# ANNUAL MUNICIPAL BUDGETS
# FISCAL YEAR 2016 – 2017

# CITY OF HELOTES
# Fiscal Year 2016 - 2017
# Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of $228,257.46, which is a 7.30 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $72,490.74.

The City of Helotes adopted a tax rate that will raise more taxes for Maintenance and Operations than last year's tax rate. The tax rate will effectively be raised by 4.31% and will raise taxes for Maintenance and Operations on a $100,000 home by approximately $15.09.

The members of the governing body voted on the budget as follows:

**FOR:** Council Members: Ed Villanueva, Alex Blue, Bert Buys, Cynthia Massey, and Paul Friedrichs.

**AGAINST:** N/A

**PRESENT and not voting:** Mayor Thomas A. Schoolcraft

**ABSENT:** N/A

**Property Tax Rate Comparison:**

| | 2015-2016 | 2016-2017 |
|---|---|---|
| Property Tax Rate: | $0.350000/100 | $0.350000/100 |
| Effective Tax Rate: | $0.328199/100 | $0.334911/100 |
| Effective Maintenance & Operations Tax Rate: | $0.254596/100 | $0.258260/100 |
| Rollback Tax Rate: | $0.355069/100 | $0.350652/100 |
| Debt Rate: | $0.080106/100 | $0.071732/100 |

Total debt obligation for the CITY OF HELOTES secured by property taxes: $14.151 Million

# City of Helotes, Texas
# Authorized Municipal Budgets

## Fiscal Year
## October 1, 2016 – September 30, 2017

## City Council

| | |
|---|---|
| **Mayor** | **Thomas A. Schoolcraft** |
| **Mayor Pro-Tem** | **Alex Blue** |
| **Alderwoman** | **Cynthia Massey** |
| **Alderman** | **Bert Buys** |
| **Alderman** | **Edward Villanueva** |
| **Alderman** | **Paul Friedrichs** |

## City Staff

| | |
|---|---|
| **Rick Schroder** | **City Administrator** |
| **Robert Hunley** | **Chief of Police** |
| **Walton Daugherty** | **Fire Chief** |

**City of Helotes, Texas**
**Municipal Budgets**
**FY 2016 - 2017**
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# BUDGET MESSAGE

August 11, 2016

City of Helotes City Council
12951 Bandera Road
Helotes, Texas 78023

**Re: Proposed Fiscal Year Ending (FYE) 2017 Municipal Budgets**

Distinguished Members of the City Council:

As Budget Officer for the City, I am pleased to present to you the proposed FYE 2017 Municipal Budgets. Currently, the General Fund Budget, as presented, is balanced, meaning that we anticipate sufficient revenues and/or reserves to be generated and used to offset the estimated FYE 2017 Maintenance & Operating and Interest & Sinking (Debt Service) expenditures.

The FYE 2017 Budget Process is scheduled to proceed as follows:

| | |
|---|---|
| Aug. 11 | Proposed FYE 2017 budget(s) presented to City Council.<br>City Council votes to:<br>Place a proposal to adopt an ad valorem property tax rate on a future Council agenda.<br>Set dates and times for public hearings on the proposed budget.<br>Set dates and times for public hearings on the proposed ad valorem tax rate. |
| Aug. 17 | Publish quarter-page notice of public hearings in the San Antonio Express-News. |
| Aug. 25 | Public hearing on proposed FYE 2017 budget(s), including preliminary EDC FYE 2017 budget(s).<br>Public hearing on proposed tax rate. |
| Sept. 8 | Public hearing on proposed FYE 2017 budget(s), including preliminary EDC FYE 2017 budget(s).<br>Public hearing on proposed tax rate. |
| Sept. 21 | EDC adopts FYE 2017 EDC budget(s). |
| Sept. 22 | City Council votes to:<br>Adopt FYE 2017 budget(s), including approved EDC FYE 2017 budget(s).<br>Adopt ad valorem tax rate. |

***Budget Plan***

The proposed FYE 2017 Municipal Budgets allow the City to maintain the current level of municipal services to our citizens, while controlling municipal growth and spending. Each time we meet and work our way through the budget calendar, it is important to remember that the

revenues and expenses presented to you will be in a state of flux. This will be the result of our receipt of ongoing and end of fiscal year revenues, as well as the necessity of paying the regular expenses required to meet our obligations and keep the City operating.

We are proposing the addition of new employees to City Staff. The first is adding a new Public Works Assistant to the Public Works Department to allow us to better handle the ever-increasing workload, as well as restructure the Department to increase efficiencies. As we work our way through the budget, we will be recommending a change in the Police Department by moving an officer from the Patrol Division into the Criminal Investigation's Division (CID) as a Detective Trainee. This officer is trained in Cyber Security, is currently working on Cyber-related cases, and has submitted cases to the Bexar County District Attorney's Office. The vacated patrol position will be filled by moving a qualified part-time or reserve officer or a new hire from outside the Department into that position. We also anticipate proposing that our part-time Deputy Municipal Court Clerk be moved into a full-time position if that move can be justified with an increased volume of citations and warrants.

Referencing the increase in the Consumer Price Index (CPI) between April 2015 and 2016, this budget includes an allowance for a lump sum of $42,766.00 for merit increases to employees' salaries. This total will be allocated to each Department Head in proportion to the number of employees in each Department. It will be the responsibility of each Department Head to determine the appropriate step increases for each of their employees.

Salaries and benefits can and sometimes do become an emotional issue. It's important to remember, however, that it is prudent to keep salaries and benefits at or below 70% of the total budget. This, of course, leaves 30% of the budget to take care of the City's operational responsibilities and enables us to continue to provide quality services to take care of the health, safety, and welfare of our citizens. As proposed, the budget total is $6,018,383.00 including salaries and benefits of $4,245,523.00, or 70.54% of the budget.

We also allowed for significant investments in:

- Healthcare Costs;
- Dispatch Dept. Training;
- Records Management;
- Street Maintenance;
- Human Resources Technology;
- Development Services Technology;
- Public Works Equipment;
- Code Enforcement Training and Certification;
- Parks, Recreation, & Community Events;
- Building Lighting Enhancements;
- Police Department Vehicles (4);
- Fire Department Personal Protective Equipment (PPE) (Routine & Wildland)*;
- Capital Improvement Projects;
- Municipal Court Security & Technology Software;
- Public Access Channel Improvements;
- Police and Fire Department Training; and
- School Safety Infrastructure Improvements.

* In 2007, grant funds were received and used to purchase 13 complete sets of bunker gear, alos known as PPE. This equipment has a 10-year life expectancy and, by mandate, will need to be replaced in 2017. We decided to purchase 7 sets with available funds this budget year and have included the remaining 6 sets in this budget. This was done, primarily, to help future Councils by spreading the future replacement of PPE's over 2 fiscal years.

Property tax is our largest, single source of revenue. This budget includes my recommendation to keep our ad valorem (property) tax at its current rate of $0.350 cents per $100 valuation. As in past years, we have worked diligently through this fiscal year to keep our expenses down, thereby maintaining our philosophy of spending less each year than the revenue we collect.

The proposed 2016 Tax Year Maintenance & Operating (M&O) and Interest & Sinking (I&S) tax rates are as follows:

| Maintenance & Operating (M&O) | Interest & Sinking (I&S) | Total |
|---|---|---|
| $0.278268 / $100 Valuation | $0.071732 / $100 Valuation | $0.35 / $100 Valuation |

As a reminder, the M&O revenue goes into our General Fund and is used for the day-to-day operations of the City. I&S revenue goes into an "escrow" account and is used exclusively for debt obligations of the City.

The Bexar County Appraisal District (BCAD) certified just over $1.001 Billion in ad valorem taxable value for the City in Tax Year 2016. Of that, approximately $191 million (or 19.10%) in ad valorem taxable value is subject to the senior citizen and disability tax ceiling/freeze implemented by the City in 2008. The 2016 Tax Year Effective Ad Valorem Tax Rate is $0.334911 per $100 valuation. The 2016 Tax Year Rollback Ad Valorem Tax Rate is $0.350652 per $100 valuation.

***Departmental Expenses – Budget Comparison***

| Department | FYE 2016 Budget | FYE 2016 Year End Estimate | Proposed FYE 2017 Budget |
|---|---|---|---|
| City Council | $2,587 | $2,245 | $2,245 |
| Administration | $840,021 | $891,692 | $774,480 |
| Dispatch | $471,352 | $502,847 | $524,873 |
| City Secretary | $124,388 | $102,015 | $120,547 |
| Municipal Court | $441,920 | $395,701 | $477,803 |
| Human Resources | $91,602 | $91,027 | $101,910 |
| Development Services | $149,122 | $145,640 | $148,337 |
| Animal Control / Public Works | $297,458 | $328,560 | $272,141 |
| Buildings / Grounds | $525,028 | $456,313 | $433,906 |
| Police | $1,487,184 | $1,534,768 | $1,562,770 |
| Fire | $1,139,201 | $1,172,003 | $1,162,734 |
| EMS | $434,935 | $433,041 | $436,636 |
| **Total** | **$6,004,799** | **$6,055,849*** | **$6,018,383** |

* Year End Estimate total based upon current spending projections. City Staff expects the Year End Estimate to be equal to or less than the FYE 2016 total budgeted expenditures at fiscal year-end.

Of course, as of now, this budget ceases to be the Mayor's budget and becomes your budget. Our *Handbook for Mayors and Councilmembers* states that, "oftentimes, the budget is approved and then dismissed by saying 'now that that dreadful chore is behind us, we can get on with the 'fun' part of the City's business.'" This does ring true on some

level. However, I see the budget as a serious project, with an element of 'fun' that comes from working with the numbers, bringing it to the point of balance, and then waiting to see the results and our level of success with our estimates. Our *Handbook* goes on to say that "financial management is indeed unglamorous, and budgets are poor leisure reading. However, it is also true that among all of the functions performed by the city council, budgeting is the most important. In its simplest definition, budgeting is a plan for utilizing the city's available funds during a fiscal year to accomplish established goals and objectives. Budgeting is the forum for making the most of the council's key decisions about the future of the city. It is a process for determining the community's standard of living—what local residents need and want, what they are willing and able to pay for, and what services they can expect to receive for their tax dollars. The budget is everything. It is, in the words of one mayor, 'the World Series of municipal government.'"

Rick Schroder, our City Administrator who is also one of our two investment officers, has done most of the "heavy lifting" of number crunching and document preparation for this budget. I commend his hard work and dedication required so that these documents can be presented to you tonight for your consideration. Our City Treasurer and second investment officer, Susan Wootton, has reviewed our budget estimates and is in agreement with our projections, estimates, and proposals. She too, acknowledges and commends Rick's efforts in preparing this budget.

That being said, please accept this document as your budget and, with it, your responsibility to ask questions, make changes you feel are necessary after serious consideration, and, finally, approve the budget, as required in September.

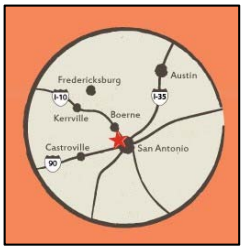
Rick and I anticipate and welcome your comments and questions. Please do not hesitate to contact me at 210.695.5912 or by email at tschoolcraft@helotes-tx.gov or Rick at 210.695.5913 or by email at rschroder@helotes-tx.gov.

Sincerely

Thomas A. Schoolcraft
Mayor
City of Helotes, Texas

# FUNCTIONAL, FINANCIAL, AND HISTORICAL PERSPECTIVE

**City of Helotes**
**A Historical Perspective**

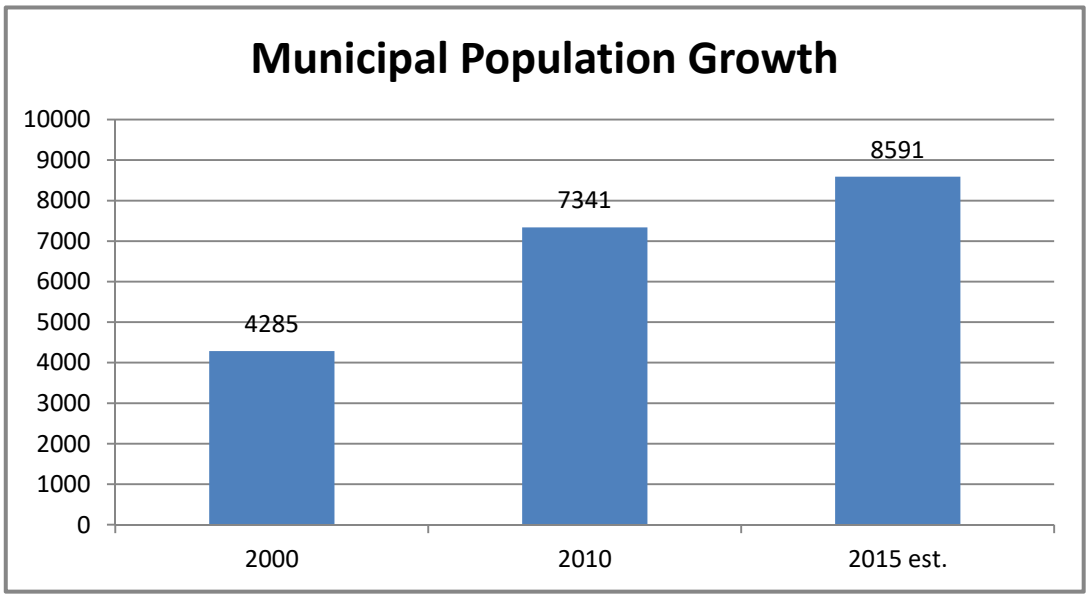



Surrounded by the beauty of the Texas Hill County, the City of Helotes is a vibrant community boasting a flourishing economy and a high quality-of-life and is known as the "Gateway to the Texas Hill Country."

Located just northwest of San Antonio, the City of Helotes was incorporated in 1981 as a Type A General Law municipality. Helotes, whose name is derived from the Spanish word elotes or "corn-on-the-cob," has been on Texas maps since the 1850s. Once inhabited by Lipan Apaches, Tonkawas, and Comanches, the City originally served as a stagecoach stop between the cities of San Antonio and Bandera.

For decades, Helotes remained a farming community. The opening of the famous John T. Floore County Store in 1946 and the General Store marked a turn towards commerce and economic growth. The dance hall is listed in the National Register of Historic Places and, along with several other Helotes buildings, is a Texas Historic Landmark that draws top musical talent to its stages.

Today, the City of Helotes is a unique community that maintains its small town tranquility and family-oriented activities. Citizens remain committed to economic prosperity, while balancing environmental consciousness and historic preservation with modern revitalization.



**City of Helotes**
**A Functional Perspective**

The City of Helotes is a Type A General Law City operating under a Council-Mayor form of government. All powers of the City are vested in an elected Council, consisting of five members or aldermen and a Mayor. The Council enacts local legislation, determines City policies, and employs the City Administrator.

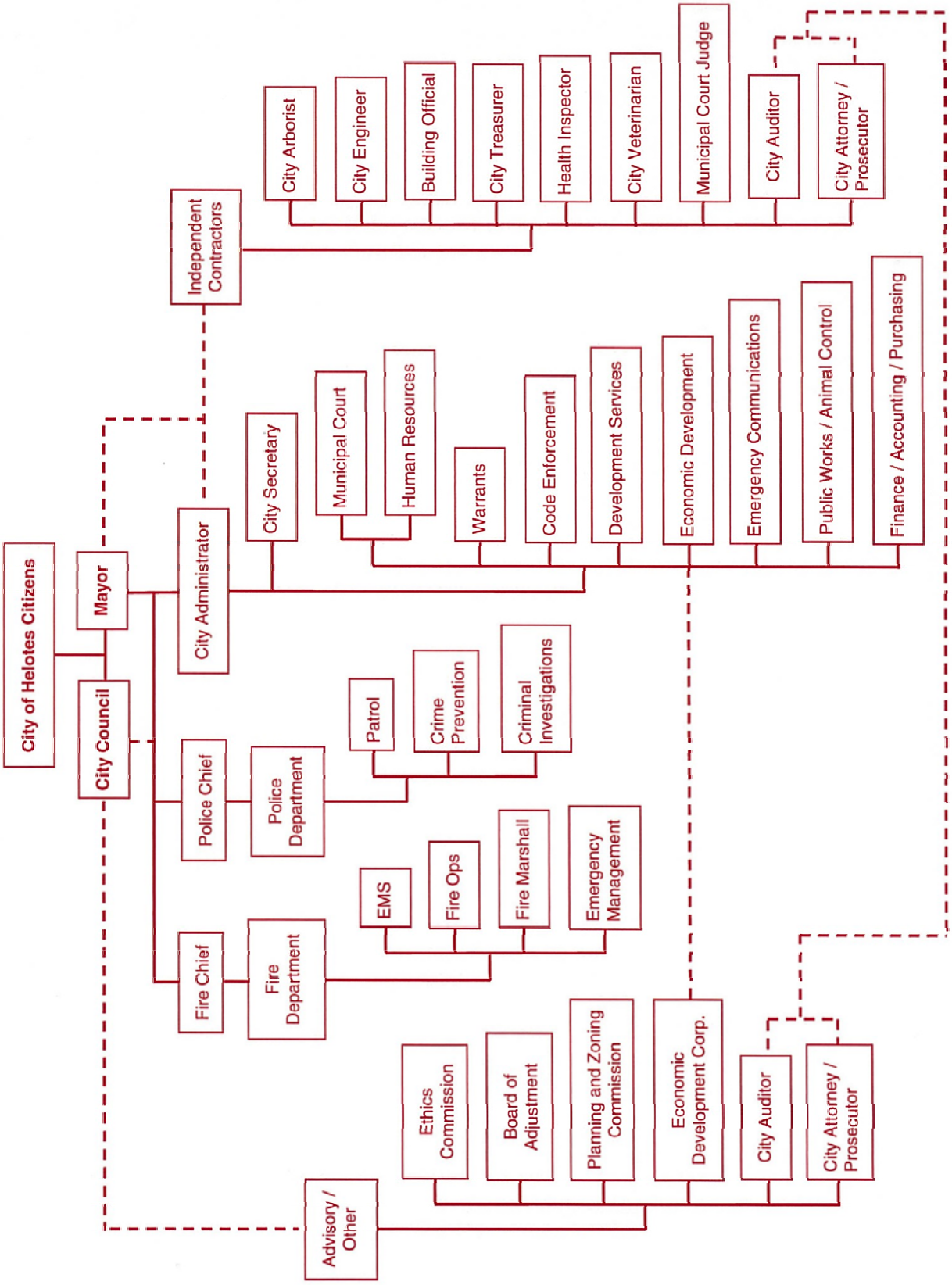
The Mayor is the Chief Executive Officer of the City and is responsible to the City Council for the proper administration of all affairs of the City. The City Administrator is the Chief Administrative Officer of the City and serves as the assistant to the Mayor and City Council in carrying out activities prescribed by them and those activities contained within the City Administrator's contract.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

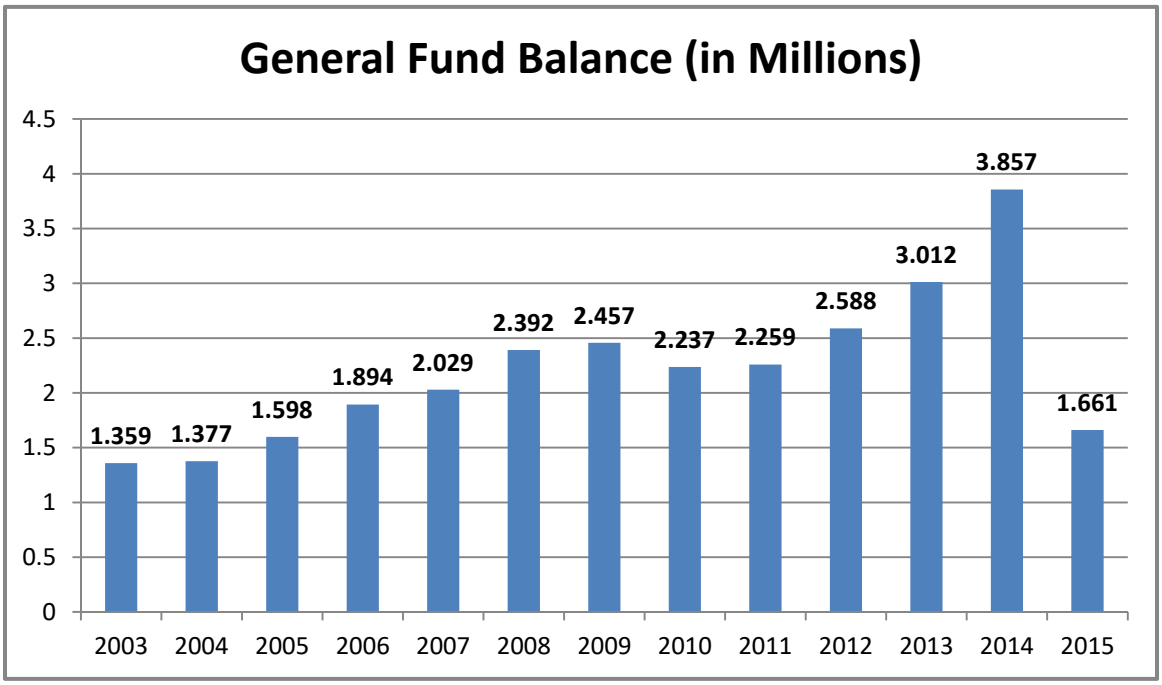
Funds are further organized into function groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (i.e. Police or Fire Departments).

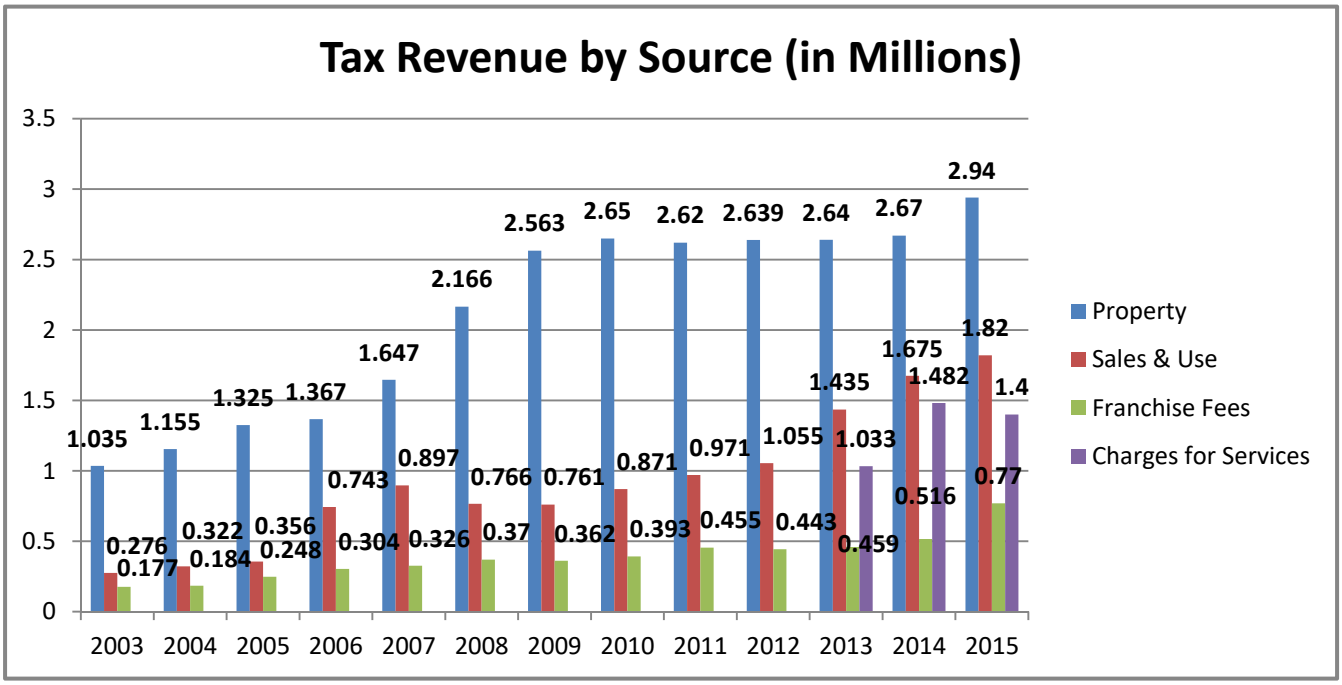
A Department may be further divided into small areas called Divisions. Divisions perform specific functions within the Department (i.e. Criminal Investigations).

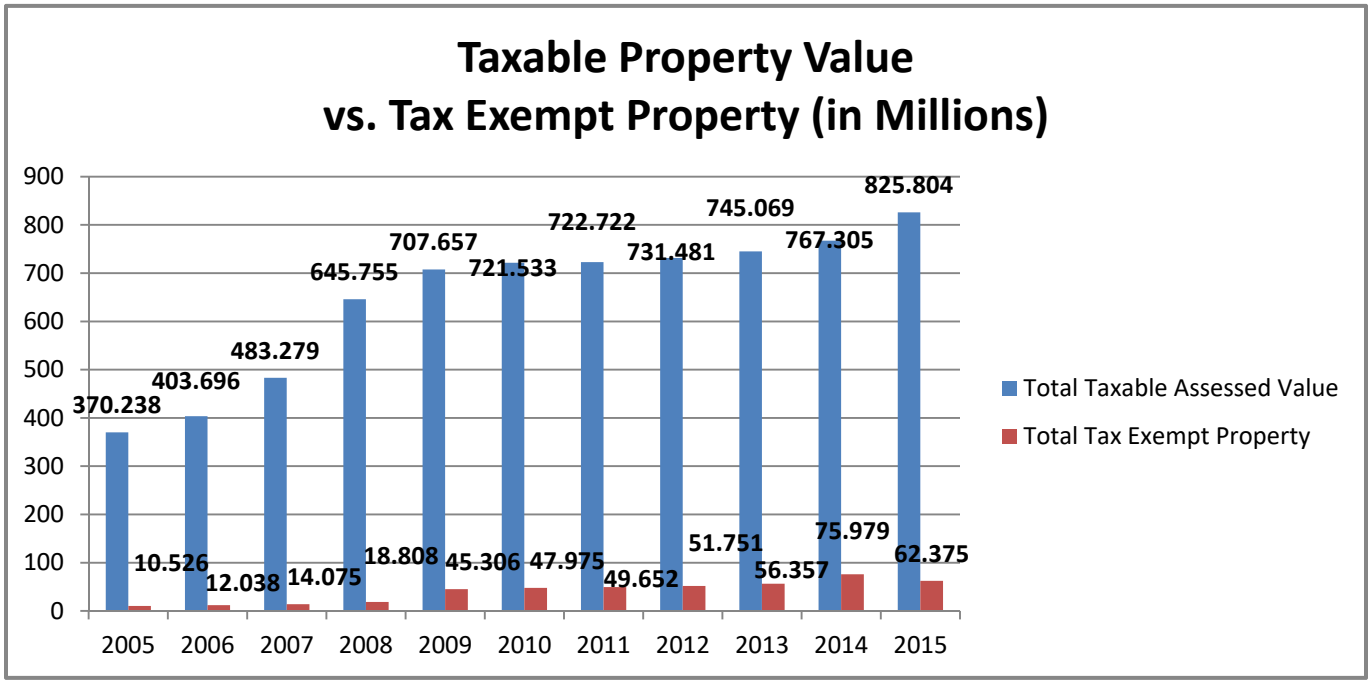
Leading each Department is a Department Head. Department Heads have supervision and control of their respective Department(s) and the Divisions within it; however, they are subject to supervision and control by the Mayor and/or City Administrator. A Department Head may supervise more than one Department.

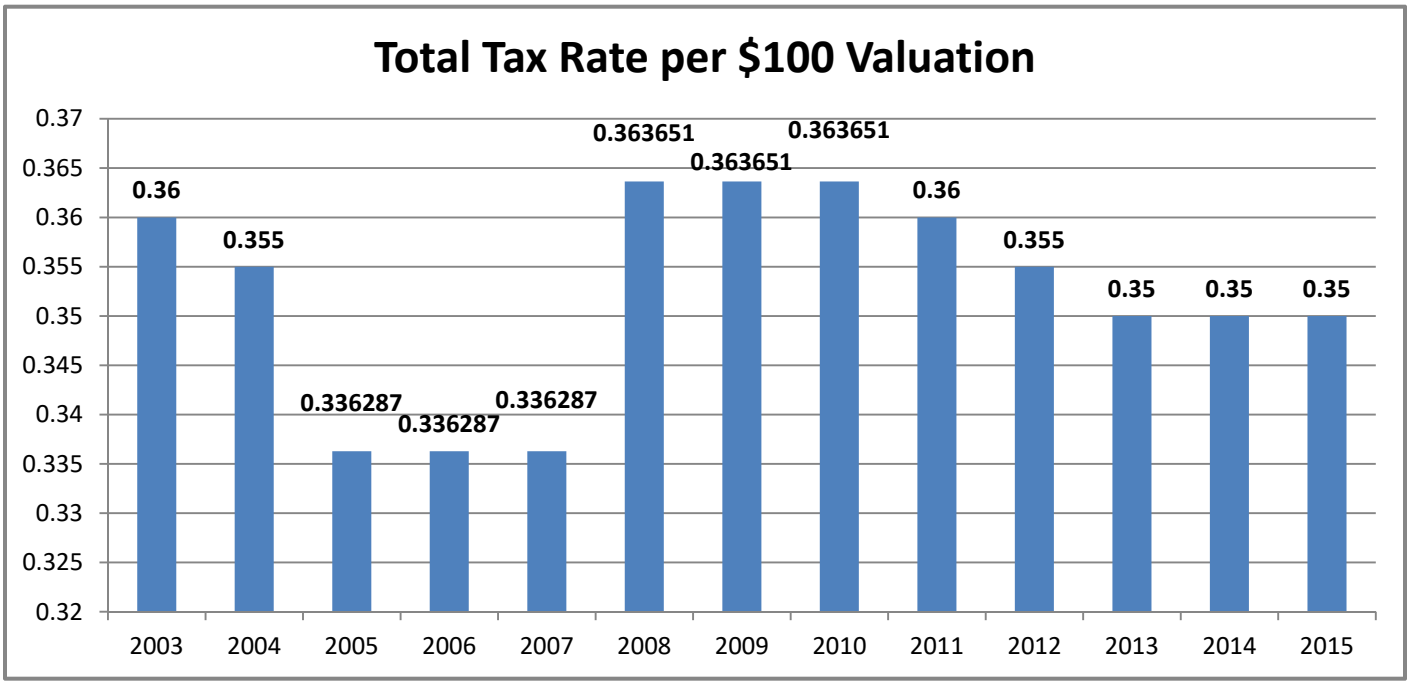

City of Helotes Citizens
Mayor
City Council
Independent Contractors
City Arborist
City Engineer
Building Official
City Treasurer
Health Inspector
City Veterinarian
Municipal Court Judge
City Auditor
City Attorney / Prosecutor
City Administrator
City Secretary
Municipal Court
Human Resources
Warrants
Code Enforcement
Development Services
Economic Development
Emergency Communications
Public Works / Animal Control
Finance / Accounting / Purchasing
Police Chief
Police Department
Patrol
Crime Prevention
Criminal Investigations
Fire Chief
Fire Department
EMS
Fire Ops
Fire Marshall
Emergency Management
Advisory / Other
Ethics Commission
Board of Adjustment
Planning and Zoning Commission
Economic Development Corp.
City Auditor
City Attorney / Prosecutor

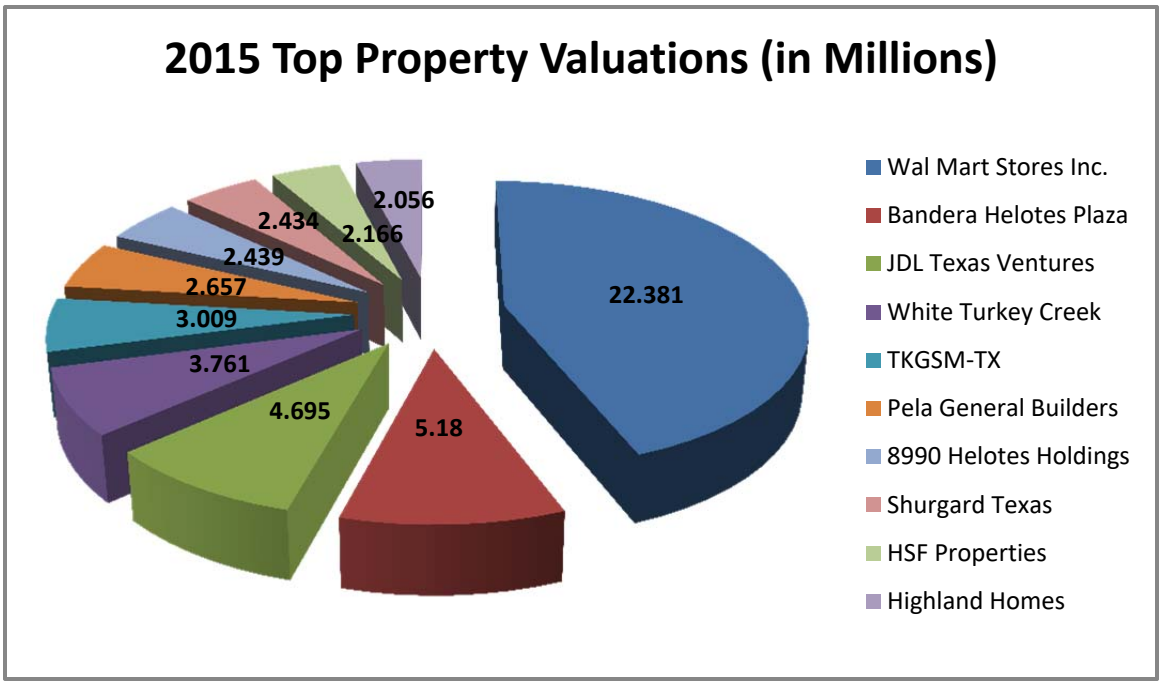
**City of Helotes**
**A Financial Perspective**

