AGENDA
REGULAR MEETING
HELOTES CITY COUNCIL
January 14, 2021
7:00 p.m.

The City of Helotes City Council will meet for a Regular Meeting on Thursday, January 14, 2021 at 7:00 p.m. in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This is an open meeting, subject to the open meeting laws of the State of Texas.

SUPPLEMENTAL NOTICE OF PARTICIPATION BY TELEPHONE CONFERENCE

As a result of COVID-19, the Governor of Texas issued an order on March 16, 2020, suspending various provisions of the Open Meetings Act, which now authorizes the participation in a meeting by videoconference and / or teleconference. In order to advance the public health goal of physical distancing, the City of Helotes City Council will conduct this regular meeting by telephone conference. No in person input will be allowed. To speak remotely, register in advance by using the fillable Citizen Comment Form on the City website. The comment form is due by 12:00 pm on Thursday, January 14. Once the comment form is received, the speaker will receive a confirmation email with the toll-free phone number and access code. Speakers will be placed in a queue until their time to speak. Watch the livestream meeting broadcast on the City's YouTube channel. The digital meeting packet is available on the City website.

1. Call to order.

- Invocation.
- Pledge of Allegiance.

OPEN SESSION:

2. Citizens to be Heard. ***The City Council shall not discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The Council will accept comments from citizens of the City of Helotes and its Extraterritorial Jurisdiction (ETJ) only. Comments are limited to three (3) minutes, and this time is not transferable. Each person may only speak once. No profanity or threats will be tolerated.***

CONSENT AGENDA (ITEM NOS. 3 - 6):
All Consent Agenda items listed below are considered routine by City Staff and are intended to be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember requests it, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

3. Approval of the minutes of the Regular Meeting dated December 10, 2020. (Staff)

CONSENT AGENDA ITEMS contd.:

4. Approval of the Fiscal Year Ending (FYE) 2021 City of Helotes Revenue and Expense, Balance Sheet, and Encumbrance Reports dated January 7, 2021. (Staff)

5. Approval of a Stormwater Management Plan, pursuant to Municipal Code of Ordinances Chapter 34 *Environment*, Article IV *Stormwater Detention and Drainage*, and an associated fee-in-lieu of detention in the amount of $6,203.47 for Haciendas del Rio located at 14743 Old Bandera Road, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 1046345. (Applicant)

6. Approval of an Ordinance of the City Council of the City of Helotes, Texas amending Municipal Code of Ordinances Chapter 2 *Administration*, Article III *Records Management* by revising Section 2-54 *Records Management Officer* for the purpose of designating the City Secretary as the Public Information Coordinator for the City. (Staff)

PRESENTATION:

7. Overview of Trinity Glen Rose Groundwater Conservation District by Joe duMenil, Board Chairman.

ITEMS FOR INDIVIDUAL CONSIDERATION:

8. Discussion of and action on a request by David Alvarez for approval of two variances to Municipal Code of Ordinances Chapter 66 *Signs*, Section 66-51 *Commercial Signs: Projecting, Wall and Hanging, or In / On Windows*, subparagraph (b) *Wall Signs* authorizing an increase in size and number on a proposed wall sign for S.A. Total Tree Service located at 17285 Bandera Road, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 248413. (Applicant)

9. Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas authorizing the Mayor to execute an Interlocal Agreement between the City and the City of North Richland Hills, Texas, for the purpose of purchasing goods and services from vendors selected through the competitive bidding processing. (Staff)

Adjourn meeting.

The City Council reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the exceptions to the requirement that a meeting be open to the public, in accordance with Texas Government Code, Chapter 551 *Open Meetings*, Subchapter D *Exceptions to Requirement that Meetings be Open*. No action may be taken in Closed Session.

Thomas A. Schoolcraft, Mayor

I certify that this Agenda was posted on January 8, 2021 at 6:35 p.m.

Celina Perez

Celina Perez, City Secretary

MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL
DECEMBER 10, 2020

The City of Helotes City Council met for a regular meeting Thursday, December 10, 2020 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas. Due to COVID-19, this meeting was conducted via teleconference.

Present: Thomas A. Schoolcraft, Mayor
Craig Sanders
Linda Salazar
Bert Buys
Cynthia Massey
Paul Friedrichs

Staff Present: Marian Mendoza, City Administrator
Celina Perez, City Secretary
Joshua Mair, Public Works Supervisor

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Council Member Buys led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

CEREMONIAL

2. Oath of Office administered by presiding Helotes Municipal Court Judge Mario Trevino to the following:

- **Council Member Place 1 – Craig Sanders;**
- **Council Member Place 2 – Linda Salazar; and**
- **Council Member Place 4 – Cynthia Massey.**

Mayor Schoolcraft advised he had already administered the oath of office for each council member, since Texas Local Government Code requires newly elected officials to take the oath within thirty days after being elected. Cynthia Massey took her oath on November 17 and Linda Salazar and Craig Sanders took thier oath on November 30. Judge Trevino proceeded with administering the oath for ceremonial purposes.

RECOGNITION:

3. Civic Award presented to Mike McGlothing in recognition of 20 years of public service on the Helotes City Council and the Helotes Planning & Zoning Commission. (Staff)

Mayor Schoolcraft presented a Civic Award to Mike McGlothing in recognition of a combined 20 years of public service on the City Council and the Planning & Zoning Commission.

DRAFT

OPEN SESSION:

4. Citizens to be Heard. (via teleconference)

No one signed up to speak on this item.

CONSENT AGENDA (ITEM NOS. 5 - 9): All items marked with an asterisk (**) on the consent agenda were voted on by one motion. Motion was made by Council Member Friedrichs, second by Council Member Sanders, to approve items 5 through 9 on the consent agenda. Motion to approve carried unanimously.

5. **Approval of the minutes of the Regular Meeting dated November 12, 2020. (Staff)**

6. **Approval of the Fiscal Year Ending (FYE) 2021 City of Helotes Revenue and Expense, Balance Sheet, and Encumbrance Reports dated December 3, 2020. (Staff)**

7. **Approval of a Resolution of the City Council of the City of Helotes, Texas approving and certifying the Bexar County Tax Assessor-Collector's 2020 tax roll for the City of Helotes. (Staff)**

8. **Approval of a Resolution of the City Council of the City of Helotes, Texas authorizing the Mayor to execute an Interlocal Agreement between the City and Bexar County in order to facilitate the cooperative procurement of goods and services needed by the City. (Staff)**

9. **Acceptance of the resignation of Doug Deptuch from the City of Helotes Board of Adjustment, Place One. (BOA Member Deptuch)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

10. Discussion of and action on the appointment of Alan Holmes to the Board of Adjustment, Place One, with a term expiring May 2021. (Mayor Schoolcraft)

Motion was made by Council Member Massey, second by Council Member Buys, to discuss and act on this item as written.

Motion to approve the item as written carried unanimously.

11. Discussion of and action on the appointment of Alex Blue to the Planning & Zoning Commission, Place Four, with a term expiring May 2021. (Mayor Schoolcraft)

Motion was made by Council Member Massey, second by Council Member Salazar, to discuss and act on this item as written.

Motion to approve the item as written carried unanimously.

DRAFT

12. Discussion of and action on appointing Council Member Cynthia Massey to fill the liaison vacancy to the Planning & Zoning Commission, with a term expiring May 2021. (Mayor Schoolcraft)

Motion was made by Council Member Buys, second by Council Member Friedrichs, to discuss and act on this item as written.

Motion to approve the item as written carried unanimously.

CLOSED SESSION:

Mayor Schoolcraft read the caption below and adjourned the meeting into closed session at 7:26 p.m.

13. Closed Session in accordance with Texas Government Code §551.074 *Personnel Matters*. In addition to the matters listed below, any matter scheduled for Open Session may be discussed in Closed Session, as appropriate and authorized by law:

- **§551.074 *Personnel Matters* - Selection of a Mayor Pro Tem for the City of Helotes with a term expiring May 2021.**

Mayor Schoolcraft convened the meeting into open session at 7:35 p.m. and announced that no action had been taken in closed session.

ITEMS FOR INDIVIDUAL CONSIDERATION:

14. Discussion of and action on the appointment of a Mayor Pro Tem for the City of Helotes with a term expiring May 2021. (City Council)

Mayor Schoolcraft called for nominations on the selection of a Mayor Pro Tem, with a term expiring May 2021.

Motion was made by Council Member Massey to nominate Council Member Buys, second by Council Member Friedrichs. Mayor Schoolcraft called for any other nominations and with there being none, called for a vote.

Motion to approve carried unanimously.

Adjourn

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 7:38 p.m.

ATTEST: _____ Thomas A. Schoolcraft, Mayor

_____
Celina Perez, City Secretary

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REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

01 -GENERAL FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
PROPERTY TAXES	3,210,000.00	0.00	2,659,410.64	550,589.36	82.85
NON-PROPERTY TAXES	3,065,084.00	0.00	929,152.61	2,135,931.39	30.31
FRANCHISE TAXES	696,651.00	0.00	20,958.73	675,692.27	3.01
LICENSES & FEES	438,600.00	1,562.90	79,297.70	359,302.30	18.08
MUNICIPAL COURT FINES	549,486.00	7,067.00	158,609.74	390,876.26	28.87
MISCELLANEOUS REVENUE	297,412.00	115.58	979.63	296,432.37	0.33
FIRE DEPARTMENT REVENUE	140,300.00	0.00	24,458.33	115,841.67	17.43
DESIGNATED REVENUES	25,000.00	0.00	4,246.30	20,753.70	16.99
TOTAL REVENUES	8,422,533.00	8,745.48	3,877,113.68	4,545,419.32	46.03
EXPENDITURE SUMMARY					
CITY COUNCIL	3,500.00	0.00	220.00	3,280.00	6.29
ADMINISTRATION	1,837,506.12	13,318.26	574,963.49	1,262,542.63	31.29
DISPATCH	556,671.23	18,034.65	138,217.47	418,453.76	24.83
CITY SECRETARY	111,335.16	2,572.45	35,479.48	75,855.68	31.87
MUNICIPAL COURT	613,340.22	8,641.67	90,294.57	523,045.65	14.72
HUMAN RESOURCES	71,607.02	2,653.50	21,224.22	50,382.80	29.64
DEVELOPMENT SERVICES	366,249.36	3,398.57	82,923.86	283,325.50	22.64
ANIMAL CONTROL PUB WKS	523,965.57	15,421.88	132,453.17	391,512.40	25.28
BUILDING & GROUNDS	548,828.00	12,691.01	127,073.56	421,754.44	23.15
POLICE DEPARTMENT	1,867,307.09	66,009.12	565,349.31	1,301,957.78	30.28
FIRE DEPARTMENT	1,216,910.37	46,225.22	367,877.10	849,033.27	30.23
EMS	554,137.84	30,715.43	155,651.03	398,486.81	28.09
TOTAL EXPENDITURES	8,271,357.98	219,681.76	2,291,727.26	5,979,630.72	27.71
REVENUES OVER/(UNDER) EXPENDITURES	151,175.02	(210,936.28)	1,585,386.42	(1,434,211.40)	1,048.71

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

01 -GENERAL FUND
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PROPERTY TAXES					
400-3110 AD VALOREM	3,200,000.00	0.00	2,661,105.93	538,894.07	83.16
400-3120 DELINQUENT	10,000.00	0.00	(1,695.29)	11,695.29	16.95-
TOTAL PROPERTY TAXES	3,210,000.00	0.00	2,659,410.64	550,589.36	82.85
NON-PROPERTY TAXES					
401-3140 SALES	3,023,384.00	0.00	929,152.61	2,094,231.39	30.73
401-3150 MIXED BEVERAGE	40,500.00	0.00	0.00	40,500.00	0.00
401-3170 BINGO	1,200.00	0.00	0.00	1,200.00	0.00
TOTAL NON-PROPERTY TAXES	3,065,084.00	0.00	929,152.61	2,135,931.39	30.31
FRANCHISE TAXES					
402-3200 ELECTRIC	405,000.00	0.00	0.00	405,000.00	0.00
402-3210 CABLE	90,500.00	0.00	0.00	90,500.00	0.00
402-3220 SOLID WASTE	65,000.00	0.00	0.00	65,000.00	0.00
402-3230 NATURAL GAS	54,000.00	0.00	0.00	54,000.00	0.00
402-3240 TELECOMMUNICATIONS	20,000.00	0.00	2,263.13	17,736.87	11.32
402-3250 WATER SYSTEM	34,000.00	0.00	0.00	34,000.00	0.00
402-3260 TELECOMMUNICATIONS TOWER	18,151.00	0.00	18,695.60	(544.60)	103.00
402-3270 TOWING FRANCHISE FEES	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL FRANCHISE TAXES	696,651.00	0.00	20,958.73	675,692.27	3.01
LICENSES & FEES					
404-3300 BUILDING PERMITS	287,000.00	1,221.50	39,919.76	247,080.24	13.91
404-3305 REINSPECTION FEES	42,000.00	0.00	4,114.00	37,886.00	9.80
404-3310 SIGN PERMITS	4,000.00	0.00	973.77	3,026.23	24.34
404-3320 CERT OF OCCUPANCY PERMITS	3,000.00	125.20	751.20	2,248.80	25.04
404-3330 SUBCONTRACTOR PERMITS	4,000.00	0.00	1,709.80	2,290.20	42.75
404-3340 PLATTING FEES	25,000.00	0.00	16,376.25	8,623.75	65.51
404-3350 PLANNING & ZONING FEES	1,500.00	0.00	509.70	990.30	33.98
404-3359 ADDRESS CHANGE FEE	300.00	0.00	0.00	300.00	0.00
404-3370 ANIMAL CONTROL FEES	3,500.00	33.80	949.70	2,550.30	27.13
404-3380 FOOD LICENSES	25,000.00	0.00	967.00	24,033.00	3.87
404-3390 LIQUOR LICENSES	9,000.00	0.00	2,795.00	6,205.00	31.06
404-3460 PEDDLER LICENSES	1,300.00	125.40	119.12	1,180.88	9.16
404-3500 STREET CUT PERMITS	2,500.00	0.00	278.00	2,222.00	11.12
404-3504 FEES IN LIEU - DETENTION	5,000.00	0.00	4,253.20	746.80	85.06
404-3510 DRIVEWAY PERMITS	500.00	0.00	125.20	374.80	25.04
404-3520 TREE REMOVAL PERMITS	20,000.00	57.00	798.00	19,202.00	3.99
404-3530 FALSE ALARM FEES	2,000.00	0.00	3,150.00	(1,150.00)	157.50
404-3570 FLOOD PLAIN DEV. PERMITS	3,000.00	0.00	1,508.00	1,492.00	50.27
TOTAL LICENSES & FEES	438,600.00	1,562.90	79,297.70	359,302.30	18.08

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

01 -GENERAL FUND
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MUNICIPAL COURT FINES					
405-1010 COURT FINES	414,486.00	7,067.00	149,303.54	265,182.46	36.02
405-1020 WARRANT FINES	135,000.00	0.00	9,306.20	125,693.80	6.89
TOTAL MUNICIPAL COURT FINES	549,486.00	7,067.00	158,609.74	390,876.26	28.87
MISCELLANEOUS REVENUE					
406-1010 INTEREST EARNED	40,000.00	0.00	334.43	39,665.57	0.84
406-1020 MISCELLANEOUS	15,500.00	60.00	666.10	14,833.90	4.30
406-1021 TRANSFERS IN EDC MARKETING	110,000.00	0.00	0.00	110,000.00	0.00
406-1025 CREDIT CARD FEES	2,000.00	55.58	(20.90)	2,020.90	1.05-
406-1050 REIMBURSEMENT FROM EDC	15,000.00	0.00	0.00	15,000.00	0.00
406-1080 DISPATCH FEES	5,004.00	0.00	0.00	5,004.00	0.00
406-1085 MARKETPLACE @ OTHSD	109,908.00	0.00	0.00	109,908.00	0.00
TOTAL MISCELLANEOUS REVENUE	297,412.00	115.58	979.63	296,432.37	0.33
FIRE DEPARTMENT REVENUE					
407-1050 FIRE DEPT SERVICE FEES	300.00	0.00	0.00	300.00	0.00
407-1055 EMS SERVICE FEES	140,000.00	0.00	24,458.33	115,541.67	17.47
TOTAL FIRE DEPARTMENT REVENUE	140,300.00	0.00	24,458.33	115,841.67	17.43
DESIGNATED REVENUES					
408-1060 IMPOUND FEES	25,000.00	0.00	4,246.30	20,753.70	16.99
TOTAL DESIGNATED REVENUES	25,000.00	0.00	4,246.30	20,753.70	16.99
TOTAL REVENUES	8,422,533.00	8,745.48	3,877,113.68	4,545,419.32	46.03

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

01 -GENERAL FUND
CITY COUNCIL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
500-5203 SCHOOLS & SEMINARS	500.00	0.00	220.00	280.00	44.00
TOTAL CONTRACTUAL SERVICES	500.00	0.00	220.00	280.00	44.00
COMMODITIES					
500-5326 EXPENSE REIMBURSEMENT	1,200.00	0.00	0.00	1,200.00	0.00
500-5328 UNIFORM ALLOWANCE	1,800.00	0.00	0.00	1,800.00	0.00
TOTAL COMMODITIES	3,000.00	0.00	0.00	3,000.00	0.00
TOTAL CITY COUNCIL	3,500.00	0.00	220.00	3,280.00	6.29

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

01 -GENERAL FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
510-5101 SALARIES	306,689.78	10,675.18	87,680.29	219,009.49	28.59
510-5102 OVERTIME	500.00	0.00	39.14	460.86	7.83
510-5103 SOCIAL SECURITY	22,928.57	767.23	6,603.78	16,324.79	28.80
510-5104 RETIREMENT	20,329.45	823.06	6,760.81	13,568.64	33.26
510-5105 HEALTH INSURANCE	20,948.00	67.22	2,820.96	18,127.04	13.47
510-5107 WORKER'S COMPENSATION	8,309.36	0.00	8,309.36	0.00	100.00
510-5108 UNEMPLOYMENT	1,053.00	0.00	0.00	1,053.00	0.00
510-5111 LONGEVITY PAY	2,330.00	0.00	2,330.00	0.00	100.00
510-5115 LIFE INSURANCE & DISABILITY	3,418.44	0.00	572.68	2,845.76	16.75
510-5116 VISION & DENTAL INSURANCE	2,194.52	0.00	199.56	1,994.96	9.09
TOTAL PERSONNEL	388,701.12	12,332.69	115,316.58	273,384.54	29.67
CONTRACTUAL SERVICES					
510-5200 COMMUNICATION EQUIPMENT	1,983.00	0.00	842.17	1,140.83	42.47
510-5201 BANK FEES	5,150.00	0.00	1,636.82	3,513.18	31.78
510-5202 MEMBERSHIPS & LICENSES	9,000.00	151.95	2,283.26	6,716.74	25.37
510-5203 SCHOOLS & SEMINARS	8,450.00	0.00	220.00	8,230.00	2.60
510-5204 ACCOUNTANT	450.00	0.00	0.00	450.00	0.00
510-5206 CITY ATTORNEY	35,000.00	0.00	1,541.50	33,458.50	4.40
510-5207 CITY AUDITOR	15,000.00	0.00	7,500.00	7,500.00	50.00
510-5208 BEXAR APPRAISAL DIST	18,672.00	0.00	4,525.00	14,147.00	24.23
510-5210 OTHER CONTRACTUAL SERVICE	2,500.00	0.00	16.04	2,483.96	0.64
TOTAL CONTRACTUAL SERVICES	96,205.00	151.95	18,564.79	77,640.21	19.30
COMMODITIES					
510-5301 OFFICE SUPPLIES	6,000.00	2.54	1,113.61	4,886.39	18.56
510-5302 OPERATING SUPPLIES	10,000.00	187.10	3,835.74	6,164.26	38.36
510-5323 POSTAGE & POSTAL EQUIPMENT	10,000.00	643.98	1,920.23	8,079.77	19.20
510-5324 UNIFORM ALLOWANCE	600.00	0.00	300.00	300.00	50.00
510-5332 PRINTING & ADVERTISING	3,000.00	0.00	0.00	3,000.00	0.00
510-5333 380 AGMT. EXPENSES	1,200,000.00	0.00	326,273.26	873,726.74	27.19
TOTAL COMMODITIES	1,229,600.00	833.62	333,442.84	896,157.16	27.12
LIABILITY/HAZARD/FIDELTY					
510-5401 INSURANCES	123,000.00	0.00	107,639.28	15,360.72	87.51
TOTAL LIABILITY/HAZARD/FIDELTY	123,000.00	0.00	107,639.28	15,360.72	87.51
TOTAL ADMINISTRATION	1,837,506.12	13,318.26	574,963.49	1,262,542.63	31.29

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

01 -GENERAL FUND
DISPATCH
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
515-5101 SALARIES	382,992.23	15,270.35	97,802.97	285,189.26	25.54
515-5102 OVERTIME	4,000.00	183.80	483.20	3,516.80	12.08
515-5103 SOCIAL SECURITY	30,483.89	1,165.24	7,900.87	22,583.02	25.92
515-5104 RETIREMENT	28,969.66	1,207.54	8,192.49	20,777.17	28.28
515-5105 HEALTH INSURANCE	47,133.00	0.00	5,082.35	42,050.65	10.78
515-5106 PSYCH & DRUG TESTING	1,500.00	0.00	0.00	1,500.00	0.00
515-5107 WORKER'S COMPENSATION	704.94	0.00	704.94	0.00	100.00
515-5108 UNEMPLOYMENT	1,458.00	0.00	0.00	1,458.00	0.00
515-5111 LONGEVITY PAY	5,050.00	0.00	5,050.00	0.00	100.00
515-5112 CERTIFICATION PAY	6,900.00	207.72	1,661.76	5,238.24	24.08
515-5115 LIFE INSURANCE & DISABILITY	4,896.84	0.00	634.25	4,262.59	12.95
515-5116 VISION & DENTAL INSURANCE	4,937.67	0.00	414.84	4,522.83	8.40
TOTAL PERSONNEL	519,026.23	18,034.65	127,927.67	391,098.56	24.65
CONTRACTUAL SERVICES					
515-5200 COMMUNICATION EQUIPMENT	2,466.00	0.00	572.80	1,893.20	23.23
515-5203 SCHOOLS & SEMINARS	7,000.00	0.00	201.00	6,799.00	2.87
515-5210 OTHER CONTRACTS	5,799.00	0.00	3,216.00	2,583.00	55.46
TOTAL CONTRACTUAL SERVICES	15,265.00	0.00	3,989.80	11,275.20	26.14
COMMODITIES					
515-5302 OPERATING SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
515-5324 UNIFORM ALLOWANCE	2,880.00	0.00	1,260.00	1,620.00	43.75
515-5330 COMMUNICATION & TECHNOLOGY	18,000.00	0.00	5,040.00	12,960.00	28.00
TOTAL COMMODITIES	22,380.00	0.00	6,300.00	16,080.00	28.15
TOTAL DISPATCH	556,671.23	18,034.65	138,217.47	418,453.76	24.83

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

01 -GENERAL FUND
CITY SECRETARY
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
520-5101 SALARIES	55,397.11	2,131.00	16,985.60	38,411.51	30.66
520-5103 SOCIAL SECURITY	4,279.95	156.94	1,293.89	2,986.06	30.23
520-5104 RETIREMENT	4,067.35	164.30	1,346.21	2,721.14	33.10
520-5105 HEALTH INSURANCE	5,237.00	67.22	1,074.76	4,162.24	20.52
520-5107 WORKER'S COMPENSATION	104.08	0.00	104.08	0.00	100.00
520-5108 UNEMPLOYMENT	162.00	0.00	0.00	162.00	0.00
520-5111 LONGEVITY PAY	400.00	0.00	400.00	0.00	100.00
520-5115 LIFE INSURANCE & DISABILITY	680.04	0.00	115.06	564.98	16.92
520-5116 VISION & DENTAL INSURANCE	548.63	0.00	69.14	479.49	12.60
TOTAL PERSONNEL	70,876.16	2,519.46	21,388.74	49,487.42	30.18
CONTRACTUAL SERVICES					
520-5200 COMMUNICATION EQUIPMENT	661.00	0.00	258.59	402.41	39.12
520-5202 MEMBERSHIPS & LICENSES	145.00	0.00	145.00	0.00	100.00
520-5203 SCHOOLS & SEMINARS	315.00	0.00	0.00	315.00	0.00
520-5210 OTHER CONTRACTUAL SERVICES	5,893.00	52.99	5,215.30	677.70	88.50
520-5211 ELECTION OFFICIALS	26,000.00	0.00	8,144.85	17,855.15	31.33
520-5216 CODIFICATION	1,500.00	0.00	252.00	1,248.00	16.80
TOTAL CONTRACTUAL SERVICES	34,514.00	52.99	14,015.74	20,498.26	40.61
COMMODITIES					
520-5324 UNIFORM ALLOWANCE	150.00	0.00	75.00	75.00	50.00
520-5331 ADVERTISING	5,795.00	0.00	0.00	5,795.00	0.00
TOTAL COMMODITIES	5,945.00	0.00	75.00	5,870.00	1.26
TOTAL CITY SECRETARY	111,335.16	2,572.45	35,479.48	75,855.68	31.87

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

01 -GENERAL FUND
MUNICIPAL COURT
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
530-5101 SALARIES	204,510.38	7,170.76	58,508.37	146,002.01	28.61
530-5102 OVERTIME	710.00	0.00	194.72	515.28	27.43
530-5103 SOCIAL SECURITY	16,278.46	551.07	4,901.20	11,377.26	30.11
530-5104 RETIREMENT	14,082.74	556.42	4,798.13	9,284.61	34.07
530-5105 HEALTH INSURANCE	20,948.00	67.22	3,683.33	17,264.67	17.58
530-5107 WORKER'S COMPENSATION	1,653.84	0.00	1,653.84	0.00	100.00
530-5108 UNEMPLOYMENT	972.00	0.00	0.00	972.00	0.00
530-5110 PRE-EMPLOYMENT PHYSICALS	1,000.00	0.00	0.00	1,000.00	0.00
530-5111 LONGEVITY PAY	3,930.00	0.00	3,930.00	0.00	100.00
530-5112 CERTIFICATION PAY	2,100.00	46.16	380.82	1,719.18	18.13
530-5115 LIFE INSURANCE & DISABILITY	2,351.28	0.00	396.24	1,955.04	16.85
530-5116 VISION & DENTAL INSURANCE	2,194.52	0.00	276.56	1,917.96	12.60
TOTAL PERSONNEL	270,731.22	8,391.63	78,723.21	192,008.01	29.08
CONTRACTUAL SERVICES					
530-5200 COMMUNICATION EQUIPMENT	3,640.00	0.00	554.18	3,085.82	15.22
530-5202 MEMBERSHIPS / LICENSES	375.00	0.00	55.00	320.00	14.67
530-5203 SCHOOLS & SEMINARS	3,200.00	200.00	200.00	3,000.00	6.25
530-5219 MUNICIPAL COURT JUDGES	18,500.00	0.00	2,850.00	15,650.00	15.41
530-5221 PROSECUTOR	32,400.00	0.00	3,892.20	28,507.80	12.01
530-5222 OPERATIONAL SUPPLIES	9,384.00	50.04	96.98	9,287.02	1.03
530-5228 WARRANT FEES	16,000.00	0.00	1,200.00	14,800.00	7.50
TOTAL CONTRACTUAL SERVICES	83,499.00	250.04	8,848.36	74,650.64	10.60
COMMODITIES					
530-5303 COMMUNICATION & TECHNOLOGY	13,400.00	0.00	1,598.00	11,802.00	11.93
530-5324 UNIFORM ALLOWANCE	1,710.00	0.00	1,125.00	585.00	65.79
530-5330 COURT FEES	244,000.00	0.00	0.00	244,000.00	0.00
TOTAL COMMODITIES	259,110.00	0.00	2,723.00	256,387.00	1.05
TOTAL MUNICIPAL COURT	613,340.22	8,641.67	90,294.57	523,045.65	14.72

