

**MINUTES
CITY OF HELOTES
PLANNING AND ZONING COMMISSION**

The City of Helotes Planning and Zoning Commission met for a regular meeting on January 8, 2019 at 7:00 p.m. in City Hall Council Chambers, 12951 Bandera Road, Helotes Texas. This was an open meeting subject to the open meeting laws of the State of Texas.

Commission Members

Present: Gregg Michel, Chair
Jason Wightman, Vice Chair
Ron Hozza, Secretary
Joe Edmond
Richard Hawk
Mike McGlothing
Mario Rios
Jeff Wade

Council members/staff present: Susan Darst, Assistant to City Administrator
Alex Blue, Council Member

1. Call to order.

Chair Michel called the meeting to order at 7:00 p.m.

2. Roll call.

Commissioner Hozza called roll. See above for members present.

OPEN SESSION:

3. Citizens to be heard.

No one signed up to speak on this item.

COUNCIL LIAISON REPORT:

4. City Council action update on the following (Councilmember Alex Blue):

- **Wall signage for 46th St. New York Pizzeria located at 12510 Bandera Road, Suite 102, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 1274715; and**
- **Wall signage and a single-business use monument sign for Storage Mart located at 10930 Braun Road, San Antonio, Texas 78254, more particularly described as BCAD Prop. ID No. 1103837.**

Council Member Blue reported he was not in attendance at the City Council Meeting held on December 13, 2018, however, in looking at the meeting minutes, the wall sign for 46th St. New York Pizzeria was not on the agenda. Council agreed with the Commission's recommendation regarding Storage Mart and approved the monument sign.

Susan Darst, Assistant to the City Administrator, advised the variance application for the wall sign for 46th St. New York Pizzeria was rejected. The development has a Master Sign Plan in place. The plan contains no specifications for a variance and the applicant was notified of such.

ITEMS FOR INDIVIDUAL CONSIDERATION:

- 5. Discussion of and action on the minutes of the Regular Meeting of the Planning and Zoning Commission dated December 4, 2018. (Approval Item; Staff)**

Motion was made by Commissioner McGlothing, second by Commissioner Edmond, to approve the minutes as submitted.

Motion to approve carried unanimously.

- 6. Discussion of and action on a request by Jorge Coronado for approval of a variance to Municipal Code of Ordinances Chapter 66 Signs, Sections 66-51 Commercial Signs: Projecting, Wall, Hanging, or In or on Windows and 66-71 Permits, Certificates and Approval Required; Master Sign Plan for wall signage for Del Norte Taqueria and Panaderia located at 11590 Galm Road, Suite 108, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 1210352. (Recommendation Item; Applicant)**

The applicant incorrectly requested and was granted a sign permit through the City of San Antonio. A variance is being requested for the installed sign. The installed sign is 40 square feet, which is 20 square feet over than allowed by the Galm Village Master Sign Plan. The plan notes that the City may consider a variance.

Discussion included the Master Sign Plan clearly states the sign regulations. The majority of the Commission agreed it is the responsibility of the applicant and owner to ensure compliance.

Motion was made by Commissioner McGlothing, second by Commissioner Edmond, to recommend disapproval of a variance request by Jorge Coronado for wall signage for Del Norte Taqueria and Panaderia.

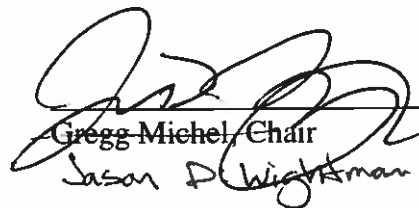
Motion to recommend disapproval carried: 6 Ayes – Commissioner Wightman, Commissioner Hozza, Commissioner Edmond, Commissioner Hawk, Commissioner McGlothing and Commissioner Rios; 1 Nay – Commissioner Wade.

Adjourn.

Motion was made by Commissioner Hozza, second by Commissioner McGlothing, to adjourn the meeting at 7:18 pm. Motion to approve carried unanimously.

Respectfully submitted,

ATTEST:


On behalf of
Gregg Michel, Chair
Jason D. Wightman, Vice Chair


Ron Hozza, Secretary