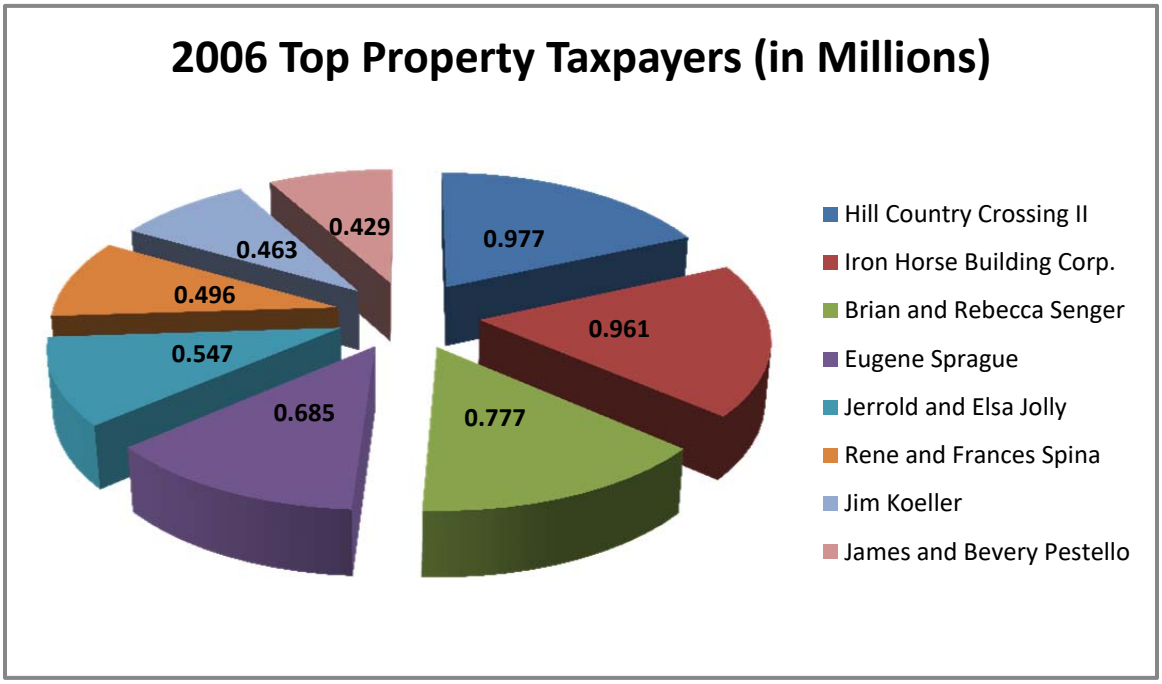


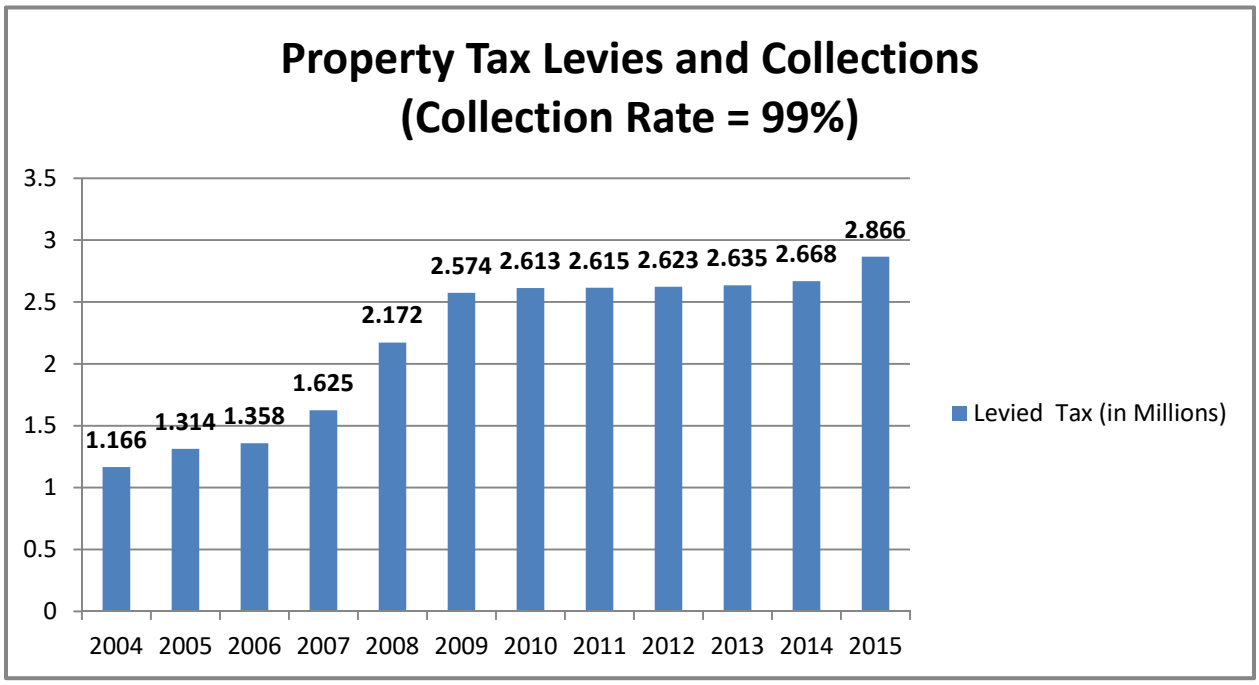



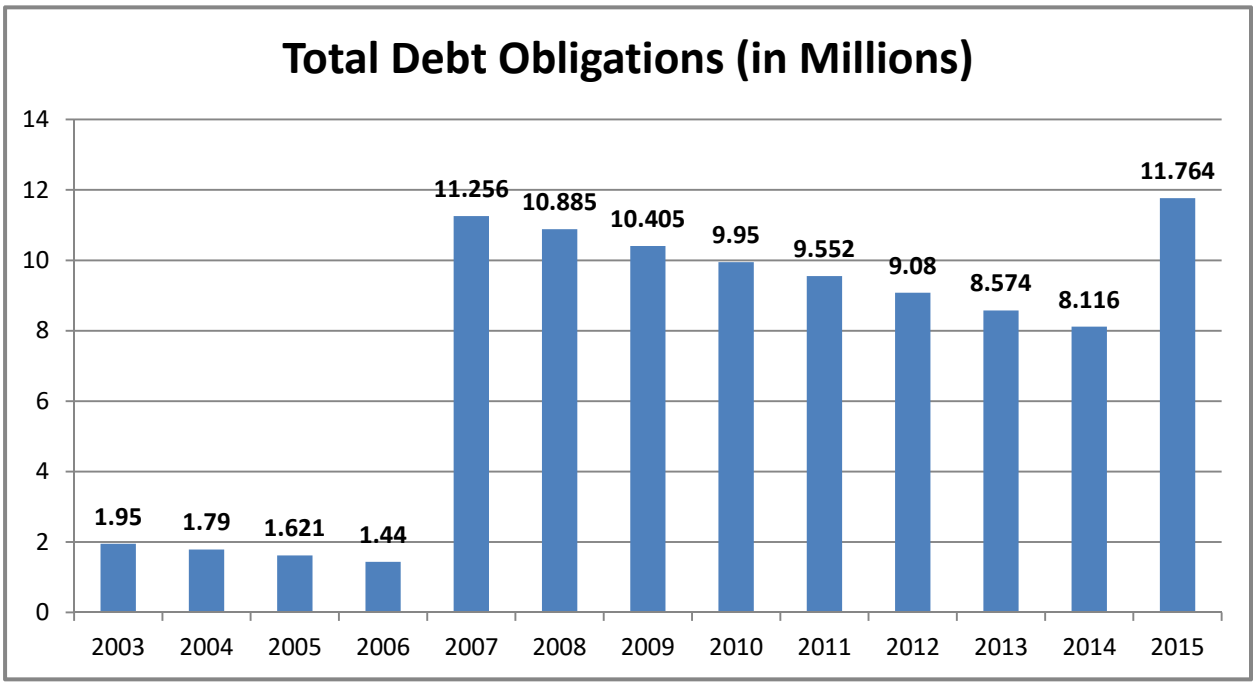

Taxable Property Value
vs. Tax Exempt Property (in Millions)
900
800
700
600
500
400
300
200
100
0
370.238
403.696
483.279
645.755
707.657
721.533
722.722
731.481
745.069
767.305
825.804
10.526
12.038
14.075
18.808
45.306
47.975
49.652
51.751
56.357
75.979
62.375
2005
2006
2007
2008
2009
2010
2011
2012
2013
2014
2015
Total Taxable Assessed Value
Total Tax Exempt Property

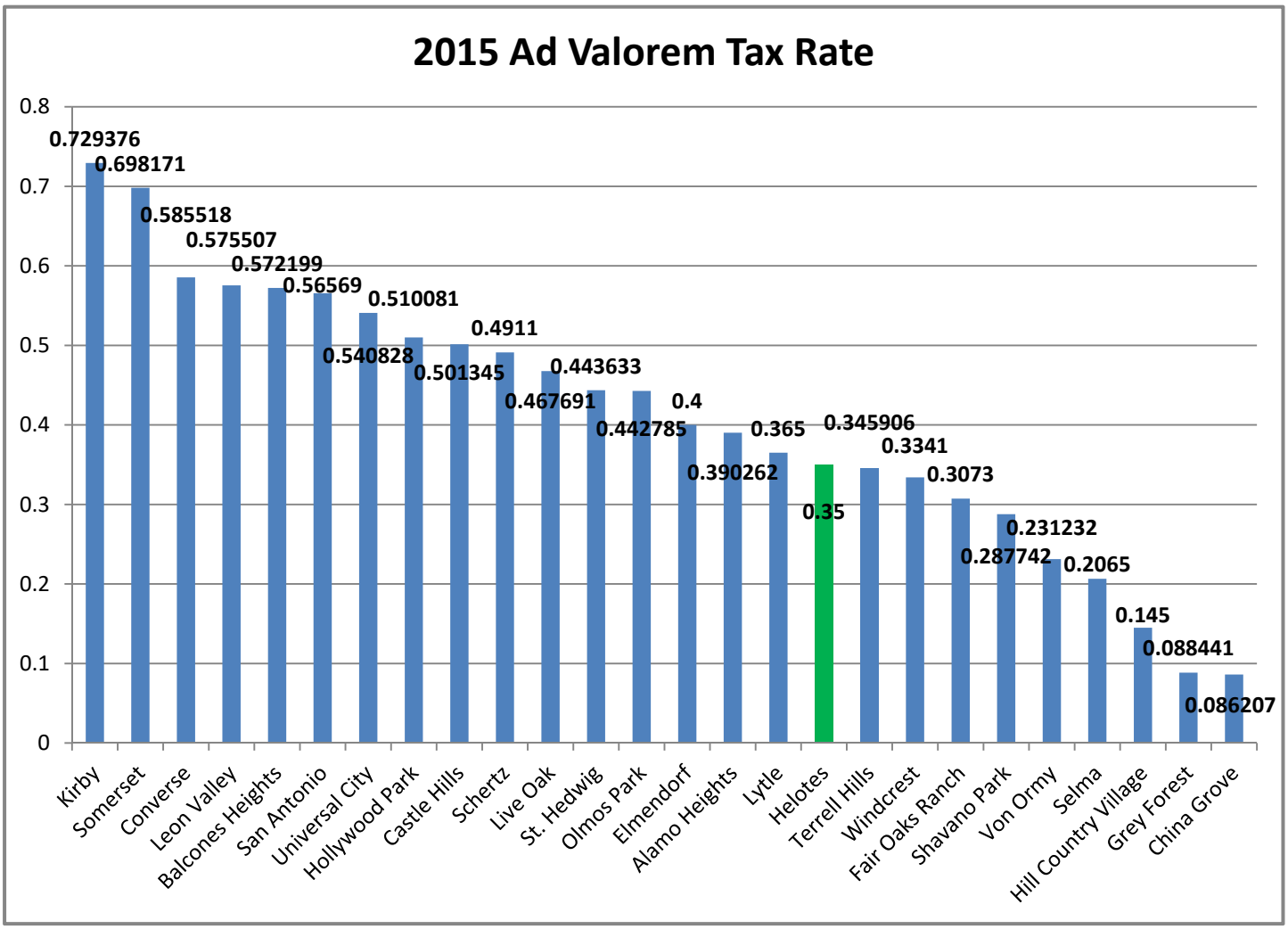

Total Tax Rate per $100 Valuation
0.37
0.365
0.36
0.355
0.35
0.345
0.34
0.335
0.33
0.325
0.32
0.36
0.355
0.336287
0.336287
0.336287
0.363651
0.363651
0.363651
0.36
0.355
0.35
0.35
0.35
2003
2004
2005
2006
2007
2008
2009
2010
2011
2012
2013
2014
2015


2015 Top Property Valuations (in Millions)
22.381
5.18
4.695
3.761
3.009
2.657
2.439
2.434
2.166
2.056
Wal Mart Stores Inc.
Bandera Helotes Plaza
JDL Texas Ventures
White Turkey Creek
TKGSM-TX
Pela General Builders
8990 Helotes Holdings
Shurgard Texas
HSF Properties
Highland Homes


2006 Top Property Taxpayers (in Millions)
0.977
0.961
0.777
0.685
0.547
0.496
0.463
0.429
Hill Country Crossing II
Iron Horse Building Corp.
Brian and Rebecca Senger
Eugene Sprague
Jerrold and Elsa Jolly
Rene and Frances Spina
Jim Koeller
James and Bevery Pestello


Property Tax Levies and Collections
(Collection Rate = 99%)
3.5
3
2.5
2
1.5
1
0.5
0
1.166
1.314
1.358
1.625
2.172
2.574
2.613
2.615
2.623
2.635
2.668
2.866
2004
2005
2006
2007
2008
2009
2010
2011
2012
2013
2014
2015
Levied Tax (in Millions)


Total Debt Obligations (in Millions)
14
12
10
8
6
4
2
0
1.95
1.79
1.621
1.44
11.256
10.885
10.405
9.95
9.552
9.08
8.574
8.116
11.764
2003
2004
2005
2006
2007
2008
2009
2010
2011
2012
2013
2014
2015


2015 Ad Valorem Tax Rate
0.8
0.7
0.6
0.5
0.4
0.3
0.2
0.1
0
0.729376
0.698171
0.585518
0.575507
0.572199
0.56569
0.540828
0.510081
0.501345
0.4911
0.467691
0.443633
0.442785
0.4
0.390262
0.365
0.35
0.345906
0.3341
0.3073
0.287742
0.231232
0.2065
0.145
0.088441
0.086207
Kirby
Somerset
Converse
Leon Valley
Balcones Heights
San Antonio
Universal City
Hollywood Park
Castle Hills
Schertz
Live Oak
St. Hedwig
Olmos Park
Elmendorf
Alamo Heights
Lytle
Helotes
Terrell Hills
Windcrest
Fair Oaks Ranch
Shavano Park
Von Ormy
Selma
Hill Country Village
Grey Forest
China Grove

# FISCAL &

# BUDGETARY POLICIES

***Budget Structure***

The following summarizes the major features of the City's financial statements and budgets, including the portion of the City government they cover and the types of information they contain:

| ***Types of Statements*** | ***Government-wide*** | ***Governmental Funds*** |
|---|---|---|
| *Scope* | Entire City government. | The activities of the City that are not proprietary. |
| *Required Financial Statements* | • Statement of net assets;<br>• Statement of activities. | • Balance sheet;<br>• Statement of revenues, expenditures, and changes in fund balances. |
| *Accounting Basis and Measurement Focus* | Accrual (expenses and revenues are realized when they are committed / obligated to the City). | Modified accrual (expenses and revenues are realized when they are committed / actually realized by the City). |
| *Type of Asset / Liability Information* | All assets and liabilities, both financial and capital, short and long term. | Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets included. |
| *Type of Inflow / Outflow Information* | All revenues and expenses during the year, regardless of when cash is received or paid. | Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter. |

The City is required by State Law and City Code to approve a balanced, annual General Fund budget. A budget is balanced when the sum of estimated current revenues, plus available unreserved fund balances, are equal to or greater than estimated current expenditures.

***Fund Balance***

The General Fund balance must be of adequate size and strength to manage unexpected decreases in revenues *and* unexpected, unbudgeted expenses, such as during a natural or man-made disaster. The recommended minimum fund balance should at all times be equal to at least three (3) to six (6) months of operating expenditures. The FYE 2015 Annual Financial Report indicated the City of Helotes held 3.6 months of average monthly expenditures in its General Fund balance.

***Investment Policy***

Investments shall be made by the City in conformance with State Law and the City's Investment Policy, as amended by the City Council from time to time. All investments shall seek, in the following order of importance: safety, liquidity, and yield.

***Annual Financial Report***

The City, through an independent auditing firm, produces an annual financial report in accordance with generally accepted accounting procedures (GAAP), as mandated by the Governmental Accounting Standards Board (GASB).

# SUMMARY OF
# OUTSTANDING DEBT OBLIGATIONS

A municipality typically funds large capital purchases and improvement projects, such as the construction of utilities, through the use of existing monies and/or the issuance of debt obligations. Debt obligations typically consist of the following:

***General Obligation Bonds***

General obligations bonds are backed by the full faith and credit of the issuing municipality, meaning that bonds are guaranteed by a pledge of future ad valorem tax revenues. Currently, the City of Helotes holds no general obligation bonds.

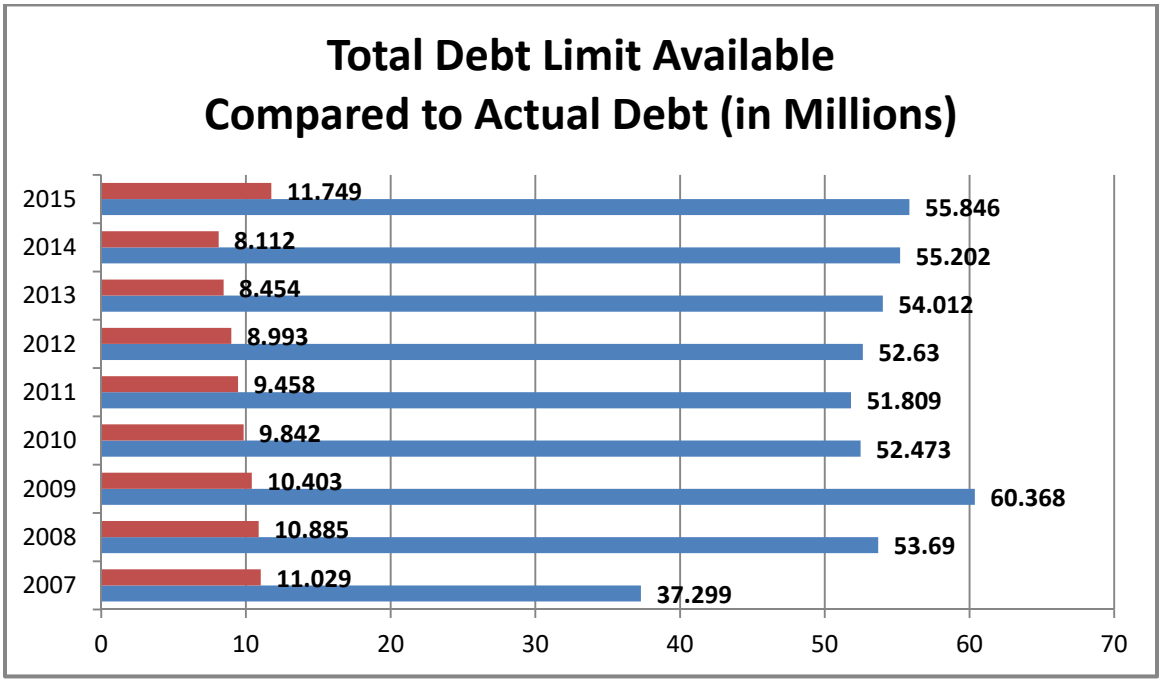
***Certificates of Obligation***

Certificates of Obligation are also guaranteed by a pledge of future ad valorem taxes. A schedule of the City's current Certificates of Obligation follows. The City of Helotes holds three (3) issuances of Certificates of Obligation.

***Tax Notes***

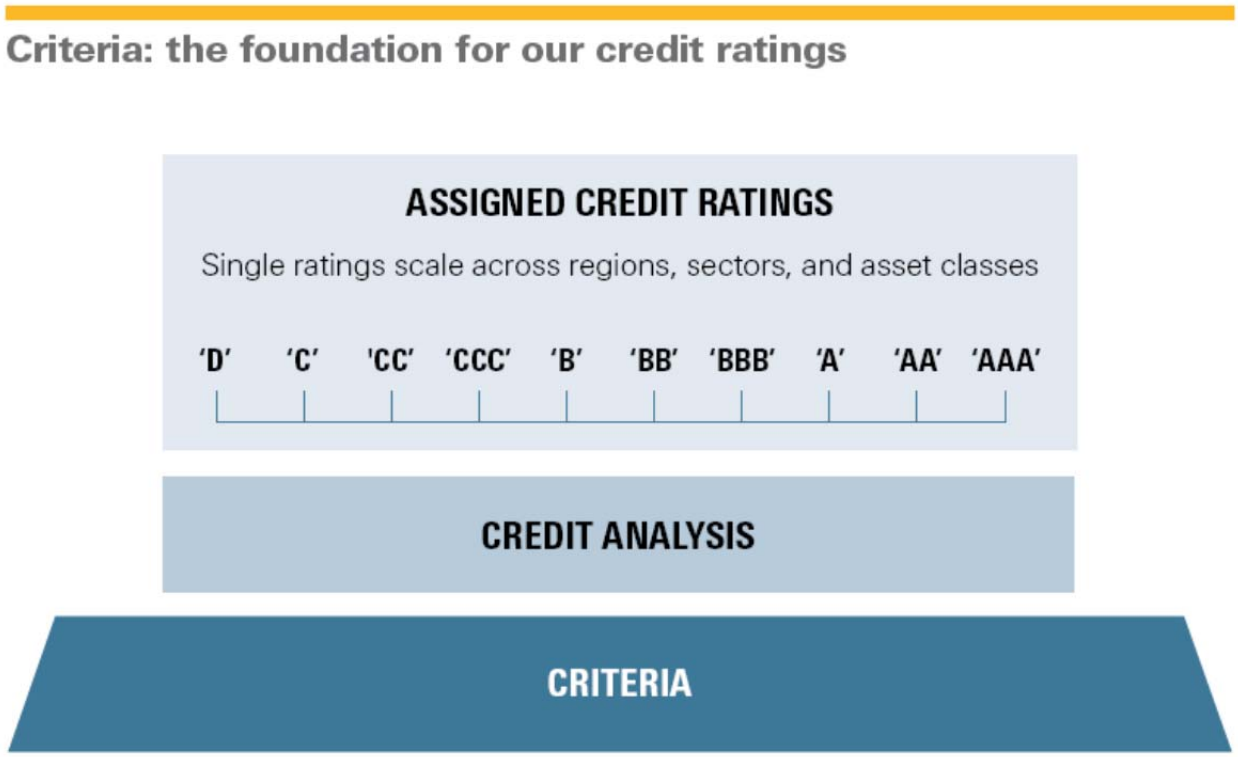
Currently, the City of Helotes holds no tax notes. Tax notes are short-term debt instruments issued by a local government to finance an immediate project that will be repaid with future tax collections, such as ad valorem tax revenues.

***Debt Issuance Limit***



***Bond Rating***

Standard and Poor's bond rating scale is as follows:




On July 17, 2015, the City of Helotes was given a AA/Stable bond rating from Standard & Poor's related to its Series 2015 Certificates of Obligation issuance.

Moody's bond rating scale is as follows:

| Global Long-Term Rating Scale | |
|---|---|
| Aaa | Obligations rated Aaa are judged to be of the highest quality, subject to the lowest level of credit risk. |
| Aa | Obligations rated Aa are judged to be of high quality and are subject to very low credit risk. |
| A | Obligations rated A are judged to be upper-medium grade and are subject to low credit risk. |
| Baa | Obligations rated Baa are judged to be medium-grade and subject to moderate credit risk and as such may possess certain speculative characteristics. |
| Ba | Obligations rated Ba are judged to be speculative and are subject to substantial credit risk. |
| B | Obligations rated B are considered speculative and are subject to high credit risk. |
| Caa | Obligations rated Caa are judged to be speculative of poor standing and are subject to very high credit risk. |
| Ca | Obligations rated Ca are highly speculative and are likely in, or very near, default, with some prospect of recovery of principal and interest. |
| C | Obligations rated C are the lowest rated and are typically in default, with little prospect for recovery of principal or interest. |

Note: Moody's appends numerical modifiers 1, 2, and 3 to each generic rating classification from Aa through Caa. The modifier 1 indicates that the obligation ranks in the higher end of its generic rating category; the modifier 2 indicates a mid-range ranking; and the modifier 3 indicates a ranking in the lower end of that generic rating category. Additionally, a "(hyb)" indicator is appended to all ratings of hybrid securities issued by banks, insurers, finance companies, and securities firms.*

** By their terms, hybrid securities allow for the omission of scheduled dividends, interest, or principal payments, which can potentially result in impairment if such an omission occurs. Hybrid securities may also be subject to contractually allowable write-downs of principal that could result in impairment. Together with the hybrid indicator, the long-term obligation rating assigned to a hybrid security is an expression of the relative credit risk associated with that security.*

In 2013, the City of Helotes was given an A2 bond rating from Moody's related to its Series 2002 Certificates of Obligation.

No information could be acquired from Fitch Ratings, nor could City Staff acquire ratings information on the City's Series 2007 Certificates of Obligation.

***2002 Series Certificates of Obligation Amortization Schedule***
**Issued for construction of City Hall addition. Debt retired in February 2017.**

# EXHIBIT "A"

City of Helotes, Texas
Certificates of Obligation, Series 2002

Debt Service Schedule

| Date | Principal | Coupon | Interest | Period Total | Fiscal Total |
|---|---|---|---|---|---|
| 2/ 1/ 3 | 70,000.00 | 3.500000 | 29,676.25 | 99,676.25 | |
| 8/ 1/ 3 | | | 28,451.25 | 28,451.25 | 128,127.50 |
| 2/ 1/ 4 | 70,000.00 | 3.500000 | 28,451.25 | 98,451.25 | |
| 8/ 1/ 4 | | | 27,226.25 | 27,226.25 | 125,677.50 |
| 2/ 1/ 5 | 75,000.00 | 3.500000 | 27,226.25 | 102,226.25 | |
| 8/ 1/ 5 | | | 25,913.75 | 25,913.75 | 128,140.00 |
| 2/ 1/ 6 | 80,000.00 | 3.750000 | 25,913.75 | 105,913.75 | |
| 8/ 1/ 6 | | | 24,413.75 | 24,413.75 | 130,327.50 |
| 2/ 1/ 7 | 85,000.00 | 3.750000 | 24,413.75 | 109,413.75 | |
| 8/ 1/ 7 | | | 22,820.00 | 22,820.00 | 132,233.75 |
| 2/ 1/ 8 | 90,000.00 | 3.750000 | 22,820.00 | 112,820.00 | |
| 8/ 1/ 8 | | | 21,132.50 | 21,132.50 | 133,952.50 |
| 2/ 1/ 9 | 95,000.00 | 4.000000 | 21,132.50 | 116,132.50 | |
| 8/ 1/ 9 | | | 19,232.50 | 19,232.50 | 135,365.00 |
| 2/ 1/10 | 95,000.00 | 4.000000 | 19,232.50 | 114,232.50 | |
| 8/ 1/10 | | | 17,332.50 | 17,332.50 | 131,565.00 |
| 2/ 1/11 | 100,000.00 | 4.000000 | 17,332.50 | 117,332.50 | |
| 8/ 1/11 | | | 15,332.50 | 15,332.50 | 132,665.00 |
| 2/ 1/12 | 110,000.00 | 4.000000 | 15,332.50 | 125,332.50 | |
| 8/ 1/12 | | | 13,132.50 | 13,132.50 | 138,465.00 |
| 2/ 1/13 | 115,000.00 | 4.000000 | 13,132.50 | 128,132.50 | |
| 8/ 1/13 | | | 10,832.50 | 10,832.50 | 138,965.00 |
| 2/ 1/14 | 120,000.00 | 4.000000 | 10,832.50 | 130,832.50 | |
| 8/ 1/14 | | | 8,432.50 | 8,432.50 | 139,265.00 |
| 2/ 1/15 | 125,000.00 | 4.200000 | 8,432.50 | 133,432.50 | |
| 8/ 1/15 | | | 5,807.50 | 5,807.50 | 139,240.00 |
| 2/ 1/16 | 130,000.00 | 4.250000 | 5,807.50 | 135,807.50 | |
| 8/ 1/16 | | | 3,045.00 | 3,045.00 | 138,852.50 |
| 2/ 1/17 | 140,000.00 | 4.350000 | 3,045.00 | 143,045.00 | |
| 8/ 1/17 | | | | | 143,045.00 |
| | 1,500,000.00 | | 515,886.25 | 2,015,886.25 | |
| ACCRUED | | | 5,605.51 | 5,605.51 | |
| | 1,500,000.00 | | 510,280.74 | 2,010,280.74 | |

Dated 8/ 1/ 2 with Delivery of 9/ 5/ 2

| | | |
|---|---|---|
| Bond Years | 12,645.000 | |
| Average Coupon | 4.079765 | |
| Average Life | 8.430000 | |
| N I C % | 4.079765 % | Using 100.0000000 |
| T I C % | 4.067891 % | From Dated Date |
| Arbitrage Yield | 3.939024 % | |

Bond Insurance:
0.421651 % of (Total Debt Service Only) = 8,500.00

Micro-Muni Debt Date: 08-26-2002 @ 16:15:32 Filename: HELOTES Key: NEW02-15

***2007 Series Certificates of Obligation Amortization Schedule (City Portion)***
**Issued for construction of Police & Fire Stations.**

DETAILED BOND DEBT SERVICE

City of Helotes, Texas
Certificates of Obligation, Series 2007
Exhibit 'A'

General Fund Portion (CIB1)

| Period Ending | Principal | Coupon | Interest | Debt Service | Annual Debt Service |
|---|---|---|---|---|---|
| 04/04/2007 | | | | | |
| 02/01/2008 | 120,000 | 3.930% | 194,535.00 | 314,535.00 | |
| 08/01/2008 | | | 115,542.00 | 115,542.00 | |
| 09/30/2008 | | | | | 430,077.00 |
| 02/01/2009 | 210,000 | 3.930% | 115,542.00 | 325,542.00 | |
| 08/01/2009 | | | 111,415.50 | 111,415.50 | |
| 09/30/2009 | | | | | 436,957.50 |
| 02/01/2010 | 215,000 | 3.930% | 111,415.50 | 326,415.50 | |
| 08/01/2010 | | | 107,190.75 | 107,190.75 | |
| 09/30/2010 | | | | | 433,606.25 |
| 02/01/2011 | 225,000 | 3.930% | 107,190.75 | 332,190.75 | |
| 08/01/2011 | | | 102,769.50 | 102,769.50 | |
| 09/30/2011 | | | | | 434,960.25 |
| 02/01/2012 | 235,000 | 3.930% | 102,769.50 | 337,769.50 | |
| 08/01/2012 | | | 98,151.75 | 98,151.75 | |
| 09/30/2012 | | | | | 435,921.25 |
| 02/01/2013 | 245,000 | 3.930% | 98,151.75 | 343,151.75 | |
| 08/01/2013 | | | 93,337.50 | 93,337.50 | |
| 09/30/2013 | | | | | 436,489.25 |
| 02/01/2014 | 255,000 | 3.930% | 93,337.50 | 348,337.50 | |
| 08/01/2014 | | | 88,326.75 | 88,326.75 | |
| 09/30/2014 | | | | | 436,664.25 |
| 02/01/2015 | 265,000 | 3.930% | 88,326.75 | 353,326.75 | |
| 08/01/2015 | | | 83,119.50 | 83,119.50 | |
| 09/30/2015 | | | | | 436,446.25 |
| 02/01/2016 | 280,000 | 3.930% | 83,119.50 | 363,119.50 | |
| 08/01/2016 | | | 77,617.50 | 77,617.50 | |
| 09/30/2016 | | | | | 440,737.00 |
| 02/01/2017 | 290,000 | 3.930% | 77,617.50 | 367,617.50 | |
| 08/01/2017 | | | 71,919.00 | 71,919.00 | |
| 09/30/2017 | | | | | 439,536.50 |
| 02/01/2018 | 300,000 | 3.930% | 71,919.00 | 371,919.00 | |
| 08/01/2018 | | | 66,024.00 | 66,024.00 | |
| 09/30/2018 | | | | | 437,943.00 |
| 02/01/2019 | 315,000 | 3.930% | 66,024.00 | 381,024.00 | |
| 08/01/2019 | | | 59,834.25 | 59,834.25 | |
| 09/30/2019 | | | | | 440,858.25 |
| 02/01/2020 | 330,000 | 3.930% | 59,834.25 | 389,834.25 | |
| 08/01/2020 | | | 53,349.75 | 53,349.75 | |
| 09/30/2020 | | | | | 443,184.00 |
| 02/01/2021 | 340,000 | 3.930% | 53,349.75 | 393,349.75 | |
| 08/01/2021 | | | 46,668.75 | 46,668.75 | |
| 09/30/2021 | | | | | 440,018.50 |
| 02/01/2022 | 355,000 | 3.930% | 46,668.75 | 401,668.75 | |
| 08/01/2022 | | | 39,693.00 | 39,693.00 | |
| 09/30/2022 | | | | | 441,361.75 |
| 02/01/2023 | 370,000 | 3.930% | 39,693.00 | 409,693.00 | |
| 08/01/2023 | | | 32,422.50 | 32,422.50 | |
| 09/30/2023 | | | | | 442,115.50 |
| 02/01/2024 | 385,000 | 3.930% | 32,422.50 | 417,422.50 | |
| 08/01/2024 | | | 24,857.25 | 24,857.25 | |
| 09/30/2024 | | | | | 442,279.75 |
| 02/01/2025 | 405,000 | 3.930% | 24,857.25 | 429,857.25 | |
| 08/01/2025 | | | 16,899.00 | 16,899.00 | |
| 09/30/2025 | | | | | 446,756.25 |
| 02/01/2026 | 420,000 | 3.930% | 16,899.00 | 436,899.00 | |

***2007 Series Certificates of Obligation Amortization Schedule City Portion Cont.***

DETAILED BOND DEBT SERVICE

City of Helotes, Texas
Certificates of Obligation, Series 2007
Exhibit 'A'

General Fund Portion (CIB1)

| Period Ending | Principal | Coupon | Interest | Debt Service | Annual Debt Service |
|---|---|---|---|---|---|
| 08/01/2026 | | | 8,646.00 | 8,646.00 | |
| 09/30/2026 | | | | | 445,545.00 |
| 02/01/2027 | 440,000 | 3.930% | 8,646.00 | 448,646.00 | |
| 09/30/2027 | | | | | 448,646.00 |
| | 6,000,000 | | 2,790,103.50 | 8,790,103.50 | 8,790,103.50 |

***2007 Series Certificates of Obligation Amortization Schedule (EDC Portion)***

**Issued for construction of Old Town Helotes Special District Improvements.**

DETAILED BOND DEBT SERVICE

City of Helotes, Texas
Certificates of Obligation, Series 2007
Exhibit 'A'

Sales Tax Portion (CIB2)

| Period Ending | Principal | Coupon | Interest | Debt Service | Annual Debt Service |
|---|---|---|---|---|---|
| 04/04/2007 | | | | | |
| 02/01/2008 | 60,000 | 3.930% | 129,690.00 | 189,690.00 | |
| 08/01/2008 | | | 77,421.00 | 77,421.00 | |
| 09/30/2008 | | | | | 267,111.00 |
| 02/01/2009 | 140,000 | 3.930% | 77,421.00 | 217,421.00 | |
| 08/01/2009 | | | 74,670.00 | 74,670.00 | |
| 09/30/2009 | | | | | 292,091.00 |
| 02/01/2010 | 145,000 | 3.930% | 74,670.00 | 219,670.00 | |
| 08/01/2010 | | | 71,820.75 | 71,820.75 | |
| 09/30/2010 | | | | | 291,490.75 |
| 02/01/2011 | 150,000 | 3.930% | 71,820.75 | 221,820.75 | |
| 08/01/2011 | | | 68,873.25 | 68,873.25 | |
| 09/30/2011 | | | | | 290,694.00 |
| 02/01/2012 | 155,000 | 3.930% | 68,873.25 | 223,873.25 | |
| 08/01/2012 | | | 65,827.50 | 65,827.50 | |
| 09/30/2012 | | | | | 289,700.75 |
| 02/01/2013 | 165,000 | 3.930% | 65,827.50 | 230,827.50 | |
| 08/01/2013 | | | 62,585.25 | 62,585.25 | |
| 09/30/2013 | | | | | 293,412.75 |
| 02/01/2014 | 170,000 | 3.930% | 62,585.25 | 232,585.25 | |
| 08/01/2014 | | | 59,244.75 | 59,244.75 | |
| 09/30/2014 | | | | | 291,830.00 |
| 02/01/2015 | 180,000 | 3.930% | 59,244.75 | 239,244.75 | |
| 08/01/2015 | | | 55,707.75 | 55,707.75 | |
| 09/30/2015 | | | | | 294,952.50 |
| 02/01/2016 | 185,000 | 3.930% | 55,707.75 | 240,707.75 | |
| 08/01/2016 | | | 52,072.50 | 52,072.50 | |
| 09/30/2016 | | | | | 292,780.25 |
| 02/01/2017 | 195,000 | 3.930% | 52,072.50 | 247,072.50 | |
| 08/01/2017 | | | 48,240.75 | 48,240.75 | |
| 09/30/2017 | | | | | 295,313.25 |
| 02/01/2018 | 200,000 | 3.930% | 48,240.75 | 248,240.75 | |
| 08/01/2018 | | | 44,310.75 | 44,310.75 | |
| 09/30/2018 | | | | | 292,551.50 |
| 02/01/2019 | 210,000 | 3.930% | 44,310.75 | 254,310.75 | |
| 08/01/2019 | | | 40,184.25 | 40,184.25 | |
| 09/30/2019 | | | | | 294,495.00 |
| 02/01/2020 | 220,000 | 3.930% | 40,184.25 | 260,184.25 | |
| 08/01/2020 | | | 35,861.25 | 35,861.25 | |
| 09/30/2020 | | | | | 296,045.50 |
| 02/01/2021 | 230,000 | 3.930% | 35,861.25 | 265,861.25 | |
| 08/01/2021 | | | 31,341.75 | 31,341.75 | |
| 09/30/2021 | | | | | 297,203.00 |
| 02/01/2022 | 240,000 | 3.930% | 31,341.75 | 271,341.75 | |
| 08/01/2022 | | | 26,625.75 | 26,625.75 | |
| 09/30/2022 | | | | | 297,967.50 |
| 02/01/2023 | 250,000 | 3.930% | 26,625.75 | 276,625.75 | |
| 08/01/2023 | | | 21,713.25 | 21,713.25 | |
| 09/30/2023 | | | | | 298,339.00 |
| 02/01/2024 | 260,000 | 3.930% | 21,713.25 | 281,713.25 | |
| 08/01/2024 | | | 16,604.25 | 16,604.25 | |
| 09/30/2024 | | | | | 298,317.50 |
| 02/01/2025 | 270,000 | 3.930% | 16,604.25 | 286,604.25 | |
| 08/01/2025 | | | 11,298.75 | 11,298.75 | |
| 09/30/2025 | | | | | 297,903.00 |
| 02/01/2026 | 280,000 | 3.930% | 11,298.75 | 291,298.75 | |

***2007 Series Certificates of Obligation Amortization Schedule EDC Portion Cont.***

DETAILED BOND DEBT SERVICE

City of Helotes, Texas
Certificates of Obligation, Series 2007
Exhibit 'A'

Sales Tax Portion (CIB2)

| Period Ending | Principal | Coupon | Interest | Debt Service | Annual Debt Service |
|---|---|---|---|---|---|
| 08/01/2026 | | | 5,796.75 | 5,796.75 | |
| 09/30/2026 | | | | | 297,095.50 |
| 02/01/2027 | 295,000 | 3.930% | 5,796.75 | 300,796.75 | |
| 09/30/2027 | | | | | 300,796.75 |
| | 4,000,000 | | 1,870,090.50 | 5,870,090.50 | 5,870,090.50 |