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

01 -GENERAL FUND
HUMAN RESOURCES
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
535-5101 SALARIES	49,717.07	1,906.00	15,199.00	34,518.07	30.57
535-5103 SOCIAL SECURITY	3,843.90	145.81	1,220.85	2,623.05	31.76
535-5104 RETIREMENT	3,652.96	146.95	1,206.91	2,446.05	33.04
535-5105 HEALTH INSURANCE	5,237.00	67.22	638.20	4,598.80	12.19
535-5107 WORKERS COMPENSATION	96.21	0.00	96.21	0.00	100.00
535-5108 UNEMPLOYMENT	162.00	0.00	0.00	162.00	0.00
535-5111 LONGEVITY	380.00	0.00	380.00	0.00	100.00
535-5115 LIFE INSURANCE & DISABILITY	524.04	0.00	65.73	458.31	12.54
535-5116 VISION & DENTAL INSURANCE	609.84	0.00	69.14	540.70	11.34
TOTAL PERSONNEL	64,223.02	2,265.98	18,876.04	45,346.98	29.39
CONTRACTUAL SERVICES					
535-5200 COMMUNICATION EQUIPMENT	661.00	0.00	258.59	402.41	39.12
535-5201 COBRA	1,500.00	0.00	545.25	954.75	36.35
535-5203 MEMBERSHIPS & LICENSES	1,064.00	179.88	398.88	665.12	37.49
535-5204 SCHOOLS & SEMINARS	1,699.00	0.00	0.00	1,699.00	0.00
TOTAL CONTRACTUAL SERVICES	4,924.00	179.88	1,202.72	3,721.28	24.43
COMMODITIES					
535-5324 UNIFORM ALLOWANCE	150.00	0.00	75.00	75.00	50.00
535-5325 EMPLOYEE RECOGNITION	2,310.00	207.64	1,070.46	1,239.54	46.34
TOTAL COMMODITIES	2,460.00	207.64	1,145.46	1,314.54	46.56
TOTAL HUMAN RESOURCES	71,607.02	2,653.50	21,224.22	50,382.80	29.64

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

01 -GENERAL FUND
DEVELOPMENT SERVICES
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
540-5101 SALARIES	131,113.48	2,946.05	47,634.00	83,479.48	36.33
540-5102 OVERTIME	1,300.00	0.00	63.52	1,236.48	4.89
540-5103 SOCIAL SECURITY	10,313.23	225.38	3,873.22	6,440.01	37.56
540-5104 RETIREMENT	9,800.94	227.14	3,904.03	5,896.91	39.83
540-5105 HEALTH INSURANCE	15,711.00	0.00	2,171.30	13,539.70	13.82
540-5107 WORKER'S COMPENSATION	246.34	0.00	246.34	0.00	100.00
540-5108 UNEMPLOYMENT	486.00	0.00	0.00	486.00	0.00
540-5111 LONGEVITY PAY	2,650.00	0.00	2,650.00	0.00	100.00
540-5112 CERTIFICATION PAY	600.00	0.00	138.48	461.52	23.08
540-5115 LIFE INSURANCE & DISABILITY	1,671.48	0.00	262.97	1,408.51	15.73
540-5116 VISION & DENTAL INSURANCE	1,645.89	0.00	138.28	1,507.61	8.40
TOTAL PERSONNEL	175,538.36	3,398.57	61,082.14	114,456.22	34.80
CONTRACTUAL SERVICES					
540-5200 COMMUNICATION EQUIPMENT	661.00	0.00	258.59	402.41	39.12
540-5203 SCHOOLS & SEMINARS	1,000.00	0.00	0.00	1,000.00	0.00
540-5229 CITY ENGINEER	33,000.00	0.00	8,688.13	24,311.87	26.33
540-5231 BUILDING INSPECTOR	140,000.00	0.00	11,445.00	128,555.00	8.18
540-5234 HEALTH INSPECTOR	15,600.00	0.00	1,300.00	14,300.00	8.33
TOTAL CONTRACTUAL SERVICES	190,261.00	0.00	21,691.72	168,569.28	11.40
COMMODITIES					
540-5324 UNIFORM ALLOWANCE	450.00	0.00	150.00	300.00	33.33
TOTAL COMMODITIES	450.00	0.00	150.00	300.00	33.33
TOTAL DEVELOPMENT SERVICES	366,249.36	3,398.57	82,923.86	283,325.50	22.64

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

01 -GENERAL FUND
ANIMAL CONTROL PUB WKS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
545-5101 SALARIES	299,958.27	11,494.95	84,365.57	215,592.70	28.13
545-5102 OVERTIME	7,000.00	0.00	410.64	6,589.36	5.87
545-5103 SOCIAL SECURITY	21,423.00	851.57	6,817.45	14,605.55	31.82
545-5104 RETIREMENT	23,066.93	893.37	6,984.83	16,082.10	30.28
545-5105 HEALTH INSURANCE	41,896.00	403.32	5,955.45	35,940.55	14.21
545-5107 WORKER'S COMPENSATION	6,012.29	0.00	6,012.29	0.00	100.00
545-5108 UNEMPLOYMENT	1,296.00	0.00	0.00	1,296.00	0.00
545-5111 LONGEVITY	4,389.04	0.00	4,360.00	29.04	99.34
545-5112 CERTIFICATION PAY	7,200.00	92.32	738.56	6,461.44	10.26
545-5115 LIFE INSURANCE & DISABILITY	3,999.00	0.00	595.91	3,403.09	14.90
545-5116 VISION & DENTAL INSURANCE	4,389.04	0.00	483.98	3,905.06	11.03
TOTAL PERSONNEL	420,629.57	13,735.53	116,724.68	303,904.89	27.75
CONTRACTUAL SERVICES					
545-5200 COMMUNICATION EQUIPMENT	6,061.00	0.00	2,249.03	3,811.97	37.11
545-5202 MEMBERSHIPS & LICENSES	2,475.00	75.00	350.00	2,125.00	14.14
545-5203 SCHOOLS & SEMINARS	6,000.00	0.00	225.00	5,775.00	3.75
545-5228 ANIMAL CONTROL	9,000.00	0.00	829.99	8,170.01	9.22
545-5230 STREETS/RIGHT OF WAYS	10,000.00	0.00	3,154.13	6,845.87	31.54
545-5231 DRAINAGE/STORM WATER	4,000.00	462.96	1,008.62	2,991.38	25.22
545-5236 TRAFFIC SIGNAL MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
TOTAL CONTRACTUAL SERVICES	40,536.00	537.96	7,816.77	32,719.23	19.28
COMMODITIES					
545-5302 OPERATING SUPPLIES	3,300.00	0.00	97.28	3,202.72	2.95
545-5306 MOTOR FUEL & LUBRICANTS	13,000.00	0.00	1,015.89	11,984.11	7.81
545-5318 VEHICLES & EQUIPMENT	20,000.00	146.86	2,025.83	17,974.17	10.13
545-5324 UNIFORM ALLOWANCE	6,500.00	810.65	2,402.47	4,097.53	36.96
545-5325 PARKS & MAINTENANCE	20,000.00	190.88	2,370.25	17,629.75	11.85
TOTAL COMMODITIES	62,800.00	1,148.39	7,911.72	54,888.28	12.60
TOTAL ANIMAL CONTROL PUB WKS	523,965.57	15,421.88	132,453.17	391,512.40	25.28

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

01 -GENERAL FUND
BUILDING & GROUNDS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
550-5210 OTHER CONTRACTUAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
550-5231 COVID19 VIRUS	0.00	75.00	75.00	(75.00)	0.00
550-5237 WATER	8,500.00	0.00	904.21	7,595.79	10.64
550-5238 GAS	5,000.00	0.00	588.71	4,411.29	11.77
550-5239 ELECTRIC	65,000.00	0.00	10,405.82	54,594.18	16.01
550-5240 TELEPHONE	28,000.00	1,522.58	6,773.64	21,226.36	24.19
550-5241 BUILDING MAINTENANCE	55,000.00	190.00	15,564.18	39,435.82	28.30
550-5242 CITY CUSTODIAN	11,000.00	0.00	2,189.91	8,810.09	19.91
550-5243 GROUNDS MAINTENANCE	15,000.00	167.38	550.81	14,449.19	3.67
550-5245 INTERNET & CABLE	6,500.00	0.00	1,765.42	4,734.58	27.16
550-5247 COPIERS & PRINTERS	26,000.00	0.00	6,507.16	19,492.84	25.03
550-5248 IT EQUIPMENT/MAINTENANCE	34,300.00	10,673.81	11,439.32	22,860.68	33.35
550-5249 IT SOFTWARE LICENSES/AGREEMENT	88,908.00	0.00	43,574.32	45,333.68	49.01
550-5250 IT MANAGED SERVICES/PROJECTS	51,200.00	0.00	7,700.00	43,500.00	15.04
550-5251 WEBSITE MAINTENANCE/LICENSES	15,716.00	0.00	2,432.00	13,284.00	15.47
TOTAL CONTRACTUAL SERVICES	413,124.00	12,628.77	110,470.50	302,653.50	26.74
CAPITAL OUTLAY					
550-5510 MISCELLANEOUS EXPENSES	40,000.00	0.00	14,620.90	25,379.10	36.55
550-5511 COMMUNICATIONS & EVENTS	74,386.00	62.24	1,982.16	72,403.84	2.66
550-5525 MARKETPLACE @ OTHSD	21,318.00	0.00	0.00	21,318.00	0.00
TOTAL CAPITAL OUTLAY	135,704.00	62.24	16,603.06	119,100.94	12.23
TOTAL BUILDING & GROUNDS	548,828.00	12,691.01	127,073.56	421,754.44	23.15

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

01 -GENERAL FUND
POLICE DEPARTMENT
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
560-5101 SALARIES	1,264,772.24	55,063.06	372,749.00	892,023.24	29.47
560-5102 OVERTIME	30,000.00	1,746.14	14,498.64	15,501.36	48.33
560-5103 SOCIAL SECURITY	101,829.32	4,260.73	31,826.56	70,002.76	31.25
560-5104 RETIREMENT	94,184.47	4,400.85	32,687.89	61,496.58	34.71
560-5105 HEALTH INSURANCE	120,451.00	134.44	19,018.72	101,432.28	15.79
560-5107 WORKER'S COMPENSATION	28,634.00	0.00	28,634.00	0.00	100.00
560-5108 UNEMPLOYMENT	6,606.00	0.00	0.00	6,606.00	0.00
560-5110 PRE-EMPLOYEMNT PHYSICAL	2,675.00	0.00	65.00	2,610.00	2.43
560-5111 LONGEVITY PAY	27,230.00	0.00	27,090.00	140.00	99.49
560-5112 CERTIFICATION PAY	11,100.00	403.90	3,150.42	7,949.58	28.38
560-5115 LIFE INSURANCE & DISABILITY	15,310.56	0.00	2,285.83	13,024.73	14.93
560-5116 VISION & DENTAL INSURANCE	12,618.50	0.00	1,459.80	11,158.70	11.57
TOTAL PERSONNEL	1,715,411.09	66,009.12	533,465.86	1,181,945.23	31.10
CONTRACTUAL SERVICES					
560-5200 COMMUNICATION EQUIPMENT	22,125.00	0.00	9,712.77	12,412.23	43.90
560-5210 OTHER CONTRACTUAL SERVICES	4,063.00	0.00	0.00	4,063.00	0.00
560-5250 IMPOUND FEES - WRECKER	10,560.00	0.00	0.00	10,560.00	0.00
TOTAL CONTRACTUAL SERVICES	36,748.00	0.00	9,712.77	27,035.23	26.43
COMMODITIES					
560-5301 OFFICE SUPPLIES	4,000.00	0.00	407.40	3,592.60	10.19
560-5302 OPERATING SUPPLIES	7,100.00	0.00	1,245.56	5,854.44	17.54
560-5303 COMMUNICATION & TECHNOLOGY	24,879.00	0.00	225.00	24,654.00	0.90
560-5306 MOTOR FUEL & LUBRICANT	36,000.00	0.00	4,552.11	31,447.89	12.64
560-5310 AMMUNITION	4,600.00	0.00	0.00	4,600.00	0.00
560-5311 BULLET-PROOF VESTS	3,000.00	0.00	0.00	3,000.00	0.00
560-5318 VEHICLE MAINTENANCE	14,069.00	0.00	7,975.61	6,093.39	56.69
560-5324 UNIFORM ALLOWANCE	16,500.00	0.00	7,590.00	8,910.00	46.00
560-5326 SCHOOLS & SEMINARS	4,500.00	0.00	175.00	4,325.00	3.89
TOTAL COMMODITIES	114,648.00	0.00	22,170.68	92,477.32	19.34
CAPITAL OUTLAY					
560-5502 FURNITURE & FIXTURES	500.00	0.00	0.00	500.00	0.00
TOTAL CAPITAL OUTLAY	500.00	0.00	0.00	500.00	0.00
TOTAL POLICE DEPARTMENT	1,867,307.09	66,009.12	565,349.31	1,301,957.78	30.28

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

01 -GENERAL FUND
FIRE DEPARTMENT
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
580-5101 SALARIES	805,922.00	35,968.60	242,106.73	563,815.27	30.04
580-5102 OVERTIME	41,000.00	2,835.41	28,670.71	12,329.29	69.93
580-5103 SOCIAL SECURITY	64,365.17	2,925.39	21,550.56	42,814.61	33.48
580-5104 RETIREMENT	60,921.00	2,830.13	21,470.10	39,450.90	35.24
580-5105 HEALTH INSURANCE	68,081.00	134.44	9,045.29	59,035.71	13.29
580-5107 WORKER'S COMPENSATION	14,390.00	0.00	12,179.52	2,210.48	84.64
580-5108 UNEMPLOYMENT	2,106.00	0.00	0.00	2,106.00	0.00
580-5110 PRE-EMPLOYMENT PHYSICALS	7,300.00	0.00	0.00	7,300.00	0.00
580-5111 LONGEVITY	11,920.00	0.00	10,430.00	1,490.00	87.50
580-5112 CERTIFICATION PAY	10,500.00	334.66	2,711.90	7,788.10	25.83
580-5115 LIFE INSURANCE & DISABILITY	8,991.00	0.00	1,068.24	7,922.76	11.88
580-5116 VISION & DENTAL INSURANCE	7,132.20	0.00	760.54	6,371.66	10.66
580-5117 CELLULAR ALLOWANCE	1,200.00	80.00	560.00	640.00	46.67
TOTAL PERSONNEL	1,103,828.37	45,108.63	350,553.59	753,274.78	31.76
CONTRACTUAL SERVICES					
580-5200 COMMUNICATION EQUIPMENT	9,239.00	0.00	3,807.33	5,431.67	41.21
580-5201 SUBSCRIPTIONS	1,668.00	0.00	90.00	1,578.00	5.40
580-5202 MEMBERSHIPS & LICENSES	4,700.00	282.17	632.17	4,067.83	13.45
580-5203 SCHOOLS & SEMINARS	6,700.00	0.00	(55.28)	6,755.28	0.83-
580-5210 OTHER CONTRACTUAL SERVICES	9,750.00	45.00	95.50	9,654.50	0.98
TOTAL CONTRACTUAL SERVICES	32,057.00	327.17	4,569.72	27,487.28	14.25
COMMODITIES					
580-5301 OFFICE SUPPLIES	1,600.00	84.48	84.48	1,515.52	5.28
580-5302 OPERATING SUPPLIES	5,500.00	704.94	2,443.62	3,056.38	44.43
580-5303 COMMUNICATION & TECHNOLOGY	22,000.00	0.00	0.00	22,000.00	0.00
580-5305 EQUIPT. PURCHASE / MAINTENANCE	10,605.00	0.00	3,902.06	6,702.94	36.79
580-5306 MOTOR FUEL & LUBRICANT	6,000.00	0.00	778.25	5,221.75	12.97
580-5313 PERSONAL PROTECTIVE EQUIPMENT	16,100.00	0.00	1,149.22	14,950.78	7.14
580-5322 VEHICLE MAINTENANCE	11,300.00	0.00	361.16	10,938.84	3.20
580-5324 UNIFORM ALLOWANCE	7,920.00	0.00	4,035.00	3,885.00	50.95
TOTAL COMMODITIES	81,025.00	789.42	12,753.79	68,271.21	15.74
TOTAL FIRE DEPARTMENT	1,216,910.37	46,225.22	367,877.10	849,033.27	30.23

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

01 -GENERAL FUND
EMS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
585-5101 SALARIES	311,351.41	14,766.88	82,562.13	228,789.28	26.52
585-5102 OVERTIME	24,000.00	1,048.38	9,751.30	14,248.70	40.63
585-5103 SOCIAL SECURITY	24,701.96	1,174.15	7,090.22	17,611.74	28.70
585-5104 RETIREMENT	23,474.93	1,228.55	7,437.89	16,037.04	31.68
585-5105 HEALTH INSURANCE	31,422.00	67.22	6,023.75	25,398.25	19.17
585-5107 WORKERS COMPENSATION	6,965.80	0.00	6,965.80	0.00	100.00
585-5108 UNEMPLOYMENT	972.00	0.00	0.00	972.00	0.00
585-5111 LONGEVITY	1,110.00	0.00	960.00	150.00	86.49
585-5112 CERTIFICATION PAY	5,400.00	69.24	657.78	4,742.22	12.18
585-5115 LIFE INSURANCE & DISABILITY	3,945.96	0.00	528.24	3,417.72	13.39
585-5116 VISION & DENTAL INSURANCE	3,291.78	0.00	483.98	2,807.80	14.70
585-5117 CELLULAR ALLOWANCE	720.00	50.00	380.00	340.00	52.78
TOTAL PERSONNEL	437,355.84	18,404.42	122,841.09	314,514.75	28.09
CONTRACTUAL SERVICES					
585-5200 COMMUNICATION EQUIPMENT	2,833.00	0.00	1,031.24	1,801.76	36.40
585-5201 SUBSCRIPTIONS	2,300.00	0.00	0.00	2,300.00	0.00
585-5202 MEMBERSHIPS & LICENSES	1,741.00	0.00	0.00	1,741.00	0.00
585-5203 SCHOOLS & SEMINARS	5,600.00	0.00	0.00	5,600.00	0.00
585-5204 EMS SERVICE FEES	18,000.00	0.00	0.00	18,000.00	0.00
585-5210 OTHER CONTRACTUAL SERVICES	19,450.00	12,269.28	16,142.44	3,307.56	82.99
585-5211 MEDICAL DIRECTION	17,388.00	0.00	4,347.00	13,041.00	25.00
TOTAL CONTRACTUAL SERVICES	67,312.00	12,269.28	21,520.68	45,791.32	31.97
COMMODITIES					
585-5302 OPERATING EXPENSES	1,500.00	41.73	350.60	1,149.40	23.37
585-5305 EQUIPT. PURCHASE & MAINTENANCE	11,000.00	0.00	0.00	11,000.00	0.00
585-5306 MOTOR FUEL & LUBRICANTS	4,000.00	0.00	489.28	3,510.72	12.23
585-5317 MEDICAL SUPPLIES	26,150.00	0.00	5,937.65	20,212.35	22.71
585-5322 VEHICLE MAINTENANCE	2,500.00	0.00	2,351.73	148.27	94.07
585-5324 UNIFORM ALLOWANCE	4,320.00	0.00	2,160.00	2,160.00	50.00
TOTAL COMMODITIES	49,470.00	41.73	11,289.26	38,180.74	22.82
TOTAL EMS	554,137.84	30,715.43	155,651.03	398,486.81	28.09
TOTAL EXPENDITURES	8,271,357.98	219,681.76	2,291,727.26	5,979,630.72	27.71
REVENUES OVER/(UNDER) EXPENDITURES	151,175.02	(210,936.28)	1,585,386.42	(1,434,211.40)	1,048.71

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

02 -DEBT SERVICE- BONDS
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
PROPERTY TAXES	833,601.00	0.00	116,290.83	717,310.17	13.95
FRANCHISE TAXES	321,669.00	0.00	0.00	321,669.00	0.00
MISCELLANEOUS REVENUE	700.00	0.00	2.80	697.20	0.40
TOTAL REVENUES	1,155,970.00	0.00	116,293.63	1,039,676.37	10.06
EXPENDITURE SUMMARY					
ADMINISTRATION	700.00	0.00	0.00	700.00	0.00
DEVELOPMENT SERVICES	1,155,270.00	156,968.75	358,104.38	797,165.62	31.00
TOTAL EXPENDITURES	1,155,970.00	156,968.75	358,104.38	797,865.62	30.98
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(156,968.75)	(241,810.75)	241,810.75	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

02 -DEBT SERVICE- BONDS
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PROPERTY TAXES					
400-3140 DEBT SERVICE (INT & SINKING)	833,601.00	0.00	116,290.83	717,310.17	13.95
TOTAL PROPERTY TAXES	833,601.00	0.00	116,290.83	717,310.17	13.95
FRANCHISE TAXES					
402-3270 EDC $4M DEBT SERVICE	321,669.00	0.00	0.00	321,669.00	0.00
TOTAL FRANCHISE TAXES	321,669.00	0.00	0.00	321,669.00	0.00
MISCELLANEOUS REVENUE					
406-1010 INTEREST EARNED	700.00	0.00	2.80	697.20	0.40
TOTAL MISCELLANEOUS REVENUE	700.00	0.00	2.80	697.20	0.40
TOTAL REVENUES	1,155,970.00	0.00	116,293.63	1,039,676.37	10.06

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

02 -DEBT SERVICE- BONDS
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
510-5200 BANK FEES	700.00	0.00	0.00	700.00	0.00
TOTAL CONTRACTUAL SERVICES	700.00	0.00	0.00	700.00	0.00
TOTAL ADMINISTRATION	700.00	0.00	0.00	700.00	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

02 -DEBT SERVICE- BONDS
DEVELOPMENT SERVICES
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE					
540-5602 PROCESSING FEES	350.00	475.00	475.00	(125.00)	135.71
TOTAL DEBT SERVICE	350.00	475.00	475.00	(125.00)	135.71
DEBT SERVICE					
540-5800 PRINCIPAL BOND - 2007 CofO	570,000.00	0.00	0.00	570,000.00	0.00
540-5801 INTEREST BOND - 2007 CofO	167,221.50	0.00	0.00	167,221.50	0.00
540-5804 LITIGATION EXPENSES	201,136.00	0.00	201,135.63	0.37	100.00
TOTAL DEBT SERVICE	938,357.50	0.00	201,135.63	737,221.87	21.43
DEBT SERVICE					
540-5900 PRINCIPAL BOND - 2015 CofO	95,000.00	95,000.00	95,000.00	0.00	100.00
540-5901 INTEREST BOND - 2015 CofO	121,562.50	61,493.75	61,493.75	60,068.75	50.59
TOTAL DEBT SERVICE	216,562.50	156,493.75	156,493.75	60,068.75	72.26
TOTAL DEVELOPMENT SERVICES	1,155,270.00	156,968.75	358,104.38	797,165.62	31.00
TOTAL EXPENDITURES	1,155,970.00	156,968.75	358,104.38	797,865.62	30.98
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(156,968.75)	(241,810.75)	241,810.75	0.00

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

03 -CAPITAL REPLACEMENT
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
MISCELLANEOUS REVENUE	1,800.00	0.00	480.29	1,319.71	26.68
TOTAL REVENUES	1,800.00	0.00	480.29	1,319.71	26.68
EXPENDITURE SUMMARY					
ADMINISTRATION	660.00	0.00	0.00	660.00	0.00
BUILDING & GROUNDS	377,923.56	0.00	47,586.16	330,337.40	12.59
TOTAL EXPENDITURES	378,583.56	0.00	47,586.16	330,997.40	12.57
REVENUES OVER/(UNDER) EXPENDITURES	(376,783.56)	0.00	(47,105.87)	(329,677.69)	12.50

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

03 -CAPITAL REPLACEMENT
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUE					
406-1010 INTEREST	1,800.00	0.00	180.29	1,619.71	10.02
406-1018 PD MISC REVENUES	0.00	0.00	300.00	(300.00)	0.00
406-1021 TRANSFERS IN/OUT	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	1,800.00	0.00	480.29	1,319.71	26.68
TOTAL REVENUES	1,800.00	0.00	480.29	1,319.71	26.68

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

03 -CAPITAL REPLACEMENT
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
510-5200 BANK FEES	660.00	0.00	0.00	660.00	0.00
TOTAL CONTRACTUAL SERVICES	660.00	0.00	0.00	660.00	0.00
TOTAL ADMINISTRATION	660.00	0.00	0.00	660.00	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

03 -CAPITAL REPLACEMENT
BUILDING & GROUNDS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY					
550-5510 POLICE DEPT PURCHASES	0.00	0.00	0.00	0.00	0.00
550-5512 ADMINISTRATION PURCHASES	150,000.00	0.00	0.00	150,000.00	0.00
550-5514 VEHICLE PURCHASES	227,923.56	0.00	47,586.16	180,337.40	20.88
TOTAL CAPITAL OUTLAY	377,923.56	0.00	47,586.16	330,337.40	12.59
TOTAL BUILDING & GROUNDS	377,923.56	0.00	47,586.16	330,337.40	12.59
TOTAL EXPENDITURES	378,583.56	0.00	47,586.16	330,997.40	12.57
REVENUES OVER/(UNDER) EXPENDITURES	(376,783.56)	0.00	(47,105.87)	(329,677.69)	12.50

*** END OF REPORT ***

REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

05 -ECONOMIC DEVELOPMENT CORP
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-PROPERTY TAXES	1,488,182.00	0.00	465,276.30	1,022,905.70	31.26
MISCELLANEOUS REVENUE	12,000.00	0.00	435.37	11,564.63	3.63
TOTAL REVENUES	1,500,182.00	0.00	465,711.67	1,034,470.33	31.04
EXPENDITURE SUMMARY					
ADMINISTRATION	1,325,262.39	839.65	232,496.85	1,092,765.54	17.54
TOTAL EXPENDITURES	1,325,262.39	839.65	232,496.85	1,092,765.54	17.54
REVENUES OVER/(UNDER) EXPENDITURES	174,919.61	(839.65)	233,214.82	(58,295.21)	133.33

