, Mayor