***2015 Series Certificates of Obligation Amortization Schedule City Portion***
**Issued to fund five major projects:**

1. **S.H. 16 Water and Sewer Project**
2. **F.M. 1560 Realignment Project***
3. **F.M. 1560 Bridge***
4. **Cedar Trail / S.H. 16 Culvert Upgrade***
5. **Helotes Creek Linear Park***

*** Match only**

BOND DEBT SERVICE

City of Helotes, TX
Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2015
Final Numbers

| Period Ending | Principal | Coupon | Interest | Debt Service |
|---|---|---|---|---|
| 09/30/2016 | 90,000 | 3.000% | 140,237.50 | 230,237.50 |
| 09/30/2017 | 90,000 | 3.000% | 137,537.50 | 227,537.50 |
| 09/30/2018 | 260,000 | 3.000% | 132,287.50 | 392,287.50 |
| 09/30/2019 | 90,000 | 3.000% | 127,037.50 | 217,037.50 |
| 09/30/2020 | 90,000 | 3.000% | 124,337.50 | 214,337.50 |
| 09/30/2021 | 95,000 | 3.000% | 121,562.50 | 216,562.50 |
| 09/30/2022 | 95,000 | 3.000% | 118,712.50 | 213,712.50 |
| 09/30/2023 | 95,000 | 3.000% | 115,862.50 | 210,862.50 |
| 09/30/2024 | 100,000 | 3.500% | 112,687.50 | 212,687.50 |
| 09/30/2025 | 100,000 | 3.500% | 109,187.50 | 209,187.50 |
| 09/30/2026 | 105,000 | 3.500% | 105,600.00 | 210,600.00 |
| 09/30/2027 | 105,000 | 3.500% | 101,925.00 | 206,925.00 |
| 09/30/2028 | 585,000 | 3.125% | 90,946.88 | 675,946.88 |
| 09/30/2029 | 555,000 | 3.125% | 73,134.38 | 628,134.38 |
| 09/30/2030 | 545,000 | 3.250% | 55,606.25 | 600,606.25 |
| 09/30/2031 | 245,000 | 3.250% | 42,768.75 | 287,768.75 |
| 09/30/2032 | 255,000 | 3.625% | 34,165.63 | 289,165.63 |
| 09/30/2033 | 265,000 | 3.625% | 24,740.63 | 289,740.63 |
| 09/30/2034 | 270,000 | 3.625% | 15,043.75 | 285,043.75 |
| 09/30/2035 | 280,000 | 3.625% | 5,075.00 | 285,075.00 |
| | 4,315,000 | | 1,788,456.27 | 6,103,456.27 |

## *2015 Series Certificates of Obligation Amortization Schedule EDC Portion*

**EXHIBIT A**

Corporation's Portion of the Debt Service Requirements on the Certificates

**I) $450,000 FOR THE S.H. 16 ECONOMIC DEVELOPMENT PROJECT, PAYABLE AS FOLLOWS:**

**$150,000 - FYE 2016**
**$150,000 - FYE 2017**
**$150,000 - FYE 2018**

**II) THE AMOUNTS LISTED ON THE SCHEDULE FOLLOWING THIS PAGE FOR THE HELOTES CREEK LINEAR PARK ECONOMIC DEVELOPMENT PROJECTS.**

City of Helotes, TX
Combination Tax and Limited Pledge Revenue
Certificates of Obligation, Series 2015

Economic Development Corporation Portion
of Debt Service Requirements on the Certificates
for the Helotes Creek Linear Park Economic Development Projects

| Period Ending | Principal | Interest | Total Payment Due |
|---|---|---|---|
| 9/30/2016 | $ 10,167.59 | $ 15,843.09 | $ 26,010.68 |
| 9/30/2017 | 10,167.59 | 15,538.06 | 25,705.65 |
| 9/30/2018 | 29,373.05 | 14,944.95 | 44,318.00 |
| 9/30/2019 | 10,167.59 | 14,351.84 | 24,519.43 |
| 9/30/2020 | 10,167.59 | 14,046.81 | 24,214.41 |
| 9/30/2021 | 10,732.46 | 13,733.31 | 24,465.77 |
| 9/30/2022 | 10,732.46 | 13,411.34 | 24,143.80 |
| 9/30/2023 | 10,732.46 | 13,089.36 | 23,821.82 |
| 9/30/2024 | 11,297.33 | 12,730.67 | 24,028.00 |
| 9/30/2025 | 11,297.33 | 12,335.27 | 23,632.59 |
| 9/30/2026 | 11,862.19 | 11,929.98 | 23,792.17 |
| 9/30/2027 | 11,862.19 | 11,514.80 | 23,376.99 |
| 9/30/2028 | 66,089.36 | 10,274.57 | 76,363.93 |
| 9/30/2029 | 62,700.16 | 8,262.23 | 70,962.39 |
| 9/30/2030 | 61,570.43 | 6,282.02 | 67,852.45 |
| 9/30/2031 | 27,678.45 | 4,831.73 | 32,510.18 |
| 9/30/2032 | 28,808.18 | 3,859.80 | 32,667.99 |
| 9/30/2033 | 29,937.92 | 2,795.03 | 32,732.94 |
| 9/30/2034 | 30,502.78 | 1,699.54 | 32,202.32 |
| 9/30/2035 | 31,632.51 | 573.34 | 32,205.85 |
| Total | $ 487,479.63 | $ 202,047.74 | $ 689,527.38 |

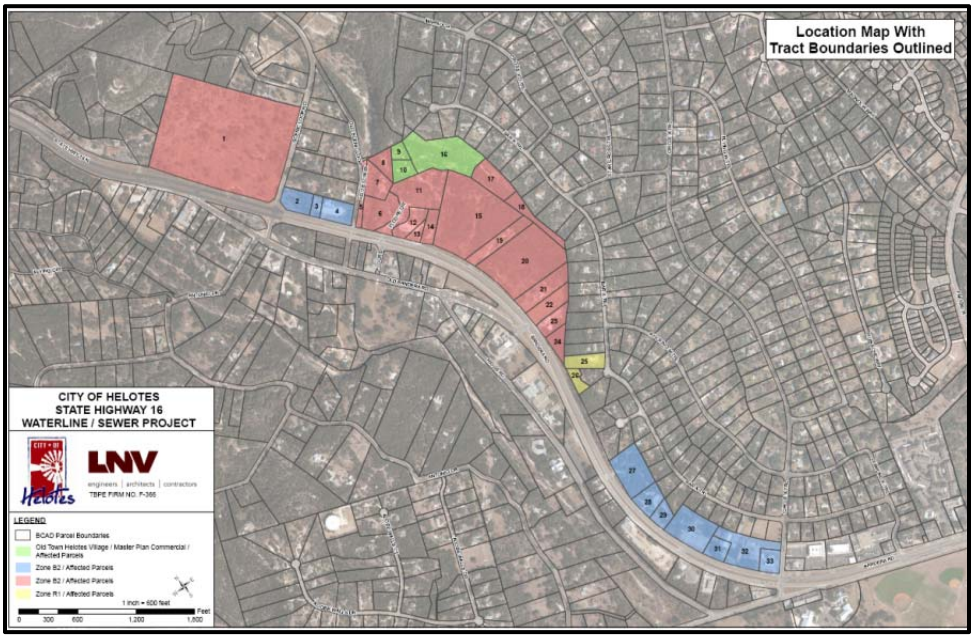
***Planned Capital Improvement Projects***

<u>City of Helotes State Hwy. 16 (Bandera Rd.) Water / Sewer Project</u> –

**Total Project Cost $3.06 Million**

The City of Helotes, working in conjunction with its Economic Development Corporation, has designed and will construct water and sewer line infrastructure along Eastern portions of S.H. 16 from Circle A Trail to Scenic Loop Road to service approximately 104.90 acres of land without access to said utilities. San Antonio Water System (SAWS) has approved the project's design and construction documents; however, the project is still under Texas Department of Transportation (TxDOT) review. We anticipate letting the project for construction by the end of calendar year 2016.

The project is intended to increase economic development activities along S.H. 16 and across from the Old Town Helotes Special District. Moreover, the project is intended to improve fire protection abilities along the City's commercial corridor.




The total estimated cost of the project is $3.06 million, including contingency costs and additive alternates. SAWS is expected to provide to the City water impact fee credits and sanitary sewer pro-rata refunds, which is expected to alleviate future municipal debt service related to the project. To date, SAWS has not provided necessary impact fee credit and pro-rata refund documentation to the City.

F.M. 1560 / Circle A Trail Realignment Project –

**Expected Cost to City $500,000**
**Actual Cost to City $126,000**

The intersection of F.M. 1560, Circle A Trail, and S.H. 16 constitutes one of two major intersections within the City of Helotes. The second major intersection at S.H. 16 and Hausman and Leslie Rds. is expected to be widened from two to four lanes, with raised medians, bike lanes, and sidewalks. Preliminary construction and utility relocations has commenced for the second intersection project, and full construction is expected to begin in early to mid-2017.

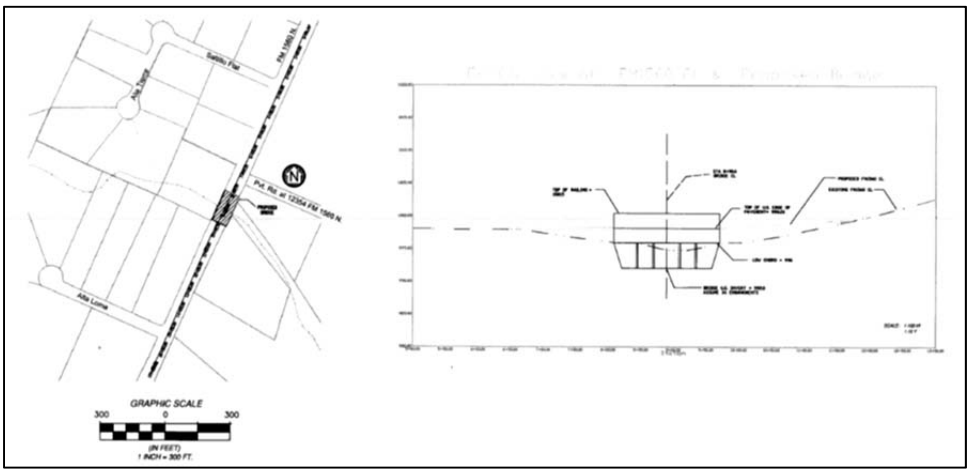
In its current state, the intersection poses traffic safety and delay issues. The realignment proposes to reduce congestion and enhance safety by the addition of turn lanes and pedestrian facilities and the elongation of a vehicular crossover. See schematic below:

In 2012, the City submitted the proposed realignment project to the San Antonio-Bexar County Metropolitan Planning Organization for funding, and, in March 2013, the City received notice that approximately $1.3 million had been awarded for the project. In addition, TxDOT acquired municipal right-of-way from the City in the amount of $519,514.00, resulting in a net credit to the City of approximately $393,000.00 after the City paid TxDOT required matching funds. TxDOT is currently completing right-of-way acquisition for the project, and the City expects construction to begin in early to mid-2017.

F.M. 1560 Bridge Project –

**Actual Cost to City $300,000**

The City of Helotes submitted a grant application to the San Antonio-Bexar County Metropolitan Planning Organization (MPO) for the construction of a flood control bridge along F.M. 1560 between Alta Loma and Saltillo Flat. The existing crossing is undersized and allows flood water to top F.M. 1560 during even moderate rain events. The proposed bridge crossing lowers the up- and downstream water surface elevations and floodplain widths, resulting in an all-weather crossing capable of managing a 500-year storm event.




The MPO did not fund the project; however, TxDOT agreed to include the project in a subsequent capital improvement budget in the near term. The City approved a formal agreement with TxDOT on the project on September 25, 2014 whereby TxDOT agreed to fund and construct the project with a $300,000 match from the City of Helotes.

Construction is expected to cost approximately $2.7 million, and the City expects construction to begin in early to mid-2017.

Cedar Trail Culvert Enlargement Project –

**Estimated Cost to City <$100,000**

The City of Helotes has worked with Bexar County and TxDOT on the enlargement of an existing culvert near the intersection of Cedar Trail and Bandera Road. The goal of the proposed project is to reduce flooding hazards near the intersection, particularly the elimination of flood waters that overtop Bandera Road during significant rain events.

TxDOT requested that the City of Helotes complete a Hydrologic and Hydraulic Analysis for the culvert that analyzes existing and proposed conditions. The Analysis was completed in November 2013 and was submitted to TxDOT for review.

Subsequently, TxDOT formally agreed to design and construct culvert improvements at the intersection of Cedar Trail and Bandera Rd. Construction funding has been programmed by TxDOT for Fiscal Year 2019.

# BUDGET OVERVIEW

***Fund Policy and Structure***

In accordance with City Council Resolution No. 335, the City of Helotes reports governmental fund balances per GASB Statement 54 definitions on the balance sheet in the following manner:

***Non-spendable Funds***
Land, buildings, vehicles and equipment, and infrastructure are designated as Non-spendable Funds. Non-spendable Funds cannot be expended because they are not in a spendable form or they are legally required to be maintained (e.g. inventory, permanent endowment funds, et cetera).

***Restricted Funds***
Some General and all Debt Service Funds are designated as Restricted Funds and, accordingly, the use of such Funds is restricted by Federal, State, and Local law or policy. Restricted Funds can only be expended in a certain manner or on certain goods or services because constraints are externally imposed on said Funds by creditors, grantors, law, or constitutional provisions. Restricted Funds include:

(1) General Fund Components:

- (i) Police Training and Education
- (ii) Police Forfeiture (State)
- (iii) Police Forfeiture (Federal)
- (iv) Municipal Court Technology
- (v) Municipal Court Security
- (vi) School Safety
- (vii) PEG Cable Franchise
- (viii) Street Maintenance

(2) Debt Service Fund

***Committed Funds***
The Capital Replacement Fund is designated as a Committed Fund. Committed Funds are formally designated by the City Council for a particular purpose, and only City Council can alter such designation of funds.

***Unassigned Funds***
The balance of the General Fund is designated as an Unassigned Fund. Unassigned Funds constitute the residual amount of monies within the General Fund that do not qualify for any of the aforementioned fund classifications. Unassigned Funds originate from the collection of maintenance and operation portions of ad valorem tax, sales tax, franchise fees, Court fines and fees, and other municipal licenses, fees, and activities.

***Fiduciary Funds***

Fiduciary Funds are used to report assets held in trustee or agency capacity for others and which, therefore, cannot be used to support the government's own programs. The City of Helotes administered the Helotes Police Department's Explorer Program Account used by the Explorer Program's leadership to train young adults in law enforcement. In FYE 2016, however, the Explorer Program Fund was terminated and net proceeds were moved into the Police Training and Education Fund.

# AUTHORIZED PERSONNEL, BENEFITS, AND HOLIDAY SCHEDULE

***Authorized FYE 2017 Municipal Holiday Schedule***

| HOLIDAY | DAY | DATE |
|---|---|---|
| Columbus Day | Monday | October 10, 2016 |
| Veteran's Day | Friday | November 11, 2016 |
| Thanksgiving Day Break | Wednesday | November 23, 2016 |
| Thanksgiving Day | Thursday | November 24, 2016 |
| Thanksgiving Day Break | Friday | November 25, 2016 |
| Christmas Day Break | Friday | December 23, 2016 |
| Christmas Day Break | Monday | December 26, 2016 |
| New Year's Day Break | Monday | January 2, 2017 |
| Martin Luther King Day | Monday | January 16, 2017 |
| President's Day | Monday | February 20, 2017 |
| Easter Day Break | Monday | April 17, 2017 |
| Battle of Flowers Break | Friday | April 28, 2017 |
| Memorial Day | Monday | May 29, 2017 |
| Independence Day Break | Monday | July 3, 2017 |
| Independence Day | Tuesday | July 4, 2017 |
| Labor Day | Monday | September 4, 2017 |

**FLOATING HOLIDAY:** In addition to the sixteen (16) scheduled holidays listed above, employees may choose one additional day to serve as a floating holiday. The purpose of the floating holiday is to allow employees to recognize a personal, religious, or ethnic observation of significance to the employee.

## *Authorized Personnel / Volunteers - Current and Budgeted Comparison*

| | CURRENT FYE 2016 FULL TIME EQUIV. | AUTHORIZED FYE 2017 FULL TIME EQUIV. |
|---|---|---|
| **ADMINISTRATION** | | |
| City Administrator | 1 | 1 |
| Accounting Officer / Purchasing | 1 | 1 |
| Special Event Asst. / Temp. | 3 | 3 |
| City Secretary | 1 | 1 |
| Development Services Director | 1 | 1 |
| Engineering Assoc. / Development Svcs. Spec. | 1 | 1 |
| Development Services Asst. | .5 | .5 |
| Animal Control / Public Works Supervisor | 1 | 1 |
| Animal Control / Code Enforcement Officer* | 1 | 1 |
| Public Works Asst. | 1 | 2 |
| Code Enforcement Officer | .5 | .5 |
| Human Resources Manager | 1 | 1 |
| Human Resources Executive Secretary | .5 | .5 |
| Court Clerk | 1 | 1 |
| Deputy Court Clerk | 1.5 | 2 |
| Warrant Officer / Bailiff Supervisor** | 1 | 1 |
| Bailiff / Special Event Sec. | 2.5 | 2.5 |
| **Subtotal** | 19.5 | 21 |
| **POLICE DEPARTMENT** | | |
| Chief of Police | 1 | 1 |
| Captain | 1 | 1 |
| Sergeant (3 Patrol – 1 Detective) | 4 | 4 |
| Detective | 1 | 1 |
| Corporal | 3 | 3 |
| Patrol Officer | 11.5 | 12.5 |
| Reserve Officer*** | .5 | .5 |
| Executive Secretary | 1 | 1 |
| Administrative Asst. | 1 | 1 |
| **Subtotal** | 24 | 25 |
| **FIRE DEPARTMENT / EMS** | | |
| Fire Chief | 1 | 1 |
| Asst. Chief | 1 | 1 |
| Deputy Fire Marshal | 1 | 1 |
| Captain | 3 | 3 |
| Firefighter / EMT – I | 1 | 1 |
| Firefighter / EMT – P | 14.5 | 14.5 |
| Firefighter / Nurse | .5 | .5 |
| Firefighter Volunteers | 3.5 | 3.5 |
| Executive Secretary | 1 | 1 |
| **Subtotal** | 26.5 | 26.5 |
| **DISPATCH** | | |
| Dispatch Supervisor | 1 | 1 |
| Asst. Supervisor | 1 | 1 |
| Dispatcher | 7 | 7 |
| **Subtotal** | 9 | 9 |
| **TOTAL** | **79** | **81.5** |

* Animal Control Officer / Public Works Asst. reclassified as Animal Control / Code Enforcement Officer.

** Hierarchical structure for Warrant Division authorized.

*** Reserve Officer positions are unpaid and may include more than one (1) part-time employee at any given time.

***Authorized Special Allowance Schedule***

| | Monthly | Annual |
|---|---|---|
| **All Departments** | | |
| Cellular Telephone* | $35.00 | $420.00 |
| **Administration** | | |
| **Code Enforcement** | | |
| Uniforms (Part-time ½) | $60.00 | $720.00 |
| Code Enforcement Certificate** | $50.00 | $600.00 |
| **Public Works / Animal Control** | | |
| Uniforms (Part-time ½) | $60.00 | $720.00 |
| Certified Stormwater Inspector** | $50.00 | $600.00 |
| TDA Vector Control Certified App.** (Mosquito Control License) | $25.00 | $300.00 |
| Animal Control License** | $25.00 | $300.00 |
| **Warrants / Bailiffs** | | |
| Uniforms (Part-time ½) | $60.00 | $720.00 |
| TCOLE Certification - I ** | $25.00 | $300.00 |
| TCOLE Certification - A** | $50.00 | $600.00 |
| TCOLE Certification - M** | $75.00 | $900.00 |
| **Municipal Court** | | |
| Level I Court Clerk Certification** | $25.00 | $300.00 |
| Level II Court Clerk Certification** | $50.00 | $600.00 |
| Certified Municipal Court Clerk** | $75.00 | $900.00 |
| **Development Services** | | |
| Engineer-in-Training** | $50.00 | $600.00 |
| Professional Engineer** | $75.00 | $900.00 |
| Permit Technician (ICC)** | $50.00 | $600.00 |
| **City Secretary** | | |
| TX Municipal Clerks Cert. Prog.** | $75.00 | $900.00 |
| **Dispatch** | | |
| Uniforms | $30.00 | $360.00 |
| Telecommunicator - I Certification** | $25.00 | $300.00 |
| Telecommunicator - A Certification** | $50.00 | $600.00 |

| | | |
|---|---|---|
| Telecommunicator - M Certification** | $75.00 | $900.00 |
| Emer. Medical Dispatch Certification ** | $50.00 | $600.00 |

**Police Department**

| | | |
|---|---|---|
| Uniforms (Part-time ½) | $60.00 | $720.00 |
| TCOLE Certification - M** | $75.00 | $900.00 |
| TCOLE Certification - A** | $50.00 | $600.00 |
| TCOLE Certification - I** | $25.00 | $300.00 |

**Fire Department**

| | | |
|---|---|---|
| Uniforms (Part-time ½) | $60.00 | $720.00 |
| EMT - I Certification** | $37.50 | $450.00 |
| Paramedic Certification** | $75.00 | $900.00 |
| Firefighter - I Certification** | $25.00 | $300.00 |
| Firefighter - A Certification** | $50.00 | $600.00 |
| Firefighter - M Certification** | $75.00 | $900.00 |
| Certified Ambulance Coder** | $25.00 | $300.00 |

* As determined by the Department Head.

** Employee qualifies for a maximum of $900.00 in certification pay per year, regardless of type and / or number of certification level(s) achieved.

*Total Municipal Compensation Package Example*

# City of Helotes

## Total Compensation Report 2015-2016

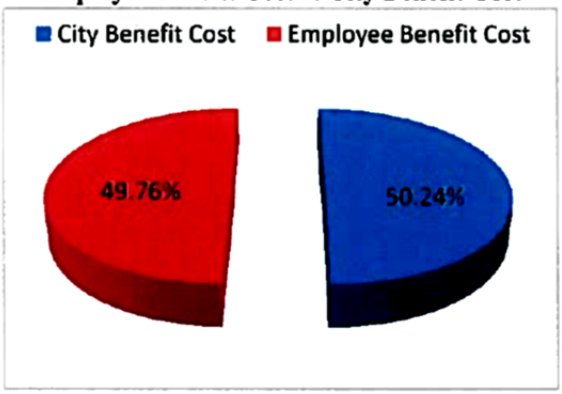
*Dear Rick Schroder,*

*Below is a summary of your benefits, along with associated costs paid by you and the City of Helotes.*

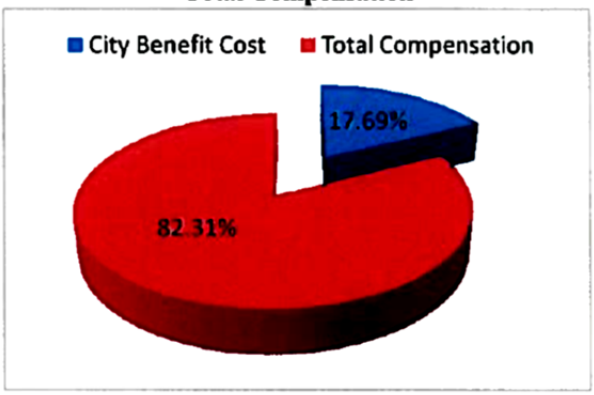
*-Tom Schoolcraft, Mayor*

| Yearly Benefit Costs | City Cost | Employee Cost |
|---|---|---|
| Medical | $3,925.92 | $6,611.52 |
| Vision and Dental | $353.52 | $860.40 |
| Life (STD, LTD, AD&D) | $1,055.76 | $503.76 |
| AFLAC | *n/a* | $0.00 |
| Colonial Life | *n/a* | $0.00 |
| TMRS Retirement (2015) | $6,578.78 | $6,110.26 |
| ICMA Retirement | *n/a* | $0.00 |
| Social Security (FICA/Medicare) | $7,010.09 | $7,010.09 |
| Unemployment (Estimate) | $207.00 | *n/a* |
| Worker's Compensation (Estimate) | $660.21 | *n/a* |
| Cellular Telephone | $420.00 | *n/a* |
| Uniform Allowance | $0.00 | *n/a* |
| Certification Pay | $0.00 | *n/a* |
| Longevity Pay | $1,090.00 | *n/a* |
| **Total Yearly Benefit Costs** | **$21,301.28** | **$21,096.03** |
| **Your Annual Salary** | **$99,107.06** | |
| **Total Value of Compensation** | **$120,408.34** | |

**Employee Benefit Cost v. City Benefit Cost**




**Total Compensation**



***Authorized Amendment to Comprehensive Grade and Step System***

The City of Helotes implemented the Grade and Step System (the "System") for municipal personnel effective October 1, 2011. The purpose of the System is to provide a program of personnel advancement, tenure, and goals which will make service to the City attractive as a career and encourage each employee to render their best service to the City.

The System provides a proposed salary range for all municipal positions. No position is compensated below or above its requisite salary range, with the exception that positions being compensated beyond the top of their salary range are eligible for annual cost of living adjustments (COLA), based upon the United States Department of Labor's Bureau of Labor Statistics April Consumer Price Index for All Urban Consumers for All Items within the South.

Upon adoption, the City of Helotes reserved the right to implement a five (5) year grace period for System implementation. Positions may not have been immediately compensated within established salary ranges; however, it was the goal of the City to ensure that, within five (5) years from System implementation, all employees were compensated within established salary ranges.

The Estimated Market Value ("EMV") is the midpoint or average value assigned to each job position in U.S. dollars in the current marketplace. A variety of salary databanks are consulted when deriving a position's EMV; however, the City primarily relies upon the Texas Municipal League's salary survey databank of cities in our region and with populations less than 25,000 for salary statistics.

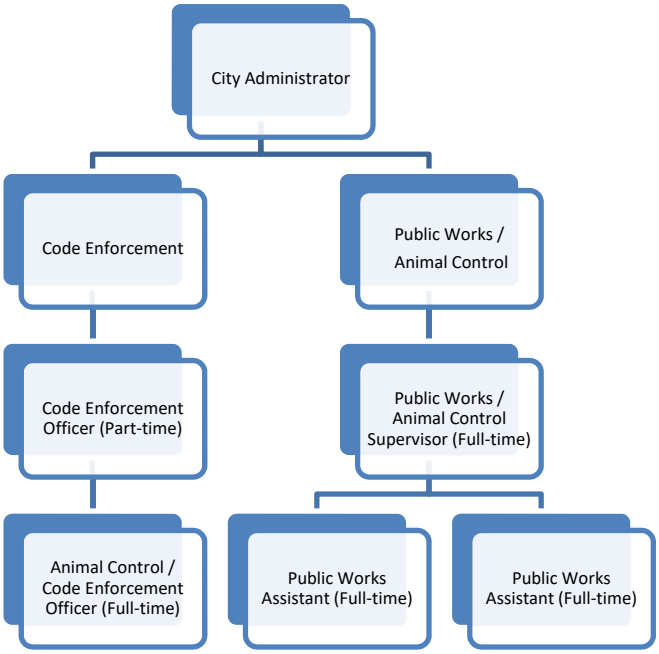
Currently, EMVs are re-evaluated every two (2) years utilizing the most accurate, current, and defensible data available. For System stability and Staff efficiencies, this budget includes an authorized amendment that will increase the re-evaluation period from every two (2) fiscal years to every six (6) fiscal years.

City Council reviewed and approved the current System for FYE 2016 and 2017 on July 9, 2015. Assuming the adoption of the aforementioned amendment, the next re-evaluation period would occur in preparation for the FYE 2021 Municipal Budget on or about July 2020.

***Authorized Reclassification of Animal Control Officer / Public Works Asst. to Animal Control / Code Enforcement Officer***

The authorized FYE 2017 Municipal Budget includes the hiring of one (1) additional Public Works Assistant for the Public Works Department. With City Council approval of the budget, the current Animal Control Officer / Public Works Asst. will be reclassified as the Animal Control / Code Enforcement Officer and be under the general supervision of both the Public Work / Animal Control Supervisor and the Code Enforcement Officer. The Animal Control / Code Enforcement Officer would continue to assist the Public Works Department, as time permits and as necessary.

As the City continues to grow in both land area and population, animal control and code enforcement duties have increased, and the City's current, part-time Code Enforcement Officer is unable to adequately meet the demands of the aforementioned growth. Similarly, the constant "push and pull" of job duties on the current Animal Control Officer / Public Works Asst. makes focusing on any one task difficult.




If adopted, the Departments' structure and staffing will reflect the following:

Code Enforcement Officers within the State of Texas must receive and pass Texas A&M Engineering Extension Service (TEEX) training, be registered through the Texas Department of State Health Services, and either (1) show proof of the minimum 1 year of code enforcement experience (not less than 32 hours per week) or (2) show that the applicant is employed and will be supervised by a registered Code Enforcement Officer. The City's current, part-time Code Enforcement Officer will supervise the full-time Code Enforcement Officer in accordance with the above requirements.

**CITY OF HELOTES**
**AUTHORIZED JOB DESCRIPTION**

**JOB TITLE:** **Animal Control/Code Enforcement Officer**
**DEPARTMENT:** **Administration**
**FLSA STATUS:** **Non-Exempt**
**EFFECTIVE DATE:** **October 1, 2016**

## JOB SUMMARY:

***Animal Control:*** Protects the health, safety, and welfare of the general public through the enforcement of the City's Animal Control Ordinance. Duties include animal registration and licensing, restraint, capture, and incarceration of stray, diseased, dangerous, and vicious animals. Provides preliminary investigations of animal cruelty and dangerous dog complaints. Issues written warnings and citations for Animal Control Ordinance violations. Attends Court sessions for said citations. Interacts with the public, local veterinarians, and for-and not-for-profit organizations, and coordinates local vaccination and pet registration drives. Provides service in person or by phone. Responsible for performing other department work, as needed.

***Code Enforcement:*** Under general supervision, conducts inspections and investigations to ensure compliance with City ordinances, Municipal Codes, zoning regulations and other applicable ordinances. Works to resolve violations and issues appropriate warnings and citations. Responsible for performing other department work, as needed.

***Public Works:*** Performs regular and recurring maintenance and repair of municipal rights-of-way, including streets and storm water drainage channels. Duties include operating all equipment, tools, and vehicles to accomplish assigned tasks. Timely and efficiently performs a variety of manual labor tasks in the maintenance of municipal buildings, grounds, streets, and other public properties. Work is performed cooperatively and in a manner that ensures individual, co-worker, and public safety. Responsible for performing other department work as needed.

## REPORTS TO:

Animal Control/Public Works Supervisor for Animal Control duties.
Code Enforcement Officer for Code Enforcement duties.

## ORGANIZATIONAL RELATIONSHIPS:

Uses tact, diplomacy, and a helpful attitude in all contacts with the public and other employees; communicates effectively and courteously with the public, Council, and coworkers in person, in writing, and by phone.

**ESSENTIAL JOB FUNCTIONS:**

***Animal Control:***

- Enforces and administers the City's Animal Control Ordinance, including the issuance of warnings and citations for violations.
- Responds to complaints concerning violations of the Animal Control Ordinance, including, but not limited to, registration and licensing, animals running-at-large, animal bites, property damage, or other injuries.
- Restrains, captures, and transports stray animals for impoundment at the Municipal Complex or designated veterinarian offices.
- Educates City Staff and outside agencies/entities regarding animal control practices in the event of the Animal Control Supervisor's absence to ensure the safety of the public, other animals, and staff.
- Responsible for all record keeping related to veterinarian bills, impoundments, trappings, euthanasia, and adoption of animals.
- Appears in Court to submit documents, evidence, and case summaries for the enforcement and prosecution of infractions of the Animal Control Ordinance.
- Administers mechanical immobilization procedures and euthanasia in the capture of animals.
- Posts pictures, descriptions, and other information on lost animals on City website.
- Coordinates animal registration and licensing drives.
- May be required to assist in other duties, as assigned.

***Code Enforcement:***

- Conducts field checks to uncover possible violations of a variety of City Codes and ordinances.
- Investigates possible violations; contacts responsible individuals in person and in writing; performs follow-up investigations to see that remedial action has been taken.
- Responds to citizen complaints regarding Code violations; exercises appropriate judgment in prioritizing calls; investigates and resolves problems; provides information by phone or in person regarding regulations.
- Prepares and issues notices of non-compliance, violations, and citations according to applicable Codes and regulations; works with property owners and/or their representatives to encourage compliance with Municipal Codes, ordinances, and regulations.
- Works closely with violators to assist them in finding timely solutions to problems.
- Prepares investigative reports outlining violations and recommendations for successful prosecution by the City Attorney.
- Coordinates with the Court Clerk and files the necessary complaints for cases to be heard in Municipal Court.
- Completes all reports and paperwork promptly, legibly, and accurately.

- Keeps records and submits work activity reports.
- Develops and implements effective public education strategies concerning codes and ordinances; assists in carrying out public outreach strategies.
- Participates in the review and development of amendments to City codes.
- Performs related duties and fulfills responsibilities, as required.

***Public Works:***

- May be required to assist in public works duties, as assigned.

**KNOWLEDGE, SKILLS & ABILITIES:**

- Working knowledge of personal computers, copy and fax machines, and other modern office equipment.
- Working knowledge of safety standards and precautions related to the work.
- Working knowledge of animals, maintenance equipment, construction, and repair methods and procedures.
- Skill in using hand tools and equipment of the laboring trade, such as chain saws, weed eaters, et cetera.
- Ability to use mechanical tools of the trade.
- Ability to read, write, and comprehend the English language.
- Ability to understand and follow written and oral directions.
- Ability to work cooperatively in a team and work crew environment.
- Ability to perform heavy manual labor in all weather conditions and in dirty, uncomfortable conditions.
- Ability to sustain continuous physical effort, including frequent bending, walking, manipulation of and heavy lifting of equipment.
- Ability to establish and maintain effective working relationships with other employees and the general public.
- Ability to work independently.
- Ability to answer telephone calls.
- Ability to use or learn proficiently equipment such as backhoes, front end loaders, street sweepers, dump trucks, shredders, Bobcat and attachments, and other more complex equipment.
- Ability to type at a reasonable speed, prepare and file forms, charts, letters, memos, and other departmental reports.

**QUALIFICATIONS:**

- Must be able to pass a background check.
- Must be able to receive Rabies vaccinations, as needed.

**EDUCATION & EXPERIENCE:**

- High School Diploma or GED.
- One (1) year of public works or grounds maintenance experience preferred.
- One (1) year of animal control experience preferred.
- One (1) year of code enforcement experience preferred.
- The City will consider any other combination of education and experience which would provide the applicant with the desired skills, knowledge, and ability required to perform the job.

**CERTIFICATES & LICENSES:**

- Texas Department of State Health Services Basic Animal Control and Basic Code Enforcement certifications preferred or must be able to obtain certifications within six (6) months of the hire date.
- Must possess and maintain a valid Texas Class "C" Driver's License. Prefer a valid Class "B" Texas Motor Vehicle License or be able to obtain one within six (6) months of the hire date.
- Driving record free of serious or frequent violations required.
- All required certifications and licenses and must be current and valid.

**PHYSICAL REQUIREMENTS:**

- May be required to carry, hold, lift, push and pull a minimum of 90 lbs.
- Employee may also be exposed to hazards related to working with and around a variety of equipment, working in confined spaces, bending, twisting, kneeling, crawling, lifting heavy objects, exercising physical exertion in performing heavy manual labor, and dangers related to digging up and repairing public rights-of-way.
- All employees are subject to random drug testing.

**WORK ENVIRONMENT:**

- Work is performed primarily outdoors in all kinds of weather, exposing the employee to inclement weather.

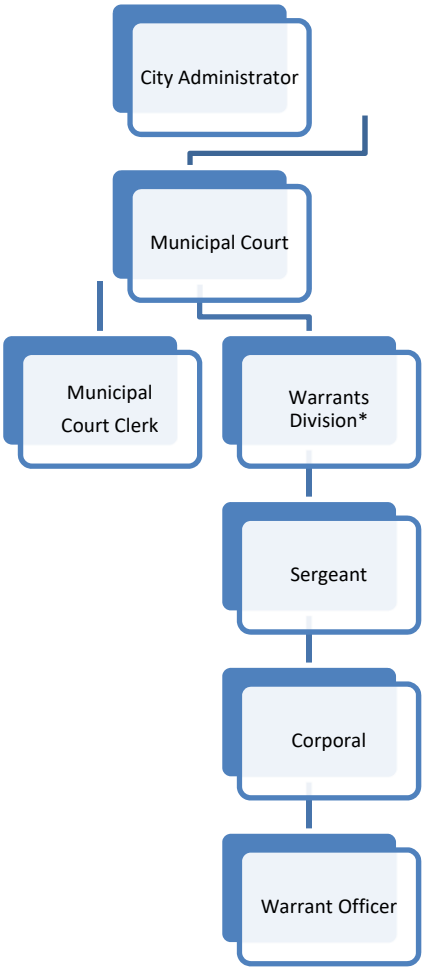
*The statements contained herein reflect general details, as necessary, to describe the principal functions of this classification, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements*

**This job description is not an employment agreement or contract.**
**Management has the exclusive right to alter this job description at any time without notice.**

**THE CITY OF HELOTES IS AN EQUAL OPPORTUNITY EMPLOYER**.

***Authorized Amendment to Warrant Division Hierarchical Structure***

The Municipal Court Warrants Division currently employs one (1) warrant officer. In anticipation of future Division growth, implementation of detentions for long-term and/or repetitive warrant holders, and officer safety issues, the following hierarchical structure is authorized for adoption within the Warrant Division. Please be advised that this proposal is for the implementation of the hierarchical structure only; it does not contemplate the hiring of additional warrant officers.