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

05 -ECONOMIC DEVELOPMENT CORP
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-PROPERTY TAXES					
401-3140 SALES TAX	1,474,767.00	0.00	464,576.30	1,010,190.70	31.50
401-3150 MIXED BEVERAGE	9,815.00	0.00	0.00	9,815.00	0.00
401-3160 SUBLEASE HELOTES CHAMBER	3,600.00	0.00	700.00	2,900.00	19.44
TOTAL NON-PROPERTY TAXES	1,488,182.00	0.00	465,276.30	1,022,905.70	31.26
MISCELLANEOUS REVENUE					
406-1010 INTEREST	12,000.00	0.00	435.37	11,564.63	3.63
TOTAL MISCELLANEOUS REVENUE	12,000.00	0.00	435.37	11,564.63	3.63
TOTAL REVENUES	1,500,182.00	0.00	465,711.67	1,034,470.33	31.04

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

05 -ECONOMIC DEVELOPMENT CORP
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
510-5101 SALARIES	74,721.35	2,817.04	22,461.48	52,259.87	30.06
510-5111 LONGEVITY	1,460.00	0.00	1,340.00	120.00	91.78
510-5113 BENEFITS	19,360.04	432.70	4,752.07	14,607.97	24.55
TOTAL PERSONNEL	95,541.39	3,249.74	28,553.55	66,987.84	29.89
CONTRACTUAL SERVICES					
510-5201 MEMBERSHIPS, DUES & LICENSES	15,000.00	(2,300.00)	907.68	14,092.32	6.05
510-5202 AUDIT FEES	3,400.00	0.00	1,700.00	1,700.00	50.00
510-5203 SCHOOLS, SEMINARS, CONFERENCES	3,200.00	0.00	355.00	2,845.00	11.09
510-5204 INTL. CONF. SHOPPING CENTERS	3,200.00	0.00	0.00	3,200.00	0.00
510-5205 BANK FEES	750.00	0.00	0.00	750.00	0.00
510-5206 LEGAL FEES / MDD CREATION	3,000.00	0.00	76.00	2,924.00	2.53
510-5208 CONC. DESIGN & LAND USE PLANS	15,000.00	0.00	0.00	15,000.00	0.00
510-5210 WORKSHOPS & PROMOTIONS	3,000.00	0.00	0.00	3,000.00	0.00
510-5211 MARKETING / TOURISM	30,000.00	0.00	6,435.38	23,564.62	21.45
510-5212 WEBSITE DEV. & MAINTENANCE	12,000.00	0.00	0.00	12,000.00	0.00
510-5214 MANAGED SVCS. AGREEMENT	30,000.00	0.00	0.00	30,000.00	0.00
510-5215 DEBT SERVICE	321,669.00	0.00	0.00	321,669.00	0.00
510-5216 SBLAP GRANTS & ADMINISTRAION	0.00	0.00	25,600.00	(25,600.00)	0.00
510-5224 OFFICE RENTAL	12,000.00	(350.00)	2,100.00	9,900.00	17.50
510-5225 OTHSD PARKING LOT LEASE	5,520.00	0.00	1,310.06	4,209.94	23.73
510-5228 VISITOR CENTER	50,000.00	0.00	0.00	50,000.00	0.00
510-5230 MARKETING/CITY EVENTS	110,000.00	0.00	0.00	110,000.00	0.00
TOTAL CONTRACTUAL SERVICES	617,739.00	(2,650.00)	38,484.12	579,254.88	6.23
COMMODITIES					
510-5301 OFFICE SUPPLIES	2,000.00	0.00	117.06	1,882.94	5.85
510-5302 OPERATIONAL EXPENSES	8,500.00	239.91	1,865.79	6,634.21	21.95
510-5305 COMMUNICATION EQUIPMENT	1,232.00	0.00	339.70	892.30	27.57
510-5326 EXPENSE REIMBURSEMENT	250.00	0.00	0.00	250.00	0.00
510-5333 380 AGREEMENT REIMBURSEMENTS	600,000.00	0.00	163,136.63	436,863.37	27.19
TOTAL COMMODITIES	611,982.00	239.91	165,459.18	446,522.82	27.04
TOTAL ADMINISTRATION	1,325,262.39	839.65	232,496.85	1,092,765.54	17.54
TOTAL EXPENDITURES	1,325,262.39	839.65	232,496.85	1,092,765.54	17.54
REVENUES OVER/(UNDER) EXPENDITURES	174,919.61	(839.65)	233,214.82	(58,295.21)	133.33

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

06 -MUNICIPAL COURT SECURITY
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
MISCELLANEOUS REVENUE	9,963.00	0.00	0.13	9,962.87	0.00
TOTAL REVENUES	9,963.00	0.00	0.13	9,962.87	0.00
EXPENDITURE SUMMARY					
ADMINISTRATION	225.00	0.00	0.00	225.00	0.00
TOTAL EXPENDITURES	225.00	0.00	0.00	225.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	9,738.00	0.00	0.13	9,737.87	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

06 -MUNICIPAL COURT SECURITY
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUE					
406-1010 INTEREST	15.00	0.00	0.13	14.87	0.87
406-1080 DEDICATED REVENUE	9,948.00	0.00	0.00	9,948.00	0.00
TOTAL MISCELLANEOUS REVENUE	9,963.00	0.00	0.13	9,962.87	0.00
TOTAL REVENUES	9,963.00	0.00	0.13	9,962.87	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

06 -MUNICIPAL COURT SECURITY
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
510-5200 BANK FEES	225.00	0.00	0.00	225.00	0.00
TOTAL CONTRACTUAL SERVICES	225.00	0.00	0.00	225.00	0.00
CAPITAL OUTLAY					
510-5501 OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00
510-5502 TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	225.00	0.00	0.00	225.00	0.00
TOTAL EXPENDITURES	225.00	0.00	0.00	225.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	9,738.00	0.00	0.13	9,737.87	0.00

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

07 -MUNICIPAL CRT TECHNOLOGY
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-PROPERTY TAXES	10,275.00	0.00	0.00	10,275.00	0.00
MISCELLANEOUS REVENUE	150.00	0.00	0.35	149.65	0.23
TOTAL REVENUES	10,425.00	0.00	0.35	10,424.65	0.00
EXPENDITURE SUMMARY					
ADMINISTRATION	6,965.00	691.00	2,904.00	4,061.00	41.69
TOTAL EXPENDITURES	6,965.00	691.00	2,904.00	4,061.00	41.69
REVENUES OVER/(UNDER) EXPENDITURES	3,460.00	(691.00)	(2,903.65)	6,363.65	83.92-

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

07 -MUNICIPAL CRT TECHNOLOGY
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-PROPERTY TAXES					
401-3140 DEDICATED REVENUES	10,275.00	0.00	0.00	10,275.00	0.00
TOTAL NON-PROPERTY TAXES	10,275.00	0.00	0.00	10,275.00	0.00
MISCELLANEOUS REVENUE					
406-1010 INTEREST	150.00	0.00	0.35	149.65	0.23
TOTAL MISCELLANEOUS REVENUE	150.00	0.00	0.35	149.65	0.23
TOTAL REVENUES	10,425.00	0.00	0.35	10,424.65	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

07 -MUNICIPAL CRT TECHNOLOGY
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
510-5200 BANK FEES	465.00	0.00	0.00	465.00	0.00
TOTAL CONTRACTUAL SERVICES	465.00	0.00	0.00	465.00	0.00
CAPITAL OUTLAY					
510-5501 OTHER EXPENDITURES	6,500.00	691.00	2,904.00	3,596.00	44.68
TOTAL CAPITAL OUTLAY	6,500.00	691.00	2,904.00	3,596.00	44.68
TOTAL ADMINISTRATION	6,965.00	691.00	2,904.00	4,061.00	41.69
TOTAL EXPENDITURES	6,965.00	691.00	2,904.00	4,061.00	41.69
REVENUES OVER/(UNDER) EXPENDITURES	3,460.00	(691.00)	(2,903.65)	6,363.65	83.92-

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

08 -POLICE TRAINING
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
MISCELLANEOUS REVENUE	2,450.00	0.00	0.04	2,449.96	0.00
TOTAL REVENUES	2,450.00	0.00	0.04	2,449.96	0.00
EXPENDITURE SUMMARY					
ADMINISTRATION	4,703.00	0.00	1,005.00	3,698.00	21.37
TOTAL EXPENDITURES	4,703.00	0.00	1,005.00	3,698.00	21.37
REVENUES OVER/(UNDER) EXPENDITURES	(2,253.00)	0.00	(1,004.96)	(1,248.04)	44.61

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

08 -POLICE TRAINING
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUE					
406-1010 INTEREST	50.00	0.00	0.04	49.96	0.08
406-1015 DEDICATED REVENUE	2,400.00	0.00	0.00	2,400.00	0.00
TOTAL MISCELLANEOUS REVENUE	2,450.00	0.00	0.04	2,449.96	0.00
TOTAL REVENUES	2,450.00	0.00	0.04	2,449.96	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

08 -POLICE TRAINING
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
510-5101 TRAINING	4,238.00	0.00	1,005.00	3,233.00	23.71
TOTAL PERSONNEL	4,238.00	0.00	1,005.00	3,233.00	23.71
CONTRACTUAL SERVICES					
510-5200 BANK FEES	465.00	0.00	0.00	465.00	0.00
TOTAL CONTRACTUAL SERVICES	465.00	0.00	0.00	465.00	0.00
TOTAL ADMINISTRATION	4,703.00	0.00	1,005.00	3,698.00	21.37
TOTAL EXPENDITURES	4,703.00	0.00	1,005.00	3,698.00	21.37
REVENUES OVER/(UNDER) EXPENDITURES	(2,253.00)	0.00	(1,004.96)	(1,248.04)	44.61

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

09 -SCHOOL SAFETY
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
MISCELLANEOUS REVENUE	18,550.00	0.00	1,345.22	17,204.78	7.25
TOTAL REVENUES	18,550.00	0.00	1,345.22	17,204.78	7.25
EXPENDITURE SUMMARY					
ADMINISTRATION	21,653.00	0.00	0.00	21,653.00	0.00
TOTAL EXPENDITURES	21,653.00	0.00	0.00	21,653.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(3,103.00)	0.00	1,345.22	(4,448.22)	43.35-

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

09 -SCHOOL SAFETY
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUE					
406-1000 DEDICATED REVENUES	18,300.00	0.00	1,344.82	16,955.18	7.35
406-1010 INTEREST	250.00	0.00	0.40	249.60	0.16
TOTAL MISCELLANEOUS REVENUE	18,550.00	0.00	1,345.22	17,204.78	7.25
TOTAL REVENUES	18,550.00	0.00	1,345.22	17,204.78	7.25

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

09 -SCHOOL SAFETY
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
510-5102 OTHER EXPENDITURES	21,000.00	0.00	0.00	21,000.00	0.00
TOTAL PERSONNEL	21,000.00	0.00	0.00	21,000.00	0.00
CONTRACTUAL SERVICES					
510-5200 BANK CHARGES	653.00	0.00	0.00	653.00	0.00
TOTAL CONTRACTUAL SERVICES	653.00	0.00	0.00	653.00	0.00
TOTAL ADMINISTRATION	21,653.00	0.00	0.00	21,653.00	0.00
TOTAL EXPENDITURES	21,653.00	0.00	0.00	21,653.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(3,103.00)	0.00	1,345.22	(4,448.22)	43.35-

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

10 -PEG
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
MISCELLANEOUS REVENUE	30,650.00	0.00	1.68	30,648.32	0.01
TOTAL REVENUES	30,650.00	0.00	1.68	30,648.32	0.01
EXPENDITURE SUMMARY					
ADMINISTRATION	95,200.00	0.00	0.00	95,200.00	0.00
TOTAL EXPENDITURES	95,200.00	0.00	0.00	95,200.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(64,550.00)	0.00	1.68	(64,551.68)	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

10 -PEG
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUE					
406-1000 DEDICATED REVENUES	30,000.00	0.00	0.00	30,000.00	0.00
406-1010 INTEREST	650.00	0.00	1.68	648.32	0.26
TOTAL MISCELLANEOUS REVENUE	30,650.00	0.00	1.68	30,648.32	0.01
TOTAL REVENUES	30,650.00	0.00	1.68	30,648.32	0.01

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

10 -PEG
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
GRANT EXPENSES					
510-5000 PUBLIC ACCESS EXPENDITURES	95,000.00	0.00	0.00	95,000.00	0.00
TOTAL GRANT EXPENSES	95,000.00	0.00	0.00	95,000.00	0.00
CONTRACTUAL SERVICES					
510-5200 BANK FEES	200.00	0.00	0.00	200.00	0.00
TOTAL CONTRACTUAL SERVICES	200.00	0.00	0.00	200.00	0.00
TOTAL ADMINISTRATION	95,200.00	0.00	0.00	95,200.00	0.00
TOTAL EXPENDITURES	95,200.00	0.00	0.00	95,200.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(64,550.00)	0.00	1.68	(64,551.68)	0.00

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

11 -FORFEITURE STATE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
EXPENDITURE SUMMARY					
ADMINISTRATION	460.00	0.00	0.00	460.00	0.00
TOTAL EXPENDITURES	460.00	0.00	0.00	460.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(460.00)	0.00	0.00	(460.00)	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

11 -FORFEITURE STATE
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUE					
406-1000 DEDICATED REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

11 -FORFEITURE STATE
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
GRANT EXPENSES					
510-5000 STATE FORFEITURE EXPENSES	0.00	0.00	0.00	0.00	0.00
TOTAL GRANT EXPENSES	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES					
510-5200 BANK FEES	460.00	0.00	0.00	460.00	0.00
TOTAL CONTRACTUAL SERVICES	460.00	0.00	0.00	460.00	0.00
TOTAL ADMINISTRATION	460.00	0.00	0.00	460.00	0.00
TOTAL EXPENDITURES	460.00	0.00	0.00	460.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(460.00)	0.00	0.00	(460.00)	0.00

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

14 -STREET MAINTENANCE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
MISCELLANEOUS REVENUE	742,000.00	0.00	232,323.23	509,676.77	31.31
TOTAL REVENUES	742,000.00	0.00	232,323.23	509,676.77	31.31
EXPENDITURE SUMMARY					
ADMINISTRATION	800,660.00	0.00	2,370.16	798,289.84	0.30
TOTAL EXPENDITURES	800,660.00	0.00	2,370.16	798,289.84	0.30
REVENUES OVER/(UNDER) EXPENDITURES	(58,660.00)	0.00	229,953.07	(288,613.07)	392.01-

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

14 -STREET MAINTENANCE
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUE					
406-1000 DEDICATED REVENUES	736,000.00	0.00	232,105.46	503,894.54	31.54
406-1010 INTEREST	6,000.00	0.00	217.77	5,782.23	3.63
TOTAL MISCELLANEOUS REVENUE	742,000.00	0.00	232,323.23	509,676.77	31.31
TOTAL REVENUES	742,000.00	0.00	232,323.23	509,676.77	31.31

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

14 -STREET MAINTENANCE
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
510-5200 BANK FEES	660.00	0.00	0.00	660.00	0.00
TOTAL CONTRACTUAL SERVICES	660.00	0.00	0.00	660.00	0.00
COMMODITIES					
510-5300 EXPENDITURES	800,000.00	0.00	2,370.16	797,629.84	0.30
TOTAL COMMODITIES	800,000.00	0.00	2,370.16	797,629.84	0.30
TOTAL ADMINISTRATION	800,660.00	0.00	2,370.16	798,289.84	0.30
TOTAL EXPENDITURES	800,660.00	0.00	2,370.16	798,289.84	0.30
REVENUES OVER/(UNDER) EXPENDITURES	(58,660.00)	0.00	229,953.07	(288,613.07)	392.01-

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

15 -HOT TAX
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
MISCELLANEOUS REVENUE	25,100.00	0.00	8,364.21	16,735.79	33.32
TOTAL REVENUES	25,100.00	0.00	8,364.21	16,735.79	33.32
EXPENDITURE SUMMARY					
ADMINISTRATION	430.00	0.00	0.00	430.00	0.00
TOTAL EXPENDITURES	430.00	0.00	0.00	430.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	24,670.00	0.00	8,364.21	16,305.79	33.90

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

15 -HOT TAX
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUE					
406-1000 DEDICATED REVENUES	25,000.00	0.00	8,363.41	16,636.59	33.45
406-1010 INTEREST	100.00	0.00	0.80	99.20	0.80
TOTAL MISCELLANEOUS REVENUE	25,100.00	0.00	8,364.21	16,735.79	33.32
TOTAL REVENUES	25,100.00	0.00	8,364.21	16,735.79	33.32

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

15 -HOT TAX
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
510-5200 BANK FEES	430.00	0.00	0.00	430.00	0.00
TOTAL CONTRACTUAL SERVICES	430.00	0.00	0.00	430.00	0.00
COMMODITIES					
510-5300 EXPENDITURES	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	430.00	0.00	0.00	430.00	0.00
TOTAL EXPENDITURES	430.00	0.00	0.00	430.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	24,670.00	0.00	8,364.21	16,305.79	33.90

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

16 -LOC TRUANCY & PREVENTION
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-PROPERTY TAXES	7,584.00	0.00	0.00	7,584.00	0.00
MISCELLANEOUS REVENUE	20.00	0.00	0.11	19.89	0.55
TOTAL REVENUES	7,604.00	0.00	0.11	7,603.89	0.00
EXPENDITURE SUMMARY					
ADMINISTRATION	200.00	0.00	0.00	200.00	0.00
TOTAL EXPENDITURES	200.00	0.00	0.00	200.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	7,404.00	0.00	0.11	7,403.89	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

16 -LOC TRUANCY & PREVENTION
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-PROPERTY TAXES					
401-3140 DEDICATED REVENUES	7,584.00	0.00	0.00	7,584.00	0.00
TOTAL NON-PROPERTY TAXES	7,584.00	0.00	0.00	7,584.00	0.00
MISCELLANEOUS REVENUE					
406-1010 INTEREST	20.00	0.00	0.11	19.89	0.55
TOTAL MISCELLANEOUS REVENUE	20.00	0.00	0.11	19.89	0.55
TOTAL REVENUES	7,604.00	0.00	0.11	7,603.89	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

16 -LOC TRUANCY & PREVENTION
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
510-5200 BANK FEES	200.00	0.00	0.00	200.00	0.00
TOTAL CONTRACTUAL SERVICES	200.00	0.00	0.00	200.00	0.00
CAPITAL OUTLAY					
510-5501 OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	200.00	0.00	0.00	200.00	0.00
TOTAL EXPENDITURES	200.00	0.00	0.00	200.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	7,404.00	0.00	0.11	7,403.89	0.00

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

17 -MUNICIPAL JURY FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-PROPERTY TAXES	192.00	0.00	0.00	192.00	0.00
MISCELLANEOUS REVENUE	20.00	0.00	0.00	20.00	0.00
TOTAL REVENUES	212.00	0.00	0.00	212.00	0.00
EXPENDITURE SUMMARY					
ADMINISTRATION	100.00	0.00	0.00	100.00	0.00
TOTAL EXPENDITURES	100.00	0.00	0.00	100.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	112.00	0.00	0.00	112.00	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

17 -MUNICIPAL JURY FUND
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-PROPERTY TAXES					
401-3140 DEDICATED REVENUES	192.00	0.00	0.00	192.00	0.00
TOTAL NON-PROPERTY TAXES	192.00	0.00	0.00	192.00	0.00
MISCELLANEOUS REVENUE					
406-1010 INTEREST	20.00	0.00	0.00	20.00	0.00
TOTAL MISCELLANEOUS REVENUE	20.00	0.00	0.00	20.00	0.00
TOTAL REVENUES	212.00	0.00	0.00	212.00	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

17 -MUNICIPAL JURY FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
510-5200 BANK FEES	100.00	0.00	0.00	100.00	0.00
TOTAL CONTRACTUAL SERVICES	100.00	0.00	0.00	100.00	0.00
CAPITAL OUTLAY					
510-5501 OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	100.00	0.00	0.00	100.00	0.00
TOTAL EXPENDITURES	100.00	0.00	0.00	100.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	112.00	0.00	0.00	112.00	0.00

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

18 -COH TREE MITIGATION
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-PROPERTY TAXES	10,000.00	0.00	0.00	10,000.00	0.00
MISCELLANEOUS REVENUE	20.00	0.00	4.83	15.17	24.15
TOTAL REVENUES	10,020.00	0.00	4.83	10,015.17	0.05
EXPENDITURE SUMMARY					
ADMINISTRATION	200.00	0.00	0.00	200.00	0.00
TOTAL EXPENDITURES	200.00	0.00	0.00	200.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	9,820.00	0.00	4.83	9,815.17	0.05

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

18 -COH TREE MITIGATION
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-PROPERTY TAXES					
401-3140 DEDICATED REVENUES	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL NON-PROPERTY TAXES	10,000.00	0.00	0.00	10,000.00	0.00
MISCELLANEOUS REVENUE					
406-1010 INTEREST	20.00	0.00	4.83	15.17	24.15
TOTAL MISCELLANEOUS REVENUE	20.00	0.00	4.83	15.17	24.15
TOTAL REVENUES	10,020.00	0.00	4.83	10,015.17	0.05

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

18 -COH TREE MITIGATION
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
510-5200 BANK FEES	200.00	0.00	0.00	200.00	0.00
TOTAL CONTRACTUAL SERVICES	200.00	0.00	0.00	200.00	0.00
CAPITAL OUTLAY					
510-5501 OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	200.00	0.00	0.00	200.00	0.00
TOTAL EXPENDITURES	200.00	0.00	0.00	200.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	9,820.00	0.00	4.83	9,815.17	0.05

*** END OF REPORT ***

BALANCE SHEET
AS OF: JANUARY 31ST, 2021

Agenda Item No. 4

01 -GENERAL FUND

ACCOUNT#	TITLE		
ASSETS			
101-0100	PETTY CASH	1,420.05	
101-2000	OPERATING CASH ACCOUNT	22,051.63	
101-2100	GENERAL FUND	2,377,710.83	
101-3100	LOGIC CITY	1,031,753.45	
101-3150	TEXPOOL-CITY	66.27	
101-4100	MEDICAL BILLING ACCOUNT	1,557.72	
105-0000	RECEIVABLE - TAXES	49,966.88	
105-0500	ALLOWANCE FOR UNCOLLECTABLES	(3,497.68)	
105-1000	RECEIVABLES PRIOR YEAR	0.00	
105-1001	SALES TAX RECEIVABLE	525,512.11	
105-1002	FRANCHISE RECEIVABLES PRIOR YR	(14,499.55)	
105-1004	EMS ALLOWANCE FOR UNCOLLECT	(323,421.83)	
105-1100	GRANTS RECEIVABLE	0.00	
105-1500	RECEIVABLES EMPLOYEES	431.90	
105-2500	CREDIT CARD RECEIVABLES	(2,178.36)	
120-0000	DUE FROM EDC	29,209.76	
120-0500	DUE FROM BLDG SECURITY	0.00	
120-1000	DUE FROM DEBT SERVICE	0.00	
120-2000	DUE FROM CAPITAL PROJECTS	0.00	
120-3000	DUE FROM FIRE DEPT	0.00	
120-3500	DUE FROM CRT TECH	0.00	
120-4000	DUE FROM DISPATCH	0.00	
120-4500	DUE FROM MUNICIPAL JURY FUND	160.00	
120-5000	EMS FEE RECEIVABLE	377,875.29	
120-6000	DUE FROM PEG	0.00	
120-7000	DUE FROM SCHOOL SAFETY	0.00	
120-8000	DUE FROM POLICE FORFEITURE-ST	0.00	
160-0000	PREPAID ASSETS	0.00	
			4,074,118.47
	TOTAL ASSETS		4,074,118.47
LIABILITIES			
201-0000	ACCOUNTS PAYABLE	126,921.51	
201-0200	PAYABLES - PRIOR YEAR	(60,773.22)	
201-1000	WAGES PAYABLE	0.00	
201-2000	DEFERRED TAX REVENUE	43,665.05	
201-2100	380 AGREEMENT PAYABLE	303,806.05	
201-2200	DEFERRED GRANT REVENUE	0.00	
201-2300	DEFERRED EMS REVENUE	54,408.46	
201-2500	DEFERRED LEASE REVENUE	102,243.63	
201-2600	CONTINGENT LIABILITY - NISD	0.00	
202-0100	ACCRUED FICA	(89.34)	
202-0200	FEDERAL WITHHOLDING	(285.17)	
202-0500	RETIREMENT TMRS	77.51	
202-0600	CHILD SUPPORT LIABILITY	(1,434.92)	
202-0650	SCHOOL LOAN LIABILITY	(298.79)	
202-0700	HEALTH INS PAYABLE	12,879.40	
202-0800	DENTAL INS PAYABLE	(1,638.91)	

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01 -GENERAL FUND

ACCOUNT#	TITLE		
202-0900	LIFE INS PAYABLE	1,057.51	
202-0910	PREPAID PAYABLES	0.00	
202-0920	VISION INS PAYABLE	(1,182.56)	
202-1000	RETIREMENT ICMA	0.00	
202-1010	ICMA ROTH	0.00	
202-1100	CURRENT YEAR INTEREST PAYABLE	0.00	
202-1200	FICA & MED PAYABLE	(150.97)	
202-1300	DUE TO EDC	0.00	
202-1301	DUE TO DEBT SERVICE	190,646.33	
202-1304	DUE TO CAP PROJ	0.00	
202-1306	DUE TO/FROM PER BANK RECON	0.00	
202-1308	DUE TO PEG	0.00	
202-1309	DUE TO SCHOOL SAFETY	0.00	
202-1310	DUE TO STREET MAINT	0.00	
202-1320	DUE TO HOT TAX	0.00	
202-1325	DUE TO COH TREE MITIGATION	(50,591.25)	
203-1200	ACCRUED VACATION LEAVE	0.00	
203-1300	CAPITAL LEASE PAYABLE	0.00	
	TOTAL LIABILITIES		719,260.32
EQUITY			
380-0200	COURT BUILDING SECURITY FUND	0.00	
380-0700	RESERVE FOR PREPAIDS	0.00	
380-0800	UNAVAILABLE REVENUE	0.00	
390-0000	FUND BALANCE/RETAINED EARN	1,769,471.73	
390-1000	INVESTMENT IN FIXED ASSETS	0.00	
390-9999	SUSPENSE	0.00	
	TOTAL BEGINNING EQUITY	1,769,471.73	
	TOTAL REVENUE	3,877,113.68	
	TOTAL EXPENSES	2,291,727.26	
	REVENUE OVER/(UNDER) EXPENSES	1,585,386.42	
	TOTAL EQUITY & OVER/(UNDER)		3,354,858.15
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)		4,074,118.47

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02 -DEBT SERVICE- BONDS

ACCOUNT#	TITLE			
ASSETS				
101-2000	DEBT SERVICE CASH	106,577.52		
105-0000	RECEIVABLE - AD VALOREM	20,322.73		
120-0000	DUE FROM GF OPERATING	190,646.33		
150-0000	DEFERRED BOND ISSUE COST	0.00		
			317,546.58	
	TOTAL ASSETS			317,546.58
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	156,968.75		
201-0200	PAYABLES-PRIOR YEAR	0.00		
201-1000	PRINCIPAL PAYABLE - 1993 GO	0.00		
201-1500	PRINCIPAL PAYABLE - 2002 CofO	0.00		
201-2000	DEFERRED TAX REVENUE	17,759.63		
202-0910	PREPAID PAYABLES	0.00		
202-1300	DUE TO CAPITAL	0.00		
202-1310	DUE TO GENERAL FUND	0.00		
202-1400	ALLOWANCE FOR UNCOLLECTABLES	1,422.59		
203-1000	CURRENT PORTION LT DEBT	0.00		
203-1100	ACCRUED INTEREST	0.00		
	TOTAL LIABILITIES		176,150.97	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARN	383,206.36		
390-9999	SUSPENSE	0.00		
	TOTAL BEGINNING EQUITY	383,206.36		
	TOTAL REVENUE	116,293.63		
	TOTAL EXPENSES	358,104.38		
	REVENUE OVER/(UNDER) EXPENSES	(241,810.75)		
	TOTAL EQUITY & OVER/(UNDER)		141,395.61	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			317,546.58

