

MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL
AUGUST 13, 2020

The City of Helotes City Council met for a regular meeting Thursday, August 13, 2020 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas. Due to COVID-19, this meeting was conducted via teleconference.

Present: Thomas A. Schoolcraft, Mayor
Alex Blue, Mayor Pro Tem
Alan Holmes
Bert Buys
Cynthia Massey
Paul Friedrichs

Staff Present: Marian Mendoza, City Administrator
Celina Perez, City Secretary
Scott Moreland, Fire Chief

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Mayor Pro Tem Blue led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

OPEN SESSION:

2. Citizens to be Heard. (Via Teleconference)

Eric Thompson spoke in opposition to the use of Beverly Hills Subdivision as a thoroughfare for the new Davis Ranch Subdivision. Mr. Thompson went on to say the road infrastructure of Beverly Hills is designed for light traffic and will not stand up to the usage of Davis Ranch.

CONSENT AGENDA (ITEM NOS. 3 - 7): All items marked with an asterisk (**) on the consent agenda were voted on by one motion. Motion was made by Council Member Friedrichs, second by Council Member Holmes, to approve items 3 through 7 on the consent agenda. Motion to approve carried unanimously.

3. Approval of the minutes of the Regular Meeting dated July 23, 2020. (Staff)**

4. Approval of the Fiscal Year Ending (FYE) 2020 City of Helotes Revenue and Expense, Balance Sheet, and Encumbrance Reports dated August 6, 2020. (Staff)**

5. Approval of a request by Versaterra Development for a preliminary and final re-plat, pursuant to Municipal Code of Ordinances Chapter 78 *Subdivisions*, Section 78-74 *Replating without Vacating Previous Plat*, establishing Bandera Oaks Subdivision, Lots 9 through 30, 902, 903, and 999, Block 2, previously platted as Bandera Oaks,**

Lots 7 and 901, Block 2, more particularly described as BCAD Prop. ID Nos. 1308636 & 1308638. (Applicant)

(Note: On July 7, 2020 the Planning & Zoning Commission recommended approval of the aforementioned re-plat establishing Bandera Oaks Subdivision.)

6. Approval of a Stormwater Management Plan, pursuant to Municipal Code of Ordinances Chapter 34 *Environment*, Article IV *Stormwater Detention and Drainage*, for Bandera Oaks Subdivision, more particularly described as BCAD Prop. ID Nos. 1308636 & 1308638. (Applicant)**

7. Approval of an Ordinance of the City Council of the City of Helotes, Texas amending the Development Agreement between the City of Helotes and Versaterra Development by revising the property description as a result of the replat establishing Bandera Oaks Subdivision; Repealing Ordinance No. 20-05; and authorizing the City Administrator to take all necessary steps to implement the provisions of this Ordinance. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

8. Discussion of and action on an Ordinance of the City Council of the City of Helotes, Texas amending Ordinance No. 20-03 by revising the original election order and calling for the General Election to be held on Tuesday, November 3, 2020 for the purpose of electing one (1) Council Member Place 1, one (1) Council Member Place 2 and one (1) Council Member Place 4; changing the early voting dates and hours; and authorizing the Mayor to negotiate and execute a Contract for Election Services with Bexar County, Texas. (Staff)

Motion was made by Council Member Massey, second by Council Member Buys, to discuss and act on this item as written.

Motion to approve the item carried unanimously.

9. Presentation of and discussion on the proposed FYE 2021 Municipal Budget and the proposed Tax Year 2020 ad valorem (property) tax rate. (Mayor Schoolcraft and Staff)

Marian Mendoza, City Administrator, presented the proposed FYE 2021 Municipal Budget. Due to the COVID-19 pandemic, conservative adjustments were made in the General Fund and Capital Projects Fund. Despite these changes, the City is still able to maintain a high level of municipal services to the public. The proposed property tax rate for Tax Year 2020 decreased to \$0.346524 per \$100 valuation. The Maintenance and Operations Rate (M&O) is \$0.272646 and the Interest and Sinking Rate (I&S) is \$0.073878. The FYE 2021 Budget proposes a 3% salary increase for employees (2% cost of living and 1 % merit), the reallocation of a position from Human Resources to Development Services, an additional position in Public Works, and position realignments in Fire/EMS. The budget also includes investment purchases for equipment, training, amenities, and community events. These investment purchases are annotated within the respective department budgets. The FYE 2021 Budget proposes a revenue total of \$8,375,971, an expenditure total of \$8,272,157, leaving an ending general fund balance of \$1,764,858. The proposed budget will be posted on the City website for public viewing.

10. Discussion of and action on setting Public Hearings on the proposed FYE 2021 Municipal Budget and the proposed FYE 2021 Economic Development Corporation (EDC) Budget on Thursday, August 27, 2020 and Thursday, September 10, 2020, at 7:00 p.m. in the City Hall Council Chamber. (Staff)

Motion was made by Council Member Buys to set public hearings on the proposed FYE 2021 Municipal Budget and EDC Budget on Thursday, August 27 and Thursday, September 10 at 7 pm, and to adopt said budgets at the regular City Council meeting on Thursday, September 24, 2020. The motion was seconded by Mayor Pro Tem Blue.

Motion to approve carried unanimously.

11. Discussion of and action on setting Public Hearings on the proposed Tax Year 2020 ad valorem (property) tax rate on Thursday, August 27, 2020 and Thursday, September 10, 2020 at 7:00 p.m. in the City Hall Council Chamber. (Staff)

Mayor Schoolcraft advised Texas Municipal League (TML) provided notice that public hearings are not required, if the proposed property tax rate does not exceed the no-new revenue tax rate or voter-approval tax rate. The proposed property tax rate for Tax Year 2020 decreased to \$0.346524 per \$100 valuation. The proposed property tax rate does not exceed the no-new revenue rate of \$0.351488 or the voter-approval rate of \$0.346525.

Motion was made by Council Member Massey to set the proposed 2020 Tax Rate at \$0.346524 per \$100 valuation, composed of the Maintenance and Operations Rate (M&O) at \$0.272646 and the Interest and Sinking Rate (I&S) at \$0.073878. The motion was seconded by Mayor Pro Tem Blue.

Motion to approve carried unanimously.

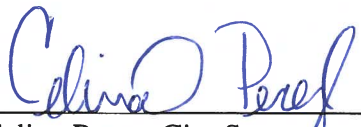
Motion was made by Council Member Massey to adopt the said 2020 Tax Rate at the regular City Council meeting on Thursday, September 24, 2020. The motion was seconded by Mayor Pro Tem Blue.

Motion to approve carried unanimously.

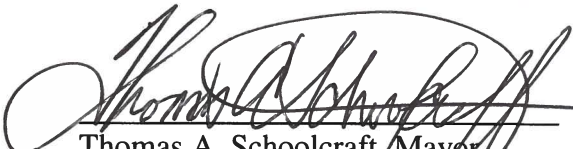
Adjourn

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 8:02 p.m.

ATTEST:



Celina Perez, City Secretary



Thomas A. Schoolcraft, Mayor