* Warrant Division personnel are subject to the Municipal Code of Ordinances, Chapter 26 *Courts*, Section 26-2 *Officers*. Said personnel are commissioned by the City of Helotes Police Department and, consequently, are subject to its General Manual, as well.

As of June 2016, the total number of outstanding warrants issued by the Municipal Court is 2,744:

| | | | |
|---|---|---|---|
| Year 2016 - | 239 | Year 2012 - | 269 |
| Year 2015 - | 529 | Year 2011 - | 243 |
| Year 2014 - | 385 | Year 2010 - | 114 |
| Year 2013 - | 331 | Year 2009 - | 132 |

| | | | |
|---|---|---|---|
| Year 2008 - | 53 | Year 2003 - | 75 |
| Year 2007 - | 62 | Year 2002 - | 75 |
| Year 2006 - | 67 | Year 2001 - | 19 |
| Year 2005 - | 77 | Year 2000 - | 1 |
| Year 2004 - | 66 | Year 1999 - | 7 |

Outstanding warrants include only those warrants where the defendant has taken no action to correct the warrant. As of June 2016, the total amount owed to the City for outstanding warrants is $930,246.82.

**CITY OF HELOTES**
**AUTHORIZED JOB DESCRIPTION**

**JOB TITLE:** **Warrant Sergeant**
**DEPARTMENT:** **Municipal Court / Police**
**FLSA STATUS:** **Non-Exempt**
**EFFECTIVE DATE:** **October 1, 2016**

**JOB SUMMARY:**

Supervises the Corporal(s) and all officers in the Warrants Division and functions as the Senior Field Officer.

**REPORTS TO:**

Municipal Court Clerk / Police Captain

**ORGANIZATIONAL RELATIONSHIPS:**

Uses tact, diplomacy, and a helpful attitude in all contacts with the public and other employees; communicates effectively and courteously with the public, Council, and coworkers in person, in writing, and by phone. Must work effectively with other police, warrant, and bailiff officers and the general public.

**ESSENTIAL JOB FUNCTIONS:**

- Supervision/direction of the Warrant Division.
- Serves as a warrant officer overseeing servicing and clearance of warrant, summons, and other judicial processes issued by the Court. Locates, contacts, and, if necessary, arrests individuals with outstanding Municipal Court warrants.
- Accurately maintains records of warrants served and cleared once payment of fines and Court costs are established.
- Ensures that all Warrant Division personnel meet all training requirements and keeps departmental records up-to-date.
- Performs departmental maintenance, as needed or directed.
- Ensures all equipment assigned to the Warrant Division is in operable condition.
- Assists the public, as needed.
- Arrests, transports, and processes warrant holders to appropriate detention facilities.
- During Court proceedings, directs and supervises other warrant officers / bailiffs assigned to Court. Assigns security posts, trains new warrant / bailiff officers, briefs warrant / bailiff officers prior to Court regarding Court proceedings, changes, or issues related to trials and Court documents.

- Provides security to the Court, as necessary, and serves as the Chief Bailiff when Court is in session.
- Assists other officers, as required.
- May be required to assist in other duties, as assigned.

**KNOWLEDGE, SKILLS & ABILITIES:**

- Knowledge of all City, State, and Federal laws.
- Ability to acquire good knowledge of principles, technical information, and practices in the warrant / law enforcement field.
- Knowledge of operation and maintenance of law enforcement equipment.
- Ability to understand oral and written instructions and directions.
- Ability to establish and maintain a cooperative relationship with fellow employees and with the general public.
- Ability to practice sound safety and work habits.

**QUALIFICATIONS:**

- Must be bondable.
- Must be able to pass a thorough background check and drug test.

**EDUCATION & EXPERIENCE:**

- High School Diploma or GED.
- Basic Police Academy courses.
- Some college preferred, but not required.
- A minimum of two (2) years experience at the rank of Corporal.

**CERTIFICATES & LICENSES:**

- Texas Commission on Law Enforcement (TCOLE) certification.
- Must be a licensed Peace Officer for the State of Texas.
- Must possess and maintain a valid Class “C” Texas Driver’s License.
- All required certifications and licenses must be current and valid.

**PHYSICAL REQUIREMENTS:**

- Through regular exercise and moderate living, shall maintain a physical condition as to be able to handle strenuous physical contacts or demands required of the active uniformed law enforcement officer.
- All employees are subject to random drug testing.

**This job description is not an employment agreement or contract.**
**Management has the exclusive right to alter this job description at any time without notice.**

**THE CITY OF HELOTES IS AN EQUAL OPPORTUNITY EMPLOYER**

**CITY OF HELOTES**
**AUTHORIZED JOB DESCRIPTION**

**JOB TITLE:** **Warrant Corporal**
**DEPARTMENT:** **Municipal Court / Police**
**FLSA STATUS:** **Non-Exempt**
**EFFECTIVE DATE:** **October 1, 2016**

**JOB SUMMARY:**

Supervises all officers in the Warrant Division and functions as the Primary Field Officer.

**REPORTS TO:**

Warrant Sergeant

**ORGANIZATIONAL RELATIONSHIPS:**

Uses tact, diplomacy, and a helpful attitude in all contacts with the public and other employees; communicates effectively and courteously with the public, Council, and coworkers in person, in writing, and by phone. Must work effectively with other police, warrant, and bailiff officers and the general public.

**ESSENTIAL JOB FUNCTIONS:**

- Supervision/direction of the Warrant Division.
- Serves as a warrant officer overseeing servicing and clearance of warrant, summons, and other judicial processes issued by the Court. Locates, contacts, and, if necessary, arrests individuals with outstanding Municipal Court warrants.
- Accurately maintains records of warrants served and cleared once payment of fines and Court costs are established.
- Ensures that all Warrant Division personnel meet all training requirements and keeps departmental records up-to-date.
- Performs departmental maintenance, as needed or directed.
- Ensures all equipment assigned to the Warrant Division is in operable condition.
- Assists the public, as needed.
- Arrests, transports, and processes warrant holders to appropriate detention facilities.
- During Court proceedings, directs and supervises other warrant officers / bailiffs assigned to Court. Assigns security posts, trains new warrant / bailiff officers, briefs warrant / bailiff officers prior to Court regarding Court proceedings, changes, or issues related to trials and Court documents.
- Provides security to the Court, as necessary.
- Assists other officers, as required.

- May be required to assist in other duties, as assigned.

**KNOWLEDGE, SKILLS & ABILITIES:**

- Knowledge of all City, State, and Federal laws.
- Ability to acquire good knowledge of principles, technical information, and practices in the warrant / law enforcement field.
- Knowledge of operation and maintenance of law enforcement equipment.
- Ability to understand oral and written instructions and directions.
- Ability to establish and maintain a cooperative relationship with fellow employees and with the general public.
- Ability to practice sound safety and work habits.

**QUALIFICATIONS:**

- Must be bondable.
- Must be able to pass a thorough background check and drug test.

**EDUCATION & EXPERIENCE:**

- High School Diploma or GED.
- Basic Police Academy courses.
- Some college preferred, but not required.
- A minimum of two (2) years experience as a warrant officer.

**CERTIFICATES & LICENSES:**

- Texas Commission on Law Enforcement (TCOLE) certification.
- Must be a licensed Peace Officer for the State of Texas.
- Must possess and maintain a valid Class "C" Texas Driver's License.
- All required certifications and licenses must be current and valid.

**PHYSICAL REQUIREMENTS:**

- Through regular exercise and moderate living, shall maintain a physical condition as to be able to handle strenuous physical contacts or demands required of the active uniformed law enforcement officer.
- All employees are subject to random drug testing.

**This job description is not an employment agreement or contract.**
**Management has the exclusive right to alter this job description at any time without notice.**

**THE CITY OF HELOTES IS AN EQUAL OPPORTUNITY EMPLOYER**

***Authorized FYE 2017 Salary and Benefit Amendments***

*Salaries*

The authorized General Fund Budget includes the following lump sum merit raises per Department. Department Heads, at their discretion, may allocate portions of the aforementioned lump sum merits raises to each employee; however, lump sum merit allocations must place each employee on a current Grade / Step.

| | |
|---|---|
| Administration - | $13,195.49 |
| Fire / EMS - | $14,435.08 |
| Police - | $15,135.00 |
| Total - | $42,765.57 |

Authorized FYE 2017 departmental merit allocations are based upon a City-wide one percent (1%) cost of living adjustment, plus rounding up to each employee's next quarter step on the Grade and Step Chart. The United States Department of Labor's Bureau of Labor Statistics' *April Consumer Price Index for All Urban Consumers for All Items within the South* increased 0.9% between April 2015 and April 2016.

**Table 4. Consumer Price Index for All Urban Consumers (CPI-U): Selected areas, all items index, April 2016**
[1982-84=100, unless otherwise noted]

| Area | Pricing Schedule[1] | Percent change to Apr. 2016 from: | | | Percent change to Mar. 2016 from: | | |
|---|---|---|---|---|---|---|---|
| | | Apr. 2015 | Feb. 2016 | Mar. 2016 | Mar. 2015 | Jan. 2016 | Feb. 2016 |
| U.S. city average | M | 1.1 | 0.9 | 0.5 | 0.9 | 0.5 | 0.4 |
| **Region and area size[2]** | | | | | | | |
| Northeast urban | M | 1.0 | 0.8 | 0.6 | 0.6 | 0.4 | 0.2 |
| Size A - More than 1,500,000 | M | 1.1 | 0.8 | 0.6 | 0.6 | 0.5 | 0.2 |
| Size B/C - 50,000 to 1,500,000[3] | M | 0.8 | 0.8 | 0.6 | 0.4 | 0.4 | 0.2 |
| Midwest urban | M | 0.8 | 1.1 | 0.4 | 0.5 | 0.6 | 0.6 |
| Size A - More than 1,500,000 | M | 0.8 | 1.0 | 0.5 | 0.5 | 0.3 | 0.5 |
| Size B/C - 50,000 to 1,500,000[3] | M | 0.7 | 1.1 | 0.4 | 0.3 | 0.8 | 0.8 |
| Size D - Nonmetropolitan (less than 50,000) | M | 1.2 | 1.4 | 0.2 | 1.0 | 1.3 | 1.2 |
| South urban | M | 0.9 | 1.0 | 0.4 | 0.7 | 0.7 | 0.6 |
| Size A - More than 1,500,000 | M | 1.3 | 0.9 | 0.4 | 1.0 | 0.6 | 0.5 |
| Size B/C - 50,000 to 1,500,000[3] | M | 0.7 | 1.1 | 0.4 | 0.6 | 0.7 | 0.7 |
| Size D - Nonmetropolitan (less than 50,000) | M | 0.3 | 1.0 | 0.5 | -0.1 | 0.4 | 0.5 |
| West urban | M | 1.8 | 0.7 | 0.5 | 1.5 | 0.3 | 0.2 |
| Size A - More than 1,500,000 | M | 2.2 | 0.7 | 0.4 | 2.0 | 0.4 | 0.3 |
| Size B/C - 50,000 to 1,500,000[3] | M | 0.5 | 0.7 | 0.6 | 0.3 | 0.2 | 0.1 |

*Benefits*

The authorized FYE 2017 General Fund Budget offers the same benefits package to full-time employees as it did in FYE 2016. Benefits include:

- FICA
- Worker's Compensation
- State Unemployment
- TMRS Retirement (6%; 2 to 1 Match)
- Health, Vision, & Dental Insurance
- Life, Automatic Death and Dismemberment, and Short- and Long-Term Disability Insurances;
- Uniform Allowance;
- Certification Pay; and
- Longevity Pay.

The most significant benefit impacting the FYE 2017 General Fund Budget is the thirteen percent (13%) increase over this fiscal year's premiums for Humana health, vision, and dental insurance plans. Authorized coverages are as follows:

# Humana Medical Current And Renewal Rates

Prepared by ***CRANDALL & ASSOCIATES, INC.***

For

# City of Helotes

Effective Date: **October 1, 2016**

| Carrier | Plan | Deductible single (in/out) | Coins % (in/out) | OOP Max (in/out) | Family Factor | Office copay | Urgent Care copay | Emergency Room copay | Pharmacy | Employee Only | Employee + Spouse | Employee + Children | Employee + Family | Total monthly premium | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **High Copay - $3000/100% Copay** | | | | | | | | | | (16) | (0) | (3) | (0) | (19) | |
| **Humana** | **Tx NPOS 14 Copay Opt 40** | **3000/9000** | **100/70** | **6350/19050** | **2** | **$20/45** | **$100** | **$250** | **$10/35/55/25%** | **$340.95** | **$750.08** | **$647.79** | **$1,091.03** | **$7,398.57** | |
| | | | | | | | | | ***Renewal Rates Effective 10/01/2016*** | ***$384.28*** | ***$845.40*** | ***$730.12*** | ***$1,229.68*** | ***$8,338.84*** | 12.71% |
| | | | | | | | | | ***Revised Renewal Rates Effective 10/01/2016*** | ***$368.87*** | ***$811.53*** | ***$700.86*** | ***$1,180.40*** | ***$8,004.50*** | 8.19% |
| **Middle Copay - $2000/80% Copay** | | | | | | | | | | (22) | (3) | (3) | (0) | (28) | |
| **Humana** | **TX NPOS 14 Copay Opt 58** | **2000/6000** | **80/50** | **6350/19050** | **2** | **$30/55** | **$100** | **$250** | **$10/35/55/25%** | **$327.15** | **$719.73** | **$621.58** | **$1,046.89** | **$11,221.23** | |
| | | | | | | | | | ***Renewal Rates Effective 10/01/2016*** | ***$369.71*** | ***$813.35*** | ***$702.44*** | ***$1,183.06*** | ***$12,680.99*** | 13.01% |
| | | | | | | | | | ***Revised Renewal Rates Effective 10/01/2016*** | ***$354.89*** | ***$780.76*** | ***$674.29*** | ***$1,135.65*** | ***$12,172.73*** | 8.48% |
| **Low Copay - $2000/50% Copay** | | | | | | | | | | (0) | (1) | (3) | (2) | (6) | |
| **Humana** | **TX NPOS 14 Copay Opt 74** | **2000/6000** | **50/50** | **6350/NC** | **2** | **$25/40** | **$100** | **$350** | **$10/35/75/25%** | **$274.41** | **$603.70** | **$521.38** | **$878.11** | **$3,924.06** | |
| | | | | | | | | | ***Renewal Rates Effective 10/01/2016*** | ***$311.08*** | ***$684.38*** | ***$591.06*** | ***$995.46*** | ***$4,448.48*** | 13.36% |
| | | | | | | | | | ***Revised Renewal Rates Effective 10/01/2016*** | ***$298.61*** | ***$656.96*** | ***$567.37*** | ***$955.58*** | ***$4,270.23*** | 8.82% |
| **HSA - $5000/100% Copay** | | | | | | | | | | (7) | (0) | (0) | (0) | (7) | |
| **Humana** | **TX EHDHP 14 NPOS Opt 20** | **5000/15000** | **80/50** | **6350/19050** | **2** | **20% after ded.** | **20% after ded.** | **20% after ded.** | **20% after ded.** | **$222.34** | **$489.15** | **$422.45** | **$711.50** | **$1,556.38** | |
| | | | | | | | | | ***Renewal Rates Effective 10/01/2016*** | ***$252.99*** | ***$556.59*** | ***$480.69*** | ***$809.58*** | ***$1,770.93*** | 13.79% |
| | | | | | | | | | ***Revised Renewal Rates Effective 10/01/2016*** | ***$242.86*** | ***$534.28*** | ***$461.43*** | ***$777.14*** | ***$1,700.02*** | 9.23% |
| **All Plans** | | | | | | | | | | (45) | (4) | (9) | (2) | (60) | |
| | | | | | | | | | Current Total Monthly Premium 10/01/2015 - 09/30/2016 | | | | | $12,879.01 | |
| | | | | | | | | | ***Renewal Total Monthly Premium Effective 10/01/2016*** | | | | | ***$14,558.25*** | ***13.04%*** |
| | | | | | | | | | ***Revised Renewal Total Monthly Premium Effective 10/01/2016*** | | | | | | ***-100.00%*** |

# *City of Helotes*

## Humana Dental Current and Renewal Rates

Prepared by ***CRANDALL & ASSOCIATES, INC.***

Effective Date: October 1, 2016

| Carrier - Plan | Calendar Year Ded | Calendar Year Max | Lifetime Ortho Max | Coinsurance | | | | Oral Surgery | Perio/ Endo | Posterior Composite Fillings | Implants Covered | Out of Network Allowable | Waiting Period | | Employee Only | Employee + Spouse | Employee + Children | Employee + Family | Total Premium | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | Type I Prev | Type II Basic | Type II Major | Type IV Ortho | | | | | | Major | Ortho | (41) | (5) | (7) | (9) | (62) | |
| **Current Dental Plan** | | | | | | | | | | | | | | | | | | | | |
| **Humana 09** | **$50** | **$1,000** | **$1,000** | **100%** | **80%** | **50%** | **50%** | **50%** | **80%** | **Yes** | **Yes** | **90th %** | **None** | **None** | **$23.33** | **$52.35** | **$52.03** | **$82.87** | **$2,328.32** | |
| | | | | | | | | | | | | | | ***Initial Renewal rates effective 10/01/2016*** | ***$26.09*** | ***$58.64*** | ***$57.33*** | ***$91.80*** | ***$2,590.40*** | ***11.26%*** |
| | | | | | | | | | | | | | | ***Revised Renewal rates effective 10/01/2016*** | ***$24.77*** | ***$55.63*** | ***$54.79*** | ***$87.52*** | ***$2,464.93*** | ***5.87%*** |
| **Alternate Dental Plans** | | | | | | | | | | | | | | | | | | | | |
| Humana 14 | $50 | $1,000 | $1,000 | 100% | 80% | 50% | 50% | 80% | 80% | Yes | Yes | 90th % | None | None | $22.01 | $44.01 | $62.36 | $85.62 | $2,329.56 | *0.05%* |

# *City of Helotes*

## Humana Vision Current and Renewal Rates

Prepared by ***CRANDALL & ASSOCIATES, INC.***

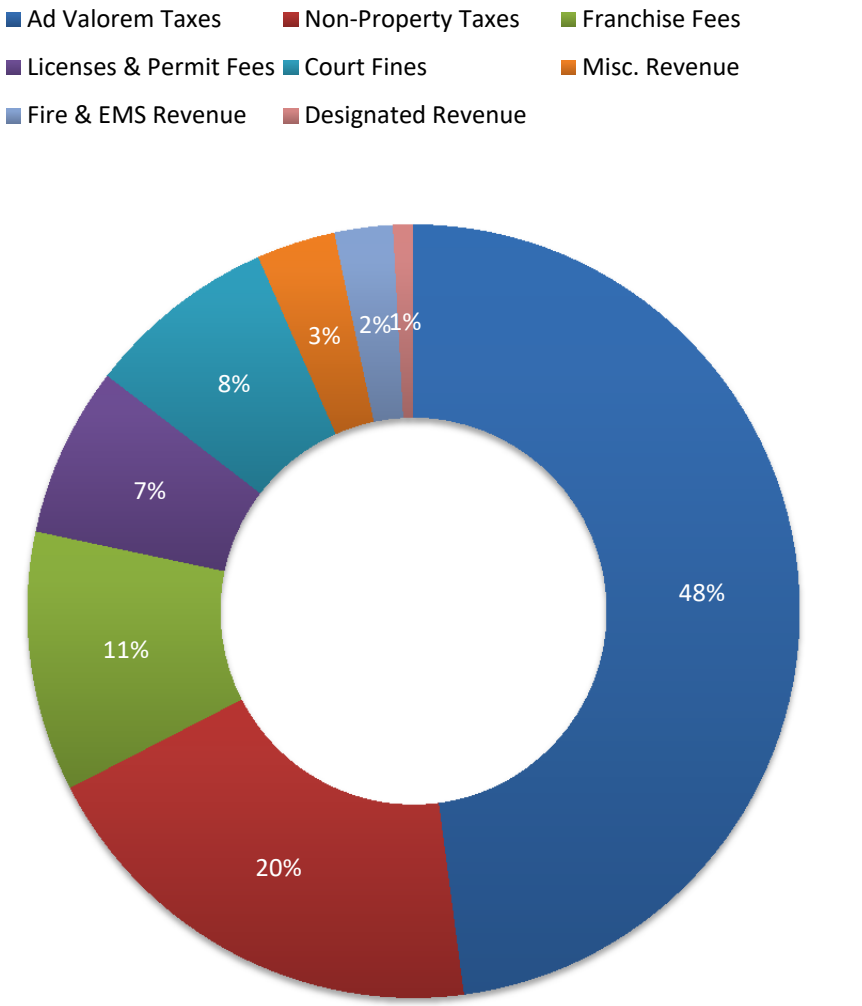
Effective Date: October 1, 2016

| Carrier | Benefit Frequency | | | Copays | | Frame Allowance | Contact Lens Allowance | Employee Only (39) | Employee + Spouse (6) | Employee + Children (8) | Employee + Family (7) | Monthly Premium (60) | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Exam | Lenses | Frames | Exam | Lenses | | | | | | | | |
| **Current Vision Plan** | | | | | | | | | | | | | |
| Humana | 12 months | 12 months | 24 months | $10 | $15 | $50 Wholesale | $150 | $6.12 | $12.23 | $11.62 | $18.27 | $532.91 | |
| | | | | | | *Renewal rates effective 10/01/2016* | | *$6.12* | *$12.23* | *$11.62* | *$18.27* | *$532.91* | *0.00%* |

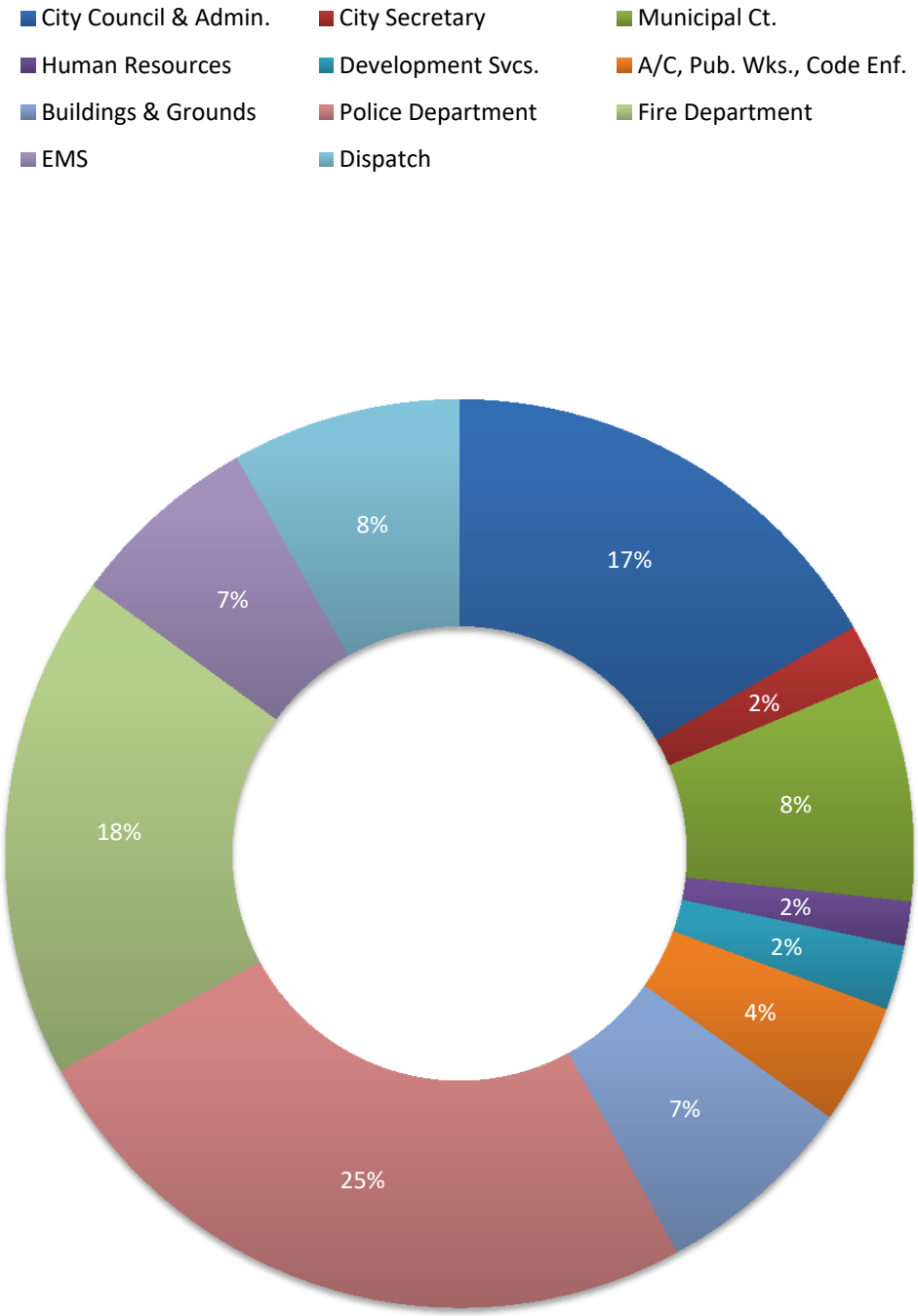
# GENERAL FUND BUDGET

| | |
|---|---|
| **Beginning FYE 2016 Fund Balance:** | **$1,660,768.00** |
| **Ending FYE 2016 Fund Balance:** | **$2,036,728.00** |
| **Beginning FYE 2017 Fund Balance:** | **$2,036,728.00** |
| **Ending FYE 2017 Fund Balance:** | **$1,626,850.00** |
| **FYE 2017 Total Revenues:** | **$6,419,684.00** |
| **FYE 2017 Total Expenditures:** | **$6,419,684.00** |
| **FYE 2017 Revenues Over Expenditures:** | **$ 0.00** |

## FYE 2017 General Fund Authorized Revenues



# FYE 2017 General Fund
# Authorized Expenditures



***Authorized FYE 2017 General Fund Budget (Unassigned)***

Tab No. 7 Final Revision

01 -GENERAL FUND

| REVENUES | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| Beginning Fund Balance | | | | $1,660,768 | | | $2,036,728 | |
| PROPERTY TAXES | | | | | | | | |
| 400-3110 AD VALOREM TAXES--CURRENT | 2,009,586 | 2,079,304 | 2,210,988 | 2,447,356 | 2,398,862 | 2,447,356 | 2,665,541 | |
| 400-3120 DELINQUENT TAXES | 20,823 | 21,363 | 21,435 | 21,435 | 20,082 | 21,435 | 21,435 | |
| 400-3140 TRANSFER IN FROM RESERVE | 0 | 0 | 0 | 0 | 0 | 0 | 409,878 | |
| TOTAL PROPERTY TAXES | 2,030,409 | 2,100,667 | 2,232,423 | 2,468,791 | 2,418,945 | 2,468,791 | 3,096,854 | |
| 400-3140 TRANSFER IN FROM RESERVE | PERMANENT NOTES: * LITIGATION EXPENSES | | | | | | | |
| NON-PROPERTY TAXES | | | | | | | | |
| 401-3140 SALES | 881,322 | 1,064,060 | 1,184,353 | 1,184,298 | 1,161,034 | 1,207,476 | 1,207,476 | |
| 401-3150 MIXED BEVERAGE | 22,194 | 30,472 | 32,700 | 33,393 | 34,465 | 35,843 | 35,843 | |
| 401-3170 BINGO | 2,325 | 2,181 | 2,134 | 2,179 | 2,289 | 2,380 | 2,380 | |
| TOTAL NON-PROPERTY TAXES | 905,841 | 1,096,713 | 1,219,187 | 1,219,871 | 1,197,788 | 1,245,700 | 1,245,699 | |
| FRANCHISE TAXES | | | | | | | | |
| 402-3200 ELECTRIC | 291,342 | 264,271 | 346,013 | 409,036 | 392,982 | 392,982 | 392,982 | |
| 402-3210 CABLE | 90,600 | 93,288 | 83,528 | 83,528 | 87,416 | 90,913 | 90,913 | |
| 402-3220 SOLID WASTE | 50,516 | 42,914 | 56,019 | 64,521 | 66,236 | 66,236 | 66,236 | |
| 402-3230 NATURAL GAS | 17,541 | 24,103 | 106,384 | 52,784 | 53,668 | 53,668 | 53,668 | |
| 402-3240 TELECOMMUNICATIONS | 58,463 | 59,322 | 71,680 | 73,200 | 55,196 | 57,404 | 57,404 | |
| 402-3250 WATER SYSTEM | 27,850 | 0 | 57,047 | 28,996 | 0 | 28,996 | 28,996 | |
| 402-3260 TELECOMMUNICATIONS TOWER | 14,758 | 15,201 | 31,784 | 16,127 | 32,738 | 32,738 | 0 | |
| 402-3270 TOWING FRANCHISE FEES | 3,620 | 3,980 | 3,695 | 3,773 | 2,800 | 2,912 | 2,912 | |
| TOTAL FRANCHISE TAXES | 554,691 | 503,079 | 756,152 | 731,965 | 691,036 | 725,848 | 693,111 | |
| LICENSES & FEES | | | | | | | | |
| 404-3300 BUILDING PERMITS | 390,414 | 276,927 | 223,622 | 468,352 | 251,578 | 261,642 | 261,642 | |
| 404-3303 MARKETPLACE FEE LITE | 0 | 4,121 | 2,550 | 2,620 | 0 | 0 | 0 | |
| 404-3305 REINSPECTION FEES | 11,307 | 47,010 | 28,094 | 28,331 | 13,092 | 13,615 | 13,615 | |
| 404-3310 SIGN PERMITS | 2,811 | 3,718 | 4,689 | 4,730 | 5,376 | 5,592 | 5,592 | |
| 404-3320 CERT OF OCCUPANCY PERMIT | 2,766 | 6,800 | 2,261 | 2,190 | 3,305 | 3,437 | 3,437 | |
| 404-3330 SUBCONTRACTOR PERMIT | 2,128 | 1,339 | 7,397 | 7,321 | 9,949 | 10,347 | 10,347 | |
| 404-3340 PLATTING FEES | 23,337 | 71,641 | 77,922 | 79,658 | 42,588 | 44,291 | 44,291 | |
| 404-3350 PLANNING & ZONING | 637 | 1,496 | 3,203 | 3,271 | 4,413 | 4,589 | 4,589 | |
| 404-3370 ANIMAL CONTROL FEES | 2,962 | 2,605 | 3,083 | 3,148 | 3,787 | 3,938 | 3,938 | |
| 404-3380 FOOD LICENSES | 21,746 | 23,314 | 23,684 | 24,186 | 25,444 | 26,461 | 26,461 | |
| 404-3390 LIQUOR LICENSES | 9,085 | 583 | 7,210 | 600 | 502 | 522 | 7,210 | |
| 404-3440 ENCROACHMENT LICENSE | 0 | 166 | 0 | 100 | 170 | 176 | 176 | |
| 404-3460 PEDDLERS LICENSE | 1,120 | 2,446 | 878 | 896 | 4,914 | 5,111 | 5,111 | |
| 404-3500 STREET CUT PERMIT FEE | 1,503 | 2,281 | 3,158 | 3,225 | 3,626 | 3,771 | 3,771 | |
| 404-3504 FEE IN LIEU - DETENTION | 11,800 | 22,316 | 52,826 | 53,946 | 3,744 | 3,894 | 53,946 | |
| 404-3510 DRIVEWAY PERMITS | 452 | 114 | 1,165 | 1,071 | 1,165 | 1,212 | 1,212 | |
| 404-3520 TREE REMOVAL PERMITS | 5,217 | 1,641 | 14,450 | 14,729 | 4,462 | 4,640 | 4,640 | |
| 404-3530 FALSE ALARM FEE | 150 | 101 | 876 | 894 | 618 | 643 | 643 | |
| 404-3540 OTHER PERMITS/FEES | 550 | 446 | 702 | 717 | 351 | 365 | 365 | |

01 -GENERAL FUND

REVENUES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| 404-3570 FLOOD PLAIN DEV. PERMIT FEE | 1,089 | 1,371 | 1,961 | 2,002 | 2,529 | 2,630 | 2,630 | |
| TOTAL LICENSES & FEES | 489,073 | 470,434 | 459,730 | 701,987 | 381,610 | 396,875 | 453,616 | |
| MUNICIPAL COURT FINES | | | | | | | | |
| 405-1010 COURT FINES | 335,674 | 290,256 | 418,592 | 450,516 | 400,916 | 416,953 | 416,953 | |
| 405-1020 WARRANT FINES | 83,551 | 121,898 | 104,712 | 68,937 | 89,464 | 93,042 | 93,042 | |
| TOTAL MUNICIPAL COURT FINES | 419,225 | 412,154 | 523,304 | 519,453 | 490,380 | 509,995 | 509,995 | |
| MISCELLANEOUS REVENUE | | | | | | | | |
| 406-1010 INTEREST EARNED | 3,767 | 7,308 | 6,971 | 6,710 | 5,210 | 5,418 | 5,418 | |
| 406-1020 MISCELLANEOUS REVENUE | 23,739 | 1,225 | 28,423 | 28,848 | 602,763 | 602,763 | 28,848 | |
| 406-1021 TRANSFERS IN/OUT | 0 | 0 | ( 4,446) | 0 | 0 | 0 | 8,500 | |
| 406-1025 CREDIT CARD FEES | 9,272 | 15,215 | 15,580 | 15,529 | 10,384 | 10,800 | 10,800 | |
| 406-1030 SALE OF SURPLUS ASSETS | 3,094 | 2,228 | 0 | 100 | 0 | 0 | 100 | |
| 406-1040 MONEY FROM OTHER ENTITIES | 0 | 10,804 | 0 | 100 | 1,387 | 1,443 | 1,443 | |
| 406-1050 REIMBURSEMENT FROM EDC | 8,000 | 8,000 | 12,000 | 15,000 | 15,000 | 15,000 | 15,000 | |
| 406-1070 CORNYVAL | 0 | 0 | 0 | 100 | 0 | 0 | 0 | |
| 406-1080 DISPATCH FEES | 0 | 0 | 3,753 | 106,255 | 82,650 | 116,400 | 140,000 | |
| TOTAL MISCELLANEOUS REVENUE | 47,872 | 44,780 | 62,281 | 172,642 | 717,395 | 751,824 | 210,109 | |

406-1020 MISCELLANEOUS REVENUE

PERMANENT NOTES:
* FYE 2016 TXDOT ROW PAYMENT OF $519,514.00, PLUS INSURANCE CLAIMS RELATED TO HAIL DAMAGE

406-1021 TRANSFERS IN/OUT

PERMANENT NOTES:
* $4,000 - CT. SECURITY
* $4,500 - CT. TECHNOLOGY

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| FIRE DEPARTMENT REVENUE | | | | | | | | |
| 407-1050 FIRE DEPT SERVICE FEES | 81 | 155 | 63 | 6,882 | 0 | 0 | 6,882 | |
| 407-1055 EMS SERVICE FEES | 0 | 0 | 146,336 | 173,353 | 143,028 | 148,749 | 148,749 | |
| 407-1060 ESD #7 | 75,000 | 75,000 | 75,000 | 0 | 3,956 | 3,956 | 0 | |
| TOTAL FIRE DEPARTMENT REVENUE | 75,081 | 75,155 | 221,399 | 180,235 | 146,984 | 152,705 | 155,631 | |
| DESIGNATED REVENUES | | | | | | | | |
| 408-1060 IMPOUND FEES - POLICE DEPT | 49,452 | 65,703 | 55,407 | 55,671 | 52,568 | 54,670 | 54,670 | |
| TOTAL DESIGNATED REVENUES | 49,452 | 65,703 | 55,407 | 55,671 | 52,568 | 54,670 | 54,670 | |
| TOTAL REVENUES | 4,571,643 | 4,768,686 | 5,529,883 | 6,050,615 | 6,096,705 | 6,306,408 | 6,419,684 | |

01 -GENERAL FUND
CITY COUNCIL
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | | | | | | | | |
| 500-5203 SCHOOLS SEMINARS | 0 | 670 | 695 | 290 | 90 | 94 | 94 | |
| TOTAL CONTRACTUAL SERVICES | 0 | 670 | 695 | 290 | 90 | 94 | 94 | |
| COMMODITIES | | | | | | | | |
| 500-5326 EXPENSE REIMBURSEMENT | 2,591 | 2,807 | 2,350 | 2,297 | 2,297 | 2,389 | 2389 | |
| TOTAL COMMODITIES | 2,591 | 2,807 | 2,350 | 2,297 | 2,297 | 2,389 | 2,389 | |
| TOTAL CITY COUNCIL | 2,591 | 3,477 | 3,045 | 2,587 | 2,387 | 2,483 | 2,483 | |

