

MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL

The City of Helotes City Council met for a regular meeting Thursday, May 9, 2019 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present: Thomas A. Schoolcraft, Mayor
Jim Meadows
Alex Blue
Bert Buys
Paul Friedrichs

Absent: Cynthia Massey, Mayor Pro Tem

Staff Present: Celina Perez, City Secretary
Susan Darst, Assistant to the City Administrator

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Council Member Blue led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

RECOGNITION:

2. Proclamation presented by Mayor Thomas A. Schoolcraft to the City of Helotes Public Works Department in recognition of National Public Works Week dated May 19 - May 25, 2019.

Mayor Schoolcraft presented the proclamation and recognized Helotes Public Works.

3. Proclamation presented by Mayor Thomas A. Schoolcraft to the City of Helotes Fire / EMS Department in recognition of National EMS Week dated May 19 - May 25, 2019.

Mayor Schoolcraft presented the proclamation and recognized Helotes Fire / EMS.

OPEN SESSION:

4. Citizens to be Heard.

No one signed up to speak on this item.

CONSENT AGENDA (ITEM NOS. 5 - 11): All items marked with an asterisk (**) on the consent agenda were voted on by one motion. Motion was made by Council Member Meadows, second by Council Member Buys, to approve items 5 - 11 on the consent agenda. Motion to approve carried unanimously.

- 5.** **Approval of the minutes of the Regular Meeting dated April 11, 2019. (Staff)**
- 6.** **Approval of the Fiscal Year Ending (FYE) 2019 City of Helotes Revenue and Expense, Balance Sheet, and Encumbrance Reports dated April 30, 2019. (Staff)**
- 7.** **Approval of the Quarterly Investment Reports for the City of Helotes and the City of Helotes Economic Development Corporation (EDC) for the quarter ending March 2019. (City Treasurer)**
- 8.** **Approval of an FYE 2019 Budget Amendment transferring \$77,120.00 from the EDC General Operating Fund to the City/EDC Capital Fund for the Old Town Helotes Pedestrian Bridge Project. (Staff)**
- 9.** **Approval of a Fireworks Display Permit, pursuant to Municipal Code of Ordinances Chapter 38 *Fire Prevention and Protection*, Article V *Fireworks*, Section 38-53 *Permit*, for the City of Helotes Independence Day Celebration & Fireworks Spectacular located within the Municipal Complex and on the Sandra Day O'Connor High School grounds on Wednesday, July 3, 2019 beginning at 6:00 p.m. (Staff)**
- 10.** **Approval of a Stormwater Management Plan, pursuant to Municipal Code of Ordinances Chapter 34 *Environment*, Article IV *Stormwater Detention and Drainage*, and an associated fee-in-lieu of detention in the amount of \$5,822.32 for Helotes Crossing Shopping Center located at 12423 Bandera Road, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 239951. (Applicant)**
- 11.** **Approval of a Resolution of the City Council of the City of Helotes, Texas approving the submission of a Justice Assistance Grant Application to the Office of the Governor – Criminal Justice Division for the City of Helotes Police Department Evidence Room Project; authorizing the City Administrator to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

12. **Discussion of and action on a request by Deborah Keepers for approval of a monument sign and a variance to Municipal Code of Ordinances Chapter 66 *Signs*, Section 66-49 *Commercial Signs: Single-Business Use (Monument Type)* for Helotes Gentle Family Dentistry located at 15876 Bandera Road, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 247068. (Applicant)**

(Note: On May 7, 2019 the Planning & Zoning Commission recommended approval of a variance request on a proposed two-faced v-shaped monument sign for Helotes Gentle Family Dentistry. Given the location, the Commission recommended not to require landscaping.)

Motion was made by Council Member Buys, second by Council Member Blue, to discuss and act on this item as written.

Motion to approve carried unanimously.

- 13. Discussion of and action on a request by Trent Stein for approval of a Master Sign Plan, pursuant to Municipal Code of Ordinances Chapter 66 Signs, Section 66-71 Permits, Certificates, and Approval Required; Master Sign Plan for Helotes Oaks Retail Center, a multi-tenant shopping center, located at 12850 Bandera Road, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 242422. (Applicant)**

(Note: On May 7, 2019 the Planning & Zoning Commission recommended approval of a Master Sign Plan for Helotes Oaks Retail Center. Any tenant seeking a variance request on a sign that is larger than permitted by Code should return to the Commission for recommendation and to the Council for approval.)

Motion was made by Council Member Buys, second by Council Member Friedrichs, to discuss and act on this item as written.

Motion to approve carried unanimously.

- 14. Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas canvassing the returns and declaring the results of the Special Election held on Saturday, May 4, 2019 on a proposition for the reauthorization of the sales and use tax within the City at the rate of one-fourth (1/4) of one percent (1%) to continue providing revenue for the maintenance and repair of municipal streets. (Staff)**

Motion was made by Council Member Meadows, second by Council Member Friedrichs, to discuss and act on this item as written.

Mayor Schoolcraft advised the total votes were verified and signed by Jacque Callanen, Bexar County Elections Administrator. The results of the Special Election were:

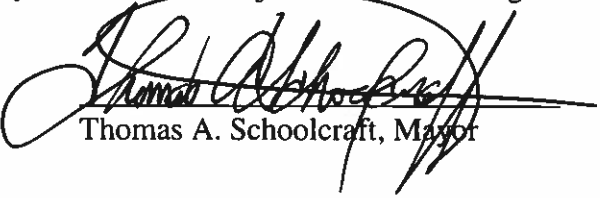
	<u>Total Votes (Votos Total)</u>
FOR (A FAVOR):	135
AGAINST (EN CONTRA):	44

Motion to approve the resolution canvassing and declaring the results as noted carried unanimously.

Adjourn

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 7:29 pm.

ATTEST:



Thomas A. Schoolcraft, Mayor



Celina Perez, City Secretary

