

MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL

The City of Helotes City Council met for a regular meeting on Thursday, October 24, 2013 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Council

Present: Thomas A. Schoolcraft, Mayor
Bert Buys, Mayor Pro Tem
Edward Villanueva
Alex Blue
Cynthia Massey
Paul Friedrichs

Staff Present: Rick Schroder, City Administrator

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Councilmember Friedrichs led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag. Mayor Schoolcraft welcomed Boy Scouts from Troops 307, 211, and 18.

RECOGNITION:

2. Proclamation presented by Mayor Thomas A. Schoolcraft to the City of Helotes Municipal Court in observance of Municipal Court Week dated November 4 through November 8, 2013.

Mayor Schoolcraft presented the proclamation to Karen Coe, Municipal Court Clerk.

3. Proclamation presented by Mayor Thomas A. Schoolcraft to the Helotes 4-H in observance of National 4-H Week dated October 2013.

Mayor Schoolcraft presented the proclamation to the Helotes 4-H Officers and 4H members.

OPEN SESSION:

4. Citizens to be Heard.

Paul Fletcher, attorney, and Ned Muñoz, attorney for Texas Association of Builders, signed up to speak. City Council Policies and Procedures state that "resident citizens including citizens of the Helotes Extraterritorial Jurisdiction (residents) may address the City Council ...". Mr. Fletcher and Mr. Muñoz do not reside in the City or in the City's ETJ and, therefore, were not eligible to speak. Mr. Fletcher and Mr. Muñoz did not speak.

CONSENT AGENDA: All items marked with an asterisk (**) on the consent agenda were voted on at the beginning of the meeting. Motion was made by Mayor Pro Tem Buys, second by Councilmember Villanueva, to approve items 5, 6, and 7 on the consent agenda. Motion to approve carried unanimously.

5. Approval of the minutes of the regular meeting dated September 26, 2013. (Staff)**

6. Ratification of the following interdepartmental budget adjustments closing out the Fiscal Year Ending (FYE) 2013 Municipal Budget(s):**

- \$290.86 from 01-545-5228 to 01-500-5326;
- \$3,361.40 from 01-530-5221 to 01-510-5231;
- \$1,187.89 from 01-545-5103 to 01-510-5231;
- \$1,513.36 from 01-545-5233 to 01-510-5231;
- \$1,074.28 from 01-545-5501 to 01-510-5231;
- \$493.74 from 01-545-5115 to 01-550-5239;
- \$544.82 from 01-545-5228 to 01-550-5241;
- \$355.81 from 01-545-5102 to 01-550-5243;
- \$4,153.07 from 01-580-5101 to 01-510-5231;
- \$1,470.00 from 01-580-5101 to 01-550-5244;
- \$1,245.47 from 01-580-5101 to 01-550-5520; and
- \$1,914.65 from 01-580-5101 to 01-550-5525. (Staff)

7. Approval of the City of Helotes FYE 2013 Revenue and Expense Report dated September 26, 2013. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

8. Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas adopting a Master Advance Funding Agreement between the Texas Department of Transportation and the City of Helotes for capital improvement projects constructed within the City; authorizing Mayor Thomas A. Schoolcraft to negotiate and execute said Agreement on behalf of the City Council of the City of Helotes; authorizing the City Administrator to take all necessary steps to implement the provisions of this Resolution; providing for severability; incorporating recitals; and setting an effective date. (Staff)

Motion was made by Mayor Pro Tem Buys, second by Councilmember Massey, to discuss and act on this item as written.

Motion to approve carried unanimously.

Mayor Schoolcraft adjourned the meeting into closed session at 7:20 p.m. after reading the caption below.

CLOSED SESSION:

8. **Closed Session in accordance with Texas Government Code §551.071 *Consultations with Attorney*. In addition to the matter listed below, any matter scheduled for Open Session may be discussed in Closed Session, as appropriate and authorized by law:**
- **§551.071 *Consultations with Attorney* regarding Code of Ordinances Chapter 18 *Buildings and Building Regulations* and its applicability within the City's extraterritorial jurisdiction.**

Mayor Schoolcraft reconvened the meeting into open session at 8:18 p.m. and announced that no action had been taken in closed session.

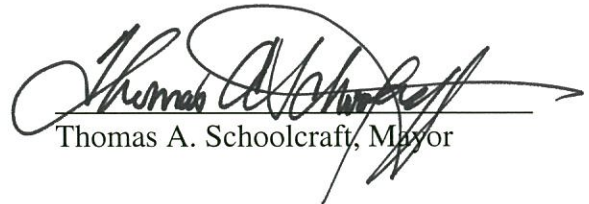
OPEN SESSION:

9. **Discussion of and action on matters discussed within Closed Session regarding Code of Ordinances Chapter 18 *Buildings and Building Regulations* and its applicability within the City's extraterritorial jurisdiction.**

Mayor Schoolcraft asked for a motion to discuss and act on this item. No one made a motion. Mayor Schoolcraft pulled this item off the agenda for lack of a motion.

Adjourn.

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 8:20 p.m.


Thomas A. Schoolcraft, Mayor

ATTEST:


Grace Tamez, City Secretary