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03 -CAPITAL REPLACEMENT

ACCOUNT#	TITLE			
ASSETS				
101-2000	TEXPOOL CAPITAL PROJECTS	678.81		
101-2200	SAFEKEEPING - CITY	0.00		
101-2400	CAPITAL CASH	(6,170.00)		
101-2500	EDC CAPITAL CASH	0.00		
101-2600	FIRE DEPT CAPITAL CASH	0.00		
101-2700	POLICE DEPT CAPITAL CASH	2,250.00		
101-2800	ADMIN CAPITAL CASH	63,088.14		
101-3000	LOGIC CAPITAL CASH	613,477.68		
120-0000	DUE FROM CITY	0.00		
120-0001	DUE FROM DEBT SERVICE	0.00		
120-1000	PREPAID PAYABLES	0.00		
			673,324.63	
	TOTAL ASSETS			673,324.63
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0100	RETAINAGE PAYABLE	0.00		
201-0200	PAYABLES PRIOR YEAR	(2,745.00)		
202-0910	PREPAID PAYABLES	0.00		
202-1300	DUE TO CITY GEN FUND	0.00		
202-1305	DUE FROM OTHER ACCOUNTS	0.00		
	TOTAL LIABILITIES		(2,745.00)	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARN	723,175.50		
	TOTAL BEGINNING EQUITY	723,175.50		
	TOTAL REVENUE	480.29		
	TOTAL EXPENSES	47,586.16		
	REVENUE OVER/(UNDER) EXPENSES	(47,105.87)		
	TOTAL EQUITY & OVER/(UNDER)		676,069.63	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			673,324.63

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04 -FIXED ASSET FUND

ACCOUNT#	TITLE			
ASSETS				
120-0000	LAND	1,715,631.00		
130-0410	BUILDINGS	6,873,540.00		
130-0460	VEHICLES & EQUIPMENT	4,156,184.71		
130-0480	EQUIPMENT UNDER CAPITAL LEASE	0.00		
130-0490	INFRASTRUCTURE	11,277,268.00		
130-0500	CONSTRUCTION IN PROGRESS	0.00		
			24,022,623.71	
	TOTAL ASSETS			24,022,623.71
LIABILITIES				
201-0100	ACCUMULATED DEPRECIATION	14,503,296.69		
201-0200	2000 F5500 BRUSH TRUCK	0.00		
201-0300	2003 FIRE ENGINE	0.00		
203-1000	CURRENT PORTION BONDS PAYABLE	764,904.32		
203-1100	LONG TERM PORTION BONDS PAYBLE	8,778,051.09		
203-1200	BOND PREMIUM	0.00		
203-1500	BOND PREMIUM	117,686.00		
230-0101	ACCRUED INTEREST	59,678.14		
	TOTAL LIABILITIES		24,223,616.24	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARN	(200,992.53)		
390-1000	CAPITAL CONTRIBUTIONS	0.00		
390-9999	SUSPENSE	0.00		
	TOTAL BEGINNING EQUITY	(200,992.53)		
	TOTAL EQUITY & OVER/(UNDER)		(200,992.53)	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			24,022,623.71

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05 -ECONOMIC DEVELOPMENT CORP

ACCOUNT#	TITLE			
ASSETS				
101-2000	EDC OPERATING CASH	198,992.93		
101-2100	EDC TEXPOOL	26.82		
101-2600	LOGIC	1,748,741.44		
105-1000	RECEIVABLE - SALES TAX	259,837.03		
105-1001	RECEIVABLES PRIOR YEAR GRANTS	0.00		
120-0000	DUE FROM GENERAL FUND	0.00		
120-1000	DUE FROM EDC CAP PROJ	0.00		
			2,207,598.22	
	TOTAL ASSETS			2,207,598.22
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	239.91		
201-0200	PRIOR YEAR PAYABLES	(383.27)		
201-0300	380 AGREEMENT PAYABLE	151,665.45		
201-1000	WAGES PAYABLE	383.27		
202-0910	PREPAID PAYABLES	0.00		
202-1300	DUE TO CITY OP	29,209.76		
	TOTAL LIABILITIES		181,115.12	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	1,792,828.29		
390-1000	PREPAID ITEMS	439.99		
	TOTAL BEGINNING EQUITY	1,793,268.28		
	TOTAL REVENUE	465,711.67		
	TOTAL EXPENSES	232,496.85		
	REVENUE OVER/(UNDER) EXPENSES	233,214.82		
	TOTAL EQUITY & OVER/(UNDER)		2,026,483.10	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			2,207,598.22

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06 -MUNICIPAL COURT SECURITY

ACCOUNT#	TITLE			
ASSETS				
101-2000	COURT SECURITY CASH	8,653.02		
105-1000	RECEIVABLES - PRIOR YEAR	1,723.76		
120-000	DUE FROM	0.00		
130-0460	VEHICLES AND EQUIPMENT	0.00		
130-9000	ACCUMULATED DEPRECIATION	0.00		
			10,376.78	
	TOTAL ASSETS			10,376.78
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0200	PAYABLES-PRIOR YEAR	0.00		
201-1000	WAGES PAYABLE	0.00		
202-0800	DENTAL INS	0.00		
202-0910	PREPAID PAYABLES	0.00		
202-1000	DUE TO GENERAL FUND	0.00		
202-1300	DUE TO OPERATING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	10,376.65		
390-1000	INVESTMENT IN CAPITAL ASSETS	0.00		
	TOTAL BEGINNING EQUITY	10,376.65		
	TOTAL REVENUE	0.13		
	TOTAL EXPENSES	0.00		
	REVENUE OVER/(UNDER) EXPENSES	0.13		
	TOTAL EQUITY & OVER/(UNDER)		10,376.78	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			10,376.78

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BALANCE SHEET
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07 -MUNICIPAL CRT TECHNOLOGY

ACCOUNT#	TITLE			
ASSETS				
101-2100	CRT TECH CASH	19,755.76		
120-0000	DUE FROM	0.00		
			19,755.76	
	TOTAL ASSETS			19,755.76
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	691.00		
202-0910	PREPAID PAYABLES	0.00		
202-1300	DUE TO	0.00		
	TOTAL LIABILITIES		691.00	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	21,968.41		
	TOTAL BEGINNING EQUITY	21,968.41		
	TOTAL REVENUE	0.35		
	TOTAL EXPENSES	2,904.00		
	REVENUE OVER/(UNDER) EXPENSES	(2,903.65)		
	TOTAL EQUITY & OVER/(UNDER)		19,064.76	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			19,755.76

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08 -POLICE TRAINING

ACCOUNT#	TITLE			
ASSETS				
101-2100	PD TRAINING OPERATING ACCOUNT	1,925.52		
105-1000	RECEIVABLES - PRIOR YEAR	0.00		
105-9000	ALLOWANCE FOR DOUBTFUL ACCOUNT	0.00		
120-0000	DUE FROM	0.00		
130-0460	VEHICLES AND EQUIPMENT	0.00		
130-9000	ACCUMULATED DEPRECIATION	0.00		
			1,925.52	
	TOTAL ASSETS			1,925.52
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0200	ACCOUNTS PAYABLE-PRIOR YEAR	0.00		
201-0300	WAGES PAYABLE	0.00		
202-0910	PREPAID PAYABLES	0.00		
202-1300	DUE TO	0.00		
203-1200	ACCRUED VACATION	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	2,885.48		
390-1000	INVESTMENT IN CAPITAL ASSETS	0.00		
	TOTAL BEGINNING EQUITY	2,885.48		
	TOTAL REVENUE	0.04		
	TOTAL EXPENSES	1,005.00		
	REVENUE OVER/(UNDER) EXPENSES	(1,004.96)		
	TOTAL EQUITY & OVER/(UNDER)		1,880.52	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			1,880.52
	*** AMOUNT OUT OF BALANCE ***			45.00

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BALANCE SHEET
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09 -SCHOOL SAFETY

ACCOUNT#	TITLE			
ASSETS				
101-2000	SCHOOL SAFETY CASH	25,572.15		
105-1000	RECEIVABLES PRIOR YEAR	2,699.48		
120-0000	DUE FROM STREETS	0.00		
			28,271.63	
	TOTAL ASSETS			28,271.63
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0200	PRIOR YEAR PAYABLES	0.00		
202-1300	DUE TO OPERATING	0.00		
202-1400	DUE TO OTHER FUNDS	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	26,926.41		
	TOTAL BEGINNING EQUITY	26,926.41		
	TOTAL REVENUE	1,345.22		
	TOTAL EXPENSES	0.00		
	REVENUE OVER/(UNDER) EXPENSES	1,345.22		
	TOTAL EQUITY & OVER/(UNDER)		28,271.63	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			28,271.63

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10 -PEG

ACCOUNT#	TITLE			
ASSETS				
101-2000	PEG CASH	104,720.89		
105-1000	RECEIVABLES PRIOR YEAR	0.00		
105-1002	ACCOUNTS RECEIVABLES-FRANCHISE (	4,227.73)		
120-0000	ACCOUNTS RECEIVABLE FRANCHISE	5,721.55		
120-1000	DUE FROM OPERATING	0.00		
			106,214.71	
	TOTAL ASSETS			106,214.71
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0200	PAYABLES - PRIOR YEAR	0.00		
202-1301	DUE TO OPERATING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	106,213.03		
	TOTAL BEGINNING EQUITY	106,213.03		
	TOTAL REVENUE	1.68		
	TOTAL EXPENSES	0.00		
	REVENUE OVER/(UNDER) EXPENSES	1.68		
	TOTAL EQUITY & OVER/(UNDER)		106,214.71	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			106,214.71

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BALANCE SHEET
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11 -FORFEITURE STATE

ACCOUNT#	TITLE			
ASSETS				
101-2000	FORFEIT STATE CASH	8,718.26		
120-0000	DUE FROM	0.00		
			8,718.26	
	TOTAL ASSETS			8,718.26
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0200	PAYABLES- PRIOR YEAR	(289.73)		
202-1300	DUE TO	0.00		
	TOTAL LIABILITIES		(289.73)	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	9,007.47		
	TOTAL BEGINNING EQUITY	9,007.47		
	TOTAL REVENUE	0.00		
	TOTAL EXPENSES	0.00		
	REVENUE OVER/(UNDER) EXPENSES	0.00		
	TOTAL EQUITY & OVER/(UNDER)		9,007.47	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			8,717.74
	*** AMOUNT OUT OF BALANCE ***			0.52

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BALANCE SHEET
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14 -STREET MAINTENANCE

ACCOUNT#	TITLE			
ASSETS				
101-2000	STREET MAINT CASH	152,690.47		
101-3100	LOGIC STREET MAINTENANCE	866,848.16		
105-1000	ACCOUNTS RECEIVABLE	128,776.29		
120-0000	DUE FROM	0.00		
			1,148,314.92	
	TOTAL ASSETS			1,148,314.92
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	26,509.20		
201-0200	PRIOR YEAR PAYABLES	0.00		
202-1300	DUE TO	0.00		
	TOTAL LIABILITIES		26,509.20	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARN	891,852.65		
	TOTAL BEGINNING EQUITY	891,852.65		
	TOTAL REVENUE	232,323.23		
	TOTAL EXPENSES	2,370.16		
	REVENUE OVER/(UNDER) EXPENSES	229,953.07		
	TOTAL EQUITY & OVER/(UNDER)		1,121,805.72	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			1,148,314.92

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BALANCE SHEET
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15 -HOT TAX

ACCOUNT#	TITLE			
ASSETS				
101-2000	HOT TAX CASH	52,056.49		
105-1000	ACCOUNTS RECEIVABLE	7,642.52		
120-0000	DUE FROM	0.00		
			59,699.01	
	TOTAL ASSETS			59,699.01
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
202-1300	DUE TO	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	51,334.80		
	TOTAL BEGINNING EQUITY	51,334.80		
	TOTAL REVENUE	8,364.21		
	TOTAL EXPENSES	0.00		
	REVENUE OVER/(UNDER) EXPENSES	8,364.21		
	TOTAL EQUITY & OVER/(UNDER)		59,699.01	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			59,699.01

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16 -LOC TRUANCY & PREVENTION

ACCOUNT#	TITLE			
ASSETS				
101-2100	LOC TRUANCY & PREVENTION FUND	8,031.81		
105-1000	ACCOUNTS RECEIVABLE	0.00		
120-0000	DUE FROM	0.00		
			8,031.81	
	TOTAL ASSETS			8,031.81
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0200	PRIOR YEAR PAYBLES	0.00		
202-0910	PREPAID PAYABLES	0.00		
202-1300	DUE TO	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	8,031.70		
	TOTAL BEGINNING EQUITY	8,031.70		
	TOTAL REVENUE	0.11		
	TOTAL EXPENSES	0.00		
	REVENUE OVER/(UNDER) EXPENSES	0.11		
	TOTAL EQUITY & OVER/(UNDER)		8,031.81	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			8,031.81

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BALANCE SHEET
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17 -MUNICIPAL JURY FUND

ACCOUNT#	TITLE			
ASSETS				
101-2100	MUNICIPAL JURY FUND CASH	122.69		
105-1000	ACCOUNTS RECEIVABLE	0.00		
120-0000	DUE FROM	0.00		
			122.69	
	TOTAL ASSETS			122.69
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0200	PRIOR YEAR PAYABLES	0.00		
202-0910	PREPAID PAYABLES	0.00		
202-1300	DUE TO	160.00		
	TOTAL LIABILITIES		160.00	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	(37.31)		
	TOTAL BEGINNING EQUITY	(37.31)		
	TOTAL REVENUE	0.00		
	TOTAL EXPENSES	0.00		
	REVENUE OVER/(UNDER) EXPENSES	0.00		
	TOTAL EQUITY & OVER/(UNDER)		(37.31)	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			122.69

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BALANCE SHEET
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18 -COH TREE MITIGATION

ACCOUNT#	TITLE			
ASSETS				
101-2100	COH TREE MITIGATION	137,163.22		
105-1000	ACCOUNTS RECEIVABLE	0.00		
120-0000	DUE FROM GENERAL FUND	(50,591.25)		
			86,571.97	
	TOTAL ASSETS			86,571.97
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0200	PRIOR YEAR PAYABLES	0.00		
202-0910	PREPAID PAYABLES	0.00		
202-1300	DUE TO	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	86,567.14		
	TOTAL BEGINNING EQUITY	86,567.14		
	TOTAL REVENUE	4.83		
	TOTAL EXPENSES	0.00		
	REVENUE OVER/(UNDER) EXPENSES	4.83		
	TOTAL EQUITY & OVER/(UNDER)		86,571.97	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			86,571.97

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FUND # : 01 GENERAL FUND
G/L RANGE : ALL
ISSUE DATE: 0/00/0000 - 99/99/9999
REPORTED THRU: CURRENT BALANCES

STATUS: ALL
VENDOR RANGE: ALL
DEPT BREAK: N

DETAILED REPORT

G/L ACCOUNT	===== ACCOUNT NAME =====	PO NO#	ISSUE DATE	VENDOR	== VENDOR NAME ==	== ITEM DESCRIPTION ==	AMOUNT OUTSTANDING
01 545-5318	VEHICLES & EQUIPMENT	21-01138	12/16/2020	0093	MANDER AUTO SERVIC	VEHICLE INSPECTIONS	61.20
						** TOTAL **	61.20
01 550-5231	COVID19 VIRUS	21-01134	12/07/2020	2205	JEFFREY ALLEN COLL	AIR SHELTER/DECON TENT	25,084.99
						** TOTAL **	25,084.99
01 550-5250	IT MANAGED SERVICES/PROJ	21-01117	11/23/2020	0809	RX TECHNOLOGY	ASA FIREWALL INSTALL	2,040.00
						** TOTAL **	2,040.00
01 560-5301	OFFICE SUPPLIES	21-01144	1/07/2021	2106	CDW GOVERNEMNT LLC	Ticket Printer Paper	151.60
						** TOTAL **	151.60
01 560-5302	OPERATING SUPPLIES	21-01141	1/05/2021	2106	CDW GOVERNEMNT LLC	Web Camera	165.00
		21-01143	1/07/2021	2193	STAPLES INC	Mobile Printer	2,282.40
		21-01143	1/07/2021	2193	STAPLES INC	Mobile Printer Dock	444.00
						** TOTAL **	2,891.40
01 560-5318	VEHICLE MAINTENANCE	20-01109	10/26/2020	0093	MANDER AUTO SERVIC		62.50
		21-01127	12/04/2020	0093	MANDER AUTO SERVIC		61.20
		21-01133	12/07/2020	0093	MANDER AUTO SERVIC	REPAIR TO VEH 6508	945.77
		21-01136	12/14/2020	0093	MANDER AUTO SERVIC	MAIN/REP VIN # 5608	81.60
						** TOTAL **	1,151.07

Agenda Item No. 4

FUND # : 03 CAPITAL REPLACEMENT
G/L RANGE : ALL
ISSUE DATE: 0/00/0000 - 99/99/9999
REPORTED THRU: CURRENT BALANCES

STATUS: ALL
VENDOR RANGE: ALL
DEPT BREAK: N

DETAILED REPORT

G/L ACCOUNT	===== ACCOUNT NAME =====	PO NO#	ISSUE DATE	VENDOR	== VENDOR NAME ==	== ITEM DESCRIPTION ==	AMOUNT OUTSTANDING
03 550-5512	ADMINISTRATION PURCHASES	21-01137	12/14/2020	0097	THOMAS PATRICK JOH	ELECTRICAL AT BRIDGE	5,125.00
		21-01139	12/21/2020	2210	KIRBY BUILT PRODUC	GRAND BENCHES - 6 FT	7,186.20
		21-01139	12/21/2020	2210	KIRBY BUILT PRODUC	SHIPPING	981.69
		21-01139	12/21/2020	2210	KIRBY BUILT PRODUC	PROMOTION	2,155.86-
						** TOTAL **	11,137.03
03 550-5514	VEHICLE PURCHASES	21-01114	11/17/2020	2193	STAPLES INC	Mobile Keyborrd	138.75
		21-01114	11/17/2020	2193	STAPLES INC	Xplorer Battery	152.94
		21-01135	12/14/2020	2206	CALDWELL COUNTRY F	FY 2021 PD PURCHASE	66,778.00
						** TOTAL **	67,069.69

FUND # : ALL
G/L RANGE : ALL
ISSUE DATE: 0/00/0000 - 99/99/9999
REPORTED THRU: CURRENT BALANCES

STATUS: ALL
VENDOR RANGE: ALL
DEPT BREAK: N

Agenda Item No. 4

REPORT TOTALS

FUND: 01	GENERAL FUND		
	DEPT: 545	ANIML CNTRL, PW, CODE ENF	61.20
	DEPT: 550	BUILDING & GROUNDS	27,124.99
	DEPT: 560	POLICE DEPARTMENT	4,194.07
		** FUND TOTAL **	31,380.26
FUND: 03	CAPITAL REPLACEMENT		
	DEPT: 550	CAPITAL PORJECTS	78,206.72
		** FUND TOTAL **	78,206.72
		** GRAND TOTAL **	109,586.98

FUND # : ALL
G/L RANGE : ALL
ISSUE DATE: 0/00/0000 - 99/99/9999
REPORTED THRU: CURRENT BALANCES

STATUS: ALL
VENDOR RANGE: ALL
DEPT BREAK: N

Agenda Item No. 4

REPORT TOTALS

GL WARNINGS

**** NOTE: PARTIAL REPORT SELECTED. PO'S NOT VERIFIED AGAINST GENERAL LEDGER.

Agenda Item No. 4

SELECTION CRITERIA

REPORT OPTIONS

REPORTED THRU: CURRENT BALANCES
REPORT TYPE: DETAIL
BREAK BY DEPT: NO

STATUS: OUTSTANDING
RECEIVED
PARTIAL

FUND : ALL
G/L RANGE : ALL
ISSUE DATE: 0/00/0000 - 99/99/9999
VENDOR RANGE: ALL

**** END OF REPORT ****

CITY COUNCIL
AGENDA ITEM REQUEST FORM

MEETING DATE: January 14, 2021

AGENDA PLACEMENT:

- ☐ **PUBLIC HEARING**
- ☐ **RECOGNITION**
- ☐ **UNFINISHED BUSINESS**
- ☒ **CONSENT**
- ☐ **INDIVIDUAL**
- ☐ **CLOSED**

CAPTION:

Approval of a Stormwater Management Plan, pursuant to Municipal Code of Ordinances Chapter 34 *Environment*, Article IV *Stormwater Detention and Drainage*, and an associated fee-in-lieu of detention in the amount of $6,203.47 for Haciendas del Rio located at 14743 Old Bandera Road, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 1046345. (Applicant)

EXECUTIVE SUMMARY:

Haciendas del Rio is a proposed mixed use development located on a 1.759 acre tract within the Old Town Helotes Special District (OTH Special District). The subject property is behind the Shops at Old Town and accessible through an existing driveway easement, that will be expanded. The proposed development consists of ground floor office / retail use and upper story residential use. City Code identifies this schedule of use as *Mixed Use Village*, which is permitted by right in the OTH Special District. Below is a summary of the action taken thus far:

- March 22, 2018 – Council approved the conceptual design plan, including site plan, building design, monument and wall signage, and exterior lighting.;

- June 25, 2018 – BOA denied a variance request on the residential buffer zone requirement for the rear property line abutting Antonio Drive. Buildings 2 and 5 were encroaching on the residential buffer zone.; and

- August 9, 2018 – Council approved a revised site plan. The site plan was revised to meet the residential buffer zone regulations.

The City Engineer reviewed the Stormwater Management Plan (SWMP) for Haciendas del Rio and determined that the proposed commercial development qualifies for a fee-in-lieu of detention in the amount of $6,203.47 ($3,526.70 x 1.759 acres). Additionally, the City Engineer concluded that a Traffic Impact Analysis (TIA) is not required.

Once all building reviews on Haciendas del Rio are approved, Development Services will issue a building permit for construction.

ATTACHMENTS:

Attachment A – City Engineer Findings
Attachment B – Haciendas del Rio Stormwater Management Plan
Attachment C – Haciendas de Rio Subdivision Plat (recorded plat)
Attachment D – Hacienda del Rio Site Plan

PREPARED BY: Celina Perez, City Secretary

DATE SUBMITTED: December 21, 2020

Attachment A

LNV
an Ardurra Company

12/21/2020

Ms. Belenda Parker
Development Services Specialist
City of Helotes
P.O. Box 507
Helotes, TX 78023

Re: Hacienda Del Rio (14743 Old Bandera Rd.)
Site and Construction Plan and SWMP Submittal
Approval Letter

Dear Ms. Parker,

We have reviewed the recent submittal of the Traffic Impact Analysis Worksheet, Construction Plans, and Storm Water Management Plans (SWMP) for the Haciendas Del Rio submitted by Villagomez Engineering Company. The engineer has addressed all comments satisfactorily and a traffic impact study is not required; therefore, we recommend approval of the construction permit.

Additionally,the SWMP aligns with the requirements outlined in the Helotes Code of Ordinance, Chapter 34: Environment, Article IV: Storm Water Detention and Drainage, Section 34-55: Fee in lieu of detention. Supporting documentation and hydrologic model has demonstrated that the proposed development will not adversely impact the adjacent properties. The owner is eligible to pay a fee in the amount of $6,203.47 ($3,526.70 per acre for commercial developments multiplied by 1.759 Acres). Therefore, we recommend that the City Council consider a fee-in-lieu of on-site detention.

Please place the Storm Water Management Plan on the next available City Council agenda for discussion and appropriate action. A link to access the construction package will be provided under a separate cover.

If you have any questions, please feel free to contact me at (210) 822-2232.

Sincerely,
LNV, LLC.
TBPE Firm No. F-366

Joseph T. Arteritano, PE
Senior Project Manager

8918 TESORO DRIVE | SUITE 401 | SAN ANTONIO, TEXAS 78217
OFFICE 210.822.2232 | FAX 210.822.40326 | WWW.LNVINC.COM

Attachment A

City of Helotes
Development Services Department
P.O. Box 507
12951 Bandera Road
Helotes, TX 78023
Phone (210) 695.8877
Fax (210) 695.2123

Application Date: 12-09-2020

TRAFFIC IMPACT ANALYSIS (TIA) THRESHOLD WORKSHEET

CHAPTER 78, *Subdivision Regulations*

Project Name: Haciendas del Rio

Location: 14743 Old Bandera Rd.

Applicant: Villagomez Engineering Company ☐ Owner or ☒ Agent

Address: 24165 IH-10W, Suite 217-708, San Antonio, Texas 78257 Phone Number: 210-724-0816

Permit Type (Check One): ☐ Zoning, N.C.B.: _____ ☐ POADP #: _____ ☐Plat #: _____ ☒Bldg. Plan #: _____ ☐Other: _____

Box A (Original TIA) *RESIDENTIAL DEVELOPMENT*

Anticipated Land Use:	Number of Units:	Peak Hour (e.g.,5-6pm weekday):	Peak Hour Trip Rate:	Peak Hour Trips:	Trip Rate Source:
Multi-family	17	PM	0.56	~~10~~ 13*	ITE Code: 220 Other:

Box B (Original TIA) *NON RESIDENTIAL DEVELOPMENT*

Anticipated Land Use:	Project Size: Acres:	GFA:	Other*:	Peak Hour: (e.g.,5-6pm weekday):	Peak Hour Trip Rate:	Peak Hour Trips:	Trip Rate Source:
Retail/Office	2,930			PM	6.84	~~20~~ 22*	ITE Code: 814 Other:

Box C (Updated TIA) If property already has a TIA on file, complete Box C. If not, ignore Box C.

Peak Hour Trips Projected In *Current* TIA:	Peak Hour Trips (from Box A or B) Projected in *Updated* Development Plan:	Increase in Peak Hour Trips (if over 100 additional trips, a new TIA is required):
0	~~30~~ 34*	~~30~~ 34*

Box D (Information Regarding the Person/Agency Who Prepared the TIA)

Prepared By: Jose Villagomez, P.E. **Date:** 12-09-2020

Comments:

Box E (Office Use Only, Do Not Write in the Box) **FEES:** The City's Fee Schedule can be accessed online at www.helotes-tx.gov.

A traffic impact analysis is required. The consultant preparing the study must meet with City staff to discuss the scope and requirements of the study before beginning the study.

A traffic impact analysis is **not required.** The traffic generated by the proposed development does not exceed the threshold requirements.

The traffic impact analysis has been waived for the following reason (s):

* Adjusted PHT are based on data calculated using the ITETripGen Web-based App. The difference between the calculated values and those provided by the Engineer is not significant, and does not affect the final determination.

