

MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL

The City of Helotes City Council met for a regular meeting Thursday, June 27, 2019 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present: Thomas A. Schoolcraft, Mayor
Alex Blue, Mayor Pro Tem
Bert Buys
Cynthia Massey
Paul Friedrichs

Absent: Jim Meadows

Staff Present: Rick Schroder, City Administrator
Celina Perez, City Secretary
Josh Mair, Public Works Supervisor

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Council Member Friedrichs led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

OPEN SESSION:

2. Citizens to be Heard.

No one signed up to speak on this item.

CONSENT AGENDA (ITEM NOS. 3 - 7): All items marked with an asterisk (**) on the consent agenda were voted on by one motion. Motion was made by Council Member Friedrichs, second by Council Member Massey, to approve items 3, 4, 5, 6 and 7 on the consent agenda. Motion to approve carried unanimously.

- 3.** Approval of the minutes of the Regular Meeting dated June 13, 2019. (Staff)**
- 4.** Approval of the proposed Bexar Appraisal District 2020 Annual Budget. (Staff)**
- 5.** Approval of the following re-appointments to the Board of Adjustment, all to serve concurrently with the Office of the Mayor (Mayor Schoolcraft):**
- Douglas Deptuch;
 - Blair Weaver;
 - Donny Jones;
 - Robert Logue; and
 - Charles Robert

6. Approval of the following City Council re-appointments as liaisons to their respective committees, all to serve concurrently with the Office of the Mayor (Mayor Schoolcraft):**

- **Mayor Pro Tem Blue – Planning and Zoning Commission;**
- **Council Member Buys – City of Helotes Economic Development Corporation; and**
- **Council Member Massey – Board of Adjustment.**

7. Approval of an FYE 2019 Budget Amendment transferring \$22,173 from the EDC General Operating Fund to the City/EDC Capital Fund for the Old Town Helotes Pedestrian Bridge Project. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

8. Presentation by Public Works Supervisor Josh Mair and discussion of and action on the renewal of the City of Helotes' Texas Commission on Environmental Quality (TCEQ) Municipal Separate Storm Sewer System (MS4) General Permit No. TXR040000. (Staff)

Josh Mair, Public Works Supervisor, presented the storm water management plan to comply with the requirements for the renewal of the City of Helotes' TCEQ MS4 General Permit. The City of Helotes is required to review, approve, and renew its General Permit to discharge storm water every five (5) years. The renewed permit term will be Years 2019 - 2024.

Motion was made by Council Member Buys, second by Mayor Pro Tem Blue, to approve the item as written.

Motion to approve carried unanimously.

9. Discussion of and action on a request by Yuexin "Karl" He for approval of a variance to Municipal Code of Ordinances Chapter 18 *Buildings and Building Regulations*, Section 18-12 (b) *International Building Code Adopted*, Subsection 312.2 *Access Control Gate Systems* for vehicular access gates encroaching into the required twenty foot (20') setback from the front property line and located at 9355 Circle S Dr., Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 242990. (Applicant)

Motion was made by Council Member Massey, second by Council Member Buys, to discuss and act on this item as written.

Council discussed the fence permit issued to the applicant, specifically, that the permit states, "gates must be set a minimum of 20 ft. from the property line per Chapter 18, Section 12, 312.2".

Motion to approve the variance failed unanimously.

10. Discussion of and action on an Ordinance of the City Council of the City of Helotes, Texas amending Section C Building Fees of the Municipal Fee Schedule in order to comply with House Bill 852; adopting penalty rates established by the State of Texas; adopting savings, repealer, and penalty clauses; and adopting an effective date. (Staff)

Motion was made by Council Member Friedrichs, second by Council Member Massey, to discuss and act on this item as written.

House Bill 852 was signed by the Governor on May 21, 2019 and became effective immediately. The bill prohibits cities from determining the amount of a residential building permit or inspection fee based on the value of the home or the cost of constructing or improving the home. Additionally, the City may not require disclosure related to the value or cost as a condition to obtain a building permit. Consequently, Section C Building Fees of the City's Municipal Fee Schedule needed to be amended to comply with the new bill. The proposed new residential permit fees are based upon the total square footage of a project.

Motion to approve carried unanimously.

11. Discussion of and direction on the design of gateway monument signage for the City of Helotes. (Staff)

Discussion was held on three sign design proposals received from Keller Custom Signs, which was the only sign contractor that responded. The three design proposals were provided at no cost and each proposal includes the cost for sign manufacturing and installation. Council agreed all three designs were not what they were expecting and felt the location of the signs played an important part in providing Staff with direction. Rick Schroder, City Administrator, advised the locations were not set, however, the general locations would be at the North and South entrance of the City, on Bandera Road, in the TxDOT right of way. Ultimately, Council had the following comments: lower the height of the monument sign from 8' to 6'; remove "City of Helotes"; add "Welcome to Helotes" at the top of the sign; add "Gateway to the Hill Country" in smaller font at the bottom of the sign; make the logo smaller; adjust the red background color to a tan or rust color; and consider placing the signs in the median on Bandera Road.

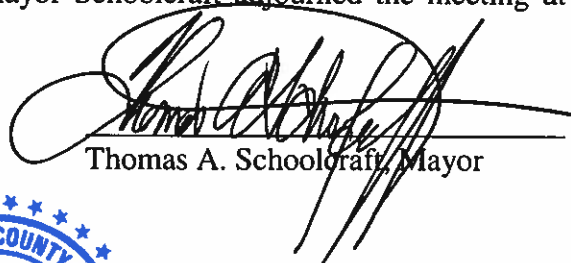
Adjourn

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 7:46 p.m.

ATTEST:



Celina Perez, City Secretary



Thomas A. Schoolcraft, Mayor