01 -GENERAL FUND
ADMINISTRATION
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| PERSONNEL | | | | | | | | |
| 510-5101 SALARIES | 173,114 | 189,274 | 168,635 | 170,984 | 170,984 | 170,984 | 181,026 | |
| 510-5102 OVERTIME | 0 | 0 | 0 | 100 | 0 | 0 | 100 | |
| 510-5103 SOCIAL SECURITY | 12,508 | 13,986 | 12,110 | 13,512 | 12,701 | 12,701 | 13,989 | |
| 510-5104 RETIREMENT | 7,583 | 9,313 | 9,697 | 10,241 | 10,241 | 10,241 | 11,178 | |
| 510-5105 HEALTH INSURANCE | 11,178 | 13,122 | 8,062 | 7,852 | 7,399 | 7,695 | 8,517 | |
| 510-5107 WORKER'S COMP - CITY TOTAL | 46,582 | 45,787 | 44,811 | 54,133 | 54,133 | 54,133 | 60,276 | |
| 510-5108 UNEMPLOYMENT | 27 | 772 | 86 | 936 | 456 | 456 | 972 | |
| 510-5111 LONGEVITY PAY | 1,740 | 2,100 | 1,360 | 1,600 | 1,600 | 1,600 | 1,840 | |
| 510-5115 LIFE INSURANCE/DISABILITY | 1,894 | 2,001 | 1,749 | 1,800 | 1,793 | 1,865 | 1,826 | |
| 510-5116 VISION & DENTAL INSURANCE | 866 | 892 | 612 | 707 | 707 | 735 | 675 | |
| TOTAL PERSONNEL | 255,494 | 277,247 | 247,123 | 261,865 | 260,015 | 260,410 | 280,400 | |

510-5101 SALARIES PERMANENT NOTES:
* 1% COLA CITY-WIDE, ROUNDED TO NEAREST 1/4 STEP

510-5107 WORKER'S COMP - CITY TOTALPERMANENT NOTES:
* CITY-WIDE LUMP SUM

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | | | | | | | | |
| 510-5200 PAGERS & CELL PHONES | 3,047 | 2,909 | 2,912 | 2,425 | 2,363 | 2,458 | 2,458 | |
| 510-5201 BANK FEES | 0 | 0 | 0 | 3,663 | 3,663 | 3,809 | 3,809 | |
| 510-5202 MEMBERSHIPS / LICENSES | 2,813 | 3,930 | 2,585 | 2,640 | 2,544 | 2,646 | 2,646 | |
| 510-5203 SCHOOLS SEMINARS | 2,928 | 3,328 | 2,744 | 1,150 | 273 | 284 | 284 | |
| 510-5204 CITY TREASURER | 19,555 | 21,000 | 21,000 | 21,000 | 19,250 | 21,000 | 21,000 | |
| 510-5206 CITY ATTORNEY | 32,865 | 55,963 | 201,473 | 107,040 | 104,656 | 108,843 | 54,422 | |
| 510-5207 CITY AUDITOR | 12,700 | 13,000 | 13,500 | 13,800 | 13,800 | 13,800 | 14,000 | |
| 510-5208 BEXAR APPRAISAL DIST | 15,050 | 14,892 | 15,820 | 15,826 | 15,826 | 15,826 | 15,826 | |
| 510-5214 COMPUTER CONTRACTS | 35,545 | 56,528 | 66,108 | 75,761 | 73,844 | 76,798 | 72,858 | |
| 510-5229 CITY ENGINEER | 51,472 | 55,669 | 41,699 | 51,929 | 51,929 | 54,006 | 54,006 | |
| 510-5231 BUILDING INSPECTOR | 54,620 | 83,485 | 130,390 | 77,773 | 77,773 | 80,884 | 80,884 | |
| 510-5232 CITY ARBORIST | 1,730 | 1,529 | 9,482 | 9,627 | 9,627 | 10,012 | 10,012 | |
| 510-5234 HEALTH INSPECTOR | 11,000 | 12,000 | 12,000 | 12,000 | 10,500 | 12,000 | 12,000 | |
| 510-5245 STAFF/COMM - SPECIAL EVENTS | 5,804 | 6,660 | 6,784 | 7,834 | 7,834 | 7,834 | 7,834 | |
| TOTAL CONTRACTUAL SERVICES | 249,128 | 330,894 | 526,497 | 402,467 | 393,882 | 410,199 | 352,039 | |
| COMMODITIES | | | | | | | | |
| 510-5301 OFFICE SUPPLIES | 3,428 | 4,538 | 4,323 | 1,251 | 1,131 | 1,176 | 1,176 | |
| 510-5302 OPERATING SUPPLIES | 16,638 | 10,533 | 18,015 | 16,276 | 15,266 | 15,877 | 15,877 | |
| 510-5305 TECH/MACH/EQUP/SFT-MAINTENANCE | 45,673 | 64,318 | 78,734 | 81,286 | 81,147 | 84,393 | 42,197 | |
| 510-5323 POSTAGE & POSTAL EQUIPMENT | 3,926 | 4,009 | 4,957 | 4,312 | 2,950 | 3,068 | 3,068 | |
| 510-5330 COPIER LEASE/MAINTENANCE | 16,118 | 461 | 23,472 | 25,007 | 25,007 | 26,007 | 26,007 | |
| 510-5332 PRINTING & ADVERTISING | 4,081 | 3,561 | 7,104 | 2,537 | 1,918 | 1,995 | 1,995 | |
| TOTAL COMMODITIES | 89,865 | 87,422 | 136,606 | 130,669 | 127,420 | 132,516 | 90,320 | |

510-5305 TECH/MACH/EQUP/SFT-MAINTENPERMANENT NOTES:

01 -GENERAL FUND
ADMINISTRATION
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| * SOFTWARE / HARDWARE MAINTENANCE FEES | | | | | | | | |
| LIABILITY/HAZARD/FIDELTY | | | | | | | | |
| 510-5401 LIABILITY HAZARD/FIDELITY INS | 60,919 | 63,218 | 72,707 | 67,512 | 67,512 | 67,512 | 71,902 | |
| 510-5403 TRANSFER OUT TO DEBT SERVICE | 0 | 0 | 0 | 0 | 0 | 0 | 274,449 | |
| TOTAL LIABILITY/HAZARD/FIDELTY | 60,919 | 63,218 | 72,707 | 67,512 | 67,512 | 67,512 | 346,351 | |

510-5401 LIABILITY HAZARD/FIDELITY PERMANENT NOTES:
* CITY-WIDE LUMP SUM

510-5403 TRANSFER OUT TO DEBT SERVIPERMANENT NOTES:
* LITIGATION EXPENSES

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| TOTAL ADMINISTRATION | 655,405 | 758,781 | 982,933 | 862,514 | 848,828 | 870,637 | 1,069,109 | |

01 -GENERAL FUND
DISPATCH
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| PERSONNEL | | | | | | | | |
| 515-5101 SALARIES | 0 | 0 | 250,056 | 311,743 | 311,743 | 311,743 | 322,205 | |
| 515-5102 OVERTIME | 0 | 0 | 7,227 | 35,244 | 35,244 | 35,244 | 35,244 | |
| 515-5103 SOCIAL SECURITY | 0 | 0 | 19,427 | 26,590 | 26,590 | 26,590 | 25,701 | |
| 515-5104 RETIREMENT | 0 | 0 | 15,644 | 22,491 | 22,491 | 22,491 | 22,778 | |
| 515-5105 HEALTH INSURANCE | 0 | 0 | 27,486 | 31,383 | 31,383 | 32,639 | 38,328 | |
| 515-5106 PSYCH & DRUG TESTING | 0 | 0 | 813 | 1,086 | 1,086 | 1,086 | 1,086 | |
| 515-5108 UNEMPLOYMENT | 0 | 302 | 270 | 1,757 | 1,748 | 1,748 | 2,187 | |
| 515-5110 UNIFORM ALLOWANCE | 0 | 0 | 0 | 0 | 0 | 0 | 2,880 | |
| 515-5111 LONGEVITY PAY | 0 | 0 | 1,050 | 1,690 | 1,690 | 1,690 | 2,410 | |
| 515-5112 CERTIFICATION PAY | 0 | 0 | 4,258 | 5,181 | 5,181 | 5,181 | 8,100 | |
| 515-5115 LIFE INSURANCE/DISABILITY | 0 | 0 | 3,066 | 3,850 | 3,850 | 4,004 | 4,292 | |
| 515-5116 VISION & DENTAL INSURANCE | 0 | 0 | 2,108 | 2,891 | 2,891 | 3,007 | 3,038 | |
| TOTAL PERSONNEL | 0 | 302 | 331,404 | 443,908 | 443,898 | 445,422 | 468,249 | |
| CONTRACTUAL SERVICES | | | | | | | | |
| 515-5200 CELL ALLOWANCE | 0 | 0 | 630 | 840 | 680 | 707 | 3,780 | |
| 515-5203 SCHOOLS & SEMINARS | 0 | 0 | 4,724 | 2,917 | 2,917 | 3,033 | 7,500 | |
| 515-5211 HARRIS RADIO AGREEMENT | 0 | 0 | 15,228 | 16,788 | 16,608 | 16,608 | 16,798 | |
| 515-5212 FLEETMATICS GPS | 0 | 0 | 11,421 | 11,873 | 11,600 | 12,064 | 13,920 | |
| TOTAL CONTRACTUAL SERVICES | 0 | 0 | 32,003 | 32,417 | 31,805 | 32,412 | 41,998 | |
| COMMODITIES | | | | | | | | |
| 515-5301 OFFICE SUPPLIES | 0 | 0 | 1,015 | 865 | 822 | 855 | 855 | |
| 515-5302 OPERATING SUPPLIES | 0 | 0 | 1,246 | 1,838 | 1,832 | 1,905 | 1,905 | |
| 515-5324 UNIFORM ALLOWANCE | 0 | 0 | 0 | 3,120 | 3,120 | 3,120 | 0 | |
| 515-5330 COMPUTER EQUIP/MNTNCE | 0 | 0 | 11,482 | 10,593 | 10,548 | 10,970 | 10,970 | |
| 515-5331 TRANSFER OUT | 0 | 0 | 2,765 | 0 | 0 | 0 | 0 | |
| TOTAL COMMODITIES | 0 | 0 | 16,507 | 16,416 | 16,322 | 16,850 | 13,730 | |
| TOTAL DISPATCH | 0 | 302 | 379,915 | 492,741 | 492,024 | 494,685 | 523,977 | |

01 -GENERAL FUND
CITY SECRETARY
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| PERSONNEL | | | | | | | | |
| 520-5101 SALARIES | 64,494 | 66,742 | 67,242 | 68,692 | 68,692 | 68,692 | 69,675 | |
| 520-5103 SOCIAL SECURITY | 4,994 | 5,272 | 5,297 | 5,418 | 5,418 | 5,418 | 5,491 | |
| 520-5104 RETIREMENT | 2,815 | 3,439 | 4,204 | 4,461 | 4,461 | 4,461 | 4,866 | |
| 520-5105 HEALTH INSURANCE | 3,726 | 4,477 | 4,031 | 3,951 | 3,928 | 4,085 | 4,259 | |
| 520-5108 UNEMPLOYMENT | 9 | 207 | 9 | 207 | 171 | 171 | 243 | |
| 520-5111 LONGEVITY PAY | 720 | 840 | 960 | 1,080 | 1,080 | 1,080 | 1,200 | |
| 520-5112 CERTIFICATION PAY | 0 | 900 | 900 | 900 | 900 | 900 | 900 | |
| 520-5115 LIFE INSURANCE/DISABILITY | 727 | 744 | 810 | 825 | 825 | 858 | 832 | |
| 520-5116 VISION & DENTAL INSURANCE | 289 | 297 | 309 | 353 | 353 | 368 | 338 | |
| TOTAL PERSONNEL | 77,774 | 82,918 | 83,762 | 85,887 | 85,829 | 86,032 | 87,804 | |
| CONTRACTUAL SERVICES | | | | | | | | |
| 520-5202 MEMBERSHIPS / LICENSES | 125 | 130 | 185 | 250 | 135 | 140 | 140 | |
| 520-5203 SCHOOLS SEMINARS | 923 | 5,304 | 713 | 1,000 | 910 | 946 | 946 | |
| 520-5210 OTHER CONTRACTUAL SERVICE | 17,168 | 12,270 | 7,024 | 3,221 | 3,221 | 3,350 | 16,626 | |
| 520-5211 ELECTION OFFICIALS | 0 | 43 | ( 3,292) | 14,454 | 7,703 | 14,454 | 7,703 | |
| 520-5216 CODIFICATION | 0 | 0 | 0 | 1,779 | 70 | 73 | 2,000 | |
| TOTAL CONTRACTUAL SERVICES | 18,216 | 17,747 | 4,630 | 20,704 | 12,039 | 18,963 | 27,415 | |

520-5210 OTHER CONTRACTUAL SERVICE PERMANENT NOTES:
* LASERFISCHE UPGRADE

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| COMMODITIES | | | | | | | | |
| 520-5331 ADVERTISING | 957 | 2,845 | 11,287 | 11,309 | 11,170 | 11,616 | 11,616 | |
| TOTAL COMMODITIES | 957 | 2,845 | 11,287 | 11,309 | 11,170 | 11,616 | 11,616 | |
| TOTAL CITY SECRETARY | 96,947 | 103,511 | 99,678 | 117,901 | 109,037 | 116,612 | 126,835 | |

01 -GENERAL FUND
MUNICIPAL COURT
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| PERSONNEL | | | | | | | | |
| 530-5101 SALARIES | 148,043 | 169,733 | 174,556 | 131,992 | 131,974 | 131,974 | 204,386 | |
| 530-5102 OVERTIME | 1,237 | 987 | 472 | 447 | 417 | 417 | 417 | |
| 530-5103 SOCIAL SECURITY | 12,260 | 12,938 | 13,453 | 11,352 | 10,480 | 10,480 | 16,306 | |
| 530-5104 RETIREMENT | 6,873 | 8,368 | 10,483 | 7,415 | 7,238 | 7,238 | 10,770 | |
| 530-5105 HEALTH INSURANCE | 14,543 | 17,289 | 12,094 | 11,743 | 7,854 | 8,168 | 17,035 | |
| 530-5108 UNEMPLOYMENT | 205 | 922 | 88 | 1,176 | 812 | 812 | 2,187 | |
| 530-5111 LONGEVITY PAY | 3,990 | 4,110 | 4,590 | 2,290 | 2,290 | 2,290 | 2,650 | |
| 530-5112 CERTIFICATION PAY | 0 | 0 | 92 | 727 | 727 | 727 | 3,600 | |
| 530-5115 LIFE INSURANCE/DISABILITY | 1,879 | 1,930 | 2,137 | 1,579 | 1,563 | 1,625 | 1,988 | |
| 530-5116 VISION & DENTAL INSURANCE | 1,182 | 1,189 | 1,235 | 1,060 | 810 | 842 | 1,350 | |
| TOTAL PERSONNEL | 190,212 | 217,466 | 219,199 | 169,780 | 164,163 | 164,573 | 260,689 | |

530-5101 SALARIES

PERMANENT NOTES:
* $4,000.00 TRANSFER IN FROM COURT SECURITY FUND
* MOVE DEPUTY CT. CLERK FROM P/T TO F/T

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | | | | | | | | |
| 530-5201 SUBSCRIPTIONS | 344 | 3,312 | 1,348 | 821 | 792 | 824 | 824 | |
| 530-5203 SCHOOLS SEMINARS | 451 | 1,641 | 2,734 | 2,100 | 1,589 | 1,652 | 1,652 | |
| 530-5219 MUNICIPAL COURT JUDGES | 16,400 | 17,775 | 15,914 | 15,117 | 14,931 | 15,528 | 15,528 | |
| 530-5221 MUNICIPAL CT PROSECUTOR | 24,155 | 29,807 | 36,331 | 31,042 | 28,435 | 29,572 | 29,572 | |
| 530-5222 SUPPLIES & CABINETRY | 0 | 0 | 0 | 12,613 | 12,569 | 12,569 | 1,000 | |
| 530-5224 SOFTWARE / HARDWARE | 0 | 0 | 0 | 0 | 0 | 0 | 23,660 | |
| 530-5225 VEHICLES / MACHINERY | 0 | 0 | 0 | 0 | 0 | 0 | 9,439 | |
| TOTAL CONTRACTUAL SERVICES | 41,350 | 52,534 | 56,327 | 61,693 | 58,315 | 60,145 | 81,675 | |

530-5224 SOFTWARE / HARDWARE

PERMANENT NOTES:
* COPSYNC CITATION MANAGEMENT SOFTWARE; $4,500 TRANSFER IN FROM COURT TECHNOLOGY FUND

530-5225 VEHICLES / MACHINERY

PERMANENT NOTES:
* WARRANT SUV

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| COMMODITIES | | | | | | | | |
| 530-5324 UNIFORM ALLOWANCE | 0 | 0 | 2,315 | 2,520 | 2,150 | 2,150 | 2,520 | |
| 530-5330 COURT FEES | 111,242 | 148,353 | 197,055 | 170,533 | 136,533 | 170,533 | 170,533 | |
| TOTAL COMMODITIES | 111,242 | 148,353 | 199,370 | 173,053 | 138,682 | 172,683 | 173,053 | |
| TOTAL MUNICIPAL COURT | 342,805 | 418,353 | 474,895 | 404,526 | 361,160 | 397,401 | 515,417 | |

01 -GENERAL FUND
HUMAN RESOURCES
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| PERSONNEL | | | | | | | | |
| 535-5101 SALARIES | 12,587 | 8,171 | 15,811 | 69,501 | 68,781 | 68,781 | 77,365 | |
| 535-5102 RETIREMENT | 0 | 0 | 0 | 0 | 0 | 0 | 4,261 | |
| 535-5103 SOCIAL SECURITY | 998 | 625 | 1,210 | 5,770 | 5,206 | 5,206 | 6,140 | |
| 535-5104 RETIREMENT | 0 | 0 | 0 | 3,852 | 3,772 | 3,772 | 0 | |
| 535-5105 HEALTH INSURANCE | 0 | 0 | 0 | 3,936 | 3,928 | 4,085 | 4,259 | |
| 535-5106 HEALTH/COBRA | 671 | 950 | 450 | 491 | 0 | 0 | 100 | |
| 535-5107 LIFE INSURANCE/DISABILITY | 0 | 0 | 0 | 0 | 0 | 0 | 735 | |
| 535-5108 UNEMPLOYMENT | 106 | 208 | 9 | 414 | 297 | 297 | 486 | |
| 535-5109 LONGEVITY | 0 | 0 | 0 | 1,134 | 0 | 0 | 2,900 | |
| 535-5110 TECHNOLOGY | 0 | 0 | 0 | 250 | 130 | 135 | 3,551 | |
| 535-5111 SUBSCRIPTIONS | 0 | 0 | 0 | 4,727 | 4,727 | 4,916 | 500 | |
| 535-5112 SCHOOLS & SEMINARS | 0 | 0 | 0 | 399 | 199 | 207 | 207 | |
| 535-5114 OFFICE SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 | 500 | |
| 535-5115 LIFE INSURANCE/DISABILITY | 0 | 0 | 0 | 776 | 670 | 696 | 0 | |
| 535-5116 VISION & DENTAL INSURANCE | 0 | 0 | 0 | 353 | 324 | 337 | 338 | |
| TOTAL PERSONNEL | 14,362 | 9,955 | 17,479 | 91,602 | 88,033 | 88,432 | 101,340 | |

535-5110 TECHNOLOGY

PERMANENT NOTES:
* JJ KELLER PROSPERA HR MANAGEMENT SOFTWARE

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| TOTAL HUMAN RESOURCES | 14,362 | 9,955 | 17,479 | 91,602 | 88,033 | 88,432 | 101,340 |

01 -GENERAL FUND
DEVELOPMENT SERVICES
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| PERSONNEL | | | | | | | | |
| 540-5101 SALARIES | 42,036 | 45,165 | 102,351 | 103,022 | 102,055 | 102,055 | 106,833 | |
| 540-5102 OVERTIME | 0 | 0 | 41 | 41 | 0 | 0 | 41 | |
| 540-5103 SOCIAL SECURITY | 3,316 | 3,588 | 8,036 | 8,028 | 8,006 | 8,006 | 8,463 | |
| 540-5104 RETIREMENT | 1,865 | 2,341 | 6,424 | 5,958 | 5,958 | 5,958 | 6,605 | |
| 540-5105 HEALTH INSURANCE | 3,726 | 4,477 | 8,429 | 7,862 | 7,854 | 8,168 | 8,517 | |
| 540-5108 UNEMPLOYMENT | 9 | 207 | 27 | 621 | 505 | 505 | 729 | |
| 540-5111 LONGEVITY PAY | 1,310 | 1,430 | 2,650 | 1,670 | 1,670 | 1,670 | 2,000 | |
| 540-5115 LIFE INSURANCE/DISABILITY | 495 | 521 | 1,151 | 1,157 | 1,144 | 1,190 | 1,163 | |
| 540-5116 VISION & DENTAL INSURANCE | 203 | 297 | 651 | 738 | 707 | 735 | 675 | |
| 540-5117 CERTIFICATION PAY | 0 | 0 | 0 | 1,200 | 1,200 | 1,200 | 1,800 | |
| TOTAL PERSONNEL | 52,960 | 58,027 | 129,759 | 130,297 | 129,099 | 129,486 | 136,827 | |
| CONTRACTUAL SERVICES | | | | | | | | |
| 540-5200 PAGERS & CELL PHONES | 0 | 0 | 0 | 355 | 210 | 218 | 420 | |
| 540-5203 SCHOOLS SEMINARS | 419 | 1,967 | 1,355 | 140 | 0 | 0 | 250 | |
| 540-5204 SUPPLIES / CABINETRY | 0 | 0 | 0 | 10,244 | 9,949 | 9,949 | 500 | |
| 540-5205 TECHNOLOGY | 0 | 0 | 0 | 0 | 0 | 0 | 5,900 | |
| 540-5227 PLAT FILINGS | 4,009 | 11,024 | 28,555 | 8,086 | 3,113 | 3,238 | 3,238 | |
| TOTAL CONTRACTUAL SERVICES | 4,428 | 12,991 | 29,910 | 18,825 | 13,272 | 13,405 | 10,308 | |
| TOTAL DEVELOPMENT SERVICES | 57,388 | 71,019 | 159,669 | 149,122 | 142,372 | 142,892 | 147,135 | |

540-5205 TECHNOLOGY

PERMANENT NOTES:
* MYPERMITNOW.ORG SOFTWARE

01 -GENERAL FUND
ANIMAL CONTROL PUB WKS
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| PERSONNEL | | | | | | | | |
| 545-5101 SALARIES | 90,558 | 85,203 | 107,961 | 116,997 | 116,997 | 116,997 | 150,822 | |
| 545-5102 OVERTIME | 739 | 547 | 1,945 | 3,168 | 3,168 | 3,168 | 3,168 | |
| 545-5103 SOCIAL SECURITY | 6,907 | 6,316 | 8,555 | 9,470 | 9,379 | 9,379 | 12,179 | |
| 545-5104 RETIREMENT | 3,412 | 3,627 | 5,942 | 6,750 | 6,750 | 6,750 | 9,324 | |
| 545-5105 HEALTH INSURANCE | 7,806 | 8,334 | 11,414 | 11,787 | 11,780 | 12,251 | 17,035 | |
| 545-5108 UNEMPLOYMENT | 116 | 623 | 86 | 1,035 | 670 | 670 | 1,215 | |
| 545-5111 LONGEVITY | 990 | 580 | 820 | 1,180 | 1,180 | 1,180 | 1,540 | |
| 545-5112 CERTIFICATION PAY | 0 | 900 | 946 | 1,200 | 1,200 | 1,200 | 3,600 | |
| 545-5115 LIFE INSURANCE/DISABILITY | 902 | 863 | 1,252 | 1,385 | 1,364 | 1,418 | 1,772 | |
| 545-5116 VISION & DENTAL INSURANCE | 635 | 547 | 898 | 1,060 | 1,060 | 1,103 | 1,350 | |
| TOTAL PERSONNEL | 112,065 | 107,539 | 139,820 | 154,033 | 153,549 | 154,116 | 202,005 | |

545-5101 SALARIES

PERMANENT NOTES:
* ONE (1) ADDITIONAL FULL-TIME PUBLIC WORKS ASSISTANT

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | | | | | | | | |
| 545-5202 MEMBERSHIP, DUES, LICENSES | 114 | 470 | 547 | 559 | 508 | 528 | 528 | |
| 545-5203 SCHOOLS SEMINARS | 1,199 | 332 | 1,522 | 3,771 | 3,601 | 3,745 | 3,745 | |
| 545-5228 ANIMAL CONTROL | 5,219 | 11,831 | 14,492 | 30,028 | 27,531 | 30,028 | 30,028 | |
| 545-5230 STREET IMPROVEMENTS | 32,896 | 59,556 | 75,727 | 47,029 | 46,907 | 48,783 | 5,000 | |
| 545-5233 DRAINAGE IMPROVEMENTS | 33,835 | 39,995 | 35,835 | 22,573 | 22,450 | 23,348 | 5,000 | |
| 545-5236 TRAFFIC SIGNAL MAINTENANCE | 1,912 | 1,139 | 8,010 | 6,018 | 6,000 | 6,240 | 1,000 | |
| TOTAL CONTRACTUAL SERVICES | 75,175 | 113,322 | 136,134 | 109,977 | 106,997 | 112,672 | 45,301 | |
| COMMODITIES | | | | | | | | |
| 545-5306 MOTOR FUEL & LUBRICANTS | 8,176 | 7,693 | 6,173 | 5,105 | 5,032 | 5,233 | 5,233 | |
| 545-5324 UNIFORM ALLOWANCE | 2,606 | 2,529 | 2,495 | 2,630 | 2,567 | 2,669 | 3,240 | |
| TOTAL COMMODITIES | 10,782 | 10,222 | 8,669 | 7,735 | 7,598 | 7,902 | 8,473 | |
| CAPITAL OUTLAY | | | | | | | | |
| 545-5501 M&E PURCHASE,REPAIR,SERVICE | 19,549 | 13,270 | 10,422 | 35,713 | 32,973 | 34,292 | 20,000 | |
| TOTAL CAPITAL OUTLAY | 19,549 | 13,270 | 10,422 | 35,713 | 32,973 | 34,292 | 20,000 | |

545-5501 M&E PURCHASE,REPAIR,SERVICPERMANENT NOTES:
* ROW MAINTENANCE EQUIPMENT PURCHASE

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| TOTAL ANIMAL CONTROL PUB WKS | 217,571 | 244,354 | 295,044 | 307,458 | 301,117 | 308,982 | 275,779 |

01 -GENERAL FUND
BUILDING & GROUNDS
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | | | | | | | | |
| 550-5210 OTHER CONTRACTUAL SERVICE | 5,024 | 10,189 | 6,874 | 4,833 | 4,833 | 5,026 | 5,026 | |
| 550-5237 WATER | 6,342 | 6,028 | 7,265 | 6,983 | 5,277 | 6,293 | 6,293 | |
| 550-5238 GAS | 4,152 | 6,216 | 5,368 | 5,331 | 4,576 | 4,759 | 4,759 | |
| 550-5239 ELECTRIC | 56,087 | 57,482 | 64,281 | 59,621 | 52,889 | 59,435 | 59,435 | |
| 550-5240 TELEPHONE | 26,091 | 26,910 | 27,837 | 30,867 | 30,867 | 32,102 | 32,102 | |
| 550-5241 BUILDING MAINTENANCE | 36,061 | 30,293 | 43,434 | 67,794 | 54,649 | 64,059 | 64,059 | |
| 550-5242 CITY CUSTODIAN | 16,022 | 15,671 | 16,443 | 16,792 | 15,672 | 16,299 | 16,299 | |
| 550-5243 GROUNDS MAINTENANCE | 11,127 | 8,670 | 10,850 | 11,080 | 9,766 | 10,157 | 10,157 | |
| 550-5244 LANDSCAPING SERVICES | 15,120 | 14,977 | 37,577 | 38,373 | 31,844 | 33,118 | 33,118 | |
| 550-5245 INTERNET | 3,095 | 3,041 | 3,056 | 4,871 | 4,170 | 4,337 | 9,000 | |
| TOTAL CONTRACTUAL SERVICES | 179,122 | 179,476 | 222,984 | 246,546 | 214,543 | 235,585 | 240,249 | |

550-5241 BUILDING MAINTENANCE

PERMANENT NOTES:
* ROUTINE BUILDING MAINTENANCE
* FIRE DEPT. BAY LIGHTING

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| COMMODITIES | | | | | | | | |
| 550-5302 OPER. SUPPLIES TOOLS/ATV/CART | 925 | 290 | 141 | 1,700 | 946 | 984 | 984 | |
| 550-5305 HAUSMANN RD EXPANSION | 4,640 | 0 | 0 | 42,925 | 16,420 | 42,925 | 0 | |
| TOTAL COMMODITIES | 5,565 | 290 | 141 | 44,625 | 17,366 | 43,909 | 984 | |
| CAPITAL OUTLAY | | | | | | | | |
| 550-5510 CARPORT/FENCING/ETC | 0 | 0 | 6,675 | 91,253 | 72,379 | 75,274 | 75,274 | |
| 550-5520 PARKS & RECREATION MOVIES | 77,370 | 134,849 | 169,484 | 142,269 | 139,674 | 145,261 | 145,261 | |
| 550-5525 HELOTES MARKET PLACE | (16,379) | (32,239) | (27,005) | (34,664) | (54,365) | (56,540) | 0 | |
| TOTAL CAPITAL OUTLAY | 60,991 | 102,610 | 149,154 | 198,857 | 157,688 | 163,995 | 220,535 | |
| TOTAL BUILDING & GROUNDS | 245,678 | 282,376 | 372,279 | 490,028 | 389,597 | 443,490 | 461,768 | |

01 -GENERAL FUND
POLICE DEPARTMENT
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| PERSONNEL | | | | | | | | |
| 560-5101 SALARIES | 908,629 | 942,669 | 949,213 | 990,388 | 990,388 | 990,388 | 1,075,564 | |
| 560-5102 OVERTIME | 11,731 | 17,628 | 11,752 | 11,752 | 11,233 | 11,233 | 11,233 | |
| 560-5103 SOCIAL SECURITY | 73,031 | 76,385 | 77,810 | 81,225 | 81,225 | 81,225 | 86,836 | |
| 560-5104 RETIREMENT | 41,737 | 50,535 | 61,601 | 66,608 | 66,608 | 66,608 | 73,383 | |
| 560-5105 HEALTH INSURANCE | 77,925 | 88,766 | 87,774 | 86,368 | 86,320 | 89,772 | 97,950 | |
| 560-5108 UNEMPLOYMENT | 361 | 4,803 | 637 | 4,407 | 4,066 | 4,066 | 6,318 | |
| 560-5110 PRE-EMPLOYEMNT PHYSICAL | 0 | 222 | 1,946 | 63 | 63 | 63 | 0 | |
| 560-5111 LONGEVITY PAY | 19,960 | 21,900 | 20,890 | 22,630 | 22,630 | 22,630 | 24,090 | |
| 560-5112 CERTIFICATION PAY | 10,398 | 10,894 | 10,017 | 10,120 | 10,017 | 10,017 | 18,900 | |
| 560-5113 PART-TIME OFFICERS | 9,745 | 11,553 | 28,240 | 26,075 | 26,075 | 26,075 | 0 | |
| 560-5115 LIFE INSURANCE/DISABILITY | 10,371 | 10,705 | 11,930 | 12,787 | 12,277 | 12,768 | 12,946 | |
| 560-5116 VISION & DENTAL INSURANCE | 6,032 | 6,158 | 6,765 | 7,775 | 7,769 | 8,079 | 7,764 | |
| TOTAL PERSONNEL | 1,169,920 | 1,242,219 | 1,268,576 | 1,320,197 | 1,318,669 | 1,322,925 | 1,414,985 | |

560-5101 SALARIES

PERMANENT NOTES:
* ONE (1) PATROL OFFICER NEW HIRE

560-5113 PART-TIME OFFICERS

PERMANENT NOTES:
* PART-TIME ALLOCATION MOVED TO 01-560-5101

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | | | | | | | | |
| 560-5200 PAGERS & CELL PHONES | 14,308 | 12,360 | 9,375 | 9,824 | 9,822 | 10,215 | 10,215 | |
| 560-5201 SUBSCRIPTIONS | 960 | 870 | 0 | 500 | 0 | 0 | 250 | |
| 560-5210 OTHER CONTRACTUAL SERVICE | 12,317 | 10,423 | 16,265 | 9,693 | 9,590 | 9,973 | 9,973 | |
| 560-5250 IMPOUND FEES - WRECKER | 12,827 | 16,995 | 16,040 | 14,843 | 12,243 | 12,733 | 12,733 | |
| 560-5251 IMPOUND FEES - MISC | 868 | 1,012 | ( 374) | 904 | 904 | 940 | 940 | |
| TOTAL CONTRACTUAL SERVICES | 41,280 | 41,661 | 41,306 | 35,764 | 32,559 | 33,861 | 34,111 | |
| COMMODITIES | | | | | | | | |
| 560-5301 OFFICE SUPPLIES | 1,663 | 1,631 | 3,687 | 3,705 | 2,929 | 3,046 | 3,046 | |
| 560-5302 OPERATING SUPPLIES | 4,889 | 8,630 | 5,374 | 5,224 | 4,403 | 4,579 | 4,579 | |
| 560-5303 COMPUTER SPPLS, MNTNC, RPRS | 9,023 | 2,170 | 1,280 | 1,307 | 246 | 256 | 256 | |
| 560-5306 MOTOR FUEL & LUBRICANT | 52,466 | 45,177 | 38,306 | 29,995 | 29,995 | 31,195 | 31,195 | |
| 560-5310 AMMUNITION | 2,222 | 2,399 | 4,001 | 3,833 | 3,770 | 3,921 | 3,921 | |
| 560-5311 BULLET-PROOF VEST | 12,974 | 0 | 1,540 | 753 | 753 | 783 | 783 | |
| 560-5312 RADIO/RADAR/CAMERA REP | 5,888 | 1,121 | 278 | 250 | 0 | 0 | 250 | |
| 560-5318 VEHICLE MCHANICAL MNTNCE | 4,104 | 9,713 | 10,383 | 10,418 | 10,418 | 10,835 | 10,835 | |
| 560-5319 VEHICLE ROUTINE MNTNCE | 12,325 | 14,824 | 6,569 | 4,832 | 4,461 | 4,639 | 4,639 | |
| 560-5320 VEHICLE POLICE EQUIPMENT | 95,003 | 9,300 | 8,246 | 11,221 | 9,119 | 11,574 | 11,574 | |
| 560-5321 VEHICLE POLICE BODY MARKINGS | 1,264 | 600 | 250 | 4,000 | 3,933 | 4,090 | 4,090 | |
| 560-5324 UNIFORM ALLOWANCE | 13,574 | 12,535 | 15,957 | 15,480 | 14,818 | 14,818 | 16,560 | |
| 560-5326 EXPENSE REIMBURSEMENT | 0 | 72 | 423 | 500 | 0 | 0 | 500 | |
| 560-5332 PRINTING | 631 | 0 | 300 | 91 | 0 | 0 | 91 | |
| 560-5335 PORTABLE RADIOS & EQUIPMENT | 0 | 304 | 11,380 | 3,529 | 3,529 | 3,670 | 3,670 | |
| TOTAL COMMODITIES | 216,025 | 108,477 | 107,972 | 95,137 | 88,373 | 93,405 | 95,989 | |

01 -GENERAL FUND
POLICE DEPARTMENT
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| CAPITAL OUTLAY | | | | | | | | |
| 560-5500 COMPUTER EQUIPMENT | 88 | 88 | 1,250 | 1,007 | 121 | 126 | 126 | |
| 560-5501 VEHICLES, MACHINERY & EQUIP. | 51,721 | ( 1,463) | 12,061 | 43,964 | 43,964 | 45,723 | 60,813 | |
| 560-5502 FURNITURE & FIXTURES | 0 | 0 | 113 | 1,115 | 358 | 372 | 372 | |
| TOTAL CAPITAL OUTLAY | 51,809 | ( 1,375) | 13,424 | 46,086 | 44,443 | 46,221 | 61,311 | |
| TOTAL POLICE DEPARTMENT | 1,479,034 | 1,390,982 | 1,431,277 | 1,497,184 | 1,484,044 | 1,496,412 | 1,606,396 | |

