

MINUTES  
REGULAR MEETING  
HELOTES CITY COUNCIL

The City of Helotes City Council met for a regular meeting on Thursday, June 25, 2015 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Council

Present: Thomas A. Schoolcraft, Mayor  
Paul Friedrichs, Mayor Pro Tem  
Alex Blue  
Bert Buys  
Cynthia Massey

Absent: Edward Villanueva

Staff Present: Rick Schroder, City Administrator  
Cody Faulk, City Attorney  
Grace Tamez, City Secretary

**1. Call to Order.**

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Mayor Pro Tem Friedrichs led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

PUBLIC HEARING:

- 2. Public hearing to give all interested persons the right to appear and be heard on the proposed annexation of the property generally located at Whip O Will Way, Helotes, Texas 78023, being Tract 1, 0.27 acre, a portion of Parcel 17, CB 4554 B Sherwood Subdivision, and Tract 2, 0.81 acre, a portion of Lot 10, CB 4554 B Sherwood Subdivision, both in Helotes, Bexar County, Texas.**

Mayor Schoolcraft opened the public hearing at 7:03 p.m. No one signed up to speak on this item. Mayor Schoolcraft closed the public hearing at 7:03 p.m.

OPEN SESSION:

**3. Citizens to be Heard.**

No one signed up to speak on this item.

UNFINISHED BUSINESS:

- 4. Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas amending the City of Helotes Economic Development Corporation Articles of Incorporation; authorizing the City Administrator to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date. (Mayor Schoolcraft)**

Motion was made by Council Member Buys, second by Council Member Blue, to discuss and act on this item as written.

Proposed amendments include:

- Article Nine will now read; “The street address of the registered office of the Corporation is 12951 Bandera Road, Helotes, Texas 78023, and the registered agent at that address is the City Administrator. The mailing address for the Corporation is Post Office Box 507, Helotes, Texas 78023.

From time to time and with Council approval, the Board of Directors and/or City Council may elect to move the Corporation’s principal office to other commercially-available office space within the corporate City limits or change its mailing address.

Regular and special meetings of the Corporation’s Board of Directors shall take place at City Hall, 12951 Bandera Road, Helotes, Texas 78023. Workshops requiring site visits may take place at other locations, as directed by the Corporation’s President or the Executive Director.”

- Article Ten, third paragraph, delete the sentence “Directors may be appointed to succeed themselves.”

Motion to approve with the amendments noted above carried unanimously.

**5. Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas amending the Bylaws of the City of Helotes Economic Development Corporation; authorizing the City Administrator to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date. (Mayor Schoolcraft)**

Motion was made by Mayor Pro Tem Friedrichs, second by to Council Member Massey, to discuss and act on this item as written.

Proposed amendments include:

- Article Two(b) will now read “The Board shall consist of seven (7) Directors, each of whom shall be appointed by the Council. As vacancies occur on the Board or terms expire, the Mayor will recommend appointments of new candidates and submit same to Council for approval.”
- Section 2.5 (c) delete the sentence “The Presiding Officer may relinquish his/her duties to another Director should the presiding Officer wish to vote, make a motion, or second a motion on an agenda item.”
- Section 4.1(d) the value amount is changed from \$25,000 to \$10,000.
- Section 4.3(c) the word “an” in the last sentence is deleted.
- Section 4.4 (b) the words “with Council approval” will remain and the sentence will now read “The Board, with Council approval, shall designate ...”.

Motion to approve with the amendments noted above carried unanimously.

CONSENT AGENDA: All items marked with an asterisk (\*\*) on the consent agenda were voted on at the beginning of the meeting. Motion was made by Mayor Pro Tem Friedrichs, second by Council Member Massey, to approve items 6\*, 7, 8, and 9 on the consent agenda. Motion to approve carried unanimously.

**6.\*\* Approval of the minutes of the regular meeting of June 11, 2015. (Staff)**

\*The minutes were amended to add the word "Member" after the word "Council" in item #10.

**7.\*\* Approval of the following interdepartmental budget adjustments:**

- \$666.82 from General Fund No. 01-550-5239 *Electric* to No. 01-510-5206 *City Attorney*;
- \$15,838.00 from General Fund No. 01-550-5305 *Hausmann Rd. Expansion* to No. 01-510-5206 *City Attorney*; and
- \$18,325.00 from General Fund No. 01-550-5510 *Carport / Fencing* to No. 01-510-5206 *City Attorney*. (Staff)

**8.\*\* Approval of the City of Helotes Revenue and Expense Report dated June 18, 2015. (Staff)**

**9.\*\* Approval, pursuant to Texas Property Tax Code Section 30.11 *Waiver of Penalties and Interest*, of the reimbursement of penalty and interest paid by the property owner for Tax Account No. 04482-210-0260 in an amount not to exceed \$257.02 due to an administrative error. (Tax Assessor-Collector)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

**10. Discussion of and action on the Bexar Appraisal District 2016 Proposed Budget. (BCAD)**

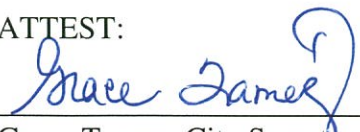
Pursuant to Texas Property Tax Code Section 6.06(a), eligible taxing units are authorized to review and disapprove the annual Bexar Appraisal District proposed budget.

No action was taken on this item.

**Adjourn.**

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 7:52 p.m.

ATTEST:

  
Grace Tamez, City Secretary



  
Thomas A. Schoolcraft, Mayor