Reviewed by: Joseph T. Arteritano, PE Date: 12/15/2020

Note: GFA = Gross Floor Area (Bldg. Size) ITE = Institute of Transportation

Attachment A

Property Identification #: 1046345

Geo ID:	04524-801-0010
Situs Address:	14743 OLD BANDERA RD HELOTES, TX 78023
Property Type:	Real
State Code:	A1

Property Information: 2021

Legal Description:	CB 4524H BLK 1 LOT 1 "HACIENDAS DEL RIO SUBD"
Abstract:	A04524
Neighborhood:	NORTHWEST RURAL/REMAINS (NS/MV)
Appraised Value:	N/A
Jurisdictions:	08, 06, 09, 56, 42, CAD, 10, 11

Owner Identification #: 180101

Name:	HERNANDEZ CESAR JR
Exemptions:	
DBA:	Null

Bexar CAD Map Search

This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. The Bexar County Appraisal District expressly disclaims any and all liability in connection herewith.

Attachment B

STORM WATER MANAGEMENT PLAN
FOR
HACIENDAS DEL RIO

14743 OLD BANDERA RD.

AUGUST 2020

STATE OF TEXAS
JOSE L. VILLAGOMEZ
105199
LICENSED
PROFESSIONAL ENGINEER

8-10-2020

Prepared by:

VILLAGOMEZ ENGINEERING COMPANY
24165 IH-10 W, SUITE 217-708
SAN ANTONIO, TEXAS 78257
PHONE: (210) 724-0816
FAX: (210) 853-0232
TBPE FIRM NO. F13698
VEC JOB NO 18-007

VILLAGOMEZ ENGINEERING COMPANY
Civil Engineering
24165 IH-10W, Suite 217-708 · San Antonio, Texas 78257
(210) 724-0816 · Fax (210) 853-0232
TBPE Firm No. F-13698

August 10, 2020
Revised November 20, 2020

City of Helotes
c/o Mr. Joseph T. Arteritano, PE
LNV, Inc.
8918 Tesoro Drive, Suite 401
San Antonio, Texas 78217

Reference: Haciendas del Rio
Storm Water Management Plan

The subject property is a 1.759-acre tract located at 14743 Old Bandera Rd. The project is a proposed mixed-use development with eight (8) buildings, concrete paving, and brick/concrete pavers.

Floodplain

Per FEMA FIRM 48029C0205G, dated September 29, 2010, the subject site is located immediately adjacent to a regulated floodplain. A floodplain development permit has been filed with the City of Helotes.

Existing Conditions

The subject site in the existing conditions generally drains from east to west towards Los Reyes Creek with smaller drainage areas to the north and south. Please see the existing conditions drainage area map for the delineation of the three drainage areas. Also included in this report is the hydrology output from Hydraflow utilizing the Atlas 14 rainfall intensities. A summary of the runoff totals is provided here:

	Q_5 (CFS)	Q_{25} (CFS)	Q_{100} (CFS)
Drainage Area 1	**1.57**	**2.17**	**2.68**
Drainage Area 2	**4.59**	**6.41**	**8.03**
Drainage Area 3	**10.16**	**14.10**	**17.55**

Proposed Conditions

The proposed conditions drainage area map shows the same three drainage areas delineated. The proposed conditions include 35,809 square feet of impervious cover (roof, concrete) and approximately 7,040 square feet of brick or concrete pavers with a runoff coefficient of 0.80. A summary of the runoff totals is provided here:

	Q_5 (CFS)	Q_{25} (CFS)	Q_{100} (CFS)
Drainage Area 1	1.22	1.68	2.07
Drainage Area 2	13.97	19.31	23.96
Drainage Area 3	1.71	2.39	3.00

Downstream Adverse Impact Analysis

An analysis of the proposed project's impact to downstream infrastructure was prepared. The subject site drains immediately into Los Reyes Creek, Los Reyes Creek then combines with Helotes Creek approximately 1,100 feet downstream.

Updated hydrology was obtained from the San Antonio River Authority and the existing model prepared for Los Reyes Creek was utilized to measure the impact. Within the HEC-HMS model, the Los Reyes Creek watershed begins at sub-bason Leon 23, the subject site is located within sub-basin Leon 16. The curve number and percent impervious cover within sub-basin Leon 16 were increased in the proposed conditions to reflect the proposed development. The following is a table including the cross section stations, existing conditions runoff, proposed conditions runoff, and existing and proposed conditions water surface elevations.

Station	Q_{100} - Existing [1]	Q_{100} - Proposed[2]	Water Surface Elevation - Existing	Water Surface Elevation - Proposed
1103	16518.25	16518.68	1032.34	1032.34[3]
778	16518.25	16518.68	1031.43	1031.43
367	16518.25	16518.68	1025.19	1025.19
216	16518.25	16518.68	1024.49	1024.49

1 From existing conditions HEC-HMS model at junction JLR 14
2 From proposed conditions HEC-HMS model at junction JLR 14
3 The lowest proposed finished elevation of all structures on the proposed site is 1042.50.

The proposed project will not cause an adverse impact to downstream properties, as shown, no increase in water surface elevation was measured at the downstream stations.

Please contact our office with any comments or questions.

Sincerely,

Jose Villagomez, P.E.

Jose Villagomez, P.E.
Villagomez Engineering Company
TBPE Firm No. F13698

Attachment B

DATE: 05/19/20

JOB NO.: 18–007

0 200 400

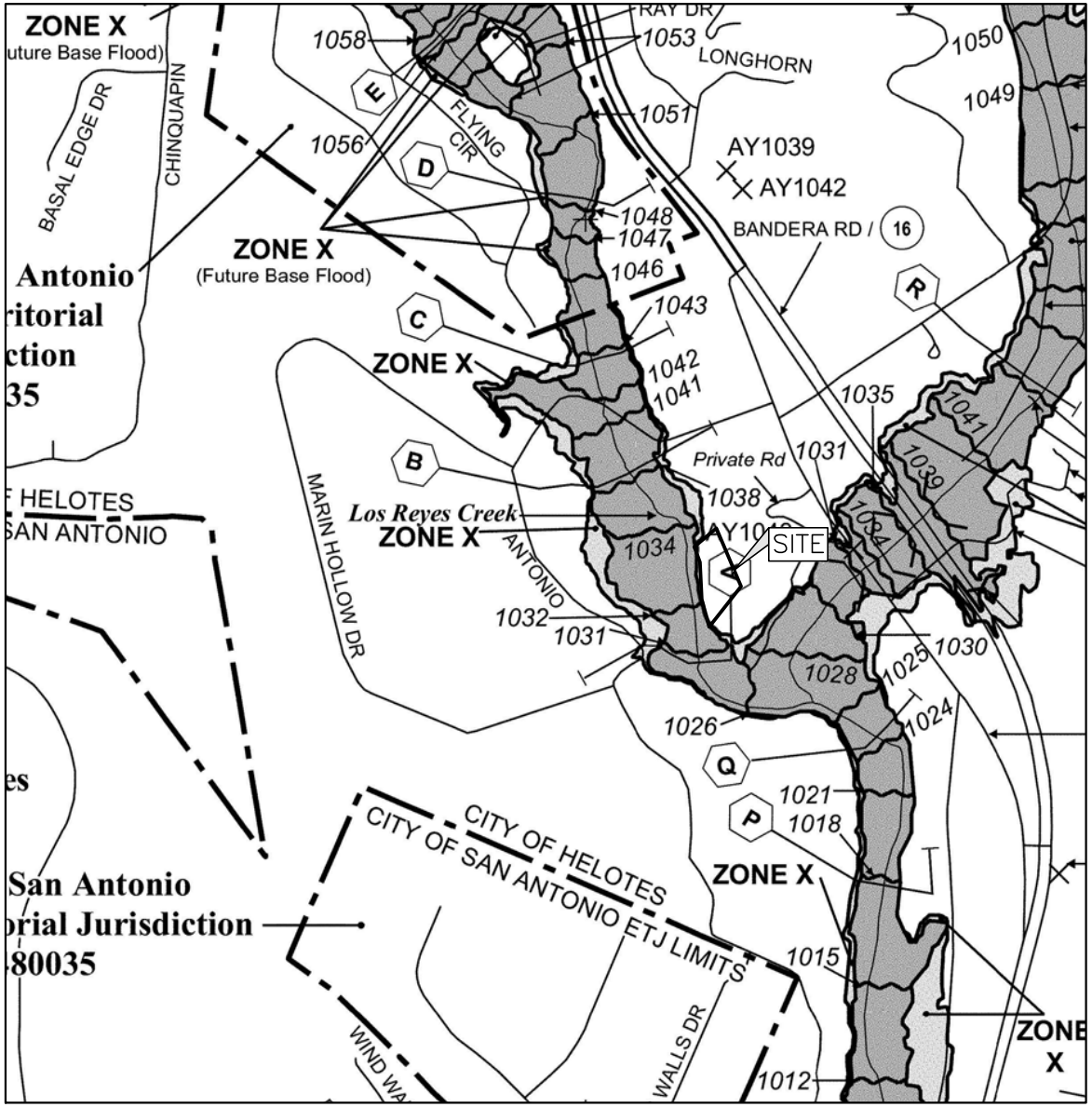
SCALE: 1" = 200'

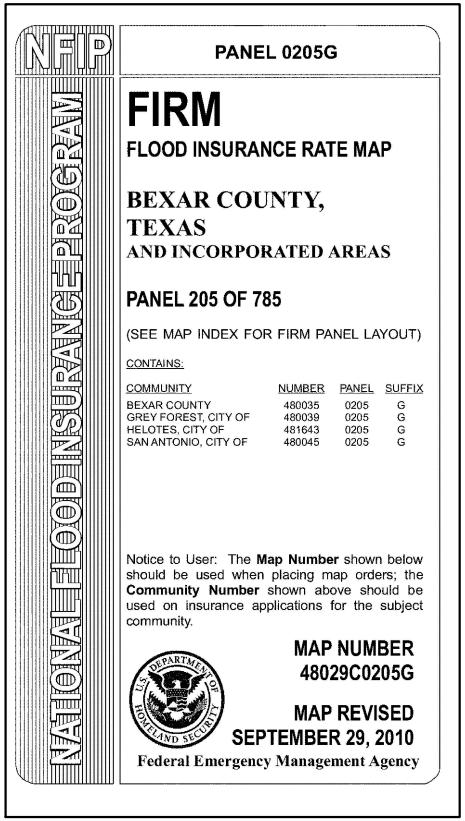
VILLAGOMEZ ENGINEERING CO.
24165 IH–10W, STE 217–708
SAN ANTONIO, TEXAS 78257
PH. (210) 724–0816
FAX (210) 853–0232
TBPE FIRM REGISTRATION
NO. F13698

AERIAL

HACIENDAS DEL RIO

Attachment B





DATE: 05/19/20

JOB NO.: 18-007

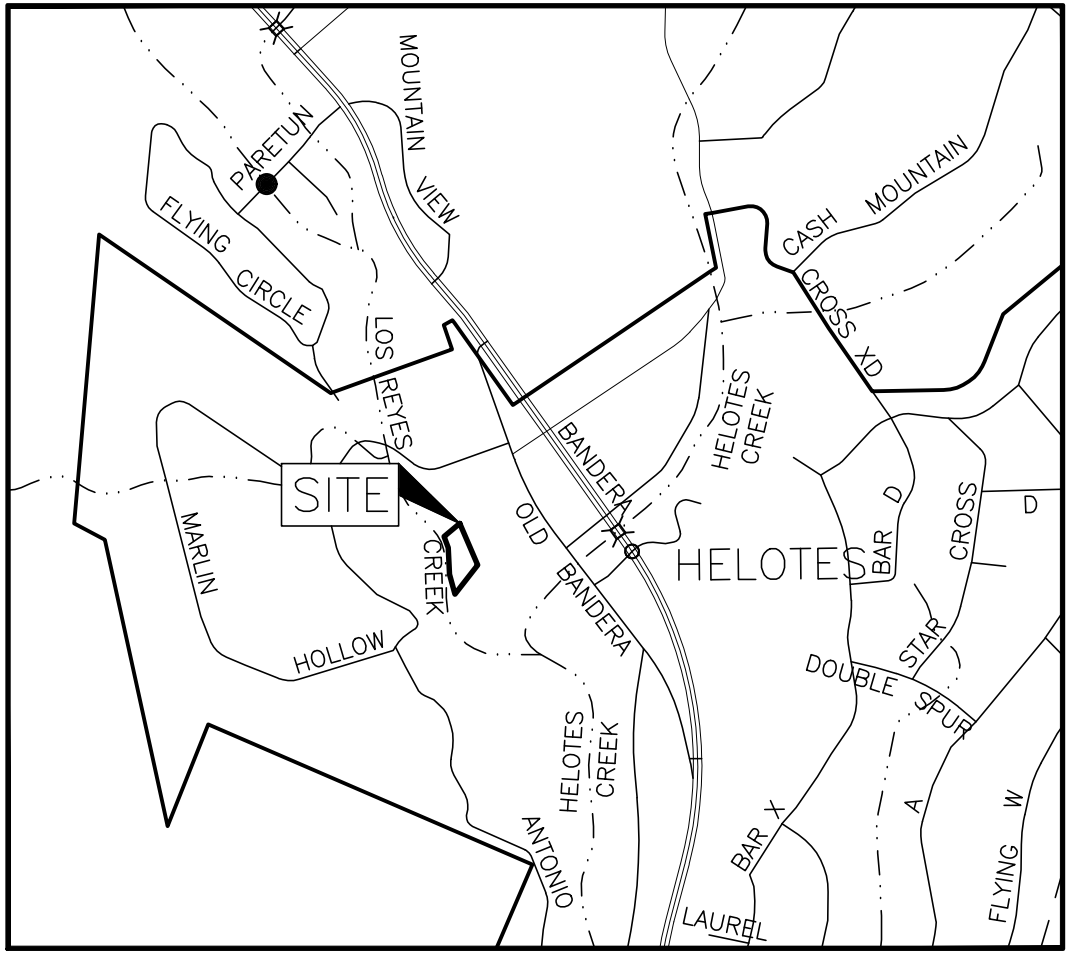
VILLAGOMEZ ENGINEERING CO.
24165 IH-10W, STE 217-708
SAN ANTONIO, TEXAS 78257
PH. (210) 724-0816
FAX (210) 853-0232
TBPE FIRM REGISTRATION
NO. F13698

FEMA MAP NUMBER 48029C0205G

HACIENDAS DEL RIO

SCALE: 1"= 1000'

Attachment B



N

LOCATION MAP

HACIENDAS DEL RIO

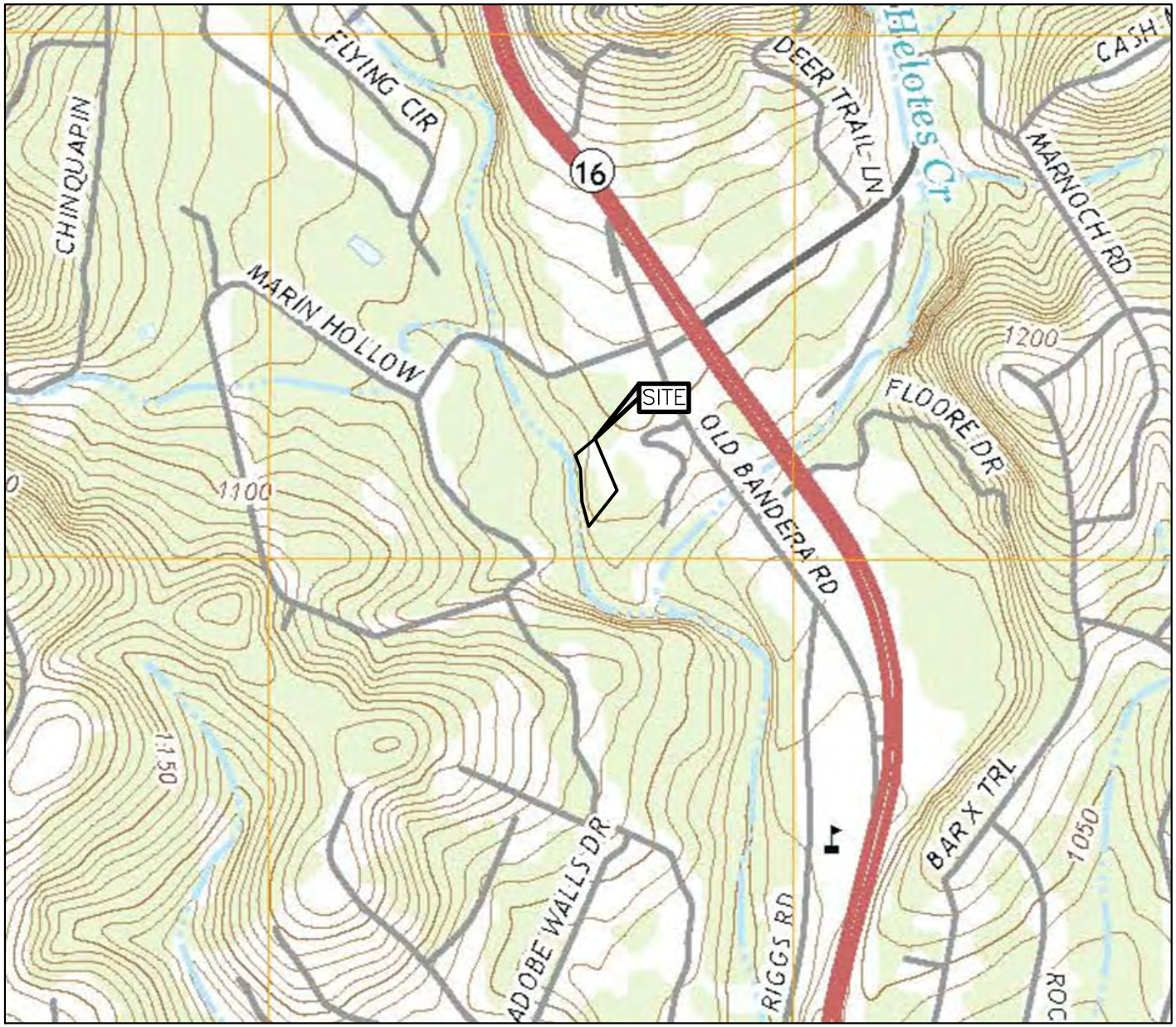
NOT TO SCALE

DATE: 05/19/20

JOB NO.: 18-007

VILLAGOMEZ ENGINEERING CO.
24165 IH-10W, STE 217-708
SAN ANTONIO, TEXAS 78257
PH. (210) 724-0816
FAX (210) 853-0232
TBPE FIRM REGISTRATION
NO. F13698

Attachment B



USGS QUADRANGLE MAP
HELOTES

HACIENDAS DEL RIO

SCALE: 1"= 1000'

DATE: 05/19/20

JOB NO.: 18-007

VILLAGOMEZ ENGINEERING CO.
24165 IH-10W, STE 217-708
SAN ANTONIO, TEXAS 78257
PH. (210) 724-0816
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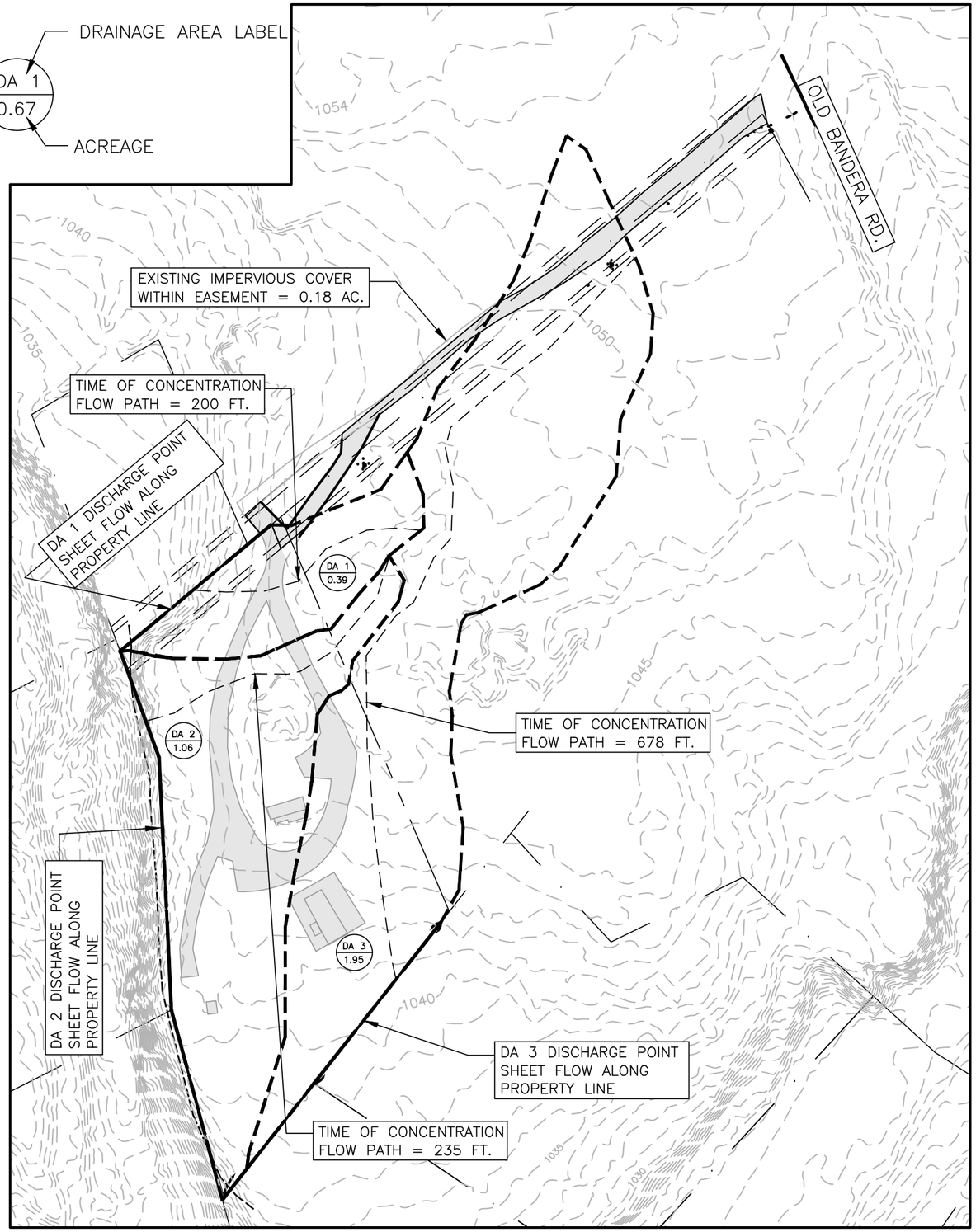
TBPE FIRM REGISTRATION
NO. F13698



SUMMARY TABLE	ACRES		CFS					
	AREA	C	i_5	Q_5	i_{25}	Q_{25}	i_{100}	Q_{100}
DA 1	0.39	0.69	5.84	1.57	8.05	2.17	9.95	2.68
DA 2	1.06	0.55	7.87	4.59	10.99	6.41	13.77	8.03
DA 3	1.95	0.73	7.13	10.16	9.90	14.10	12.33	17.55

DRAINAGE AREA 1 = 0.39 AC.

IMPERVIOUS COVER = 0.05 AC.

OFF-SITE: 0.19 AC (C=0.80)

$$C = \frac{(0.05*0.95)+(0.15*0.45)+(0.19*0.80)}{0.39} = 0.69$$

Tc=12.0 MINUTES

ATLAS 14 – PRECIPITATION AREA 2

Q_5 = 1.57 CFS
Q_{25} = 2.17 CFS
Q_{100} = 2.68 CFS
SEE ATTACHED HYDRAFLOW PRINTOUT

DRAINAGE AREA 2 = 1.06 AC.

IMPERVIOUS COVER = 0.16 AC.

OFF-SITE: 0.07 AC. (C=0.80)

$$C = \frac{(0.16*0.95)+(0.83*0.45)+(0.07*0.80)}{1.06} = 0.55$$

Tc=5.0 MINUTES

ATLAS 14 – PRECIPITATION AREA 2

Q_5 = 4.59 CFS
Q_{25} = 6.41 CFS
Q_{100} = 8.03 CFS
SEE ATTACHED HYDRAFLOW PRINTOUT

DRAINAGE AREA 3 = 1.95 AC.

IMPERVIOUS COVER = 0.12 AC.