560-5501 VEHICLES, MACHINERY & EQUIPERMANENT NOTES:
* THREE (3) INTERCEPTOR VEHICLES

01 -GENERAL FUND
FIRE DEPARTMENT
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| PERSONNEL | | | | | | | | |
| 580-5101 SALARIES | 569,049 | 650,739 | 676,741 | 683,879 | 683,879 | 683,879 | 763,228 | |
| 580-5102 OVERTIME | 26,083 | 22,016 | 23,565 | 25,718 | 25,718 | 25,718 | 25,718 | |
| 580-5103 SOCIAL SECURITY | 53,935 | 59,064 | 61,734 | 63,380 | 63,239 | 63,239 | 65,060 | |
| 580-5104 RETIREMENT | 27,330 | 34,908 | 45,187 | 48,262 | 48,262 | 48,262 | 48,060 | |
| 580-5105 HEALTH INSURANCE | 43,760 | 52,295 | 52,744 | 51,035 | 50,988 | 53,027 | 55,363 | |
| 580-5108 UNEMPLOYMENT | 737 | 4,053 | 195 | 2,993 | 2,993 | 2,993 | 5,103 | |
| 580-5110 PRE-EMPLOYMENT PHYSICAL | 218 | 279 | 0 | 6,257 | 5,992 | 5,992 | 5,992 | |
| 580-5111 LONGEVITY | 6,060 | 7,210 | 8,850 | 10,480 | 10,480 | 10,480 | 12,040 | |
| 580-5112 CERTIFICATION PAY | 7,593 | 7,651 | 10,945 | 11,100 | 10,801 | 10,801 | 11,700 | |
| 580-5113 PART-TIME OFFICERS | 101,116 | 88,403 | 93,747 | 95,513 | 95,513 | 95,513 | 0 | |
| 580-5115 LIFE INSURANCE/DISABILITY | 6,361 | 7,126 | 8,095 | 8,514 | 8,273 | 8,604 | 8,361 | |
| 580-5116 VISION & DENTAL INSURANCE | 3,417 | 3,676 | 4,014 | 4,594 | 4,594 | 4,778 | 4,388 | |
| TOTAL PERSONNEL | 845,659 | 937,420 | 985,819 | 1,011,726 | 1,010,732 | 1,013,286 | 1,005,014 | |

580-5113 PART-TIME OFFICERS PERMANENT NOTES:
* PART-TIME OFFICER ALLOCATION MOVED TO 01-580-5101

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | | | | | | | | |
| 580-5200 PAGERS & CELL PHONES | 4,935 | 5,060 | 5,246 | 5,357 | 5,355 | 5,569 | 5,569 | |
| 580-5201 SUBSCRIPTIONS | 1,282 | 1,601 | 1,373 | 1,402 | 1,305 | 1,357 | 1,357 | |
| 580-5202 MEMBERSHIPS / LICENSES | 2,115 | 1,867 | 2,587 | 3,389 | 3,389 | 3,525 | 3,525 | |
| 580-5203 SCHOOLS SEMINARS | 2,565 | 5,373 | 15,157 | 6,093 | 6,010 | 6,250 | 6,250 | |
| 580-5210 OTHER CONTRACTUAL/PROF. SERV. | 3,986 | 19,001 | 6,999 | 9,433 | 9,433 | 9,810 | 9,810 | |
| TOTAL CONTRACTUAL SERVICES | 14,884 | 32,903 | 31,362 | 25,674 | 25,492 | 26,511 | 26,511 | |
| COMMODITIES | | | | | | | | |
| 580-5301 OFFICE SUPPLIES | 2,650 | 1,298 | 2,716 | 1,470 | 1,054 | 1,096 | 1,096 | |
| 580-5302 OPERATING SUPPLIES | 7,809 | 11,631 | 8,400 | 7,845 | 7,797 | 8,108 | 8,108 | |
| 580-5303 COMPUTER SPPLS, MNTNC, RPRS | 10,316 | 3,643 | 1,686 | 2,472 | 2,438 | 2,535 | 2,535 | |
| 580-5305 MAINTENANCE & REPAIR EQUIP | 11,606 | 18,167 | 17,965 | 8,854 | 8,758 | 9,109 | 14,000 | |
| 580-5306 MOTOR FUEL & LUBRICANT | 7,173 | 7,498 | 5,893 | 4,369 | 4,369 | 4,544 | 4,544 | |
| 580-5312 AUTOS, MACHINERY & EQUIPMENT | 8,147 | 16,743 | 7,560 | 42,708 | 42,708 | 44,416 | 40,566 | |
| 580-5321 TOOLS/APPARTUS/ACCESSORIE | 16,413 | 18,944 | 14,150 | 12,142 | 12,142 | 12,628 | 12,628 | |
| 580-5322 VEHICLE MAINTENANCE & REPAIRS | 6,097 | 19,144 | 18,052 | 13,887 | 13,887 | 14,442 | 14,442 | |
| 580-5324 UNIFORM ALLOWANCE | 10,396 | 12,130 | 11,180 | 12,040 | 9,820 | 9,820 | 14,040 | |
| 580-5333 MUNICIPAL SHARE - GRANTS | 0 | 0 | 17,209 | 6,014 | 0 | 0 | 10,000 | |
| TOTAL COMMODITIES | 80,608 | 109,196 | 104,812 | 111,801 | 102,973 | 106,699 | 121,959 | |

580-5312 AUTOS, MACHINERY & EQUIPMEPERMANENT NOTES:
* SIX (6) SETS OF BUNKER GEAR
* WILDLAND PPE & EQUIPMENT

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| TOTAL FIRE DEPARTMENT | 941,150 | 1,079,519 | 1,121,993 | 1,149,201 | 1,139,197 | 1,146,497 | 1,153,484 |

01 -GENERAL FUND
EMS
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| PERSONNEL | | | | | | | | |
| 585-5101 SALARIES | 0 | 0 | 272,291 | 269,387 | 262,553 | 262,553 | 269,830 | |
| 585-5102 OVERTIME | 0 | 0 | 14,519 | 14,269 | 11,964 | 11,964 | 11,964 | |
| 585-5103 SOCIAL SECURITY | 0 | 0 | 22,044 | 21,420 | 21,420 | 21,420 | 21,669 | |
| 585-5104 RETIREMENT | 0 | 0 | 18,238 | 18,387 | 18,387 | 18,387 | 19,204 | |
| 585-5105 HEALTH INSURANCE | 0 | 0 | 24,374 | 23,555 | 23,230 | 24,159 | 25,552 | |
| 585-5108 UNEMPLOYMENT | 0 | 0 | 178 | 1,242 | 1,026 | 1,026 | 1,458 | |
| 585-5110 PRE-EMPLOYMENT PHYSICAL | 0 | 0 | 46 | 0 | 0 | 0 | 0 | |
| 585-5111 LONGEVITY | 0 | 0 | 2,220 | 2,980 | 2,980 | 2,980 | 3,700 | |
| 585-5112 CERTIFICATION PAY | 0 | 0 | 4,951 | 5,400 | 5,124 | 5,124 | 5,400 | |
| 585-5115 LIFE INSURANCE/DISABILITY | 0 | 0 | 3,373 | 3,440 | 3,146 | 3,272 | 3,384 | |
| 585-5116 VISION & DENTAL INSURANCE | 0 | 0 | 1,855 | 2,120 | 2,091 | 2,175 | 2,025 | |
| TOTAL PERSONNEL | 0 | 0 | 364,089 | 362,200 | 351,920 | 353,060 | 364,186 | |
| CONTRACTUAL SERVICES | | | | | | | | |
| 585-5200 PAGERS & CELLS EMT CASH | 0 | 0 | 4,484 | 4,764 | 4,654 | 4,840 | 4,840 | |
| 585-5201 SUBSCRIPTIONS | 0 | 0 | 0 | 350 | 0 | 0 | 250 | |
| 585-5202 MEMBERSHIP/LICENSES | 0 | 0 | 2,176 | 1,122 | 0 | 0 | 2,000 | |
| 585-5203 SCHOOLS & SEMINARS | 0 | 0 | 618 | 353 | ( 38) | ( 39) | 250 | |
| 585-5210 OTHER CONTRACTUAL/PROF.SERV | 0 | 0 | 21,784 | 6,301 | 6,160 | 6,406 | 6,406 | |
| 585-5211 MEDICAL DIRECTION | 0 | 0 | 15,000 | 15,500 | 7,500 | 15,500 | 15,500 | |
| TOTAL CONTRACTUAL SERVICES | 0 | 0 | 44,062 | 28,390 | 18,277 | 26,708 | 29,246 | |
| COMMODITIES | | | | | | | | |
| 585-5302 OPERATING EXPENSES | 0 | 0 | 289 | 3,750 | 2,898 | 3,014 | 3,014 | |
| 585-5303 OTHER CONTRACT/PROF FEES | 0 | 0 | 0 | 250 | 0 | 0 | 250 | |
| 585-5305 MAINTENANCE & REPAIR EQUIP | 0 | 0 | 3,135 | 2,826 | 1,412 | 1,468 | 1,468 | |
| 585-5306 MOTOR FUEL & LUBRICANTS | 0 | 0 | 4,925 | 3,670 | 3,660 | 3,806 | 3,806 | |
| 585-5317 MEDICAL SUPPLIES | 0 | 0 | 19,776 | 21,946 | 19,890 | 21,946 | 21,946 | |
| 585-5321 TOOLS/APPARATUS/ACCESSORIES | 0 | 0 | 6,232 | 4,644 | 2,930 | 3,047 | 3,047 | |
| 585-5322 VEHICLE MAINTENANCE & REPAIRS | 0 | 0 | 8,999 | 6,189 | 4,498 | 4,677 | 4,677 | |
| 585-5324 UNIFORM ALLOWANCE | 0 | 0 | 4,320 | 4,320 | 4,200 | 4,200 | 4,320 | |
| TOTAL COMMODITIES | 0 | 0 | 47,676 | 47,595 | 39,487 | 42,158 | 42,528 | |
| CAPITAL OUTLAY | | | | | | | | |
| 585-5520 AUTOS, MACHINERY & EQUIPMENT | 0 | 0 | 0 | 1,750 | 0 | 0 | 0 | |
| 585-5521 TRANSFER OUT TO CAPITAL FUND | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 1,750 | 0 | 0 | 0 | |
| TOTAL EMS | 0 | 0 | 455,826 | 439,935 | 409,684 | 421,926 | 435,960 | |
| TOTAL EXPENDITURES | 4,052,931 | 4,362,629 | 5,794,034 | 6,004,799 | 5,767,479 | 5,930,448 | 6,419,684 | |
| REVENUE OVER/(UNDER) EXPENDITURES | 518,712 | 406,057 | ( 264,151) | 45,815 | 329,226 | 375,960 | 0 | |

Ending Fund Balance $2,036,728 $1,626,850

*** END OF REPORT ***

# INTEREST AND
# SINKING FUND BUDGET

***Authorized FYE 2017 Interest and Sinking Fund (Restricted)***

Tab No. 8 Final Revision

02 -DEBT SERVICE- BONDS

| REVENUES | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| Beginning Fund Balance | | | | | | $15,261 | $166,584 | |
| PROPERTY TAXES | | | | | | | | |
| 400-3140 DEBT SERVICE (INT & SINKING) | 609,361 | 583,893 | 637,757 | 687,117 | 835,326 | 835,326 | 687,713 | |
| TOTAL PROPERTY TAXES | 609,361 | 583,893 | 637,757 | 687,117 | 835,326 | 835,326 | 687,713 | |
| FRANCHISE TAXES | | | | | | | | |
| 402-3270 EDC $4M DEBT SERVICE | 293,413 | 291,829 | 294,953 | 467,795 | 467,795 | 467,795 | 471,019 | |
| TOTAL FRANCHISE TAXES | 293,413 | 291,829 | 294,953 | 467,795 | 467,795 | 467,795 | 471,019 | |
| MISCELLANEOUS REVENUE | | | | | | | | |
| 406-1010 INTEREST EARNED | 237 | 203 | 183 | 180 | 115 | 120 | 120 | |
| 406-1020 TRANSFER IN FROM GENERAL FUND | 0 | 0 | 0 | 0 | 0 | 0 | 274,449 | |
| 406-1060 TRANSFER IN / OUT | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL MISCELLANEOUS REVENUE | 237 | 203 | 183 | 180 | 115 | 120 | 274,569 | |
| TOTAL REVENUES | 903,012 | 875,925 | 932,894 | 1,155,092 | 1,303,236 | 1,303,241 | 1,433,301 | |

PROPOSED BUDGET
AS OF: SEPTEMBER 21, 2016

02 -DEBT SERVICE- BONDS
ADMINISTRATION
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | | | | | | | | |
| 510-5200 BANK FEES | 0 | 0 | 0 | 756 | ( 314) | ( 314) | 756 | |
| TOTAL CONTRACTUAL SERVICES | 0 | 0 | 0 | 756 | ( 314) | ( 314) | 756 | |
| TOTAL ADMINISTRATION | 0 | 0 | 0 | 756 | ( 314) | ( 314) | 756 | |

PROPOSED BUDGET
AS OF: SEPTEMBER 21, 2016

02 -DEBT SERVICE- BONDS
DEVELOPMENT SERVICES
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| DEBT SERVICE | | | | | | | | |
| 540-5602 PROCESSING FEES | 1,000 | 1,100 | 1,100 | 15,526 | 175 | 182 | 2,589 | |
| TOTAL DEBT SERVICE | 1,000 | 1,100 | 1,100 | 15,526 | 175 | 182 | 2,589 | |
| DEBT SERVICE | | | | | | | | |
| 540-5700 PRINCIPAL BOND - 2002 CofO | 115,000 | 120,000 | 125,000 | 130,000 | 130,000 | 130,000 | 140,000 | |
| 540-5701 INTEREST BOND - 2002 Cof0 | 23,965 | 19,265 | 14,240 | 8,853 | 8,853 | 8,853 | 3,045 | |
| TOTAL DEBT SERVICE | 138,965 | 139,265 | 139,240 | 138,853 | 138,853 | 138,853 | 143,045 | |
| DEBT SERVICE | | | | | | | | |
| 540-5800 PRINCIPAL BOND - 2007 CofO | 410,000 | 425,000 | 435,000 | 465,000 | 465,000 | 465,000 | 485,000 | |
| 540-5801 INTEREST BOND - 2007 CofO | 319,812 | 303,169 | 296,156 | 268,517 | 267,959 | 267,959 | 249,850 | |
| 540-5802 PARK LAND PURCHASE | 0 | 52,631 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | |
| 540-5804 LITIGATION EXPENSES | 0 | 0 | 0 | 0 | 0 | 0 | 441,107 | |
| TOTAL DEBT SERVICE | 729,812 | 780,800 | 781,156 | 783,517 | 782,959 | 782,959 | 1,225,957 | |
| DEBT SERVICE | | | | | | | | |
| 540-5900 PRINCIPAL BOND - 2015 CofO | 0 | 0 | 0 | 90,000 | 90,000 | 90,000 | 90,000 | |
| 540-5901 INTEREST BOND - 2015 CofO | 0 | 0 | 0 | 140,238 | 140,238 | 140,238 | 137,538 | |
| TOTAL DEBT SERVICE | 0 | 0 | 0 | 230,238 | 230,238 | 230,238 | 227,538 | |
| TOTAL DEVELOPMENT SERVICES | 869,777 | 921,165 | 921,496 | 1,168,133 | 1,152,224 | 1,152,232 | 1,599,129 | |
| TOTAL EXPENDITURES | 869,777 | 921,165 | 921,496 | 1,168,890 | 1,151,910 | 1,151,918 | 1,599,885 | |
| REVENUE OVER/(UNDER) EXPENDITURES | 33,234 | ( 45,240) | 11,398 | ( 13,798) | 151,327 | 151,323 | ( 166,584) | |
| Ending Fund Balance | | | | | | $166,584 | $0 | |

*** END OF REPORT ***

# CAPITAL REPLACEMENT FUND BUDGET

***Authorized FYE 2017 Capital Replacement Fund (Committed)***

Tab No. 9 Final Revision

03 -CAPITAL REPLACEMENT

| REVENUES | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| Beginning Fund Balance | | | | | | $4,301,770 | $3,565,386 | |
| MISCELLANEOUS REVENUE | | | | | | | | |
| 406-1010 INTEREST EARNED | 345 | 179 | 767 | 230 | 4,501 | 4,681 | 4,681 | |
| 406-1016 EDC CAPITAL - TRANSFER IN | 35,000 | 163,849 | 55,000 | 0 | 0 | 241,183 | 0 | |
| 406-1017 ADMIN MISC REVENUES | 0 | 0 | 0 | 5,175 | 0 | 0 | 0 | |
| 406-1018 PD MISC REVENUES | 2,500 | 1,500 | 1,200 | 1,225 | 1,500 | 1,560 | 1,560 | |
| 406-1019 FD MISC REVENUES | 1,100 | 2,900 | 0 | 42,000 | 23,008 | 23,929 | 23,929 | |
| 406-1021 TRANSFERS IN/OUT- OTHER FUND | 0 | 0 | 4,433,435 | 0 | 0 | 0 | 0 | |
| 406-1022 DISPATCH MISC REVENUES | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL MISCELLANEOUS REVENUE | 38,945 | 168,428 | 4,490,402 | 48,630 | 29,009 | 271,352 | 30,170 | |
| TOTAL REVENUES | 38,945 | 168,428 | 4,490,402 | 48,630 | 29,009 | 271,352 | 30,170 | |

PROPOSED BUDGET
AS OF: SEPTEMBER 21, 2016

03 -CAPITAL REPLACEMENT
ADMINISTRATION
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | | | | | | | | |
| 510-5200 BANK CHARGES | 0 | 0 | 0 | 1,255 | 1,245 | 1,294 | 1,294 | |
| TOTAL CONTRACTUAL SERVICES | 0 | 0 | 0 | 1,255 | 1,245 | 1,294 | 1,294 | |
| TOTAL ADMINISTRATION | 0 | 0 | 0 | 1,255 | 1,245 | 1,294 | 1,294 | |

PROPOSED BUDGET
AS OF: SEPTEMBER 21, 2016

03 -CAPITAL REPLACEMENT
BUILDING & GROUNDS
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| CAPITAL OUTLAY | | | | | | | | |
| 550-5501 FIRE DEPT PURCHASES | 0 | 0 | 0 | 21,006 | 21,006 | 21,006 | 21,006 | |
| 550-5509 EDC 2015 CofO EXPENDITURES | 12,065 | 153,786 | 185,247 | 559,232 | 559,232 | 559,232 | 241,183 | |
| 550-5510 POLICE DEPT PURCHASES | 0 | 1,228 | 2,195 | 0 | 0 | 0 | 0 | |
| 550-5511 ADMINISTRATION PURCHASES | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 550-5512 CITY 2015 CofO EXPENDITURES | 0 | 0 | 0 | 3,725,059 | 426,204 | 426,204 | 3,332,072 | |
| TOTAL CAPITAL OUTLAY | 12,065 | 155,015 | 187,442 | 4,305,298 | 1,006,443 | 1,006,442 | 3,594,262 | |
| TOTAL BUILDING & GROUNDS | 12,065 | 155,015 | 187,442 | 4,305,298 | 1,006,443 | 1,006,442 | 3,594,262 | |
| TOTAL EXPENDITURES | 12,065 | 155,015 | 187,442 | 4,306,552 | 1,007,688 | 1,007,736 | 3,595,556 | |
| REVENUE OVER/(UNDER) EXPENDITURES | 26,880 | 13,413 | 4,302,960 | ( 4,257,922) | ( 978,679) | ( 736,384) | ( 3,565,386) | |

550-5509 EDC 2015 CofO EXPENDITURESPERMANENT NOTES:
* OTHSD PEDESTRIAN BRIDGE

Ending Fund Balance $3,565,386 $0

*** END OF REPORT ***

# MUNICIPAL COURT
# SECURITY & TECHNOLOGY
# FUNDS (RESTRICTED) BUDGETS

***Authorized FYE 2017 Municipal Court Security and Technology Funds (Restricted)***

Tab No. 10 Final Revision

06 -MUNICIPAL COURT SECURITY

| REVENUES | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| Beginning Fund Balance | | | | | | $4,181 | $4,533 | |
| MISCELLANEOUS REVENUE | | | | | | | | |
| 406-1010 INTEREST EARNED | 0 | 0 | ( 33) | 0 | 4 | 4 | 4 | |
| 406-1080 DEDICATED REVENUE | 0 | 0 | 8,271 | 6,087 | 5,810 | 6,042 | 6,042 | |
| TOTAL MISCELLANEOUS REVENUE | 0 | 0 | 8,237 | 6,087 | 5,813 | 6,046 | 6,046 | |
| TOTAL REVENUES | 0 | 0 | 8,237 | 6,087 | 5,813 | 6,046 | 6,046 | |

PROPOSED BUDGET
AS OF: SEPTEMBER 21, 2016

06 -MUNICIPAL COURT SECURITY
ADMINISTRATION
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | | | | | | | | |
| 510-5200 BANK CHARGES | 0 | 0 | 0 | 245 | 239 | 249 | 249 | |
| TOTAL CONTRACTUAL SERVICES | 0 | 0 | 0 | 245 | 239 | 249 | 249 | |
| CAPITAL OUTLAY | | | | | | | | |
| 510-5501 OTHER EXPENDITURES | 0 | 0 | ( 93) | 6,882 | 5,236 | 5,445 | 6,330 | |
| 510-5502 TRANSFER TO GENERAL FUND | 0 | 0 | 0 | 0 | 0 | 0 | 4,000 | |
| TOTAL CAPITAL OUTLAY | 0 | 0 | ( 93) | 6,882 | 5,236 | 5,445 | 10,330 | |

510-5502 TRANSFER TO GENERAL FUND PERMANENT NOTES:
* TRANSFER TO 01-530-5101 FOR BAILIFF SALARIES

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| TOTAL ADMINISTRATION | 0 | 0 | ( 93) | 7,127 | 5,475 | 5,694 | 10,579 | |

PROPOSED BUDGET
AS OF: SEPTEMBER 21, 2016

06 -MUNICIPAL COURT SECURITY
CONTRACT/COMMODITY/CAP
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | | | | | | | | |
| 570-5203 BAILIFF TASERS | 1,204 | 1,084 | 3,213 | 0 | 0 | 0 | 0 | |
| 570-5210 BAILIFF RADIOS | 14,424 | 15,131 | 7,720 | 0 | 0 | 0 | 0 | |
| TOTAL CONTRACTUAL SERVICES | 15,628 | 16,214 | 10,933 | 0 | 0 | 0 | 0 | |
| TOTAL CONTRACT/COMMODITY/CAP | 15,628 | 16,214 | 10,933 | 0 | 0 | 0 | 0 | |
| TOTAL EXPENDITURES | 15,628 | 16,214 | 10,840 | 7,127 | 5,475 | 5,694 | 10,579 | |
| REVENUE OVER/(UNDER) EXPENDITURES | ( 15,628) | ( 16,214) | ( 2,603) | ( 1,039) | 338 | 352 | ( 4,533) | |

Ending Fund Balance $4,533 $0

*** END OF REPORT ***

07 -MUNICIPAL CRT TECHNOLOGY

| REVENUES | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| Beginning Fund Balance | | | | | | $7,031 | $3,589 | |
| NON-PROPERTY TAXES | | | | | | | | |
| 401-3140 DEDICATED REVENUES | 0 | 0 | 11,044 | 8,125 | 7,749 | 8,059 | 8,059 | |
| TOTAL NON-PROPERTY TAXES | 0 | 0 | 11,044 | 8,125 | 7,749 | 8,059 | 8,059 | |
| MISCELLANEOUS REVENUE | | | | | | | | |
| 406-1010 INTEREST EARNED | 0 | 0 | 3 | 2 | 3 | 3 | 3 | |
| TOTAL MISCELLANEOUS REVENUE | 0 | 0 | 3 | 2 | 3 | 3 | 3 | |
| TOTAL REVENUES | 0 | 0 | 11,047 | 8,127 | 7,752 | 8,062 | 8,062 | |

PROPOSED BUDGET
AS OF: SEPTEMBER 21, 2016

07 -MUNICIPAL CRT TECHNOLOGY
ADMINISTRATION
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | | | | | | | | |
| 510-5200 BANK FEES | 0 | 0 | 0 | 245 | 245 | 255 | 255 | |
| TOTAL CONTRACTUAL SERVICES | 0 | 0 | 0 | 245 | 245 | 255 | 255 | |
| CAPITAL OUTLAY | | | | | | | | |
| 510-5500 WINDOW SPEAKERS | 0 | 0 | 3,134 | 0 | 0 | 0 | 0 | |
| 510-5501 OTHER EXPENDITURES | 0 | 0 | 4,742 | 12,377 | 10,817 | 11,249 | 6,896 | |
| 510-5510 TRANSFER TO GENERAL FUND | 0 | 0 | 0 | 0 | 0 | 0 | 4,500 | |
| TOTAL CAPITAL OUTLAY | 0 | 0 | 7,876 | 12,377 | 10,817 | 11,249 | 11,396 | |
| TOTAL ADMINISTRATION | 0 | 0 | 7,876 | 12,622 | 11,062 | 11,504 | 11,651 | |
| TOTAL EXPENDITURES | 0 | 0 | 7,876 | 12,622 | 11,062 | 11,504 | 11,651 | |
| REVENUE OVER/(UNDER) EXPENDITURES | 0 | 0 | 3,170 | ( 4,495) | ( 3,310) | ( 3,442) | ( 3,589) | |

Ending Fund Balance $3,589 $0

*** END OF REPORT ***

# PEG (PUBLIC ACCESS)
# FUND (RESTRICTED) BUDGET

***Authorized FYE 2017 PEG Fund (Restricted)***

CITY OF HELOTES
PROPOSED BUDGET
AS OF: SEPTEMBER 21, 2016

Tab No. 11 Final Revision

10 -PEG

| REVENUES | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| Beginning Fund Balance | | | | | | $53,002 | $73,565 | |
| MISCELLANEOUS REVENUE | | | | | | | | |
| 406-1000 DEDICATED REVENUE | 0 | 0 | 24,196 | 24,709 | 40,586 | 42,209 | 42,209 | |
| 406-1010 INTEREST INCOME | 0 | 0 | 17 | 14 | 28 | 29 | 29 | |
| TOTAL MISCELLANEOUS REVENUE | 0 | 0 | 24,213 | 24,723 | 40,613 | 42,238 | 42,238 | |
| TOTAL REVENUES | 0 | 0 | 24,213 | 24,723 | 40,613 | 42,238 | 42,238 | |

PROPOSED BUDGET
AS OF: SEPTEMBER 21, 2016

10 -PEG
ADMINISTRATION
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| GRANT EXPENSES | | | | | | | | |
| 510-5000 PUBLIC ACCESS EXPENDITURES | 0 | 0 | 6,795 | 53,239 | 20,602 | 21,426 | 115,554 | |
| TOTAL GRANT EXPENSES | 0 | 0 | 6,795 | 53,239 | 20,602 | 21,426 | 115,554 | |
| CONTRACTUAL SERVICES | | | | | | | | |
| 510-5200 BANK FEES | 0 | 0 | 0 | 245 | 240 | 249 | 249 | |
| TOTAL CONTRACTUAL SERVICES | 0 | 0 | 0 | 245 | 240 | 249 | 249 | |
| TOTAL ADMINISTRATION | 0 | 0 | 6,795 | 53,484 | 20,841 | 21,675 | 115,803 | |
| TOTAL EXPENDITURES | 0 | 0 | 6,795 | 53,484 | 20,841 | 21,675 | 115,803 | |
| REVENUE OVER/(UNDER) EXPENDITURES | 0 | 0 | 17,418 | ( 28,761) | 19,772 | 20,563 | ( 73,565) | |

Ending Fund Balance $73,565 $0

*** END OF REPORT ***

# POLICE TRAINING &
# EDUCATION FUND (RESTRICTED) BUDGET

***Authorized FYE 2017 Police Training and Education Fund (Restricted)***

Tab No. 12 Final Revision

08 -POLICE TRAINING

| REVENUES | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| Beginning Fund Balance | | | | | | $4,515 | $2,403 | |
| MISCELLANEOUS REVENUE | | | | | | | | |
| 406-1010 INTEREST | 68 | 18 | 5 | 4 | 1 | 1 | 1 | |
| 406-1015 DEDICATED REVENUE | 103,732 | 114,737 | 1,858 | 1,897 | 1,890 | 1,966 | 1,966 | |
| TOTAL MISCELLANEOUS REVENUE | 103,801 | 114,755 | 1,863 | 1,901 | 1,892 | 1,968 | 1,967 | |
| TOTAL REVENUES | 103,801 | 114,755 | 1,863 | 1,901 | 1,892 | 1,968 | 1,967 | |

PROPOSED BUDGET
AS OF: SEPTEMBER 21, 2016

08 -POLICE TRAINING
ADMINISTRATION
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| PERSONNEL | | | | | | | | |
| 510-5101 TRAINING | 257,691 | 267,237 | 2,143 | 6,160 | 3,680 | 3,827 | 4,118 | |
| TOTAL PERSONNEL | 257,691 | 267,237 | 2,143 | 6,160 | 3,680 | 3,827 | 4,118 | |
| CONTRACTUAL SERVICES | | | | | | | | |
| 510-5200 BANK FEES | 3,903 | 3,924 | 0 | 248 | 242 | 252 | 252 | |
| TOTAL CONTRACTUAL SERVICES | 3,903 | 3,924 | 0 | 248 | 242 | 252 | 252 | |
| TOTAL ADMINISTRATION | 261,593 | 271,161 | 2,143 | 6,408 | 3,922 | 4,079 | 4,370 | |
| TOTAL EXPENDITURES | 261,593 | 271,161 | 2,143 | 6,408 | 3,922 | 4,079 | 4,370 | |
| REVENUE OVER/(UNDER) EXPENDITURES | ( 157,793) | ( 156,405) | ( 279) | ( 4,507) | ( 2,030) | ( 2,112) | ( 2,403) | |
| Ending Fund Balance | | | | | | $2,403 | $0 | |

*** END OF REPORT ***

# SCHOOL SAFETY
# FUND (RESTRICTED) BUDGET

***Authorized FYE 2017 School Safety Fund (Restricted)***

Tab No. 13 Final Revision

09 -SCHOOL SAFETY

| REVENUES | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| Beginning Fund Balance | | | | | | $19,203 | $33,850 | |
| MISCELLANEOUS REVENUE | | | | | | | | |
| 406-1000 DEDICATED REVENUES | 0 | 0 | 10,080 | 9,103 | 14,149 | 14,715 | 14,715 | |
| 406-1010 INTEREST EARNED | 0 | 0 | 19 | 17 | 17 | 18 | 18 | |
| TOTAL MISCELLANEOUS REVENUE | 0 | 0 | 10,099 | 9,120 | 14,167 | 14,733 | 14,733 | |
| TOTAL REVENUES | 0 | 0 | 10,099 | 9,120 | 14,167 | 14,733 | 14,733 | |

PROPOSED BUDGET
AS OF: SEPTEMBER 21, 2016

09 -SCHOOL SAFETY
ADMINISTRATION
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| GRANT EXPENSES | | | | | | | | |
| 510-5000 LESLIE RD SIDEWALK | 0 | 0 | 0 | 18,500 | 0 | 0 | 42,334 | |
| TOTAL GRANT EXPENSES | 0 | 0 | 0 | 18,500 | 0 | 0 | 42,334 | |
| PERSONNEL | | | | | | | | |
| 510-5101 TRAFFIC SIGNAL | 0 | 0 | 8,150 | 6,222 | 0 | 0 | 5,000 | |
| 510-5102 OTHER EXPENDITURES | 0 | 0 | 5,585 | 2,673 | ( 162) | ( 162) | 1,000 | |
| TOTAL PERSONNEL | 0 | 0 | 13,735 | 8,895 | ( 162) | ( 162) | 6,000 | |
| CONTRACTUAL SERVICES | | | | | | | | |
| 510-5200 BANK CHARGES | 0 | 0 | 0 | 245 | 239 | 249 | 249 | |
| TOTAL CONTRACTUAL SERVICES | 0 | 0 | 0 | 245 | 239 | 249 | 249 | |
| CAPITAL OUTLAY | | | | | | | | |
| 510-5501 OTHER EXPENDITURES | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL ADMINISTRATION | 0 | 0 | 13,735 | 27,640 | 77 | 87 | 48,583 | |
| TOTAL EXPENDITURES | 0 | 0 | 13,735 | 27,640 | 77 | 87 | 48,583 | |
| REVENUE OVER/(UNDER) EXPENDITURES | 0 | 0 | ( 3,636) | ( 18,520) | 14,089 | 14,647 | ( 33,850) | |

Ending Fund Balance $33,850 $0

*** END OF REPORT ***

# POLICE DEPARTMENT
# EXPLORER POST FUND (FIDUCIARY) BUDGET

***Authorized FYE 2017 Police Dept. Explorer Post Fund (Fiduciary)***

Tab No. 14 Final Revision

13 -EXPLORER POST
ADMINISTRATION
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| Beginning Fund Balance | | | | $2,783 | | $0 | | |
| GRANT EXPENSES | | | | | | | | |
| 510-5000 EXPLORER POST EXPENDITURES | 0 | 0 | 0 | 2,783 | 2,544 | 2,783 | 0 | |
| TOTAL GRANT EXPENSES | 0 | 0 | 0 | 2,783 | 2,544 | 2,783 | 0 | |
| TOTAL ADMINISTRATION | 0 | 0 | 0 | 2,783 | 2,544 | 2,783 | 0 | |
| TOTAL EXPENDITURES | 0 | 0 | 0 | 2,783 | 2,544 | 2,783 | 0 | |
| REVENUE OVER/(UNDER) EXPENDITURES | 0 | 0 | 0 | (2,783) | (2,544) | (2,783) | 0 | |
| Ending Fund Balance | | | | $0 | | $0 | | |

*** END OF REPORT ***

FUND CLOSED

# POLICE DEPARTMENT
# FORFEITURE (STATE & FEDERAL) FUNDS
# (RESTRICTED) BUDGETS

***Authorized FYE 2017 PD Forfeiture (State and Federal) Funds (Restricted)***

Tab No. 15 Final Revision

11 -FORFEITURE STATE

| REVENUES | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| Beginning Fund Balance | | | | | | $0 | $0 | |
| MISCELLANEOUS REVENUE | | | | | | | | |
| 406-1010 INTEREST EARNED | 0 | 0 | 0 | 0 | 17 | 17 | 0 | |
| 406-1060 TRANSFERS IN/OUT | 0 | 0 | 0 | 0 | (24) | (24) | 0 | |
| TOTAL MISCELLANEOUS REVENUE | 0 | 0 | 0 | 0 | (7) | (7) | 0 | |
| TOTAL REVENUES | 0 | 0 | 0 | 0 | (7) | (7) | 0 | |

FUND DORMANT

PROPOSED BUDGET
AS OF: SEPTEMBER 21, 2016

11 -FORFEITURE STATE
ADMINISTRATION
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| GRANT EXPENSES | | | | | | | | |
| 510-5000 STATE FORFEITURE EXPENSES | 0 | 0 | 0 | 1 | 0 | 0 | 0 | |
| TOTAL GRANT EXPENSES | 0 | 0 | 0 | 1 | 0 | 0 | 0 | |
| CONTRACTUAL SERVICES | | | | | | | | |
| 510-5200 BANK CHARGES | 0 | 0 | 0 | 0 | ( 6) | ( 7) | 0 | |
| TOTAL CONTRACTUAL SERVICES | 0 | 0 | 0 | 0 | ( 6) | ( 7) | 0 | |
| TOTAL ADMINISTRATION | 0 | 0 | 0 | 1 | ( 6) | ( 7) | 0 | |
| TOTAL EXPENDITURES | 0 | 0 | 0 | 1 | ( 6) | ( 7) | 0 | |
| REVENUE OVER/(UNDER) EXPENDITURES | 0 | 0 | 0 | ( 1) | ( 1) | 0 | 0 | |

Ending Fund Balance $0 $0

*** END OF REPORT ***

FUND DORMANT

PROPOSED BUDGET
AS OF: SEPTEMBER 21, 2016

12 -FORFEITURE FEDERAL

| REVENUES | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| Beginning Fund Balance | | | | | | $0 | $0 | |
| MISCELLANEOUS REVENUE | | | | | | | | |
| 406-1010 INTEREST EARNED | 0 | 0 | 0 | 0 | 17 | 17 | 0 | |
| 4061060 TRANSFERS IN/OUT | 0 | 0 | 0 | 0 | ( 24) | ( 24) | 0 | |
| TOTAL MISCELLANEOUS REVENUE | 0 | 0 | 0 | 0 | ( 6) | ( 7) | 0 | |
| TOTAL REVENUES | 0 | 0 | 0 | 0 | ( 6) | ( 7) | 0 | |

FUND DORMANT

PROPOSED BUDGET
AS OF: SEPTEMBER 21, 2016

12 -FORFEITURE FEDERAL
ADMINISTRATION
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| GRANT EXPENSES | | | | | | | | |
| 510-5000 FEDERAL FORFEITURE EXPENSES | 0 | 0 | 0 | 1 | 0 | 0 | 0 | |
| TOTAL GRANT EXPENSES | 0 | 0 | 0 | 1 | 0 | 0 | 0 | |
| CONTRACTUAL SERVICES | | | | | | | | |
| 510-5200 BANK CHARGES | 0 | 0 | 0 | 0 | ( 6) | ( 7) | 0 | |
| TOTAL CONTRACTUAL SERVICES | 0 | 0 | 0 | 0 | ( 6) | ( 7) | 0 | |
| TOTAL ADMINISTRATION | 0 | 0 | 0 | 1 | ( 6) | ( 7) | 0 | |
| TOTAL EXPENDITURES | 0 | 0 | 0 | 1 | ( 6) | ( 7) | 0 | |
| REVENUE OVER/(UNDER) EXPENDITURES | 0 | 0 | 0 | ( 1) | ( 0) | 0 | 0 | |

Ending Fund Balance $0 $0

*** END OF REPORT ***

FUND DORMANT

# STREET MAINTENANCE FUND (RESTRICTED) BUDGET

***Authorized FYE 2017 Street Maintenance Fund (Restricted)***

Tab No. 16 Final Revision

14 -STREET MAINTENANCE

| REVENUES | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| Beginning Fund Balance | | | | | $0 | | $56,676 | |
| MISCELLANEOUS REVENUE | | | | | | | | |
| 406-1000 DEDICATED REVENUE | 0 | 0 | 0 | 135,000 | 81,264 | 84,515 | 310,951 | |
| 406-1010 INTEREST INCOME | 0 | 0 | 0 | 0 | 0 | 0 | 250 | |
| TOTAL MISCELLANEOUS REVENUE | 0 | 0 | 0 | 135,000 | 81,264 | 84,515 | 311,201 | |
| TOTAL REVENUES | 0 | 0 | 0 | 135,000 | 81,264 | 84,515 | 311,201 | |

PROPOSED BUDGET
AS OF: SEPTEMBER 21, 2016

14 -STREET MAINTENANCE
ADMINISTRATION
EXPENDITURES

| | 2012-2013 ACTUAL | 2013-2014 ACTUAL | 2014-2015 ACTUAL | 2015-2016 CURRENT BUDGET | 2015-2016 Y-T-D ACTUAL | 2015-2016 PROJECTED YEAR END | 2016-2017 REQUESTED BUDGET | 2016-2017 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | | | | | | | | |
| 510-5200 BANK FEES | 0 | 0 | 0 | 250 | 244 | 253 | 253 | |
| TOTAL CONTRACTUAL SERVICES | 0 | 0 | 0 | 250 | 244 | 253 | 253 | |
| COMMODITIES | | | | | | | | |
| 510-5300 EXPENDITURES | 0 | 0 | 0 | 134,750 | 26,524 | 27,585 | 367,624 | |
| TOTAL COMMODITIES | 0 | 0 | 0 | 134,750 | 26,524 | 27,585 | 367,624 | |
| TOTAL ADMINISTRATION | 0 | 0 | 0 | 135,000 | 26,768 | 27,838 | 367,877 | |
| TOTAL EXPENDITURES | 0 | 0 | 0 | 135,000 | 26,768 | 27,838 | 367,877 | |
| REVENUE OVER/(UNDER) EXPENDITURES | 0 | 0 | 0 | 0 | 54,496 | 56,676 | ( 56,676) | |

Ending Fund Balance $56,676 $0

*** END OF REPORT ***

# FYE 2017
# MUNICIPAL FEE SCHEDULE

***Authorized FYE 2017 Municipal Fee Schedule***

In accordance with the United States Department of Labor's Bureau of Labor Statistics' *April Consumer Price Index*, the following authorized FYE 2017 Municipal Fee Schedule increases all discretionary fees—save those related to building permits—by one percent (1%), rounded to the quarter ($0.25).

