

MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL
JULY 23, 2020

The City of Helotes City Council met for a regular meeting Thursday, July 23, 2020 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas. Due to COVID-19, this meeting was conducted via teleconference.

Present: Thomas A. Schoolcraft, Mayor
Alex Blue, Mayor Pro Tem
Alan Holmes
Bert Buys
Cynthia Massey
Paul Friedrichs

Staff Present: Marian Mendoza, City Administrator
Celina Perez, City Secretary
Scott Moreland, Fire Chief
April Newby, Human Resources Manager

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Council Member Holmes led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

PUBLIC HEARINGS:

2. Public Hearing to give all interested persons the right to appear and be heard on a request by Cross Development SF San Antonio Bandera LLC for a preliminary and final re-plat establishing Service First – Helotes Lots 3 and 4, Block 1, previously platted as BBVA Compass Bank Lot 1, Block 1, more particularly described as BCAD Prop. ID No. 1273906.

Mayor Schoolcraft opened the public hearing at 7:02 p.m. No one signed up to speak on this item. Mayor Schoolcraft closed the public hearing at 7:03 p.m.

3. Public Hearing to give all interested persons the right to appear and be heard on a request by Versaterra Development for a preliminary and final re-plat establishing Bandera Oaks Subdivision Lots 9 through 30, 902, 903, and 999, Block 2, previously platted as Bandera Oaks Lots 7 and 901, Block 2, more particularly described as BCAD Prop. ID Nos. 1308636 & 1308638.

Mayor Schoolcraft opened the public hearing at 7:03 p.m. No one signed up to speak on this item. Mayor Schoolcraft closed the public hearing at 7:04 p.m.

OPEN SESSION:

4. Citizens to be Heard.

Shana Braswell signed up to speak but did not call in.

CONSENT AGENDA (ITEM NOS. 5 - 7): All items marked with an asterisk (**) on the consent agenda were voted on by one motion. Motion was made by Council Member Buys, second by Council Member Friedrichs, to approve items 5 through 7 on the consent agenda. Motion to approve carried unanimously.

5. Approval of the minutes of the Regular Meeting dated June 25, 2020. (Staff)**

6. Approval of the Quarterly Investment Reports for the City of Helotes and the City of Helotes Economic Development Corporation (EDC) for the quarter ending June 2020. (Staff)**

7. Approval of the Bexar Metro 9-1-1 Network District Proposed Fiscal Year 2021 Budget. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

8. Discussion of and action on extending the Animal Care Services Agreement between the City of Helotes and De Zavala – Shavano Veterinary Clinic for a one (1) year period commencing on September 1, 2020 and terminating on August 31, 2021, pursuant to Resolution No. 19-007, Exhibit One, Section II *Term*; and authorizing the Mayor to execute written notice of said extension. (Staff)

Motion was made by Council Member Buys, second by Council Member Holmes, to discuss and act on this item as written.

Motion to approve carried unanimously.

9. Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas approving a Professional Services Agreement between the City of Helotes and Emergicon, LLC for the billing and collection services of EMS fees for a three (3) year period commencing on October 1, 2020 and terminating on September 30, 2023; and authorizing the Mayor to negotiate and execute an agreement for said services. (Staff)

Fire Chief Moreland reported a performance review of the current billing company prompted the request for proposals for a new EMS billing service. The recommendation is to select Emergicon, LLC as the new billing company. Emergicon's service fee is 7% of the net amount collected monthly (the current billing company's service fee is 10.8%)

Motion was made by Council Member Massey, second by Council Member Buys, to discuss and act on this item as written.

Motion to approve carried unanimously.

10. Presentation by firm representatives, discussion of, and action on the selection of an Insurance Broker to provide employee benefit services to the City for FYE 2021; approving a Resolution for the purpose of establishing an agreement with the selected Insurance Broker; and authorizing the Mayor to negotiate and execute the agreement for said services. (Staff)

Shirley Crandall, President, and Barbie Patterson, Account Manager, gave a brief presentation for Crandall & Associates. Lori Rice, Vice President, and Jenni Haff, Managing Director, gave a brief presentation for Marsh | Wortham.

Motion was made by Council Member Buys, second by Mayor Pro Tem Blue, to discuss and act on this item as written.

Discussion included both companies were qualified. Some of Council believed the City should continue with Crandall & Associates, while some felt change was good.

Motion to amend was made by Council Member Buys to select Marsh | Wortham as the Employee Benefits Insurance Broker and authorize the Mayor to negotiate and execute an agreement. The amended motion was seconded by Mayor Pro Tem Blue.

Motion to amend failed: 3 Nays – Council Member Holmes, Mayor Pro Tem Blue, and Council Member Friedrichs; 2 Ayes – Council Member Blue and Council Member Massey.

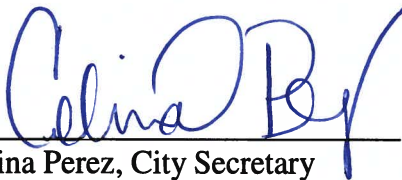
Motion to amend was made by Mayor Pro Tem Blue to select Crandall & Associates as the Employee Benefits Insurance Broker and authorize the Mayor to negotiate and execute an agreement. The amended motion was seconded by Council Member Holmes.

Motion to amend carried: 3 Ayes - Council Member Holmes, Mayor Pro Tem Blue, and Council Member Friedrichs; 2 Nays - Council Member Buys and Council Member Massey.

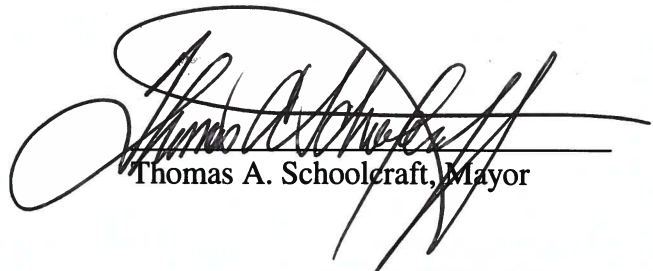
Adjourn

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 8:50 p.m.

ATTEST:



Celina Perez, City Secretary



Thomas A. Schoolcraft, Mayor