OFF-SITE: 1.39 AC (C=0.80)

$$C = \frac{(0.12*0.95)+(0.44*0.45)+(1.39*0.80)}{1.95} = 0.73$$

Tc= 7.0 MINUTES

ATLAS 14 – PRECIPITATION AREA 2

Q_5 = 10.16 CFS
Q_{25} = 14.10 CFS
Q_{100} = 17.55 CFS
SEE ATTACHED HYDRAFLOW PRINTOUT

EXISTING IMPERVIOUS COVER = 14,375 SF

N

EXISTING CONDITIONS DRAINAGE AREA MAP HACIENDAS DEL RIO

SCALE: 1"=100'

DATE: 07/14/20

JOB NO.: 18-007

VILLAGOMEZ ENGINEERING CO.
24165 IH-10W, SUITE 217-708
SAN ANTONIO, TEXAS 78257
PH. (210) 724-0816
FAX (210) 853-0232
TBPE FIRM REGISTRATION NO. F13698

TR55 Tc Worksheet

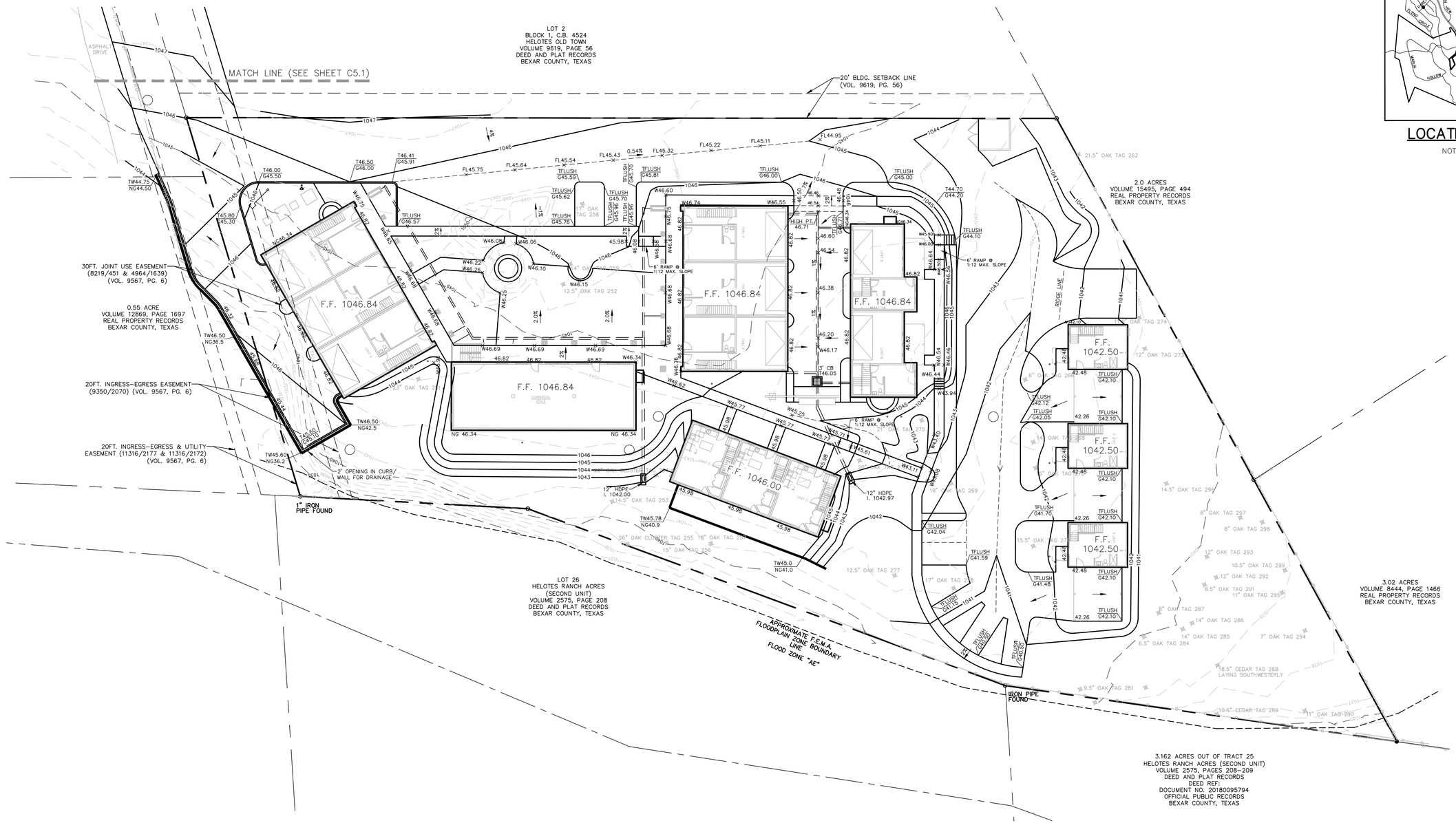
Hydraflow Express by Intelisolve

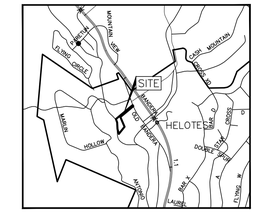
Rational

Existing Conditions - DA 1

Description		A		B		C		Totals
Sheet Flow								
Manning's n-value	=	0.150		0.011		0.011		
Flow length (ft)	=	100.0		0.0		0.0		
Two-year 24-hr precip. ((in))	=	3.96		0.00		0.00		
Land slope (%)	=	1.00		0.00		0.00		
Travel Time (min)	**=**	**11.62**	**+**	**0.00**	**+**	**0.00**	**=**	**11.62**
Shallow Concentrated Flow								
Flow length (ft)	=	100.00		0.00		0.00		
Watercourse slope (%)	=	12.00		0.00		0.00		
Surface description	=	Unpaved		Paved		Paved		
Average velocity (ft/s)	=	5.59		0.00		0.00		
Travel Time (min)	**=**	**0.30**	**+**	**0.00**	**+**	**0.00**	**=**	**0.30**
Channel Flow								
X sectional flow area ((sqft))	=	0.00		0.00		0.00		
Wetted perimeter ((ft))	=	0.00		0.00		0.00		
Channel slope (%)	=	0.00		0.00		0.00		
Manning's n-value	=	0.015		0.015		0.015		
Velocity (ft/s)	=	0.00		0.00		0.00		
Flow length (ft)	=	0.0		0.0		0.0		
Travel Time (min)	**=**	**0**	**+**	**0**	**+**	**0**	**=**	**0.00**

Total Travel Time, Tc ..... 12.00 min





LOCATION MAP

NOT TO SCALE

GRADING NOTES:

1. MAXIMUM GRADE AT SIDEWALK RAMPS IS 8.33% WITH A CROSS SLOPE OF 2.0% OR LESS AND SHALL COMPLY WITH ADA.
2. ACCESSIBLE PATH SHALL HAVE A RUNNING SLOPE OF NO GREATER THAN 5.0% WITH A CROSS SLOPE OF 2.0% OR LESS.
3. ALL MATERIALS AND CONSTRUCTION PROCEDURES WITHIN THE SCOPE OF THIS CONTRACT WHERE NOT SPECIFICALLY COVERED IN THE CONSTRUCTION DOCUMENTS SHALL CONFORM TO ALL APPLICABLE CODES AND REGULATIONS, INCLUDING, BUT NOT LIMITED TO THE CITY OF HELOTES AND BEXAR COUNTY.
4. CONTRACTOR SHALL BE RESPONSIBLE FOR RESTORING TO ITS ORIGINAL CONDITION ANY DAMAGE DONE TO EXISTING IMPROVEMENTS OR UTILITIES.
5. EARTHWORK FOR THE BUILDING FOUNDATION, CONCRETE SLABS AND CONCRETE AND ASPHALT PAVEMENT SHALL BE IN ACCORDANCE WITH THE GEOTECHNICAL REPORT.
6. ADJUST PAVEMENT, CURB ELEVATIONS AND/OR SIDEWALK ELEVATIONS AS NECESSARY TO ENSURE A CONTINUOUS GRADE WITH EXISTING ELEVATIONS.
7. EXISTING AND PROPOSED GRADE CONTOUR INTERVALS SHOWN AT ONE FOOT (1').
8. ALL UNSURFACED AREAS DISTURBED BY GRADING OPERATIONS SHALL RECEIVE FOUR (4) INCHES OF TOPSOIL.

UTILITY LOCATE NOTES:

THE EXISTENCE AND LOCATION OF UNDERGROUND CABLE INDICATED ON THE PLANS ARE TAKEN FROM THE BEST RECORDS AVAILABLE AND ARE NOT GUARANTEED TO BE ACCURATE. CONTRACTOR TO CONTACT THE TELEPHONE COMPANY CABLE LOCATOR 48 HOURS PRIOR TO EXCAVATION AT 1-800-545-6005. CONTRACTOR HAS THE RESPONSIBILITY TO PROTECT AND SUPPORT TELEPHONE COMPANY PLANT DURING CONSTRUCTION.

DUE TO FEDERAL REGULATIONS TITLE 49, PART 192.181 GAS COMPANIES MUST MAINTAIN ACCESS TO GAS VALVES AT ALL TIMES. THE CONTRACTOR MUST PROTECT AND WORK AROUND ANY GAS VALVES THAT ARE IN THE PROJECT AREA. THE CONTRACTOR SHALL NOTIFY THE GAS COMPANY LOCATOR AT 1-800-545-6005, 48 HOURS BEFORE BEGINNING ANY EXCAVATION.

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0 20 40

SCALE: 1" = 20'

GRADING PLAN

LEGEND

O.H.U.	EXISTING OVERHEAD ELECTRIC
E-W	EXISTING WATER LINE
E-SS	EXISTING SANITARY SEWER LINE
1600	EXISTING CONTOUR
1600	PROPOSED CONTOUR
W.M.	EXISTING WATER METER
O.V.	EXISTING WATER VALVE
	EXISTING FIRE HYDRANT
S MH	EXISTING MANHOLE
	EXISTING POWER POLE
O CO	EXISTING CLEAN OUT
1600.00	EXISTING ELEVATION
23.22	PROPOSED ELEVATION
T 36.75	TOP OF CURB ELEVATION
G 36.25	GUTTER ELEVATION
(G 36.25)	EXISTING GUTTER ELEVATION
P. CURB	PROPOSED CURB
E.	EXISTING
P.	PROPOSED
℄	FLOW LINE

REVISIONS:

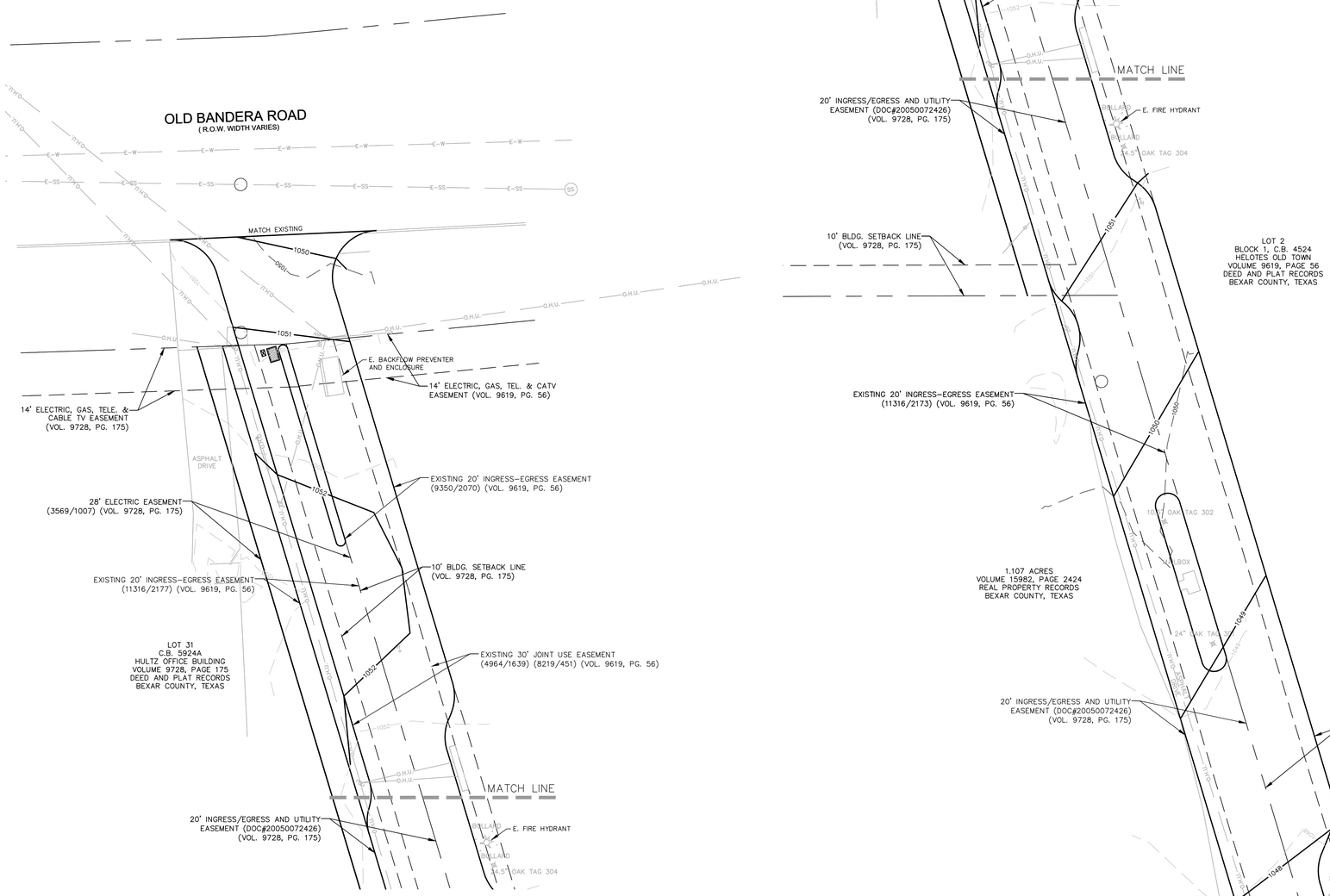
VILLAGOMEZ ENGINEERING COMPANY
24165 IH-10W, SUITE 217-708
SAN ANTONIO TEXAS 78257
PHONE: 210-724-0816
FAX: 210-653-0232
TEXAS BOARD OF PROFESSIONAL ENGINEERS, FIRM REGISTRATION # 13698

HACIENDAS DEL RIO
14743 OLD BANDERA ROAD #4
HELOTES, TEXAS
GRADING PLAN

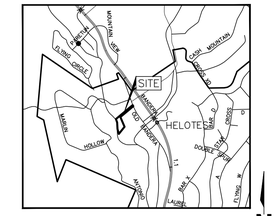
STATE OF TEXAS
JOSE L. VILLAGOMEZ
105199
LICENSED
PROFESSIONAL ENGINEER

Jose Villagomez
9-04-2020

JOB NO.	18-007
DATE	12/23/19
DESIGNER	JV
DRAWN	JV
SHEET	C5



GRADING PLAN



LOCATION MAP

NOT TO SCALE

GRADING NOTES:

1. MAXIMUM GRADE AT SIDEWALK RAMPS IS 8.33% WITH A CROSS SLOPE OF 2.0% OR LESS AND SHALL COMPLY WITH ADA.
2. ACCESSIBLE PATH SHALL HAVE A RUNNING SLOPE OF NO GREATER THAN 5.0% WITH A CROSS SLOPE OF 2.0% OR LESS.
3. ALL MATERIALS AND CONSTRUCTION PROCEDURES WITHIN THE SCOPE OF THIS CONTRACT WHERE NOT SPECIFICALLY COVERED IN THE CONSTRUCTION DOCUMENTS SHALL CONFORM TO ALL APPLICABLE CODES AND REGULATIONS, INCLUDING, BUT NOT LIMITED TO THE CITY OF HELOTES AND BEXAR COUNTY.
4. CONTRACTOR SHALL BE RESPONSIBLE FOR RESTORING TO ITS ORIGINAL CONDITION ANY DAMAGE DONE TO EXISTING IMPROVEMENTS OR UTILITIES.
5. EARTHWORK FOR THE BUILDING FOUNDATION, CONCRETE SLABS AND CONCRETE AND ASPHALT PAVEMENT SHALL BE IN ACCORDANCE WITH THE GEOTECHNICAL REPORT.
6. ADJUST PAVEMENT, CURB ELEVATIONS AND/OR SIDEWALK ELEVATIONS AS NECESSARY TO ENSURE A CONTINUOUS GRADE WITH EXISTING ELEVATIONS.
7. EXISTING AND PROPOSED GRADE CONTOUR INTERVALS SHOWN AT ONE FOOT (1').
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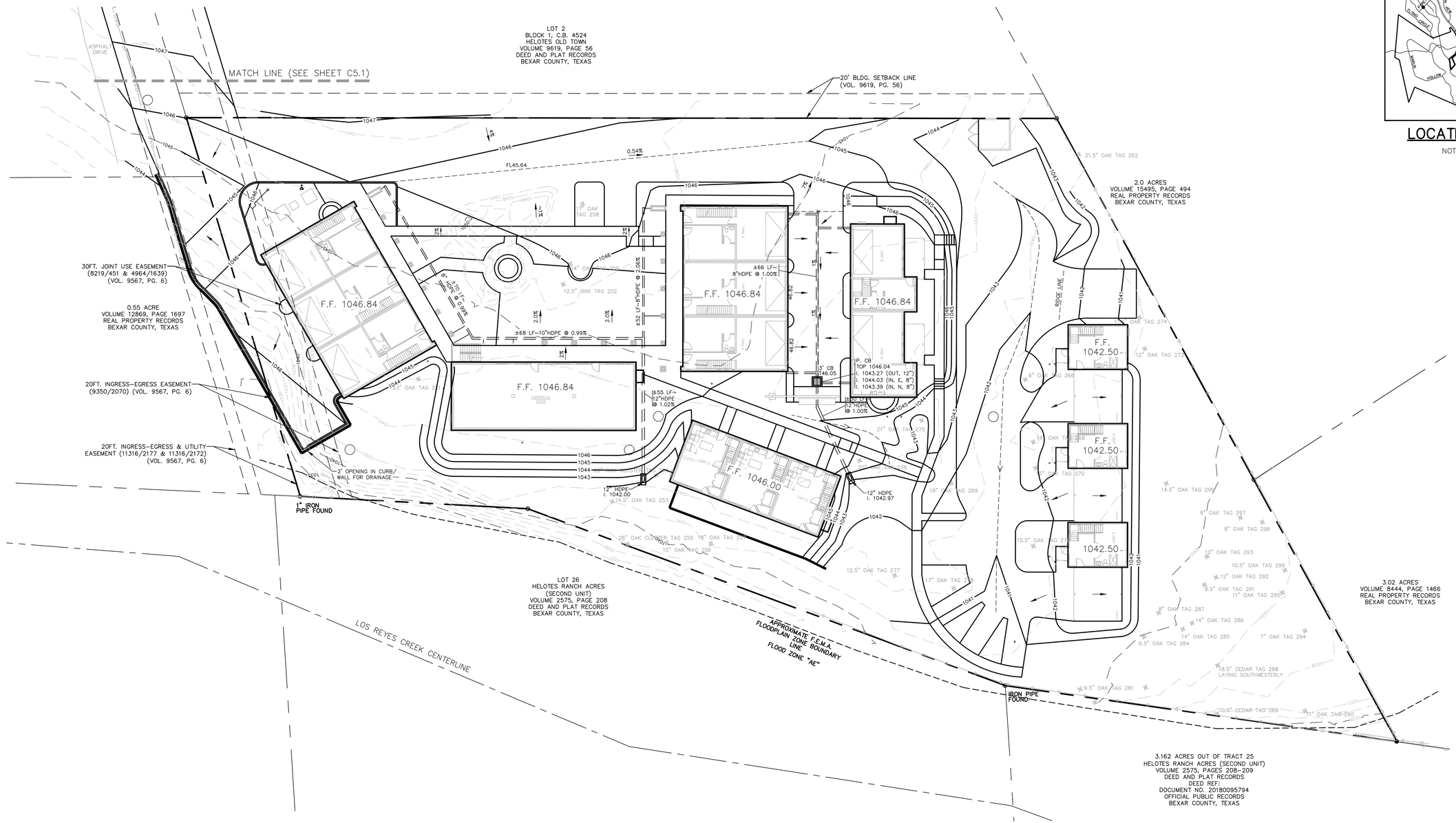
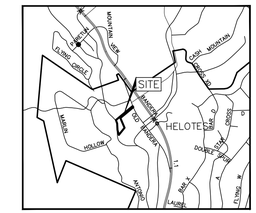
Jose Villagomez
1-07-2020

JOB NO.	18-007
DATE	12/23/19
DESIGNER	JV
DRAWN	JV
SHEET	C5.1





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SCALE: 1" = 20'

SITE DRAINAGE LAYOUT

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Jose Villagomez
10-19-2020

JOB NO.	18-007
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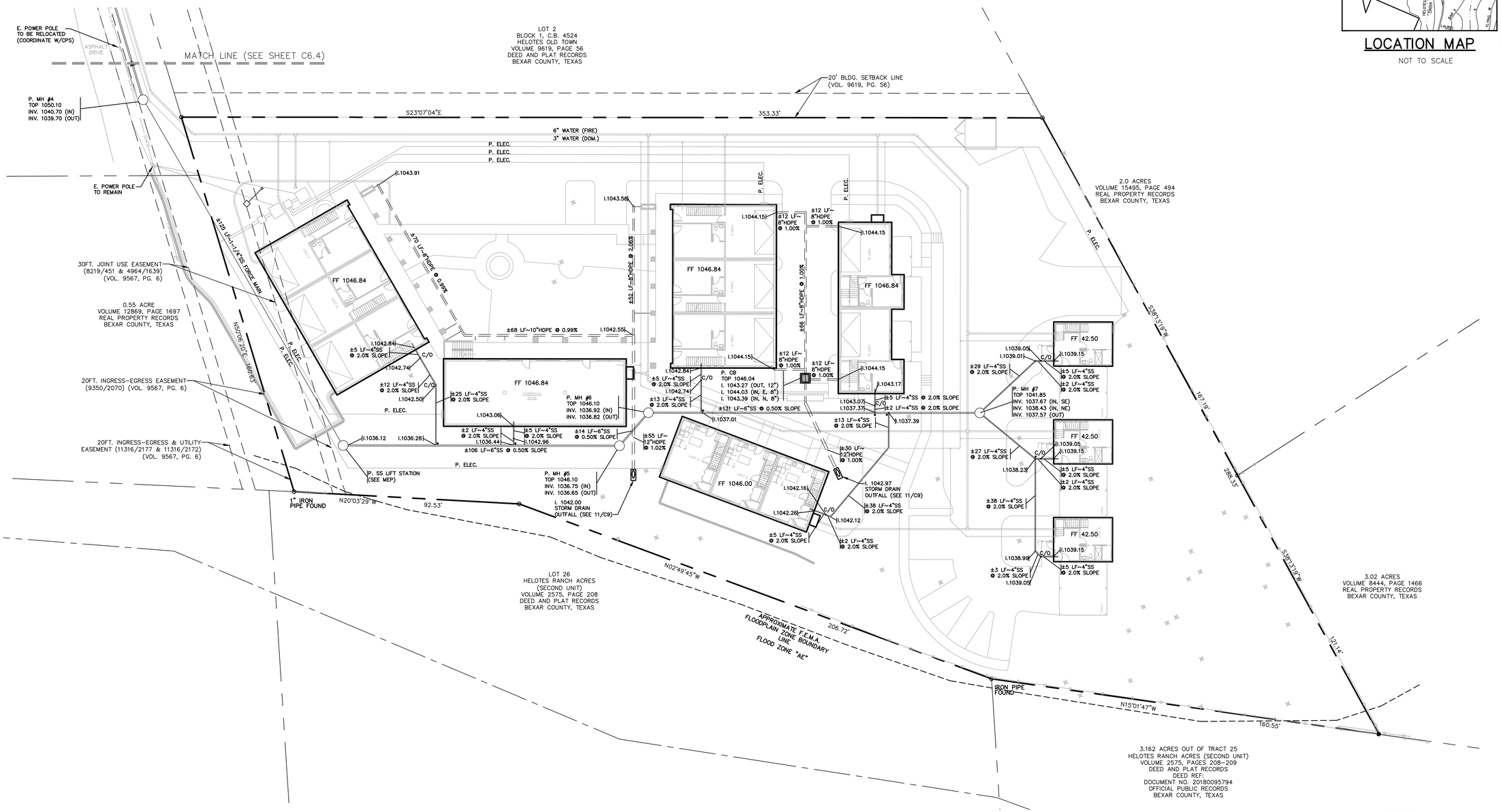
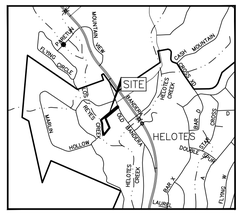
DESIGNER	JV
DRAWN	JV
SHEET	

Attachment B





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0 20 40

SCALE: 1" = 20'

SEWER UTILITY PLAN

LEGEND

O.H.U.	EXISTING OVERHEAD ELECTRIC
E-W	EXISTING WATER LINE
E-SS	EXISTING SANITARY SEWER LINE
1600	EXISTING CONTOUR
23	PROPOSED CONTOUR
	EXISTING WATER METER
	EXISTING WATER VALVE
	EXISTING FIRE HYDRANT
MH	EXISTING MANHOLE
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TEXAS BOARD OF PROFESSIONAL ENGINEERS, FIRM REGISTRATION # 13698

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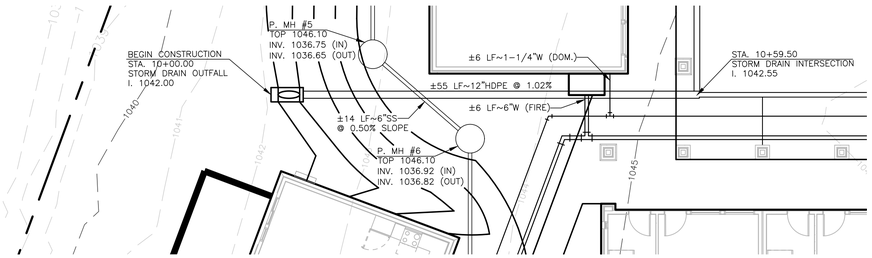
HELOTES, TEXAS
SEWER UTILITY PLAN

STATE OF TEXAS
JOSE L. VILLAGOMEZ
105199
LICENSED PROFESSIONAL ENGINEER

Jose Villagomez
9-04-2020

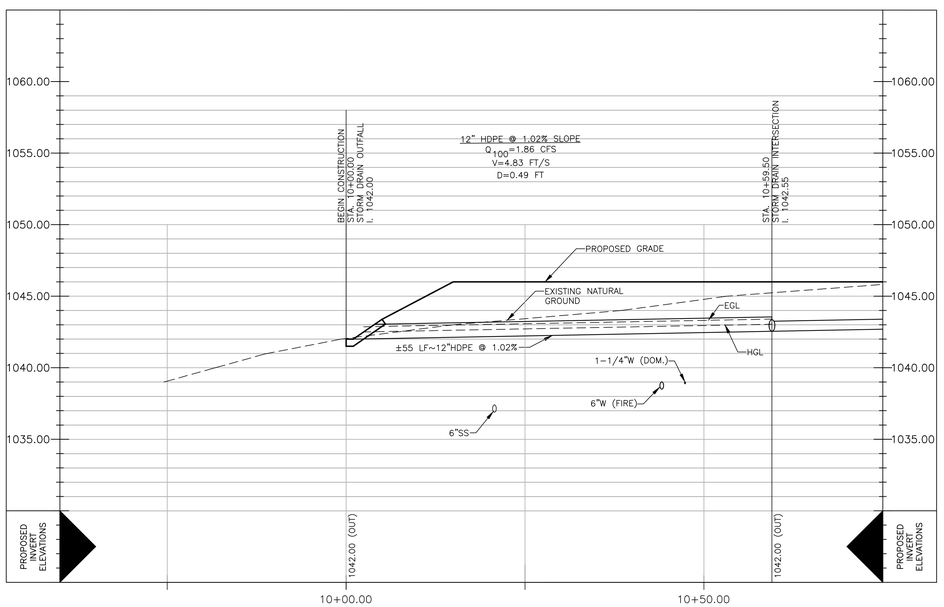
JOB NO.	18-007
DATE	08/04/2020
DESIGNER	JV
DRAWN	JV
SHEET	C6.3

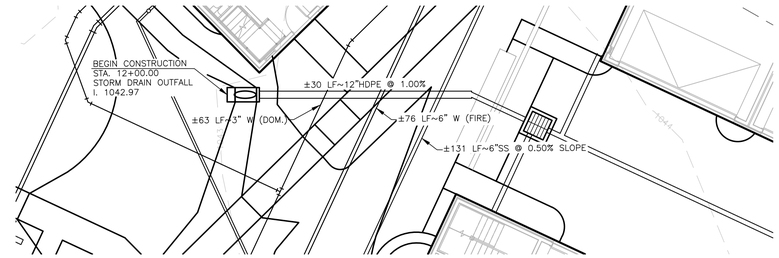


STORM SEWER PLAN & PROFILE STA 10+00.00 TO 10+59.50

VERT. SCALE: 1" = 10' HORIZ. SCALE: 1" = 10'

0 10 20 0 10 20

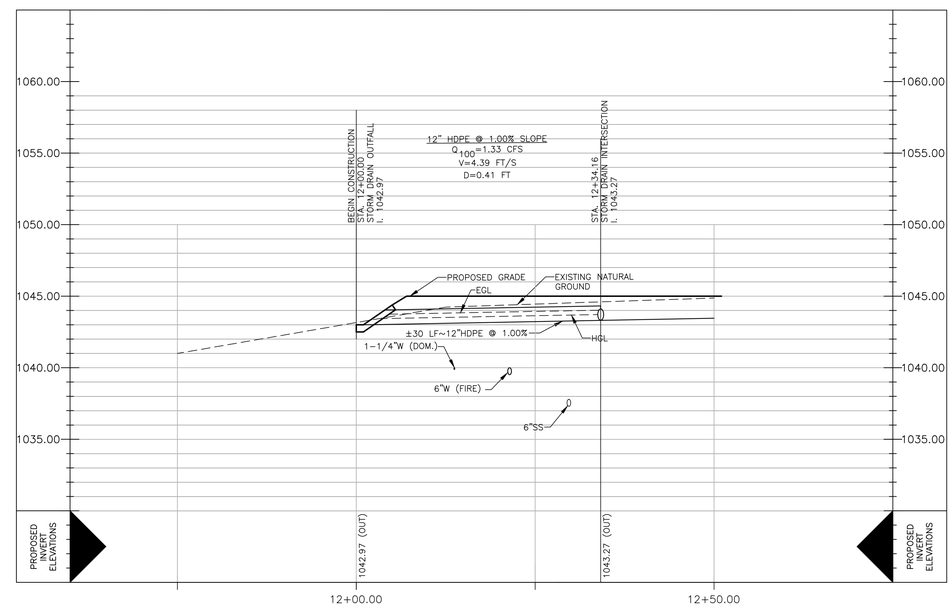


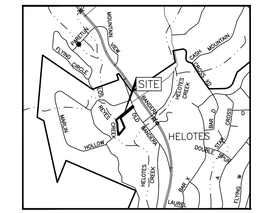


STORM SEWER PLAN & PROFILE STA 12+00.00 TO 12+34.16

VERT. SCALE: 1" = 10' HORIZ. SCALE: 1" = 10'

0 10 20 0 10 20





LOCATION MAP

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UTILITY CONSTRUCTION NOTE:

FOR UTILITY CONSTRUCTION, ALL MATERIALS AND CONSTRUCTION PROCEDURES WITHIN THE SCOPE OF THIS CONTRACT SHALL BE APPROVED BY EL OSO WATER SUPPLY CORPORATION.