The Municipal Fee Schedule has not been substantially amended since September 25, 2014 (Ordinance No. 545). The following minor amendments were ratified by their respective Ordinances:

- Ord. No. 547, 10-22-2014. Minor plat fees.
- Ord. No. 551, 11-13-2014. Fire Dept. fees.
- Ord. No. 579, 10-22-2015. Court fees for failure to appear.

**EXHIBIT A.**

(ALL FEES NONREFUNDABLE UNLESS EXPLICITLY STATED HEREIN)

## A. ADMINISTRATIVE FEES

a. Duplication, including incident, fire, and other misc. reports:

| | |
|---|---|
| Copies and/or printouts, up to 8-1/2 x 14 | $0.10 / page |
| Copies and/or printouts, up to 8-1/2 x 14, color | $0.25 / page |
| Personnel (Labor) | $15.00 / hour after the first hour |
| Diskettes/CD's | $1.00 / each |
| Envelopes (small) | $0.50 / each |
| Envelopes (large) | $1.00 / each |
| Postage | Actual Cost |
| Oversize paper copy (11'x17") | $0.50 / page |
| Oversize paper copy, (11'x17"), color | $0.75 / page |
| VHS video cassette | $2.50 |
| Audio cassette | $1.00 |
| DVD | $3.00 / each |

Title 1, Part 3, Chapter 70, Rule 70.3.

b. Certification of City Record $6.00

c. Police Accident Report
As per Texas Transportation Code, Chapter 550, Section 550.065(d)

d. Certification of Police Accident Report
As per Texas Transportation Code, Chapter 550, Section 550.065(d)

e. EMS or Certification of EMS Report
As per Texas Administrative Code Title 22, Part 9, Chapter 165, Rule 165.2

f. Notary Service, acknowledgement $6.00
For Notarial Acts not listed , as per Texas Government Code, Section 406.024.

g. NSF Check Charge $31.75

h. City Maps (18" x 24" or 24" x 36") Actual Cost

i. Credit Card Processing 5 Percent

j. Postage Actual Cost

k. Use of City Facilities for Meetings (during business hours) No cost; Subject to Availability

| | | |
|---|---|---|
| l. Use of City Facilities for Meetings (after hours) | $43.00 | per Hour |
| m. Violation of Chapter 58, Article II, Division I (false alarm, per incident) | $52.00 | |
| n. Use of City Barricades, Signs, and/or Traffic Handling Equip. | $0.75 | per Piece + Hourly Employee Cost + 10% |

**B. ANIMAL CONTROL FEES**

| | | |
|---|---|---|
| a. Dog, Cat, or Ferret License (Spayed/Neutered) | $10.75 | Annual |
| b. Dog, Cat, or Ferret License (Spayed/Neutered) | $31.75 | Lifetime |
| c. Dog, Cat, or Ferret License (Intact) | $21.50 | Annual |
| d. Dog, Cat, or Ferret License (Intact) | $64.25 | Lifetime |
| e. Replace Lost Tag | $5.75 | |
| f. Dangerous Animal License | $53.50 | Annual |
| g. Commercial Animal Establishment | See Food Establishment | |
| h. Live Traps (Refundable Deposit) | $51.50 | per Trap |
| i. Removal of Animal from Trap, Loaned or Not Loaned, by Animal Control Officer | No charge; Limited to One Animal per Month per Resident | |
| j. Owner Surrender | $83.25 | per Animal / City Resident |
| k. Penalties | | |
| 1. Abandonment | $59.00 | + Court Cost |
| 2. No Rabies Vaccine | $229.75 | + Court Cost |
| 3. Not Registered (1st Offense) | $16.25 | + Court Cost |
| 4. Not Registered (2nd Offense) | $37.50 | + Court Cost |
| 5. Not Registered (3rd Offense) | $117.75 | + Court Cost |
| 6. Allowed to Run Loose | $31.75 | + Court Cost |
| 7. More than Four Animals | $31.75 | + Court Cost |
| 8. Failure to Surrender for Rabies Vac. | $229.75 | + Court Cost |
| l. Impoundment | | |
| 1. First Impoundment | $43.00 | |
| 2. Second Impoundment | $69.75 | |
| 3. Third + Impoundment(s) | $117.75 | |
| m. Daily Boarding | $31.00 | per Day |
| n. Rabies Vaccination | $21.00 | per Animal |
| o. Quarantine / Observation and Applicable Fees | $28.50 | per Animal per Day |
| p. Animal Cremation Services for Residents | $25.00 | per Animal |

## C. BUILDING FEES

a. Building Permit Fee (Subcontractor Fees Incl.)

| | |
|---|---|
| $1.00 TO $500.00 (Valuation) | $25.00 (Fee) |
| $501.00 TO $2,000.00 | $25.00 for the first $500.00 plus $3.35 for each additional $100.00, or fraction thereof, to and including $2,000.00 |
| $2,001.00 TO $25,000.00 | $75.00 for the first $2,000.00 plus $15.50 for each additional $1,000.00, or fraction thereof, to and including $25,000.00 |
| $25,001.00 TO $50,000.00 | $430.00 for the first $25,000.00 plus $11.00 for each additional $1,000.00, or fraction thereof, to and including $50,000.00 |
| $50,001.00 TO $100,000.00 | $708.00 for the first $50,000.00 plus $7.70 for each additional $1,000.00, or fraction thereof, to and including $100,000.00 |
| $100,001.00 TO $500,000.00 | $1,093.00 for the first $100,000.00 plus $6.15 for each additional $1,000.00, or fraction thereof, to and including $500,000.00 |
| $500,001.00 TO $1,000,000.00 | $3,557.00 for the first $500,000.00 plus $5.25 for each additional $1,000.00, or fraction, to and including $1,000,000.00 |
| $1,000,001.00 and up | $6,170.00 for the first $1,000,000.00 plus $4.00 for each additional $1,000.00, or fraction thereof |

b. Plan Review Fee (Corporate City Limits and ETJ)

1. Residential Plans — 35% of Building Permit Fee
2. Commercial Plans — 65% of Building Permit Fee
3. All Withdrawn / Changed Plans — 65% of Building Permit Fee

c. Inspections Outside Normal Business Hours — $59.00 per Hour, or Total Hourly Cost to City, Whichever is Greater

d. Re-inspection Fee — $59.00 per Hour, or Total Hourly Cost to City, Whichever is Greater

e. Inspections for Which No Fee is Indicated — $59.00 per Hour, or Total Hourly Cost to City, Whichever is Greater

| | | | |
|---|---|---|---|
| f. | Additional Plan Review Due to Modifications | $59.00 | per Hour, or Total Hourly Cost to City, Whichever is Greater |
| g. | Outside Consultants | Actual Cost + 10% | |
| h. | Pool Permit | Use Building Permit Fee Schedule | |
| i. | Electrical, Mechanical, Plumbing Permit | $86.25 | incl. One Inspection |
| j. | Sprinkler System Permit | $59.00 | |
| k. | Certificate of Occupancy (C of O) Permit | $117.75 | |
| l. | Reissuance of Existing C of O | $26.75 | |
| m. | Driveway Permit | $117.75 | |
| n. | Street Cut Permit | $261.50 | |
| o. | Encroachment License | $171.25 | |
| p. | Tree Survey Review and Approval | $171.25 | |
| q. | Landscape Plan Review and Approval | $139.00 + $74.75 | per Hour Inspection Fee |
| r. | Protected Tree Removal Permit (Diseased, Dying, Dead, or Existing Live Tree 5" Caliper or Greater) (Commercial Development Only) | $74.75 | |
| s. | Tree Trimming Permit (Commercial Contr. Only) | $26.75 | |
| t. | Stormwater, Detention, and Drainage | | |
| | 1. Fee In Lieu of Detention (Residential) | $2,995.75 | per Acre |
| | 2. Fee In Lieu of Detention (Commercial) | $3,316.75 | per Acre |
| u. | Stormwater, Detention, and Drainage (OTHSD) | | |
| | 1. Fee In Lieu of Detention (Residential) | $0.25 | per sq. ft. of Actual Impervious Cover |
| | 2. Fee In Lieu of Detention (Commercial) | $0.25 | per sq. ft. of Actual Impervious Cover |
| v. | Demolition Permit | $171.25 | |
| w. | House Moving (Foundation Insp.) | $59.00 | |
| x. | House Moving Permit | $85.75 | |
| y. | Traffic Impact Analysis and Review (Level 1) | $283.75 | |
| z. | Traffic Impact Analysis and Review (Level 2) | $567.00 | |
| aa. | Traffic Impact Analysis and Review (Level 3) | $850.50 | |
| bb. | Fence Construction Permit | $80.25 | |
| cc. | Change of DBA (on Cert. of Occup.) | $26.75 | |
| dd. | Change of Address (on Cert. of Occup.) | $26.75 | |
| ee. | Fire Plan Review (Not Associated with New Construction) | $59.00 | per Hour |
| ff. | Pedestrian Circulation Plan Review | $59.00 | per Hour |
| gg. | Work Performed Without a Permit | Double Standard Permit Fee | |

## D. COURT FEES AND FINES

| | | |
|---|---|---|
| a. | Failure to appear after issuance and service of a warrant. | $25.00 |
| b. | See Exhibit "B" for Violation Code List. | |

## E. FIRE DEPARTMENT FEES

a. Fire Protection Permit Fees

1. Automatic Fire Extinguishing System:

i. New Sprinkler System* -

| | |
|---|---|
| 1-10 Heads | $133.75 |
| 11-25 Heads | $159.50 |
| 26-200 Heads | $214.00 |
| 201+ Heads | $214.00 +1.00 per Additional Head |
| $2000.00 Maximum Charge per Floor | |

include a charge of $42.50 for each additional floor. Basements, underground levels, and

*This fee includes reviewing plans, rough-in inspections, and witnessing the 2-hour hydrostatic testing for fire sprinkler systems.*

ii. Sprinkler Modification/Remodel with Heads** -

| | |
|---|---|
| 1-9 Heads | $80.25 |
| 10-25 Heads | $133.75 |
| 26-200 Heads | $214.00 |
| 201+ heads | $214.00 + 1.00 per Additional Head |
| $2000.00 Maximum Charge per Floor | |

**In addition, if the sprinkler system is located on more than one floor, the fee will also include a charge of for $42.50 for each additional floor. Basements, underground levels, and above ceiling grade are considered floors for purposes of this fee.

*This fee includes reviewing plans, rough-in inspections, and witnessing the 2-hour hydrostatic testing for fire sprinkler systems.*

iii. Sprinkler Modification without Heads: $107.00

*This fee includes reviewing plans, rough-in inspections, and witnessing the 2-hour hydrostatic testing for fire sprinkler systems.*

iv. Paint Spray Booth: $267.75

*This fee includes reviewing plans, witnessing the testing, and inspection of commercial paint spray booth fire suppression systems.*

v. Vent Hood Suppression System: $160.50

*This fee includes reviewing plans, witnessing the testing, and inspection of commercial fire suppression systems in kitchen vent hoods and exhaust ducts.*

vi. Vent Hood Modification: $80.25

*This fee includes reviewing plans, witnessing the testing, and inspection of commercial fire suppression systems in kitchen vent hoods and exhaust ducts.*

vii. Alternative Fire Protection System: $267.75

*This fee includes reviewing plans, rough-in inspections, and witnessing any required acceptance / testing of alternative fire protection and fire suppression systems.*

2. Fire Alarm and Related Equipment:

i. New Fire Alarm System* -

| | |
|---|---|
| 1-10 devices | $133.75 |
| 11-25 devices | $160.50 |
| 26-200 devices | $214.00 |
| 201+ devices | $214.00 + 1.00 per Additional Device |
| Maximum Charge of $2000.00 per Floor | |

*In addition, if the fire alarm system is located on more than one floor, the fee will also include a charge of $42.50 for each additional floor. Basements, underground levels, and above ceiling grade are considered floors for purposes of this fee.

*This fee includes reviewing plans, rough-in inspections, and witnessing the fire alarm acceptance testing.*

ii. Fire Alarm Modification** -

| | |
|---|---|
| 1-9 devices | $80.25 |
| 10-25 devices | $133.75 |
| 26-200 devices | $160.50 |
| 201+ devices | $214.00 + 1.00 per Device |
| Maximum Charge of $2000.00 per Floor | |

**In addition, if the fire alarm system is located on more than one floor, the fee will also include a charge of $42.50 for each additional floor. Basements, underground levels, and above ceiling grade are considered floors for purposes of this fee.

*This fee includes reviewing plans, rough-in inspections, and witnessing the fire alarm acceptance testing.*

iii. Fire Alarm Panel Replacement:

| | |
|---|---|
| 1-20 devices | $160.50 |
| 21-200 devices | $214.00 |
| 201+ devices | $214.00 + 1.00 per Device |

*This fee includes reviewing plans, rough-in inspections, and witnessing the fire alarm acceptance testing.*

iv. Smoke Control Systems: $187.25

*This fee includes reviewing plans and witnessing the testing of building smoke control systems required by the Building or Fire Code.*

3. Fire Pumps and Related Equipment: $214.00

*This fee includes reviewing plans, rough-in inspections, and witnessing any required acceptance testing.*

4. Standpipes: $214.00
$133.75 each Additional

*This fee includes reviewing plans, rough-in inspections, and witnessing any required acceptance testing.*

5. Underground Fire Line: $214.00

*This fee includes reviewing plans and witnessing the 2-hour hydrostatic testing on underground fire protection system.*

6. Fire Hydrants: $107.00
$26.75 each Additional

*This fee includes reviewing plans, rough-in inspections, and witnessing any required acceptance testing, including 2-hour hydrostatic testing on private property not inspected by San Antonio Water System.*

7. Fireworks Display (Per Event): $534.75

*Helotes City Council must approve display prior to permit being issued.*

8. Underground Storage Tank: $214.00

A permit is required for each underground storage tank used for the storage of flammable liquids, combustible liquids, or hazardous materials.

*This fee includes reviewing plans, rough-in inspections, interior lining, filling with inert material, or removal of any underground storage tank and witnessing any required acceptance testing.*

9. Aboveground Storage Tank: $267.75

A permit is required for each aboveground storage tank, regardless of capacity, used for the storage of flammable liquids, combustible liquids, or hazardous materials.

*This fee includes reviewing plans, rough-in inspections, or removal of any aboveground storage tank and witnessing any required acceptance testing.*

10. Working Without a Permit: Double Standard Permit Fee

*This fee will be assessed when it is discovered by a City of Helotes code official that work is being performed without the proper permit(s).*

11. All other permits and fees not addressed by this fee schedule and where a permit is required by the current adopted Fire Code will require a permit and fee of $53.50.

b. Fire Department Service Fees:

| | | | |
|---|---|---|---|
| 1. | Swift Water Flood Rescue | $567.00 | per Person |
| 2. | Haz-Mat Response | | |
| i. | Hourly Rate | $567.00 | per Hour or Fraction |
| ii. | Use of Absorbents | $21.25 | per Bag or Fraction |
| iii. | Use of Foam / Bio. | $117.75 | Up to 5 Gallons; $21.25 per |
| iv. | Special Supplies (e.g. absorbent pads, booms, overpack drums, etc.) | Actual cost + 12.27% | |
| v. | Use of Loader / Tractor | $850.50 | per Hour or Fraction |
| vi. | Engine Standby | $342.50 | per Hour or Fraction |
| 3. | Fire Watch | $32.00 | per Person per Hour |

c. EMS Fees:

| | | |
|---|---|---|
| 1. | Basic Life Support (BLS) Emergency Response | $603.50 |
| 2. | Advanced Life Support 1 (ALS1) Emergency Response | $682.75 |
| 3. | Advanced Life Support 2 (ALS2) Emergency Response | $847.50 |
| 4. | Mileage Charge, Per Mile | $17.75 |
| 5. | Emergency Response Aid Only | $117.75 |
| 6. | Non-Resident Fee | $117.75 |
| 7. | Extra Attendant | $88.50 |
| 8. | Ambulance Stand By, Per Hour | $294.50 |

**F. FLOODPLAIN FEES**

a. Floodplain Review Fee

| | | |
|---|---|---|
| 1. | Request for Single-lot/Single-structure CLOMA and CLOMR-F | $171.25 |
| 2. | Request for Single-lot/Single-structure LOMR-F | $144.50 |
| 3. | Request for Single-lot/Single-structure LOMR-F, Based on as-built Information (CLOMR-F Previously Issued by City) | $117.75 |
| 4. | Request for Multiple-lot/Multiple-structure CLOMA | $283.75 |
| 5. | Request for Multiple-lot/Multiple-structure CLOMR-F and LOMR-F | $567.00 |

| | |
|---|---|
| 6. Request for Multiple-lot/Multiple-structure LOMR-F, Based on as-built information (CLOMR-F Previously Issued by City) | $454.50 |
| b. CLOMRs Request Fee | |
| 1. New Hydrology, Bridge, Culvert, Channel, or Any Combination Request | $1,134.25 |
| 2. Levee, Berm, or Other Structural Measure Request | $1,701.25 |
| c. LOMRs and PMRs Request Fee (Not Based on Structural Measures or Alluvial Fans) | |
| 1. Bridge, Culvert, Channel, or Any Combination Request | $1,134.25 |
| 2. Levee, Berm, or Other Structural Measure Request | $2,268.50 |
| 3. As-built Information Submitted as Follow Up to CLOMR Request | $1,701.25 |
| d. Floodplain Development Permit Fee | $283.75 |
| e. Elevation Certificate | $117.75 |

**G. FOOD AND BEVERAGE FEES**

| | |
|---|---|
| a. Food Establishment, Day Care, and Commercial Animal | (Annual) |
| 1. Less Than or Equal To Three Employees | $160.50 |
| 2. Greater Than Three Employees To Six Employees | $320.75 |
| 3. Greater Than Six Employees To Ten Employees | $534.75 |
| 4. Greater Than Ten Employees | $749.00 |
| b. New Food Establishment | |
| 1. Plan Review | $59.00 |
| 2. Pre-operations | $59.00 |
| c. Alcoholic Beverage License | ½ State Fee |
| d. Special Event Health Permit | |
| 1. Per Day (Per Event) | $30.25 |
| 2. Two or More Days (Per Event) | $60.50 |
| 3. Annual | $101.00 |

**H. MISCELLANEOUS FEES**

| | |
|---|---|
| a. Special Event / Parade Permit (Per Event) | $59.00 |
| b. Special Event / Parade Permit (Annual) | $107.00 |
| c. Peddler Permit | |
| 1. Temporary | $59.00 |
| 2. Annual | $107.00 |

d. MarketPlace @ Old Town Helotes
   1. Booth Rental $40.00

e. Blasting Permit $534.75
f. Annual Review of Blasting Permit $534.75
g. Collocation of Antennae
   1. Application Review $427.75
   2. Tower Construction Application Review $427.75
h. Sexually Oriented Business
   1. Administrative Procedures $267.75

**I. SIGN FEES**

(All Sign Permit Applications, Other Than Temporary Signs, Shall Pay a Non-refundable Review Fee of $10.00 or 10% of the Sign Permit Application Fee, Whichever is Greater)

a. Sign Up To 10 Square Feet (SF) in Area $37.50
   Other than Free-standing or Monument
b. Signs 10 to 20 SF in Area $69.75
   Other than Free-standing or Monument
c. Signs 25 to 35 SF in Area $101.50
   Other than Free-standing or Monument
d. Signs Larger than 35 SF in Area $139.00
   Other than Free-standing or Monument
e. Free-standing or Monument Signs $139.00
f. Private Property Traffic Control Sign Plan $117.75
g. Temporary Signs $10.75
h. Handheld Signs $5.25
i. New Master Sign Program $171.25
j. Amendment to Master Sign Program $32.00
k. Appeal or Variance Request $59.00

**J. ZONING AND SUBDIVISION FEES**

a. Zoning
   1. Zoning Change or Classification Addition Request $361.50
   2. Board of Adjustment Appeal $361.50
   3. Board of Adjustment, Refund $103.50

b. Subdivision

   1. Plat/Replat Filing Fees
      i. Base Preliminary Platting Fee $625.75 per plat
      ii. Base Final Platting Fee $385.25 per plat
      iii. Single Family Residential Development $64.25 per Lot
      iv. Non-single Family Residential Development $465.50 per Acre

| | | |
|---|---|---|
| 2. | Variance | $165.75 |
| 3. | Plat Deferral | $427.75 |
| 4. | Performance Agreement Time Extension | $278.25 |
| 5. | Vacating Declaration | $315.75 |
| 6. | Replat Involving Notification | $486.75 |
| 7. | Amending Plat | $556.50 |
| 8. | Plat Withdrawal | $171.25 |
| 9. | Emergency Add-on | $342.50 |
| 10. | Mobile Home Park Plan Processing Fee | $454.50 |
| 11. | Street Name Change Application Processing | $342.50 |
| 12. | Street Name Change Installation Fee Per Sign | $229.75 |
| 13. | Plat Recording Fee Per Sheet | Actual Cost per Bexar County |
| 14. | Processing Fee | $117.75 |
| 15. | Plan Review Fee | $422.75 |
| 16. | Minor Plat (in any Zoning District) | $Actual Cost + 10% |

## K. IMPOUND FEES AND TOWING SERVICE RATES

| Description | Unit Price |
|---|---|
| **Fees:** | |
| Impound Fee | $209.25 |
| Daily Fee (after 24 hours) | $20.75 |
| Certified Administrative Fees | $26.25 |
| Rate charge for towing vehicles up to and including 25 feet in length (light duty) within City. | $120.00 flat rate. |
| Rate charge for towing vehicles greater than 25 feet in length (medium duty) within City. | $205.00 flat rate. |
| Rate charge for heavy duty towing (large commercial trailers, tractors, etc.) within City. | $400.00 per hour. 2 hour minimum |
| Rate charge for towing municipal vehicles. City vehicles must be transported by flat bed or wheel lift. Sling-type lifts may not be used to transport City vehicles. | $0.00 flat rate. |
| Rate charge for repairing / replacing flat tires on municipal vehicles. | $0.00 flat rate. |
| Per mile charge for towing vehicles located outside the City and its ETJ, up to the City's ETJ limits. Above rate charges apply thereafter. | $3.00 per mile. Light duty.<br>$3.50 per mile. Medium duty. |
| Rate charge for towing recreational vehicles, such as motorcycles, within City. | $120.00 flat rate. |
| Rate charge for towing vehicles on a tilt bed. | $120.00 flat rate. |
| Rate charge for off-road and / or winch-out recovery. | $100.00 per hour. Light duty.<br>$150.00 per hour. Medium duty. |
| Rate charge to disconnect and reconnect drive shaft. | $30.00 flat rate. Light duty.<br>$35.00 flat rate. Medium / Heavy |
| Rate charge to upright vehicles. | $100.00 per hour. Light duty. |

| | |
|---|---|
| Tandem axle diesel tractor, including driver. | $150.00 per hour. |
| Heavy duty supervisor. | $400.00 per hour. |
| Landoll trailer or flat bed service. | $120.00 per hour. |
| 53’ or 48’ tandem axle enclosed dry box trailer or refrigerated trailer, including cleanout charge. | $180.00 per day. |
| Air cushion. | $280.00 per hour. |
| Tanker air bag. | $280.00 per hour. |
| Emergency response box trailer. | $210.00 per hour. |
| 16’ to 20’ flat bed trailer. | $95.00 per hour. |
| Emergency response fuel recovery trailer. | $210.00 per hour. |
| Skid loader. | $210.00 per hour. |
| Skid loader with broom attachment. | $320.00 per hour. |
| Roll-off box. | $85.00 per hour. |
| Vacuum truck (80 to 167 barrels). | $210.00 per hour. |
| Dump truck (12 to 40 yards). | $320.00 per hour. |
| Backhoe; Extend-a-hoe. | $260.00 per hour. |
| Backhoe; 4-wheel drive extend-a-hoe. | $320.00 per hour. |
| Backhoe. | $180.00 per hour. |
| Equipment mobilization and demobilization for skid loader, skid loader with broom attachment, roll-off box, vacuum truck, dump truck, backhoe, extend-a-hoe, and 4-wheel drive extend-a-hoe. | $120.00 per item. |
| Torches. | $80.00 per initial half hour. |
| Auxiliary lighting and power plants. | $97.50 per initial half hour. |
| Saws, all varieties. | $75.00 per initial half hour. |
| Lumper fees. | $35.00 per hour per person. |
| Dollie fees. | $30.00 flat rate. |
| All other special equipment. | 5% mark-up above actual cost. |
| **Reimbursement to City:** | |
| Reimbursement, paid monthly, to City of Helotes for City-dispatched light-, medium-, heavy-, and / or recreational vehicle tow. | $35.00 per vehicle. |

**EXHIBIT B. COURT FEES AND FINES**

**COURT COSTS AND FINE LIST**

| VIOLATION CODE | VIOLATION DESCRIPTION | FINE | LEA Fee | COURT COSTS | TOTAL |
|---|---|---|---|---|---|
| Sec 14-91 | Abatement Of Conditions | $500.00 | $5.00 | $61.00 | $566.00 |
| 7012 | Abuse Of Official Capacity | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 38-22 | Additional Fire Regulations | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 98-6 | Alcoholic Bevarage Sales | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 42-31 | Allowable Development In Flood Plain | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 14-5 | Animal Exhibitions | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 14-24 | Animal Waste | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 14-51 | Animals - Number Allowed | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 14-21 | Animals At Large - Restraint | $500.00 | $5.00 | $61.00 | $566.00 |
| 3501 | Articles Interfered W/handling Of Bicycle | $99.00 | $5.00 | $94.00 | $198.00 |
| 7002 | Assault - Contact Family Violence | $500.00 | $5.00 | $61.00 | $566.00 |
| 7001 | Assault- Contact | $500.00 | $5.00 | $61.00 | $566.00 |
| 3801 | Attempt To Purchase Alcohol - Minor | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 86-15 | Avoiding Traffic Control Device/ U-turn | $200.00 | $5.00 | $94.10 | $299.10 |
| Sec 54-8 | B. R. C. Plan | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 66-44 | Banners, Temp Signs & Site Development Signs | $500.00 | $5.00 | $61.00 | $566.00 |
| 3506 | Bicycle Rider Violating Duty Under Rules Of The Road | $99.00 | $5.00 | $94.00 | $198.00 |
| Sec 54-5 | Blasting | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| 3215 | Brakes Not On All Wheels When Required | $175.00 | $5.00 | $94.00 | $274.00 |
| Sec 98-461 | Building Permit | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 18-2 | Building Permits | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 54-7 | Burning Of Hazardous Waste Prohibited | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| 3313 | Careless Driving- Fail To Use Due Care For Pedestrian/ Excercise Caution | $102.90 | $5.00 | $94.10 | $202.00 |
| Sec 98-192 | Change Of Non- Conforming Use | $500.00 | $5.00 | $61.00 | $566.00 |
| 3009 | Changed Lane When Unsafe | $102.90 | $5.00 | $94.10 | $202.00 |
| 3179 | Clearance Lamps Improperly Mounted | $99.00 | $5.00 | $94.00 | $198.00 |
| 3189 | Clearance Lights Not Visible Sufficient Distance | $99.00 | $5.00 | $94.00 | $198.00 |
| 3502 | Clung To Vehicle- Bicycle/ Coaster/ Sled/ Toy Veh/ Roller Skates | $99.00 | $5.00 | $94.00 | $198.00 |
| Sec 14-81 | Commercial Animal Establishment Permit | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 34-21 | Commercial Weed And Rubbish Control | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 78-2 | Construction Or Use Of Private Road On Unplatted Land | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 34-79 | Construction Pollution In Ms4 | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| 3803 | Consumption Of Alcohol - Minor | $500.00 | $5.00 | $61.00 | $566.00 |
| 7005 | Contempt Of Court- Juvenile | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 98-212 | Continuation Of Non- Conforming Structure | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 98-191 | Continuation Of Non- Conforming Use | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 54-6 | Control Of Adverse Effects - Blasting | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| 7003 | Criminal Mischief<$100.00 | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 58-32 | Curfew- Minors | $500.00 | $5.00 | $61.00 | $566.00 |
| 3081 | Cut Across Parking Lot/driveway Without Stopping | $102.90 | $5.00 | $94.10 | $202.00 |
| 3013 | Cut Corner Left Turn- Fail To Make Lawful Left Turn From Turn Lane | $102.90 | $5.00 | $94.10 | $202.00 |
| 3092 | Cut In After Passing | $102.90 | $5.00 | $94.10 | $202.00 |
| Sec 14-59 | Dangerous Dogs | $500.00 | $5.00 | $61.00 | $566.00 |
| 3655 | Dealer Or Manufacturer License Plate Violation | $175.00 | $5.00 | $61.00 | $241.00 |
| Sec 34-78 | Declaration Of Nuisance- Stormwater / Construction | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| 3170 | Defective Brake Lights- Less Than Two, Or Defective Stoplamp | $99.00 | $5.00 | $94.00 | $198.00 |
| 3162 | Defective Headlamp(s) | $99.00 | $5.00 | $94.00 | $198.00 |
| 3174 | Defective Parking Lamp(s) | $99.00 | $5.00 | $94.00 | $198.00 |
| 3234 | Defective Safety Glazing Material- Doors, Windows, Windshields | $174.00 | $5.00 | $94.00 | $273.00 |
| 3167 | Defective Tail Lamps | $99.00 | $5.00 | $94.00 | $198.00 |
| 3172 | Defective Turn Signal Lamp(s) | $99.00 | $5.00 | $94.00 | $198.00 |
| 3233 | Defective Windshield Wiper | $99.00 | $5.00 | $94.00 | $198.00 |
| 3213 | Defective/no Brakes On Vehicle, Trailer, Semitrailer, Or Pole Trailer | $174.00 | $5.00 | $94.00 | $273.00 |
| Sec 34-54 | Design Standards | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 58-1 | Discharge Of Firearms | $500.00 | $5.00 | $61.00 | $566.00 |
| 6003 | Disorderly Conduct- Display Firearm In Public | $500.00 | $5.00 | $61.00 | $566.00 |
| 6001 | Disorderly Conduct- Fighting | $500.00 | $5.00 | $61.00 | $566.00 |
| 6000 | Disorderly Conduct- Language | $500.00 | $5.00 | $61.00 | $566.00 |
| 6004 | Disorderly Conduct- Noise / Public | $500.00 | $5.00 | $61.00 | $566.00 |
| 6002 | Disorderly Conduct- Offensive Gesture / Display | $500.00 | $5.00 | $61.00 | $566.00 |
| 3276 | Display Red Light On Front Of Vehicle | $99.00 | $5.00 | $94.00 | $198.00 |
| 3658 | Display Unclean/ Obscured License Plates | $125.00 | $5.00 | $61.00 | $191.00 |
| 3067 | Disregard Flashing Red Signal | $102.90 | $5.00 | $94.10 | $202.00 |
| 3008 | Disregard Flashing Yellow Signal- Fail To Proceed With Caution | $102.90 | $5.00 | $94.10 | $202.00 |
| 3069 | Disregard Lane Control Signal | $102.90 | $5.00 | $94.10 | $202.00 |
| 3121 | Disregard Police Officer Or School Crossing Guard | $199.90 | $5.00 | $119.10 | $324.00 |
| 3006 | Disregard Stop Sign | $102.90 | $5.00 | $94.10 | $202.00 |
| 3059 | Disregard Traffic Control Device- Fail To Obey Traffic Control Device | $102.90 | $5.00 | $94.10 | $202.00 |
| 3078 | Disregard Turn Marks | $102.90 | $5.00 | $94.10 | $202.00 |
| 3065 | Disregard Warning Sign- Construction Zone | $102.90 | $5.00 | $94.10 | $202.00 |
| 3342 | Disregard Warnings Signs Or Barricades- Water Not On Roadway | $102.90 | $5.00 | $61.10 | $169.00 |
| 3071 | Disregarding No Lane Change Sign | $102.90 | $5.00 | $94.10 | $202.00 |
| 3284 | Double Parked | $71.00 | $5.00 | $40.00 | $116.00 |

