

MINUTES  
REGULAR MEETING  
HELOTES CITY COUNCIL

The City of Helotes City Council met for a regular meeting Thursday, February 13, 2020 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present: Thomas A. Schoolcraft, Mayor  
Alex Blue, Mayor Pro Tem  
Alan Holmes  
Bert Buys  
Cynthia Massey  
Paul Friedrichs

Staff Present: Marian Mendoza, City Administrator  
Celina Perez, City Secretary

**1. Call to Order.**

Mayor Schoolcraft called the meeting to order at 7:00 p.m. and welcomed Boy Scouts from Troop 945. Mayor Pro Tem Blue led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

OPEN SESSION:

**2. Citizens to be Heard.**

No one signed up to speak on this item.

CONSENT AGENDA (ITEM NOS. 3 - 7): All items marked with an asterisk (\*\*) on the consent agenda were voted on by one motion. Motion was made by Council Member Buys, second by Council Member Holmes, to approve items 3 through 7 on the consent agenda. Motion to approve carried unanimously.

**3.\*\* Approval of the minutes of the Regular Meeting dated January 23, 2020. (Staff)**

**4.\*\* Approval of the Fiscal Year Ending (FYE) 2020 City of Helotes Revenue and Expense and Balance Sheet Reports dated February 5, 2020. (Staff)**

**5.\*\* Approval of the Quarterly Investment Reports for the City of Helotes and the City of Helotes Economic Development Corporation (EDC) for the quarter ending December 2019. (Staff)**

**6.\*\* Approval of a Resolution of the City Council of the City of Helotes, Texas authorizing the closure of portions of Old Bandera, Bandera (S.H. 16), Leslie, Signal Hill and Rainbow Ridge Roads during certain hours for the 54<sup>th</sup> Annual Helotes**

**Cornyval Parade; approving a route for the Cornyval Parade to commence on Leslie Road and travel North on the Southbound lanes of S.H. 16 and merge on to Old Bandera Road at the South end of Old Bandera Road; establishing the Parade disbanding area along Antonio Drive and at the Church of Jesus Christ of Latter-Day Saints located at 13153 Antonio Drive, Helotes, Texas 78023; and approving notification to the State of Texas, acting by and through TxDOT, of the Parade and street closures. (Staff)**

- 7.\*\* Approval of a Resolution of the City Council of the City of Helotes, Texas approving the submission of a Justice Assistance Grant Application to the Office of the Governor – Criminal Justice Division for the City of Helotes Police Department Evidence Room Project; repealing Resolution No. 19-003; authorizing the Mayor to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date. (Staff)**

**ITEMS FOR INDIVIDUAL CONSIDERATION:**

- 8. Discussion of and action on a request by Harvest Real Estate for approval of a wall sign, pursuant to Municipal Code of Ordinances Chapter 98 Zoning, Section 98-72 Old Town Helotes Special District, Subparagraph (g)(6)(b)(2) Commercial Signs – Projecting, Wall, Hanging, or In/On Windows, located at 14743 Old Bandera Road, Suite 11-101, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 1154308. (Applicant)**

(Note: On February 4, 2020 the Planning & Zoning Commission recommended approval of the wall sign for Harvest Real Estate.)

Motion was made by Council Member Holmes, second by Council Member Friedrichs, to discuss and act on this item as written.


Motion to approve the item as written carried unanimously.

Before adjourning, Mayor Schoolcraft welcomed Marian Mendoza as the new City Administrator.

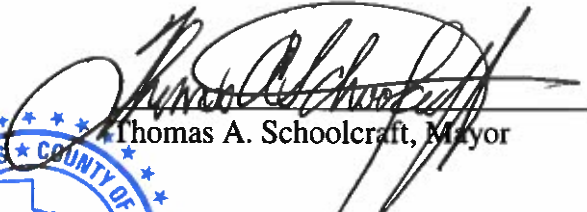
**Adjourn**

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 7:07 p.m.

ATTEST:

  
Celina Perez, City Secretary



  
Thomas A. Schoolcraft, Mayor