LOCATION AND DEPTH OF EXISTING UTILITIES SHOWN ON PLANS ARE APPROXIMATE ONLY. ACTUAL DEPTHS MUST BE VERIFIED BY CONTRACTOR PRIOR TO CONSTRUCTION. CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTION OF SAME DURING CONSTRUCTION.

LEGEND

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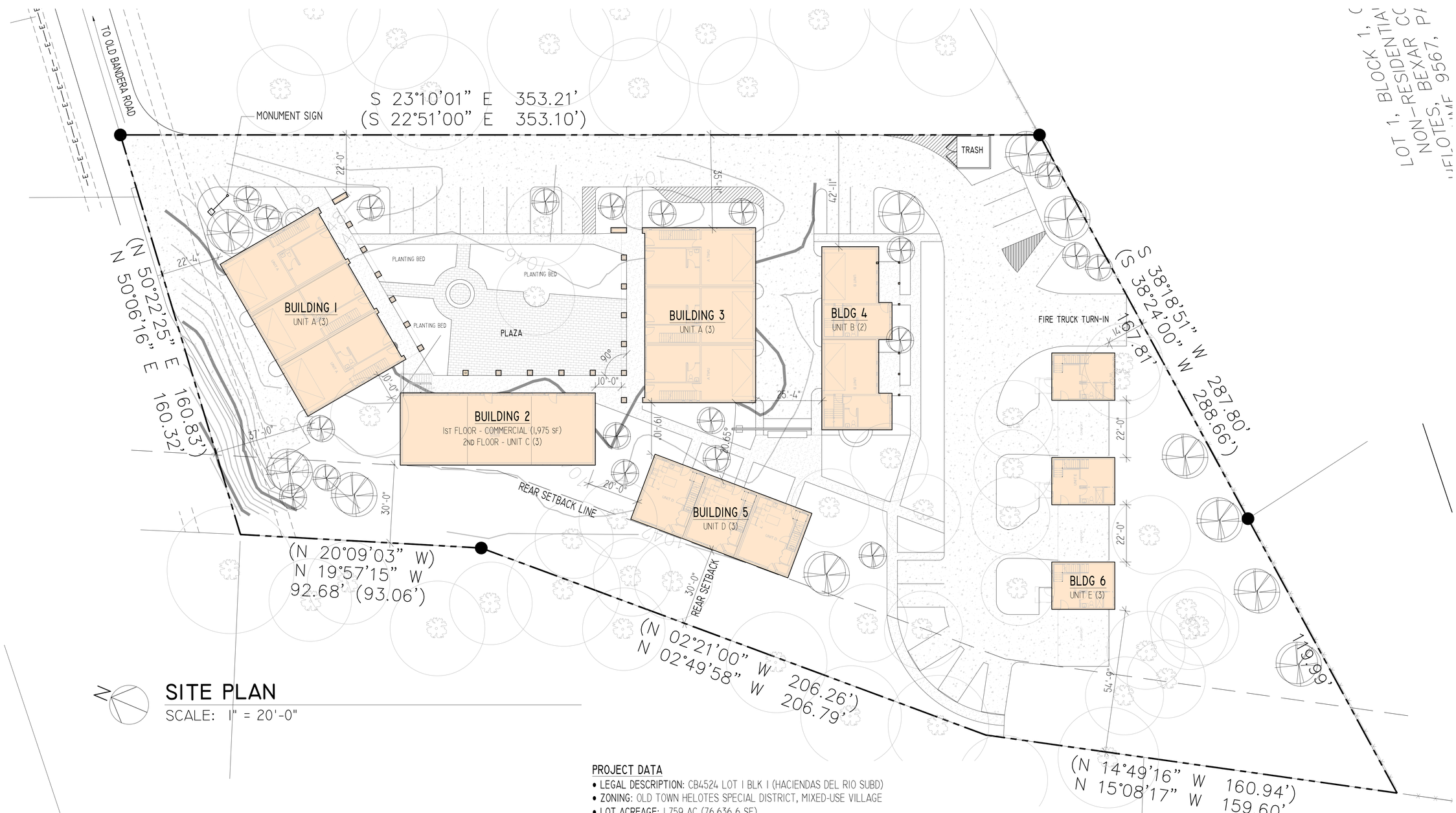


SITE PLAN

SCALE: 1" = 20'-0"

SITE PLAN SYMBOL LEGEND

- EXISTING & NATIVE LANDSCAPING (PERVIOUS COVER)
- SIDEWALKS (IMPERVIOUS COVER)
- CONCRETE ROAD / PARKING (IMPERVIOUS COVER)
  POTENTIAL FOR PERVIOUS COVER AT PARKING AREAS
- EXISTING TREE
- ORNAMENTAL / UNDERSTORY TREE
- CANOPY TREE

PROJECT DATA

- **LEGAL DESCRIPTION:** CB4524 LOT 1 BLK 1 (HACIENDAS DEL RIO SUBD)
- **ZONING:** OLD TOWN HELOTES SPECIAL DISTRICT, MIXED-USE VILLAGE
- **LOT ACREAGE:** 1.759 AC (76,636.6 SF)
- **PROPOSED USE:** LIVE-WORK *(GROUND FLOOR OFFICE/RETAIL, CONNECTED DWELLING SPACE ABOVE)*
  - 2,930 SF COMMERCIAL (BLDG 1, 2, 3)
  - 17 DWELLING UNITS (17 ALLOWED)
    - UNIT A (1,850 SF): 2-STORY, 2 BED/2.5 BATH APARTMENT
    - UNIT B (1,480 SF): 2-STORY, 180 SF COM + 1/2 BATH, 2 BED/2.5 BATH APARTMENT
    - UNIT C (658 SF): 1-STORY, 1 BED/1 BATH
    - UNIT D (1,005 SF): 2-STORY, 2 BED/2.5 BATH
    - UNIT E (1,305 SF): 2-STORY, 2 BED/2 BATH
- **PARKING:** 40 PARKING SPACES REQUIRED, 40 PROVIDED
  - 18 SURFACE PARKING SPACES
  - 22 GARAGE SPACES
- **IMPERVIOUS COVER:** 34,478 SF = 44.9% (36,402 SF = 47.5% ALLOWED)

ARCHITECT
NICHOLAS MELDE, ARCHITECT
nmelde@nm-architect.com
(512)791-8540

HACIENDAS DEL RIO

14743 OLD BANDERA ROAD #4
HELOTES, TX 78203

REGISTERED ARCHITECT
NICHOLAS C. MELDE
26234
STATE OF TEXAS
01/30/2020

PERMIT DRAWINGS
JANUARY 30, 2020

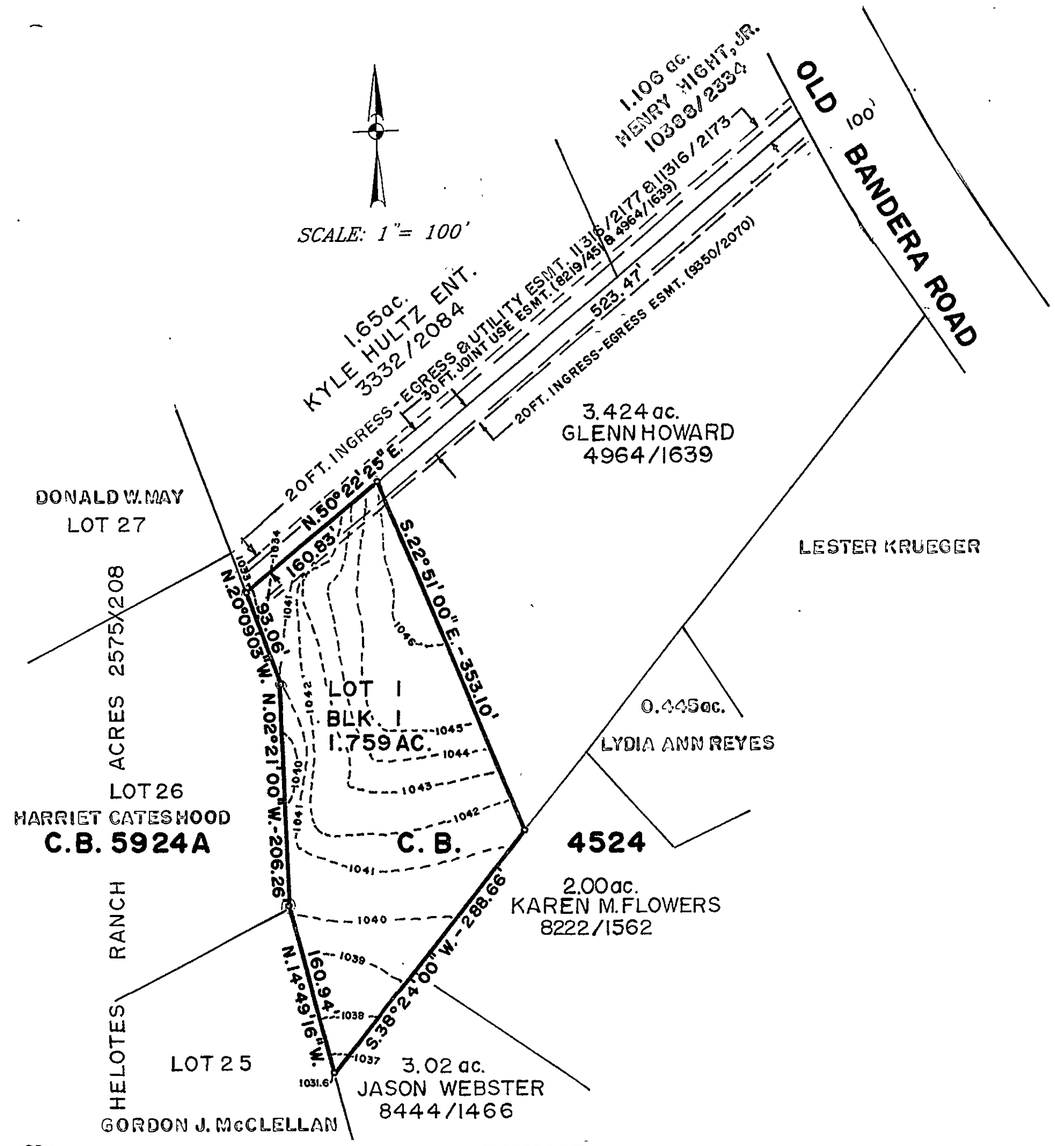
A1.01

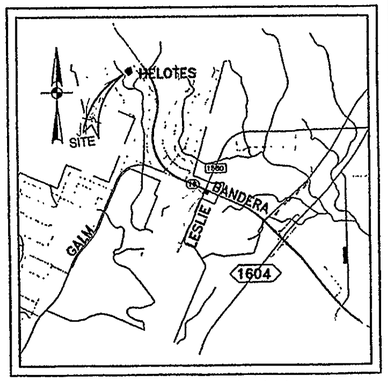
Book: 9567
Pages: 6
Doc# 2005202684 9
Filed & Recorded
09/09/2005 10:46AM
GERRY RICKHOFF COUNTY CLERK
BEXAR COUNTY
RECORDING 25.00
RECORDS ARCHIVE 5.00
RECORDS MANAGEMENT 5.00
COURTHOUSE SECURITY 1.00

Attachment D

NOTES:

1. BASE BEARING = N. 50° 22' 25" E., from 9350/2070, deed to Cesar Hernandez, Jr.
2. Iron rods found set at each corner
3. BENCH MARK = RM 10, ELEV. 1091.28, from Map # 48029C-0230





LOCATION MAP
N.T.S.

O.P.S. NOTE:

1. The City of San Antonio as part of its electric and gas system (City Public Service Board) is hereby dedicated the easements and rights-of-way for electric and gas distribution and service facilities in the areas designated on this plat as "Electric Easement," "Gas Easement," "Anchor Easement," "Service Easement," "Overhang Easement," "Utility Easement," and "Transformer Easement" for the purpose of installing, constructing, reconstructing, maintaining, removing, inspecting, patrolling, and erecting poles, hanging or burying wires, cables, conduits, pipelines or transformers, each with its necessary appurtenances together with the right of ingress and egress over grantor's adjacent land, the right to relocate said facilities within said easement and right-of-way areas, and the right to remove from said lands all trees or parts thereof, or other obstructions which endanger or may interfere with the efficiency of said lines or appurtenances thereto. It is agreed and understood that no buildings, concrete slabs, or walls will be placed within said easement area.

2. Any CPS monetary loss resulting from modifications required of CPS equipment, located within said easement, due to grade changes or ground elevation alterations shall be charged to the person or persons deemed responsible for said grade changes or ground elevation alteration.

3. This plat does not amend, alter, release or otherwise affect any existing electric, gas, water, sewer, drainage, telephone, cable easements or any other easements for utilities unless the changes to such easements are described below.

PREPARED BY:
RAYMUNDO VILLARREAL
REGISTERED PROFESSIONAL LAND SURVEYOR
P.O. BOX 290040, SAN ANTONIO, TEXAS 78280
(210) 344-8748

STATE OF TEXAS
COUNTY OF BEXAR

I HEREBY CERTIFY THAT PROPER ENGINEERING CONSIDERATION HAS BEEN GIVEN THIS PLAT TO THE MATTERS OF STREETS, LOTS AND DRAINAGE LAYOUT.

Thomas A. Terrazas P.E.
LICENSED PROFESSIONAL ENGINEER

SWORN TO AND SUBSCRIBED BEFORE ME THIS THE 24th DAY OF July A.D. 2003

Herminia Castellanos
NOTARY PUBLIC, BEXAR COUNTY, TEXAS

STATE OF TEXAS
JOHNNIE A. TERRAZAS
55560
REGISTERED PROFESSIONAL ENGINEER

THE CITY ENGINEER OF THE CITY OF HELOTES HEREBY CERTIFIES THAT THIS SUBDIVISION PLAT CONFORMS TO ALL REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THE CITY AS TO WHICH HIS APPROVAL IS REQUIRED.

STATE OF TEXAS
JAMES M. CLEMENTS
CITY ENGINEER

STATE OF TEXAS
COUNTY OF BEXAR

THE OWNER OF THE LAND SHOWN ON THIS PLAT, AND WHOSE NAME IS SUBSCRIBED HERETO, AND IN PERSON OR THROUGH A DULY AUTHORIZED AGENT, DEDICATES TO THE CITY OF HELOTES, TEXAS, FOR THE USE OF THE PUBLIC FOREVER, ALL STREETS, ALLEYS, PARKS, WATER COURSES, DRAINS, EASEMENTS, AND THE WATER AND SEWER LINES IN ALL OF THE AFORESAID PUBLIC PLACES AND ALL OTHER PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

OWNER

CESAR HERNANDEZ, JR.
P.O. BOX 1298
HELOTES, TX 78023

STATE OF TEXAS
COUNTY OF BEXAR

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED Cesar Hernandez JR. KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED, AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS 15th DAY OF July A.D. 2003

Salah E. El-Dahab
NOTARY PUBLIC, BEXAR COUNTY, TEXAS

SALAH E. EL DAHAB
Notary Public
State of Texas
My Comm. Exp. 08-10-2007

HERMINIA CASTELLANOS
Notary Public, State of Texas
My Comm. Expires 05-21-2006

HACIENDAS DEL RIO SUBDIVISION

NON-RESIDENTIAL PLANNED UNIT DEVELOPMENT (PUD)
BEING A 1.763 ACRE TRACT OF LAND OUT OF THE J. M. ROSS SURVEY NO. 223, ABSTRACT 645, COUNTY BLOCK 4524, BEXAR COUNTY, TEXAS.

SUBDIVISION PLAT

ESTABLISHING

GREY FOREST NOTE

The City of Helotes and Grey Forest Utilities (GFU) are hereby dedicated the easements and rights-of-way for gas distribution and service facilities in the areas designated on this plat as "Gas Easement", "Service Easement" and "Utility Easement" for the purpose of installing, constructing, reconstructing, maintaining, removing, inspecting, patrolling, and burying conduits or pipelines, each with its necessary appurtenances together with the right of ingress and egress over grantor's adjacent land, the right to relocate said facilities within said easement and right-of-way areas, and the right to remove from said lands all trees or parts thereof, or other obstructions which endanger or may interfere with the efficiency of said lines or appurtenances thereto. It is agreed and understood that no buildings, concrete slabs or walls will be placed within said easement areas.

Any GFU monetary loss resulting from modifications required of GFU equipment located within said easement due to grade changes or ground elevation alterations shall be charged to the person or persons deemed responsible for said grade changes or ground elevation alteration

THIS PLAT OF HACIENDAS DEL RIO SUBDIVISION HAS BEEN SUBMITTED TO AND CONSIDERED BY THE CITY COUNCIL OF THE CITY OF HELOTES, TEXAS, AND IS HEREBY APPROVED BY SUCH CITY COUNCIL.

DATED THIS 2 DAY OF August, 2005

BY: _____ MAYOR

BY: Judy Lokay SECRETARY

CITY OF HELOTES • COUNTY OF BEXAR • INCORPORATED

STATE OF TEXAS
COUNTY OF BEXAR

I HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION ON THE GROUND.

Raymundo Villarreal
REGISTERED PROFESSIONAL LAND SURVEYOR

SWORN TO AND SUBSCRIBED BEFORE ME THIS THE 15th DAY OF July

SALAH E. EL DAHAB
Notary Public
State of Texas
My Comm. Exp. 08-10-2007

Salah E. El-Dahab
NOTARY PUBLIC, BEXAR COUNTY, TEXAS

STATE OF TEXAS
COUNTY OF BEXAR

I, Gerry Rickhoff COUNTY CLERK OF SAID COUNTY, DO HEREBY CERTIFY THAT THIS PLAT WAS FILED FOR RECORD IN MY OFFICE, ON THE 9 DAY OF September A. D. 2005 AT 10:46A.M. AND DULY RECORDED THE 9 DAY OF September A. D. 2005 AT 3:15P. M. IN THE RECORDS OF Deeds and Plats OF SAID COUNTY, IN BOOK VOLUME 9567 ON PAGE 6

IN TESTIMONY WHEREOF, WITNESS MY HAND AND OFFICIAL SEAL OF OFFICE, THIS 9 DAY OF September, A. D. 2005.

COUNTY CLERK, BEXAR COUNTY, TEXAS
BY: Yermina Hernandez, DEPUTY

DRWG. NO. 12479-12-02

CITY COUNCIL
AGENDA ITEM REQUEST FORM

MEETING DATE: January 14, 2021

AGENDA PLACEMENT:

- ☐ **PUBLIC HEARING**
- ☐ **RECOGNITION**
- ☐ **UNFINISHED BUSINESS**
- ☒ **CONSENT**
- ☐ **INDIVIDUAL**
- ☐ **CLOSED**

CAPTION:

Approval of an Ordinance of the City Council of the City of Helotes, Texas amending Municipal Code of Ordinances Chapter 2 *Administration*, Article III *Records Management*, by revising Section 2-54 *Records Management Officer* for the purpose of designating the City Secretary as the Public Information Coordinator for the City. (Staff)

EXECUTIVE SUMMARY:

Texas Government Code Section 552.012 allows for a governing body to designate a Public Information Coordinator to satisfy the Public Information Act (PIA) training requirement for appointed or elected City public officials. Approval of this ordinance amendment will allow for Council to designate the City Secretary as the Public Information Coordinator. This designation will satisfy the training requirement so that newly appointed or elected City public officials from this date forward will not be obligated to take the PIA training course. Although the training course will not be required, City public officials may still, and will be encouraged to, take the PIA training course. They must still comply with any other requirements of the PIA.

Furthermore, the designation formally identifies that the City Secretary is responsible for receiving and processing public information requests and coordinating responses. The City Secretary already administers open record requests, however, until now, this responsibility has not been set by ordinance, resolution, or order.

ATTACHMENTS:

Attachment A – Ordinance

PREPARED BY: Celina Perez, City Secretary

DATE SUBMITTED: December 22, 2020

ORDINANCE NO. 21-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HELOTES, TEXAS AMENDING MUNICIPAL CODE OF ORDINANCES CHAPTER 2 *ADMINISTRATION*, ARTICLE III *RECORDS MANAGEMENT* BY REVISING SECTION 2-54 *RECORDS MANAGEMENT OFFICER* FOR THE PURPOSE OF DESIGNATING THE CITY SECRETARY AS THE PUBLIC INFORMATION COORDINATOR FOR THE CITY; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE PROVISIONS OF THIS ORDINANCE; PROVIDING A PENALTY; INCORPORATING RECITALS; PROVIDING FOR SEVERABILITY; REPEALING ANY OTHER CODE PROVISIONS, ORDINANCES, OR PARTS OF ORDINANCES, AND OTHER PROVISIONS IN CONFLICT HEREWITH; AND SETTING AN EFFECTIVE DATE.

WHEREAS, Texas Government Code §552.012 requires each elected or appointed public official to complete at least one hour of training on the Public Information Act; and

WHEREAS, Texas Government Code §552.012(c) provides that the City of Helotes may designate a Public Information Coordinator to satisfy the training requirements for the public official; and

WHEREAS, the designation of a Public Information Coordinator does not relieve a public official from the duty to comply with any other requirement of the Public Information Act that applies to the public official; and

WHEREAS, the City Council of the City of Helotes believes that it is to the advantage of the City to formally designate the City Secretary as the Public Information Coordinator for the purposes of receiving public information requests under the Public Information Act and to satisfy the training requirement under Texas Government Code §552.012, in lieu of all of the City's public officials taking the training; and

WHEREAS, all of the City's public officials may still, and are encouraged to, take the training on the Public Information Act.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HELOTES, TEXAS THAT:

SECTION ONE. <u>AMENDMENT</u> Municipal Code of Ordinances Chapter 2 *Administration*, Article III *Records Management* is hereby amended and shall read as follows:

"**Chapter 2 *Administration***

ARTICLE III. – RECORDS MANAGEMENT

DRAFT

Sec. 2-51. - Applicability.

All documents, papers, letters, books, maps, photographs, sound or video recordings, microfilms, magnetic tape, electronic media, or other information recording media, regardless of physical form or characteristic and regardless of whether public access to it is open or restricted under the laws of the state, created or received by the city or any of its officers or employees pursuant to law or in the transaction of public business are hereby declared to be the records of the city and shall be created, maintained, and disposed of in accordance with the provisions of this article or procedures authorized by it and in no other manner.

Sec. 2-52. - City records declared public property.

All city records as defined in section 2-51 are hereby declared to be the property of the city. No city official or employee has, by virtue of his position, any personal or property right to such records even though he may have developed or compiled them. The unauthorized destruction, removal from files, or use of such records is prohibited.

Sec. 2-53. - Policy.

It is hereby declared to be the policy of the city to provide for efficient, economical, and effective controls over the creation, distribution, organization maintenance, use, and disposition of all city records through a comprehensive system of integrated procedures for the management of records from their creation to their ultimate disposition, consistent with the requirements of the Texas Local Government Records Act and accepted records management practice.

Sec. 2-54. - Records management officer; Public information coordinator.

The city secretary will serve as records management officer for the city as provided by law and will ensure that the maintenance, destruction, electronic storage, or other disposition of the records of this office are carried out in accordance with the requirements of the Local Government Records Act. The city secretary will also serve as the public information coordinator for the city, responsible for receiving public information requests and coordinating the responses under the Texas Public Information Act. The public information coordinator satisfies the Texas Public Information Act training requirement for public officials under the Texas Government Code.

Sec. 2-55. - Records control schedules.

Appropriate records control schedules issued by the Texas State Library and Archives Commission shall be adopted by the records management officer for use in the city, as provided by law. Any destruction of records of the city will be in accordance with these schedules and the Local Government Records Act.

Secs. 2-56—2-60. - Reserved.”

DRAFT

SECTION TWO. AUTHORIZATION. The City Administrator is authorized to take all necessary steps to implement the provisions of this Ordinance.

SECTION THREE. SEVERABILITY. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or illegal, such decision shall not affect the validity of the remaining sections of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared void.

SECTION FOUR. REPEALER. All other Code provisions, ordinances or parts of ordinances, and other provisions in conflict herewith are repealed to the extent of said conflict.

SECTION FIVE. FINDINGS. The City Council finds all of the above recitals to be true and correct and incorporates the same in this Ordinance as findings of fact.

SECTION SIX. EFFECTIVE DATE. This Ordinance shall be effective immediately upon its approval by City Council.

PASSED AND APPROVED this 14th day of January, 2021.