**COURT COSTS AND FINE LIST**

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|---|---|---|---|---|---|
| Sec 34-53 | Drainage Facilities | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| 3590 | Drive Into Block Where Fire Engine/ Ambulance Stopped | $199.90 | $5.00 | $94.10 | $299.00 |
| 3341 | Driving Around Barricade- Water Not On Roadway | $102.90 | $5.00 | $61.10 | $169.00 |
| 3088 | Driving On Wrong Side Of Divided Highway | $199.90 | $5.00 | $94.10 | $299.00 |
| 3066 | Driving Through Safety Zone | $102.90 | $5.00 | $94.10 | $202.00 |
| 3806 | Driving Under The Influence Of Alcohol- D.u.i- Minor | $499.90 | $5.00 | $61.10 | $566.00 |
| 3101 | Driving While License Invalid, Revoked, Or Suspended | $225.90 | $5.00 | $61.10 | $292.00 |
| 3016 | Driving Wrong Way On One Way Road | $102.90 | $5.00 | $94.10 | $202.00 |
| 3089 | Drove Center Lane- Not Passing, Left Turn Or When Designated For Traffic | $102.90 | $5.00 | $94.10 | $202.00 |
| 3305 | Drove Commercial Motor Vehicle Without Proper Endorsement | $225.90 | $5.00 | $61.10 | $292.00 |
| 3091 | Drove On Left Side Of Road In No Passing Zone | $102.90 | $5.00 | $94.10 | $202.00 |
| 3315 | Drove On Sidewalk | $102.90 | $5.00 | $94.10 | $202.00 |
| 3015 | Drove On Wrong Side Of Road | $102.90 | $5.00 | $94.10 | $202.00 |
| 3087 | Drove To Left Around Rotary Traffic Island | $102.90 | $5.00 | $94.10 | $202.00 |
| 3198 | Drove Without Lights When Required | $102.90 | $5.00 | $94.10 | $202.00 |
| 3090 | Drove Wrong Way In Designated Lane For Movement In Other Direction | $102.90 | $5.00 | $94.10 | $202.00 |
| Sec 70-21 | Dumping Prohibited - Developed Area | $200.00 | $5.00 | $61.00 | $266.00 |
| Sec 70-22 | Dumping Prohibited- Other Areas | $200.00 | $5.00 | $61.00 | $266.00 |
| 3745 | Duty Status Not Current | $175.00 | $5.00 | $61.00 | $241.00 |
| Sec 30-2 | Electioneering | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 22-18 | Emergency Management Offense | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 74-35 | Encroachment Violation | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| 3260 | Expired Commercial Driver's License | $136.00 | $5.00 | $61.00 | $202.00 |
| 3259 | Expired Drivers License | $136.00 | $5.00 | $61.00 | $202.00 |
| Sec 14-82 | Facility Standards | $500.00 | $5.00 | $61.00 | $566.00 |
| 3068 | Fail Stop Proper Place- Flashing Red Signal | $102.90 | $5.00 | $94.10 | $202.00 |
| 3264 | Fail To Change Address On Driver's License Or I. D. Card | $136.00 | $5.00 | $61.00 | $202.00 |
| 3272 | Fail To Comply Upon Striking An Unattended Vehicle- Damage Under $200.00 | $200.00 | $5.00 | $94.00 | $299.00 |
| 7016 | Fail To Comply With Inspection Requirements To Register Vehicle | $125.00 | $5.00 | $61.00 | $191.00 |
| 3273 | Fail To Comply With Requirements On Striking Fixture/ Structure On Hwy | $200.00 | $5.00 | $94.00 | $299.00 |
| 3050 | Fail To Control Speed | $102.90 | $5.00 | $94.10 | $202.00 |
| 3629 | Fail To Cover Load/ Transport Loose Material | $225.00 | $5.00 | $61.00 | $291.00 |
| 3156 | Fail To Dim Headlights - Following | $102.90 | $5.00 | $94.10 | $202.00 |
| 3155 | Fail To Dim Headlights - When Meeting | $102.90 | $5.00 | $94.10 | $202.00 |
| 3263 | Fail To Display Dl Upon Request- Drove Without License In Possession | $136.00 | $5.00 | $61.00 | $202.00 |
| 3660 | Fail To Display License Receipt- Commercial Motor Vehicle | $175.00 | $5.00 | $61.00 | $241.00 |
| 3667 | Fail To Display Two License Plates- No Rear Or Front Plate | $125.00 | $5.00 | $61.00 | $191.00 |
| 3070 | Fail To Drive In Single Lane | $102.90 | $5.00 | $94.10 | $202.00 |
| 3085 | Fail To Give Half Of Roadway- When Passing A Met Vehicle | $102.90 | $5.00 | $94.10 | $202.00 |
| 3019 | Fail To Obey No Passing Zone Sign Or Markings | $102.90 | $5.00 | $94.10 | $202.00 |
| 3086 | Fail To Pass To Right- Failure To Pass A Met Vehicle To Right | $102.90 | $5.00 | $94.10 | $202.00 |
| 3045 | Fail To Provide Info./ Render Aid- Accident- Result In Damage To Vehicle | $199.90 | $5.00 | $94.10 | $299.00 |
| 3376 | Fail To Remove Glass Or Debris On Highway- Upon Removing Wrecked Vehicle | $150.00 | $5.00 | $94.00 | $249.00 |
| 3084 | Fail To Signal Lane Change | $102.90 | $5.00 | $94.10 | $202.00 |
| 3096 | Fail To Signal Turn | $102.90 | $5.00 | $94.10 | $202.00 |
| 3319 | Fail To Stop And Render Aid - Leaving Scene Of Accident | $199.90 | $5.00 | $94.10 | $299.00 |
| 3064 | Fail To Stop At Proper Place- Not At Intersection | $102.90 | $5.00 | $94.10 | $202.00 |
| 3060 | Fail To Stop At Proper Place- Stop Sign | $102.90 | $5.00 | $94.10 | $202.00 |
| 3063 | Fail To Stop At Proper Place- Traffic Light | $102.90 | $5.00 | $94.10 | $202.00 |
| 3054 | Fail To Yield At Open Intersection- Fail To Yield Right Of Way | $102.90 | $5.00 | $94.10 | $202.00 |
| 3061 | Fail To Yield At Proper Place- Yield Sign | $102.90 | $5.00 | $94.10 | $202.00 |
| 3052 | Fail To Yield At Stop Intersection- Fail To Stop And Yield Right Of Way | $102.90 | $5.00 | $94.10 | $202.00 |
| 3053 | Fail To Yield At Yield Intersection- Fail To Yield And Yield Right Of Way | $102.90 | $5.00 | $94.10 | $202.00 |
| 3005 | Fail To Yield Right Of Way At Intersection | $102.90 | $5.00 | $94.10 | $202.00 |
| 3056 | Fail To Yield Right Of Way Entering From Driveway/ Private Road | $102.90 | $5.00 | $94.10 | $202.00 |
| 3057 | Fail To Yield Right Of Way To Emergency Vehicle | $199.90 | $5.00 | $94.10 | $299.00 |
| 3116 | Fail To Yield Right Of Way To Pedestrian In Crosswalk | $149.90 | $5.00 | $94.10 | $249.00 |
| 3055 | Fail To Yield Right Of Way Turning Left At Intersection | $102.90 | $5.00 | $94.10 | $202.00 |
| 3287 | Fail To Yield Right Of Way-turning Right On Red | $102.90 | $5.00 | $94.10 | $202.00 |
| 3058 | Fail To Yield Row On Green Signal | $102.90 | $5.00 | $94.10 | $202.00 |
| 3124 | Failed To Give Way When Overtaken | $102.90 | $5.00 | $94.10 | $202.00 |
| 3503 | Failed To Keep Bicycle On Right Side Of Roadway | $99.00 | $5.00 | $94.00 | $198.00 |
| 3507 | Failed To Keep Bicycle On Right Side Of Roadway While Passing/ Turning Left | $99.00 | $5.00 | $94.00 | $198.00 |
| 3302 | Failed To Report Change Of Address Or Name- C.d.l. | $99.00 | $5.00 | $61.00 | $165.00 |
| 3097 | Failed To Signal Distance Before Turn (100 Ft Continuously) | $102.90 | $5.00 | $94.10 | $202.00 |
| 3098 | Failed To Signal For Stop | $102.90 | $5.00 | $94.10 | $202.00 |
| 3117 | Failed To Use Due Care For Pedestrian | $149.90 | $5.00 | $94.10 | $249.00 |
| 3154 | Failed To Use Proper Headlight Beam | $102.90 | $5.00 | $94.10 | $202.00 |
| 3118 | Failed To Yield Row For Blind/ Incapacitated Person | $102.90 | $5.00 | $94.10 | $202.00 |
| 3082 | Failed To Yield Row On Left At Obstruction | $102.90 | $5.00 | $94.10 | $202.00 |
| 3114 | Failed To Yield Row To Pedestrian At Signal Intersection | $102.90 | $5.00 | $94.10 | $202.00 |
| 3115 | Failed To Yield Row To Pedestrian On Sidewalk | $149.90 | $5.00 | $94.10 | $249.00 |
| 3288 | Failed To Yield When Changing Lanes | $102.90 | $5.00 | $94.10 | $202.00 |
| 3676 | Failure To Complete Transfer Documents For Vehicle- Seller Transfers | $175.00 | $5.00 | $61.00 | $241.00 |

**COURT COSTS AND FINE LIST**

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|---|---|---|---|---|---|
| 3338 | Failure To Identify Self Upon Arrest | $250.00 | $5.00 | $61.00 | $316.00 |
| 3337 | Failure to Appear | $500.00 | $5.00 | $61.00 | $566.00 |
| 7011 | False Statement To Obtain Service Or Credit <$100 Value Of Property/ Credit | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 38-53 | Fireworks Permit | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 38-51 | Fireworks- Sale/ Possess/ Discharge/ Transport | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 42-8 | Flood Hazard Compliance | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| 3591 | Following A Fire Engine/ Ambulance Too Closely | $199.90 | $5.00 | $94.10 | $299.00 |
| 3017 | Following Too Closely | $102.90 | $5.00 | $94.10 | $202.00 |
| Sec 46-13 | Food Permit | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 70-3 | Garbage/ Solid Waste Prohibited Acts | $4,000.00 | $5.00 | $61.00 | $4,066.00 |
| Sec 18-1-7 A | General Building Regulation Code | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 42-41 | General Flood Hazard Standards | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 18-1-7 B | General Zoning, Fire Safety, Public Health, Dumping Refuse | $500.00 | $5.00 | $61.00 | $566.00 |
| 3381 | Graffiti < $100 Damage | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 34-64 | H. H. W. Into Ms4 | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 82-4 | Hotel Occupancy Tax | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 18-53 | Hours Of Construction Activity | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 86-41 | House Moving Permit Required | $500.00 | $5.00 | $61.00 | $566.00 |
| 3190 | Id Lamp Not Visible Sufficient Distance | $99.00 | $5.00 | $94.00 | $198.00 |
| 3020 | Illegal Pass On Right- Pass Vehicle On Right When Not Authorized/ Safe | $102.90 | $5.00 | $94.10 | $202.00 |
| 3003 | Impeding Traffic - Driving Too Slow | $102.90 | $5.00 | $94.10 | $202.00 |
| 3277 | Improper Flashing Lights | $99.00 | $5.00 | $94.00 | $198.00 |
| 3022 | Improper Passing- Passing Vehicle To The Right Leaving Main Roadway | $102.90 | $5.00 | $94.10 | $202.00 |
| 3099 | Improper Turn Or Stop Hand Signal | $102.90 | $5.00 | $94.10 | $202.00 |
| 3014 | Improper Turn- Turning When Unsafe On Roadway | $102.90 | $5.00 | $94.10 | $202.00 |
| 3152 | Improper Use Of Auxiliary Driving Lamps | $102.90 | $5.00 | $94.10 | $202.00 |
| 3150 | Improper Use Of Auxiliary Passing Lamps | $102.90 | $5.00 | $94.10 | $202.00 |
| 3175 | Improper Use Of Back-up Lamp | $99.00 | $5.00 | $94.00 | $198.00 |
| 3211 | Improper Use Of Fog Lamps | $99.00 | $5.00 | $94.00 | $198.00 |
| 3225 | Improper Use Of Horn | $136.00 | $5.00 | $94.00 | $235.00 |
| 3209 | Improper Use Of Spot Lamps | $102.90 | $5.00 | $94.10 | $202.00 |
| 3165 | Improperly Directed Lamp | $99.00 | $5.00 | $94.00 | $198.00 |
| 3622 | Improperly Secured Tailgate | $150.00 | $5.00 | $61.00 | $216.00 |
| 3623 | Inadequate Or Defective Bed | $225.00 | $5.00 | $61.00 | $291.00 |
| 3221 | Inadequate Reservoir Safeguard | $175.00 | $5.00 | $94.00 | $274.00 |
| 3624 | Inadequate Sideboards | $225.00 | $5.00 | $61.00 | $291.00 |
| 3125 | Increase Speed Being Overtaken | $102.90 | $5.00 | $94.10 | $202.00 |
| Sec 18-12 | International Building Code | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 18-14 | International Electric Code | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 38-21 | International Fire Code | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 18-15 | International Plumbing Code | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 18-13 | International Property Maint Code | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 18-11 | International Residential Code | $500.00 | $5.00 | $61.00 | $566.00 |
| 7009 | Issuance Of Bad Check- No Limit, Unless For Child Support | $500.00 | $5.00 | $61.00 | $566.00 |
| 3519 | Jaywalking Across Intersection Diagonally | $99.00 | $5.00 | $40.00 | $144.00 |
| Sec 34-3 | Junked Vehicles | $200.00 | $5.00 | $61.00 | $266.00 |
| 3062 | Lack Of Caution On Green Arrow Signal | $102.90 | $5.00 | $94.10 | $202.00 |
| Sec 94-22 | Landscaping Requirements | $500.00 | $5.00 | $61.00 | $566.00 |
| 3358 | Leave Refuse On Highway | $175.00 | $5.00 | $94.00 | $274.00 |
| 7006 | Leaving Child Unattended In Vehicle | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 14-53 | License Mandatory | $500.00 | $5.00 | $61.00 | $566.00 |
| 3656 | License Plate- Expired | $125.00 | $5.00 | $61.00 | $191.00 |
| Sec 34-43 | Lighting Prohibitions | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 34-42 | Lighting Requirements | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| 3625 | Loose Material Not Removed- Loaded Vehicle | $225.00 | $5.00 | $61.00 | $291.00 |
| 3079 | Making U-turn On Curve Or Crest Of Hill | $102.90 | $5.00 | $94.10 | $202.00 |
| Sec 38-52 | Manufacture Or Storage For Fireworks | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| 3202 | Minor (under 18) Violate Restricted Operating Hours | $102.90 | $5.00 | $94.10 | $202.00 |
| 5000 | Minor In Possession - Tobacco | $250.00 | $5.00 | $61.00 | $316.00 |
| 3800 | Minor In Possession Of Alcohol | $500.00 | $5.00 | $61.00 | $566.00 |
| 3201 | Minor Operate Vehicle With More Than One Passenger | $102.90 | $5.00 | $94.10 | $202.00 |
| 3804 | Misrepresentation Of Age - Minor | $500.00 | $5.00 | $61.00 | $566.00 |
| 3157 | More Than 4 Driving Lamps Lighted | $99.00 | $5.00 | $94.00 | $198.00 |
| 3505 | No / Defective Light On Front Or Red Reflector On Bicycle At Night | $99.00 | $5.00 | $94.00 | $198.00 |
| 3177 | No Clearance Lamps | $99.00 | $5.00 | $94.00 | $198.00 |
| 3301 | No Commercial Driver License- C.d.l | $102.90 | $5.00 | $94.10 | $202.00 |
| 3103 | No Driver's License/ New State Resident For More Than 90 Days | $115.90 | $5.00 | $61.10 | $182.00 |
| 3251 | No Front Seatbelts When Required- Installed/ Equipped | $99.00 | $5.00 | $94.00 | $198.00 |
| 3161 | No Head Lamps- When Not Equipped | $99.00 | $5.00 | $94.00 | $198.00 |
| 3120 | No Helmet On Motorcycle- Passenger | $50.00 | $5.00 | $61.00 | $116.00 |
| 3207 | No Helmet/ Headgear While Operating Motorcycle- Driver | $50.00 | $5.00 | $61.00 | $116.00 |
| 3049 | No Liability Insurance | $236.00 | $5.00 | $61.00 | $302.00 |
| 3025 | No Liability Insurance- Subsequent Offense | $350.00 | $5.00 | $61.00 | $416.00 |
| 3274 | No License Plate Light Vehicle/ Motorcycle | $99.00 | $5.00 | $94.00 | $198.00 |

**COURT COSTS AND FINE LIST**

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|---|---|---|---|---|---|
| 3112 | No Motorcycle License | $115.90 | $5.00 | $61.10 | $182.00 |
| 3278 | No Or Defective Fire Extinguisher On School Bus Or Vehicle For Hire | $175.00 | $5.00 | $94.00 | $274.00 |
| 3222 | No Or Improper Brake Warning Devices- Bus, Truck, Truck/ Tractor | $175.00 | $5.00 | $94.00 | $274.00 |
| 3214 | No Or Inadequate Parking Brakes | $175.00 | $5.00 | $94.00 | $274.00 |
| 3224 | No Or Too Few Lamps/reflectors On Towed Unit- Daytime | $99.00 | $5.00 | $94.00 | $198.00 |
| 3173 | No Parking Lamp(s) | $99.00 | $5.00 | $94.00 | $198.00 |
| Sec 86-32 | No Parking Signs | $200.00 | $5.00 | $61.00 | $266.00 |
| Sec 86-34 | No Parking Zones | $200.00 | $5.00 | $61.00 | $266.00 |
| 3230 | No Rearview Mirror | $99.00 | $5.00 | $94.00 | $198.00 |
| 3176 | No Red Reflectors/ Improperly Mounted Reflectors | $174.00 | $5.00 | $94.00 | $273.00 |
| 3031 | No Safety Seat- Unrestrained Child Under Age 8 | $199.90 | $5.00 | $94.10 | $299.00 |
| 3033 | No Seat Belt Passenger (15 Years Or Older) | $50.00 | $5.00 | $94.00 | $149.00 |
| 3032 | No Seat Belt- Driver | $50.00 | $5.00 | $94.00 | $149.00 |
| 3034 | No Seatbelt- Passenger Van- Child Unsecured By Safety Belt Age 8-16 Years | $150.00 | $5.00 | $94.00 | $249.00 |
| 3169 | No Stop Lamp(s)- No, Less Than Two Or Improper | $99.00 | $5.00 | $94.00 | $198.00 |
| 3303 | No T.x. C.d.l- Domiciled Over 30 Days | $99.00 | $5.00 | $61.00 | $165.00 |
| 3166 | No Tail Lamps- None, Less Than Two, Improper | $99.00 | $5.00 | $94.00 | $198.00 |
| 3171 | No Turn Lamps When Required- Improper Turn Signal Lamps | $99.00 | $5.00 | $94.00 | $198.00 |
| 3197 | No White Flag On Tow Chain Or Cable | $99.00 | $5.00 | $94.00 | $198.00 |
| 3232 | No Windshield Wiper(s) | $99.00 | $5.00 | $94.00 | $198.00 |
| 3227 | No, Defective, Or Improper Muffler | $99.00 | $5.00 | $94.00 | $198.00 |
| 3238 | No, Improper, Or Improperly Mounted Safety Guards/flaps- Mud Flaps | $99.00 | $5.00 | $94.00 | $198.00 |
| Sec 14-22 | Number Of Animals Allowed | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 98-72 (G) | O. T. H. S. D. Sign Regulations | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 98-72 (c) | O. T. H. S. D. Use Regulations | $500.00 | $5.00 | $61.00 | $566.00 |
| 3378 | Obscured/ Interfere Traffic Control Device | $99.00 | $5.00 | $94.00 | $198.00 |
| 3231 | Obstructed View Windshield/window- Operate Vehicle With Obstructed View | $102.90 | $5.00 | $94.10 | $202.00 |
| Sec 38-42 | Open Burning Prohibition | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| 3323 | Open Container - Passenger | $500.00 | $5.00 | $61.00 | $566.00 |
| 3309 | Open Container- Driver | $499.90 | $5.00 | $61.10 | $566.00 |
| 3321 | Open Door In Lane Of Moving Traffic- Driver | $99.00 | $5.00 | $94.00 | $198.00 |
| 3366 | Open Door In Lane Of Traffic- Passenger | $99.00 | $5.00 | $94.00 | $198.00 |
| 3504 | Operate Bicycle Without Or With Defective Brake | $99.00 | $5.00 | $94.00 | $198.00 |
| 3668 | Operate Motor Vehicle W/out Registration Insignia | $125.00 | $5.00 | $61.00 | $191.00 |
| 3038 | Operate Vehicle With Child In Open Bed- Under Age 18 | $199.90 | $5.00 | $94.10 | $299.00 |
| 3669 | Operate With License For Other Class Vehicle | $99.00 | $5.00 | $61.00 | $165.00 |
| 3359 | Operating Vehicle In An Unlawful Manner- Owner Permit Hazardous Violation | $150.90 | $5.00 | $61.10 | $217.00 |
| 3322 | Operating Vehicle Where Prohibited | $102.90 | $5.00 | $94.10 | $202.00 |
| Sec 86-24 | Operation Of Golf Carts | $200.00 | $5.00 | $61.00 | $266.00 |
| 3703 | Over 20,000 Single Axle | $225.00 | $5.00 | $61.00 | $291.00 |
| 3706 | Over 34,000 Lbs. Tandem Axle | $225.00 | $5.00 | $61.00 | $291.00 |
| 3722 | Over Allowable Gross Weight | $175.00 | $5.00 | $61.00 | $241.00 |
| 3702 | Over Gross Weight | $475.00 | $5.00 | $61.00 | $541.00 |
| 3280 | Over Height Vehicle | $194.00 | $5.00 | $61.00 | $260.00 |
| 3704 | Over Tire Size Limitation | $175.00 | $5.00 | $61.00 | $241.00 |
| 3715 | Over Weight Group Of Axles | $175.00 | $5.00 | $61.00 | $241.00 |
| 3279 | Over Width Vehicle Other Than Passenger Car- Over 102 Inches/over 8 Feet | $194.00 | $5.00 | $61.00 | $260.00 |
| Sec 86-35 | Oversized Vehicle | $200.00 | $5.00 | $61.00 | $266.00 |
| 3701 | Overweight Group Of Axles | $225.00 | $5.00 | $61.00 | $291.00 |
| 3566 | Park Without Locking Ignitition/ Remove Key | $99.00 | $5.00 | $40.00 | $144.00 |
| 3552 | Park/ Stand In Front Of Public/ Private Driveway | $99.00 | $5.00 | $40.00 | $144.00 |
| 3556 | Park/ Stop/ Stand On A Sidewalk | $99.00 | $5.00 | $40.00 | $144.00 |
| 3570 | Park/stand W/in 20 Ft Crosswalk At Intersection | $99.00 | $5.00 | $40.00 | $144.00 |
| 3571 | Park/stand W/in 20 Ft Fire Station Driveway | $99.00 | $5.00 | $40.00 | $144.00 |
| 3572 | Park/stand W/in 30 Ft Of Traffic Control Device | $99.00 | $5.00 | $40.00 | $144.00 |
| 3256 | Parked And Failed To Set Brakes | $99.00 | $5.00 | $40.00 | $144.00 |
| 3561 | Parked Facing Traffic | $99.00 | $5.00 | $40.00 | $144.00 |
| 3253 | Parked On Crosswalk | $99.00 | $5.00 | $40.00 | $144.00 |
| 3255 | Parked On Grade - Failed To Turn Wheels | $99.00 | $5.00 | $40.00 | $144.00 |
| 3199 | Parked On Roadway Or Shoulder Without Lights | $150.00 | $5.00 | $40.00 | $195.00 |
| 3254 | Parked Upon A Bridge | $99.00 | $5.00 | $40.00 | $144.00 |
| 3564 | Parked Wheels Over 18" From Curb/ Road Edge | $99.00 | $5.00 | $40.00 | $144.00 |
| 3208 | Parked With Head Lamps Not Dimmed | $99.00 | $5.00 | $40.00 | $144.00 |
| 3257 | Parked Without Stopping Engine | $99.00 | $5.00 | $40.00 | $144.00 |
| 3026 | Parked/stopping/standing On Roadway- Outside Business/ Residential Dist. | $99.00 | $5.00 | $40.00 | $144.00 |
| Sec 98-105 | Parking Area Maintenance | $500.00 | $5.00 | $61.00 | $566.00 |
| 3553 | Parking In Prohibited Area | $99.00 | $5.00 | $40.00 | $144.00 |
| 3558 | Parking In Prohibited Area At An Angle Or Unauthorized | $99.00 | $5.00 | $40.00 | $144.00 |
| 3568 | Parking Unlawfully- Unauthorized Area Or Too Far Away From Curb | $99.00 | $5.00 | $40.00 | $144.00 |
| 3569 | Parking Within 15 Feet Of A Fire Hydrant | $200.00 | $5.00 | $40.00 | $245.00 |
| Sec 86-31 | Parking- Prohibited Generally | $500.00 | $5.00 | $61.00 | $566.00 |
| 3204 | Passed Stationary Emergency Vehicle- Vacate Lane/ 20 Mph Below Speed Limit | $199.90 | $5.00 | $94.10 | $299.00 |
| 3093 | Passed Vehicle Stopped For Pedestrian | $102.90 | $5.00 | $94.10 | $202.00 |
| 3160 | Passengers/load Obstruct Driver's View Or Control | $102.90 | $5.00 | $94.10 | $202.00 |

**COURT COSTS AND FINE LIST**

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|---|---|---|---|---|---|
| 3021 | Passing School Bus- Fail To Stop And Remain Stopped | $749.90 | $5.00 | $119.10 | $874.00 |
| 3018 | Passing To Left Of Vehicle Driving Same Direction- Insufficient Clearance | $82.90 | $5.00 | $94.10 | $182.00 |
| 3517 | Ped Cross Between Intersec- Where Prohibited | $99.00 | $5.00 | $40.00 | $144.00 |
| Sec 62-1 | Peddlers License Required | $500.00 | $5.00 | $61.00 | $566.00 |
| 3518 | Pedestrian Disobeyed Police Officer | $200.00 | $5.00 | $40.00 | $245.00 |
| 3583 | Pedestrian Disregarded Red Signal - Regular Light | $99.00 | $5.00 | $40.00 | $144.00 |
| 3584 | Pedestrian Disregarded Yellow Signal - Regular Light | $99.00 | $5.00 | $40.00 | $144.00 |
| 3521 | Pedestrian Entering Path Of Vehicle | $99.00 | $5.00 | $40.00 | $144.00 |
| 3523 | Pedestrian Failed To Yield Row Not In Crosswalk | $99.00 | $5.00 | $40.00 | $144.00 |
| 3516 | Pedestrian Used Left Half Of Crosswalk | $99.00 | $5.00 | $40.00 | $144.00 |
| 3627 | Permit Operation Of Vehicle In Unsafe Condition/ Not Equipped In Compliance | $175.90 | $5.00 | $94.10 | $275.00 |
| Sec 18-41 | Permit Required - Driveway | $500.00 | $5.00 | $61.00 | $566.00 |
| 3364 | Permit Unlicensed Minor (under 18) To Drive- Parent Or Guardian | $100.00 | $5.00 | $61.00 | $166.00 |
| 3365 | Permit Unlicensed Operator To Drive Vehicle | $100.00 | $5.00 | $61.00 | $166.00 |
| Sec 34-65 | Pesticides Into Ms4 | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 34-63 | Placing Brush, Clippings, Rubbish Into Ms4 | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 78-37 | Plat Required | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| 5002 | Possession Of Drug Paraphernalia | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 74-5 | Prohibited Activites In Parks | $200.00 | $5.00 | $61.00 | $266.00 |
| Sec 42-32 | Prohibited Development In Flood Plain | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 34-62 | Prohibited Discharge Into Ms4 | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 58-54 | Prohibiting Synthetic Cannabinoid | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 14-2 | Prohibitions | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 54-9 | Protection Of Public Health Safety And Welfare | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| 4000 | Public Intoxication | $300.00 | $5.00 | $61.00 | $366.00 |
| 3805 | Public Intoxication - Minor | $300.00 | $5.00 | $61.00 | $366.00 |
| 3525 | Public Intoxication - Pedestrian On/or Adjacent To Hwy | $300.00 | $5.00 | $61.00 | $366.00 |
| 3282 | Pull More Than 1 Trailer Or Vehicle | $99.00 | $5.00 | $94.00 | $198.00 |
| 3802 | Purchase Of Alcohol - Minor | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 14-3 | Rabies Control | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 14-52 | Rabies Vaccination Required | $500.00 | $5.00 | $61.00 | $566.00 |
| 3007 | Ran Red Light - Fail To Stop And Remain Standing At Proper Place | $102.90 | $5.00 | $94.10 | $202.00 |
| 7007 | Reckless Damage Or Destruction | $500.00 | $5.00 | $61.00 | $566.00 |
| 3178 | Reflectors Improperly Mounted | $99.00 | $5.00 | $94.00 | $198.00 |
| 3188 | Reflectors Not Visible Sufficient Distance | $99.00 | $5.00 | $94.00 | $198.00 |
| Sec 94-7 | Removal Of Protected And Heritage Trees | $500.00 | $5.00 | $61.00 | $566.00 |
| 3367 | Rent Motor Vehicle To Unlicensed Person | $99.00 | $5.00 | $61.00 | $165.00 |
| Sec 42-33 | Requirement- Flood Plain | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 58-61 | Reselling Of Tickets | $500.00 | $5.00 | $61.00 | $566.00 |
| 3368 | Riding In House Trailer | $102.90 | $5.00 | $94.10 | $202.00 |
| Sec 74-71 | Right Of Way Excavation Permit | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 74-134 | Right Of Way Excavations Not In Accordance | $500.00 | $5.00 | $61.00 | $566.00 |
| 3508 | Rode Improperly On Bicycle - Not Riding On Perm Mounted/ Reg Seat | $99.00 | $5.00 | $94.00 | $198.00 |
| 3509 | Rode Improperly On Bicycle - Too Many Passengers | $99.00 | $5.00 | $94.00 | $198.00 |
| 3510 | Rode More Than 2 Bicycles Abreast | $99.00 | $5.00 | $94.00 | $198.00 |
| Sec 58-52 | Sale, Offer, Gift, Display, Possession Of Synthetic Substance Or Devices | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| 3595 | School Bus Driver- Improper Use Of Flashing Lights/ Signal | $199.90 | $5.00 | $119.10 | $324.00 |
| Sec 98-223 | Sexually Oriented Business Location | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 42-43 | Shallow Flooding Standards | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| 3191 | Side Marker Lamp Not Visible Sufficient Distance | $99.00 | $5.00 | $94.00 | $198.00 |
| Sec 74-282 | Sidewalk Construction Requirements W/ Permits | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 66-32 | Signs- Prohibited Acts | $500.00 | $5.00 | $61.00 | $566.00 |
| 3083 | Slower Vehicle Failed To Keep To Right | $102.90 | $5.00 | $94.10 | $202.00 |
| Sec 46-33 | Smoking In Food Establishment | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 46-32 | Smoking Prohibited - Government Building | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| 5001 | Smoking Tobacco In A Public School | $250.00 | $5.00 | $61.00 | $316.00 |
| Sec 70-2 | Solid Waste--participation In Service | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 86-52 | Special Event Permit Required | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 74-7 | Special Use Permit- Parks | $200.00 | $5.00 | $61.00 | $266.00 |
| Sec 42-42 | Specific Flood Hazard Standards | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| 3001 | Speeding | $102.90 | $5.00 | $94.10 | $202.00 |
| 3596 | Speeding- School Zone | $102.90 | $5.00 | $119.10 | $227.00 |
| 3526 | Standing On Roadway To Solicit Ride, Contribution, Employment Or Business | $124.00 | $5.00 | $94.00 | $223.00 |
| 3527 | Stood On/near St/ Hwy- Solicit Guard Of Veh For Fee | $99.00 | $5.00 | $40.00 | $144.00 |
| 3252 | Stopped, Stand Or Parked Within An Intersection | $99.00 | $5.00 | $40.00 | $144.00 |
| Sec 42-44 | Subdivision Proposals | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 34-80 | Swppp Greater Than Five (5) Acres | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| 3168 | Tail Lamp Improperly Located | $99.00 | $5.00 | $94.00 | $198.00 |
| 3250 | Television Viewable By Driver | $99.00 | $5.00 | $94.00 | $198.00 |
| 7013 | Theft < $100.00 | $500.00 | $5.00 | $61.00 | $566.00 |
| 7010 | Theft Of Service < $100.00 | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 86-7 | Tire Equipment Restrictions | $200.00 | $5.00 | $61.00 | $266.00 |
| 3153 | Too Many Auxiliary Driving Lamps | $99.00 | $5.00 | $94.00 | $198.00 |
| 3151 | Too Many Auxiliary Passing Lamps | $99.00 | $5.00 | $94.00 | $198.00 |

**COURT COSTS AND FINE LIST**

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|---|---|---|---|---|---|
| 3212 | Too Many Fog Lamps | $99.00 | $5.00 | $94.00 | $198.00 |
| 3119 | Too Many Riders On M.c.- No Foot/ Handholds Or Child Under 5 | $102.90 | $5.00 | $94.10 | $202.00 |
| 3210 | Too Many Spot Lamps- More Than Two | $136.00 | $5.00 | $94.00 | $235.00 |
| 3370 | Tow Truck Driver Fail To Remove Glass - Highway | $175.00 | $5.00 | $94.00 | $274.00 |
| Sec 14-23 | Treatment / Care Of Animals | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 94-3 | Tree Preservation | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 94-8 | Tree Protection Measures | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 94-6 (d) | Tree Pruning Restrictions | $500.00 | $5.00 | $61.00 | $566.00 |
| 7014 | Trespass By License Holder W/ Concealed Handgun | $200.00 | $5.00 | $61.00 | $266.00 |
| 7015 | Trespass By License Holder With An Openly Carried Handgun | $200.00 | $5.00 | $61.00 | $266.00 |
| Sec 86-6 | Trucks Depositing Materials On Streets | $500.00 | $5.00 | $61.00 | $566.00 |
| 3076 | Turned Across Divided Section | $102.90 | $5.00 | $94.10 | $202.00 |
| 3011 | Turned Left From Wrong Lane- Fail To Make Lawful Left Turn From Turn Lane | $102.90 | $5.00 | $94.10 | $202.00 |
| 3012 | Turned Right From Wrong Lane | $102.90 | $5.00 | $94.10 | $202.00 |
| 3077 | Turned Right Too Wide | $102.90 | $5.00 | $94.10 | $202.00 |
| 3334 | Unauthorized Glass Coating Material | $175.00 | $5.00 | $94.00 | $274.00 |
| 3226 | Unauthorized Siren, Bell Or Whistle | $99.00 | $5.00 | $94.00 | $198.00 |
| 3158 | Unauthorized Use Of Siren, Bell, Whistle | $102.90 | $5.00 | $94.10 | $202.00 |
| 3316 | Unsafe Backing- Interfering With Traffic | $102.90 | $5.00 | $94.10 | $202.00 |
| 3002 | Unsafe Speed | $199.90 | $5.00 | $94.10 | $299.00 |
| 3024 | Unsafe Start From Parked, Stopped, Or Standing | $199.90 | $5.00 | $94.10 | $299.00 |
| 3080 | Unsafe Turn | $102.90 | $5.00 | $94.10 | $202.00 |
| Sec 86- 20 | Use Of Handheld Communication Device In School Zone | $200.00 | $5.00 | $61.00 | $266.00 |
| SEC 86-21 | Use Of Wireless Communication Device While Driving | $200.00 | $5.00 | $61.00 | $266.00 |
| Sec 86- 21 | Use Of Wireless Communication Device While Driving/ Operating Vehicle | $200.00 | $5.00 | $61.00 | $266.00 |
| Sec 58-53 | Use Or Possession Of Ingestion Devices | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| 3628 | Use Unapproved Equipment On Vehicle- Unsafe/ Non-compliant | $175.00 | $5.00 | $94.00 | $274.00 |
| 3307 | Use Wireless Device While Driving - Minor- Restriction G | $102.90 | $5.00 | $94.10 | $202.00 |
| 3308 | Use Wireless Device While Operating Bus- Minor Pass On Board | $102.90 | $5.00 | $119.10 | $227.00 |
| 3236 | Vehicle Emblem- Improper Use Of Slow Moving Vehicle/ School Bus Emblem | $175.00 | $5.00 | $94.00 | $274.00 |
| 3106 | Violate D.l. Restriction | $125.90 | $5.00 | $61.10 | $192.00 |
| 3306 | Violate Dl Restriction - Cmv | $125.90 | $5.00 | $61.10 | $192.00 |
| 3333 | Violate Written Promise To Appear | $200.00 | $5.00 | $94.00 | $299.00 |
| Sec 98-7 | Visual Barriers/ Obstructing View | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 14-41 | Vocational Educational Programs | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 86-22 | Vulnerable Road Users | $500.00 | $5.00 | $61.00 | $566.00 |
| 3529 | Walk On Roadway Where Sidewalk Provided | $99.00 | $5.00 | $40.00 | $144.00 |
| 3528 | Walked On Hwy W/trfc - No Sidewalk | $99.00 | $5.00 | $40.00 | $144.00 |
| 3159 | Warning Devices Not Displayed | $99.00 | $5.00 | $94.00 | $198.00 |
| Sec 90-2 | Water Conservation | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 74-311 | Weight- Operation Of Vehicle Limit Bridges | $500.00 | $5.00 | $61.00 | $566.00 |
| 3186 | Wrong Color Back Up Lamps/lights | $99.00 | $5.00 | $94.00 | $198.00 |
| 3180 | Wrong Color Clearance Lights | $99.00 | $5.00 | $94.00 | $198.00 |
| 3182 | Wrong Color Id Lamp | $99.00 | $5.00 | $94.00 | $198.00 |
| 3185 | Wrong Color License Plate Light | $99.00 | $5.00 | $94.00 | $198.00 |
| 3183 | Wrong Color Reflectors | $99.00 | $5.00 | $94.00 | $198.00 |
| 3181 | Wrong Color Side Marker | $99.00 | $5.00 | $94.00 | $198.00 |
| 3187 | Wrong Color Signal Device- Signaling Device Not Red, Yellow Or Amber | $99.00 | $5.00 | $94.00 | $198.00 |
| 3184 | Wrong Color Stoplight- Rear Light Or Reflector Not Red | $99.00 | $5.00 | $94.00 | $198.00 |
| 3657 | Wrong Registration Insignia/ License Plate | $125.00 | $5.00 | $61.00 | $191.00 |
| Sec 98 | Zoning | $2,000.00 | $5.00 | $61.00 | $2,066.00 |
| Sec 98-5 | Zoning Compliance | $500.00 | $5.00 | $61.00 | $566.00 |
| Sec 98-10 | Zoning General Prohibitions | $500.00 | $5.00 | $61.00 | $566.00 |