_____
Thomas A. Schoolcraft
MAYOR

ATTEST:

_____
Celina Perez
CITY SECRETARY

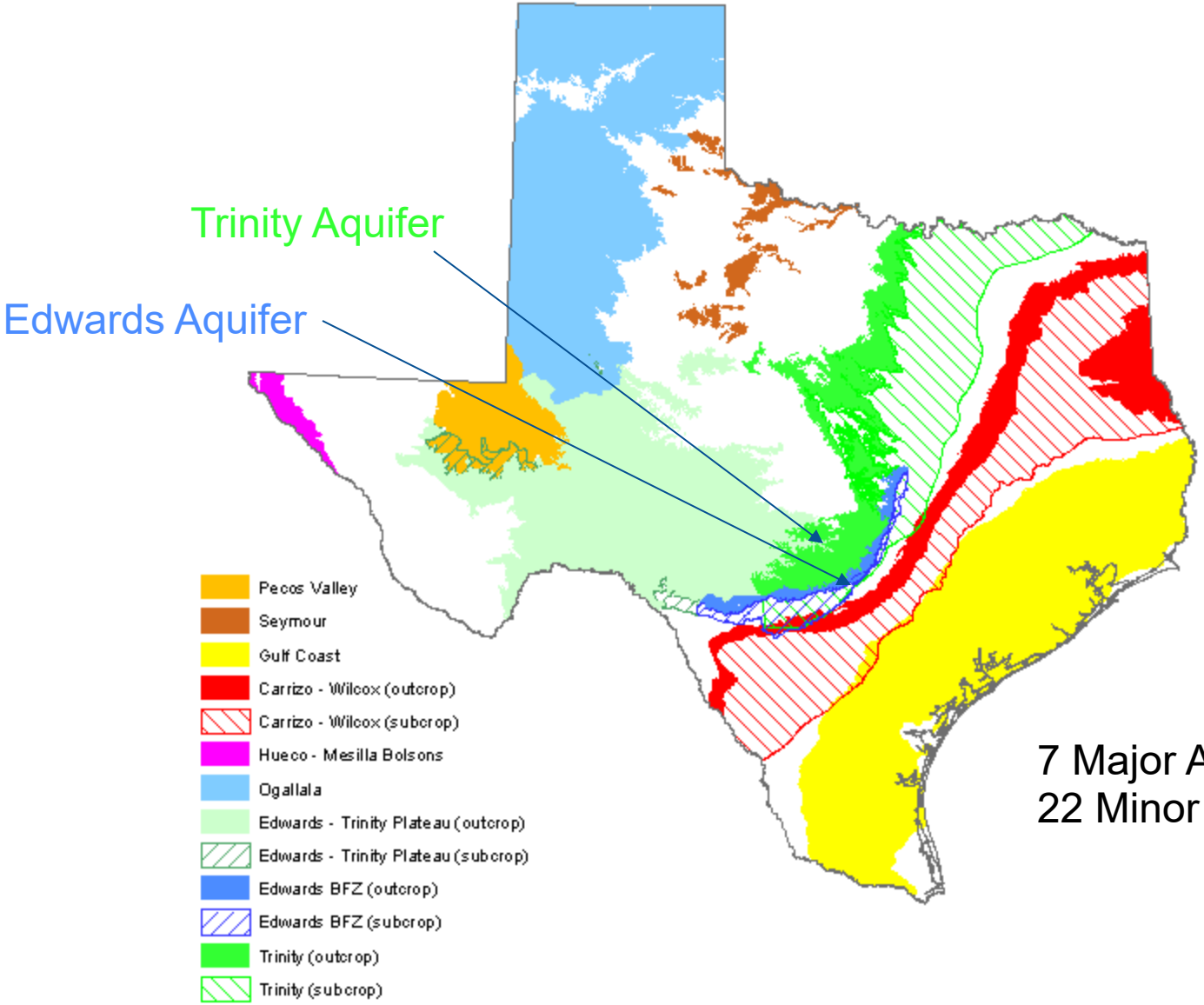
DRAFT

TRINITY GLEN ROSE GROUNDWATER CONSERVATION DISTRICT

City of Helotes

Joe duMenil
TGR Board Chairman

Major Texas Aquifers

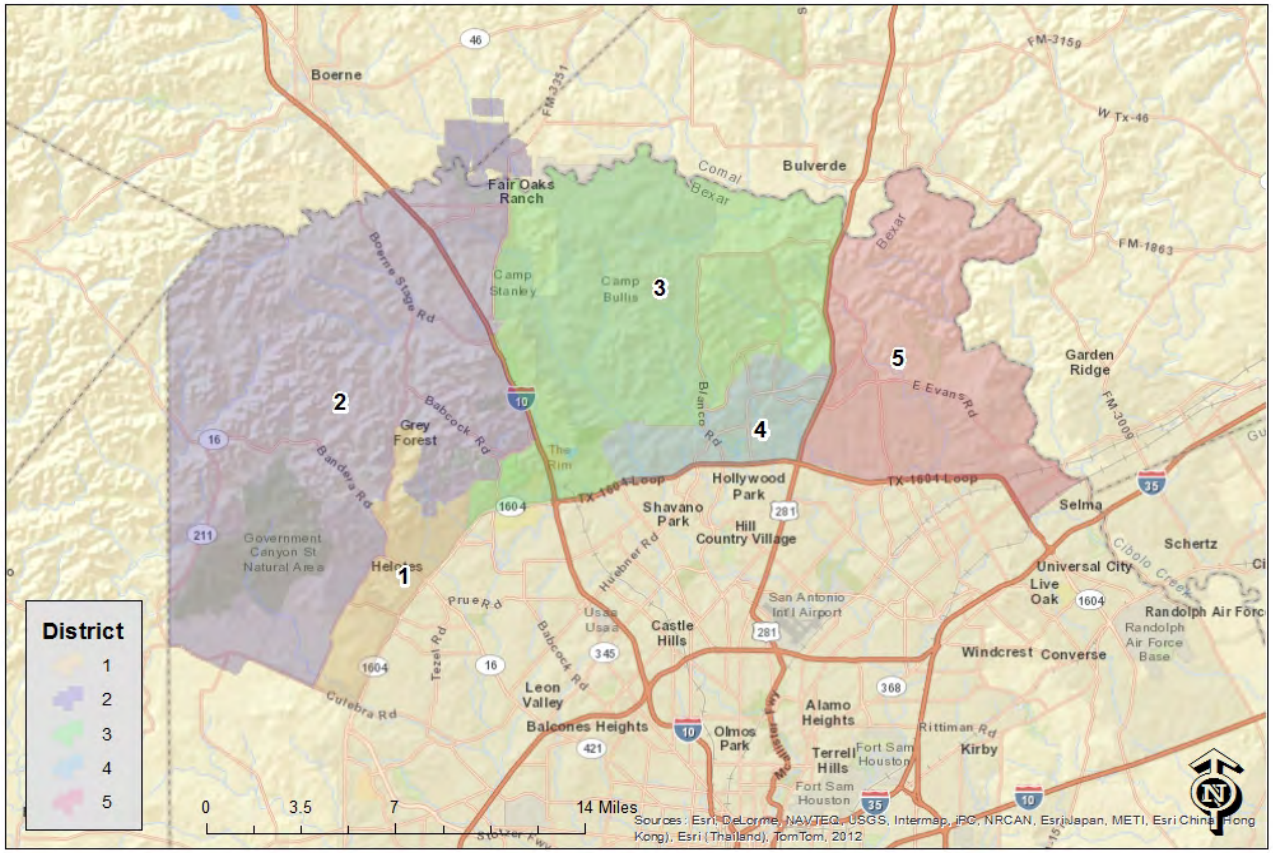


7 Major Aquifers
22 Minor Aquifers

Aquifer Comparison

	Trinity Aquifer	Edwards Aquifer
Area of outcrop	10,692 square miles	33,939 square miles
Area of subsurface	21,308 square miles	5,532 square miles
Number of counties	61	55

District Boundaries

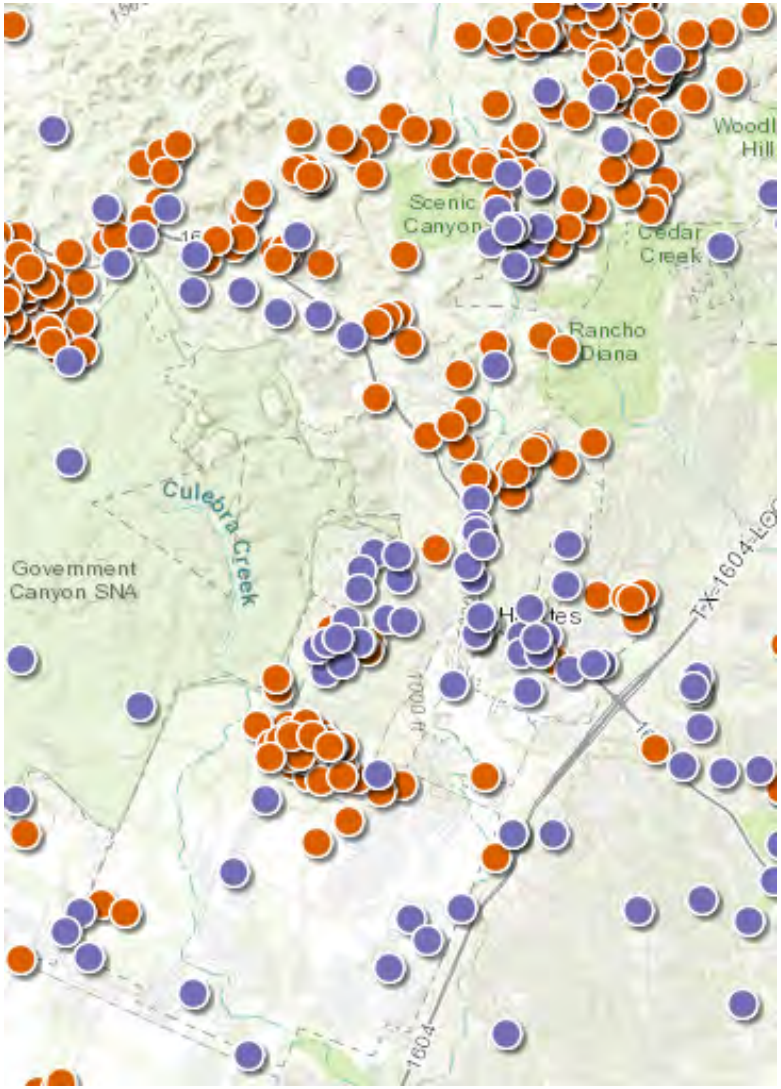


TGR established in 2001 – HB 2005

2002 confirmed by voters

2004 Fair Oaks voted to be a part of TGR District

Trinity Wells in Helotes



Existing wells within database (TWDB)

Generally,

- purple dots are public water supply wells.
- orange dots are domestic wells.

*Not all-inclusive as older wells (pre-2000s) may not be represented)

What is a GCD?

- A Groundwater Conservation District (GCD) is a **local** unit of government authorized by the Texas Legislature and ratified at the local level to manage and protect groundwater.
- State of Texas' preferred method of managing groundwater
- First GCD established in 1949

What is a GCD?

- About 100 GCDs now in existence in Texas
- Not uniformly created
  - Large number of wells exempt in TGR
  - Caps fee per acre foot at $40 – currently $30
- TGR member of Texas Alliance of Groundwater Districts

District Mission

- The mission of the Trinity Glen Rose Groundwater Conservation District (District) is to **conserve** and **protect** the Trinity Group of Aquifers within the District using sound science, best management practices, community involvement and peer partnerships to **preserve** the resource for future generations.

Current Activities

- TGR in final stages of completing groundwater management plan update
  - www.TrinityGlenRose.com
  - December 10, 9:30 am – public hearing
- Regional planning - GMA-9 nearing end of third round of Desired Future Conditions planning and submittal
- Updating district rules
- Participating in establishing Sentinel Landscape Program for Camp Bullis area

TRINITY GLEN ROSE GROUNDWATER CONSERVATION DISTRICT

14789 Old Bandera Rd. - #105 (Physical Address)
Helotes, Texas 78023
www.TrinityGlenRose.com
(210) 698-1155
mail@trinityglenrose.com

Joe duMenil
TGR Board Chairman

CITY COUNCIL
AGENDA ITEM REQUEST FORM

MEETING DATE: January 14, 2021

AGENDA PLACEMENT:

- ☐ **PUBLIC HEARING**
- ☐ **RECOGNITION**
- ☐ **UNFINISHED BUSINESS**
- ☐ **CONSENT**
- ☒ **INDIVIDUAL**
- ☐ **CLOSED**

CAPTION:

Discussion of and action on a request by David Alvarez for approval of two variances to Municipal Code of Ordinances Chapter 66 *Signs*, Section 66-51 *Commercial Signs: Projecting, Wall and Hanging, or In / On Windows*, subparagraph (b) *Wall Signs* authorizing an increase in size and number on a proposed wall sign for S.A. Total Tree Service located at 17285 Bandera Road, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 248413. (Applicant)

EXECUTIVE SUMMARY:

S.A. Total Tree Service is a tree trimming service company located in the City of Helotes Extra-Territorial Jurisdiction (ETJ). The company is on Bandera Road, just North of the Triana Parkway / Ranch Parkway intersection. The City does not provide service or govern land use in its ETJ, however, City Code grants the City jurisdiction on regulating tree preservation, landscaping, traffic studies, exterior signage and certain lighting.

There is currently no wall signage at this location. The proposed sign specifications are:

(1) Type: Wall Mount

(2) Size:

Sign A: S.A. Total Tree Service	(24'x2')	48 square feet
Sign B: 210-857-2006	(12'x1.2')	14.4 square feet
Total		62.4 square feet

A sign area of one square foot per linear foot of building. The building is 50 feet wide; therefore, the max allowable size is 50 square feet. The proposed signage exceeds City Code by 12.4 square feet. In accordance with City Code, the Commission may recommend a variance allowing changes of up to 25% of the sign area to accommodate longer words and names while retaining appropriate proportions. The recommended change increases the sign size to 62.5 square feet (50 s.f. sign area + 25%)

(3) Height: The signage is below the lower roofline and 19.5 feet above the ground (the top of the sign shall be below the lower roofline and at a height no greater than 20 feet above the ground immediately adjacent to the sign).

(4) Number: One sign per street or pedestrian way which the building faces or abuts. The building has one street frontage, therefore, only one wall sign is allowed. Sign A and Sign B, each on its own raceway, are proposed. The proposed signage exceeds City Code by having more than one sign, thus requiring a variance.

(5) Location: All wall signs shall be installed flat against the wall of a building and shall not extend from the wall more than 12 inches. The plans show the letters will extend 11 inches.

(6) Design: Aluminum text in green with black outline.

(7) Lighting: Internally illuminated by LED lighting.

ATTACHMENTS:

Attachment A – P&Z Meeting Report
Attachment B – Sign Permit Application
Attachment C – Sign Variance Application

PREPARED BY: Celina Perez, City Secretary

DATE SUBMITTED: January 5, 2021

Attachment A

5 January 2021

To: City Council

From: Gregg Michel
Chairman, Planning and Zoning Commission

Re: Planning and Zoning Commission Monthly Report

The Planning & Zoning Commission held its regular monthly meeting on January 5. The Commission took the following action:

- Voted 5-1 to recommend approval of a request by David Alvarez for variances to Code authorizing an increase in size—from 50 sq ft to 62.4 sq. ft—and an increase in number—from 1 to 2—for wall signage sign for S.A. Total Tree Service located at 17285 Bandera Road, in the Helotes ETJ. The consensus among Commissioners was that the proposed signs appear as one sign even though they actually are two. Moreover, the large size of the building and the location outside the city's business corridor are reasonable reasons for the larger size signage. For these reasons, the Commission believes the variances are warranted.

Attachment B

City of Helotes
Development Services Department
P.O. Box 507
12951 Bandera Road
Helotes, TX 78023
Phone (210) 695.8877
Fax (210) 695.2123

RECEIVED
OCT 30 2020
CITY OF HELOTES

Application Date: 10-20-2020

SIGN PERMIT APPLICATION

CHAPTER 66,

Sign Administrative Procedures

Name of Applicant: David Alvarez

Date: 10-20-2020

Sign Location Address: 17285 Bandera Rd, Helotes TX 78023

Legal Description: Lot #: _____ Block #: _____ CB/NCB #: CB 4572 P-12B ABS 212

Use of Building: Storage Warehouse No. of Businesses: 1 Zoning: OCL

Name of Property Owner: David Alvarez Phone #: (210) 884-5395

Property Owner's Address: 17285 Bandera, Rd, Helotes, TX 78023

Name of Sign Contractor: Eagle Ford Graphics

Contractor's License #: _____ Phone #: 210-286-3052 E-mail Address: howard@eagleford graphics.com

Contractor's Business Address 12682 FM 1560 N., Ste 201 Helotes, TX 78023

Type of Sign:
- ☐ Monument, Multi-Tenant
- ☑ Wall Mount
- ☐ Window
- ☐ Residential Entry
- ☐ Monument, Single Business
- ☐ Hanging
- ☐ Public/ Non-Profit Signage
- ☐ Traffic Control
- ☐ Projecting
- ☐ Miscellaneous Signage
- ☐ Other _____

Linear Feet of Building or Lease Space Frontage: 50 Ft

Sign A: 48 s.f.
Sign B: 14.4 s.f.
Total Size: 62.4 s.f.

Sign Dimensions: A: 24'x2' B: 12'x1.2' Square Footage A: 48 B: 14.4 Height A:2'/B:1.2' Sign Colors: Green and Black

Sign Text: S.A. TOTAL TREE SERVICE 210 857-2006

Non-Illuminated Sign: ☐ Illuminated Sign: ☑ Type of Lighting: LED INTERNAL

Applicant must attach the following documents:

- Thirteen (13) sets of plans indicating sign size, color, type of material, and its parts; message size and style of lettering; type of lighting; method of attachment; associated landscaping.
- Thirteen (13) sets of color sketches, color photographs, or similar scaled presentation of the sign and building that shows how each would appear in relation to the other.
- Site plan showing location of proposed sign and copy of plat, if available, to determine easement locations.
- Written consent from the property owner.

Applicant's Signature: David Alvarez Date: 10/29/20

Printed Name: David Alvarez Phone #: 210-857-2006

Applicant's Address: 17285 Bandera Rd

Note: All exterior signage requires Planning & Zoning Commission approval prior to permitting and installation. The Commission meets on the first Tuesday of each month, and the deadline submittal date is a week before the meeting date.

Office Use Only:

Updated 10/17/12

Attachment B

Property Identification #: 248413

Geo ID:	04572-000-0123
Situs Address:	17285 BANDERA RD HELOTES, TX 78023
Property Type:	Real
State Code:	F1

Property Information: 2021

Legal Description:	CB 4572 P-12B ABS 212
Abstract:	A04572
Neighborhood:	NBHD code51300
Appraised Value:	N/A
Jurisdictions:	06, 09, 10, 11, CAD, 56, 08, 77

Owner Identification #: 3229376

Name:	CZAR GROUP LLC
Exemptions:	
DBA:	RG WEYEL MECHANICAL

Bexar CAD Map Search

This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. The Bexar County Appraisal District expressly disclaims any and all liability in connection herewith.

Attachment B

Google Maps 17285 Bandera Rd

Imagery ©2020 Google, Map data ©2020 , Map data ©2020 20 ft

Attachment B

From: Belenda Parker
Sent: Wednesday, December 09, 2020 9:39 AM
To: Celina Perez
Cc: Nicole Mayfield; Marian Mendoza
Subject: FW: New Form Submission: Sign Variance Form

From: City of Helotes <info@helotes-tx.gov>
Sent: Tuesday, December 08, 2020 1:05 PM
To: Ernest Cruz <ECruz@Helotes-TX.gov>; Belenda Parker <BParker@Helotes-TX.gov>; Nicole Mayfield <nmayfield@Helotes-TX.gov>
Subject: New Form Submission: Sign Variance Form

Someone submitted the Sign Variance Form.

Date: 12/08/2020 1:05 PM

1. Applicant Name:: David Alvarez
2. Applicant Address:: 17285 Bandera Rd
3. Applicant Email:: dave@satotaltreeservice.com
4. Applicant Phone No.:: 2108572006
5. Applicant Status::
6. Signage Address:: 17285 Bandera Rd
7. Property Legal Description:: CB 4572 P-12B ABS212
8. Signage Dimensions:: 24' x 2' & 12' x 1.2'
9. Reference the specific code relevant to this sign variance request (example: Section 66-46) : Sec. 66-51
10. Reason for Sign Variance Request:: Square footage larger than 50 square feet
11. Electronic Signature: David Alvarez
12. Payment: 62.70

Order Confirmation Number: 353001577

From: Ernest Cruz
Sent: Thursday, November 19, 2020 1:02 PM
To: dave@satotaltreeservice.com; howard@eaglefordgraphics.com
Cc: Belenda Parker <BParker@Helotes-TX.gov>
Subject: FW: S.A. Total Tree Service - Wall Sign

Variance on number

In addition, you can only have wall mount sign, and you show two signs, on two raceways. A second sign would also require a variance as well. Thanks.

Ernest Cruz
Development Services Director
210.695.5905

City of Helotes
P.O. Box 507 12951 Bandera Road
Helotes, Texas 78023
www.helotes-tx.gov

REPLIES TO THIS COMMUNICATION ARE TO BE STRICTLY LIMITED TO THE SENDER ONLY. INDIVIDUAL APPOINTED OR ELECTED RECIPIENTS ARE NOT TO CONVERSE OR REPLY TO EACH OTHER REGARDING ANY MATTERS ADDRESSED HEREIN, EXCEPT AT AN OPEN MEETING COMPLYING WITH THE REQUIREMENTS OF TEX. GOV'T. CODE ANN. SEC. 551.001 ET. SEQ.

From: Ernest Cruz
Sent: Thursday, November 19, 2020 9:03 AM
To: 'dave@satotaltreeservice.com' <dave@satotaltreeservice.com>; 'howard@eaglefordgraphics.com' <howard@eaglefordgraphics.com>
Cc: Belenda Parker <BParker@Helotes-TX.gov>
Subject: S.A. Total Tree Service - Wall Sign

Variance on size

Good morning,

Based on the 50 linear feet of building frontage, the maximum sign size you are allowed to have is 50 square feet, and you are asking for 62.4 square feet. You'll either need to revise your application and rendering to reflect 50 square feet, or submit a sign variance application asking for the additional 12.4 square feet. Please note that there is not a guarantee the city will grant it, however, we cannot deny you the process. Please advise as soon as poosible as to which option you will be taking. Thank you.

https://library.municode.com/tx/helotes/codes/code_of_ordinances?nodeId=CD_ORD_CH66SI_ARTVIIIVA Variance Process

https://library.municode.com/tx/helotes/codes/code_of_ordinances?nodeId=CD_ORD_CH66SI_ARTVIIIVA Sign Variance Application Link

Ernest Cruz
Development Services Director
210.695.5905

CITY COUNCIL
AGENDA ITEM REQUEST FORM

MEETING DATE: January 14, 2021

AGENDA PLACEMENT:

- ☐ **PUBLIC HEARING**
- ☐ **RECOGNITION**
- ☐ **UNFINISHED BUSINESS**
- ☒ **CONSENT**
- ☐ **INDIVIDUAL**
- ☐ **CLOSED**

CAPTION:

Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas authorizing the Mayor to execute an Interlocal Agreement between the City and the City of North Richland Hills, Texas, for the purpose of purchasing goods and services from vendors selected through the competitive bidding processing. (Staff)

EXECUTIVE SUMMARY:

Approval of the Interlocal Agreement between the City and North Richland Hills will allow for:

1) The provision of purchasing services by North Richland Hills to the City; and

2) The City's participation, as authorized by Chapter 791, Texas Government Code, and Section 271.101 of the Texas Local Government Code, wherein the City is allowed to "ride" contracts with participating vendors.

Participation in this cooperative purchasing program is nonexclusive and the City may purchase goods and services through other purchasing programs, in addition to this program. The City is currently a member of the Houston-Galveston Area Council Purchasing Cooperative, the Local Government Purchasing Cooperative (Texas BuyBoard), Texas Comptroller Public Accounts Cooperative Purchasing Program (TCPA), the GoodBuy Purchasing Cooperative, and Bexar County Cooperative Purchasing Program.

FINANCIAL IMPACT:

Use of such cooperatives lessens the City's cost and saves staff time in the procurement of equipment and other necessary items by eliminating the public bid process and by the acquisition of items at costs usually lower than those that would be expected through an individual public bid process.

ATTACHMENTS:

Attachment A – Resolution and Interlocal Agreement

PREPARED BY: Marian V. Mendoza, City Administrator

DATE SUBMITTED: December 28, 2020

Attachment A

RESOLUTION NO. 21-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HELOTES, TEXAS APPROVING AN INTERLOCAL AGREEMENT BETWEEN THE CITY AND CITY OF NORTH RICHLAND HILLS, TEXAS, FOR PARTICIPATION IN A COOPERATIVE PURCHASING PROGRAM; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT WITH CITY OF NORTH RICHLAND HILLS FOR SUCH PURPOSE; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE PROVISIONS OF THIS RESOLUTION; INCORPORATING RECITALS; PROVIDING FOR SEVERABILITY; AND ADOPTING AN EFFECTIVE DATE.

WHEREAS, City of North Richland Hills is authorized to provide purchasing services for local governments pursuant to Interlocal Cooperation Act, i.e., Chapter 791, Texas Local Government Code; and

WHEREAS, the City Council of the City of Helotes is a municipality defined as an entity qualified to participate in the Cooperative Purchasing Program of City of North Richland Hills pursuant to Section 271.102 of the Local Government Code; and

WHEREAS, the Mayor of the City of Helotes, Texas is authorized to execute any and all documentation pertaining to this Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HELOTES, TEXAS THAT:

Section One. ***Approval.*** The Interlocal Agreement between the City and City of North Richland Hills to facilitate the procurement of goods and services is hereby approved and attached hereto as Exhibit A.

Section Two. ***Authorization.*** The Mayor is authorized to execute said Agreement and the City Administrator is authorized to take all necessary steps to implement the provisions of this Resolution.

Section Three. ***Recitals***. The City Council finds all of the above recitals to be true and correct and incorporates the same in this Resolution as findings of fact.

Section Four. ***Severability.*** If any section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be unconstitutional or illegal, such decision shall not affect the validity of the remaining sections of this Resolution. The City Council hereby declares that it would have passed this Resolution, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared void.

DRAFT

Section Five. ***Effective Date.*** This Resolution shall take effect on the date that both parties sign the Agreement.

PASSED AND APPROVED this 14th day of January, 2021.

CITY OF HELOTES, TEXAS

_____
Thomas A. Schoolcraft, Mayor

ATTEST:

_____
Celina Perez, City Secretary

DRAFT

INTERLOCAL AGREEMENT
BETWEEN
CITY OF NORTH RICHLAND HILLS, TEXAS, AND THE CITY OF HELOTES, TEXAS

This Agreement made and entered into by and between the City of North Richland Hills, Texas, hereinafter referred to as “NRH”, and the City of Helotes, Texas, hereinafter referred to as “HELOTES”.

Pursuant to the authority granted by the Texas Interlocal Cooperation Act {Chapter 791 Texas Government Code} providing for the cooperation between local governmental bodies, the parties hereto, in consideration of the premises and mutual promises contained herein, agree as follows:

NRH and HELOTES desire to enter into an Agreement for the purchase of goods and services from vendors selected through the competitive bidding process as authorized by Section 791.025 Tx. Govt. Code. Specifications for said items should be determined in cooperation with the final approval of the entity processing the bid.

The responsibility of each entity shall be as follows:

I.

NORTH RICHLAND HILLS

1. NRH shall be allowed to purchase goods and services from vendors who have been selected by HELOTES through the competitive bidding process. NRH will place orders directly with and pay directly to the selected vendor for goods and services purchased through a contract.

2. All purchases will be within the specifications that have been agreed to. NRH shall be responsible for the Vendors compliance with all conditions of delivery, price and quality of the purchased goods or services.

3. NRH shall give a 30-day written notification to all participating agencies of any change or cancellation of participation.

4. The Purchasing Agent, shall be designated as the official representative to act for NRH all matters relating to this cooperative purchasing agreement.

II.

HELOTES

1. HELOTES shall be allowed to purchase goods and services from vendors who have been selected by NRH through the competitive bidding process of NRH. HELOTES will place orders directly with and pay directly to the selected vendor for goods and services purchased through a contract.

2. All purchases will be within the specifications that have been agreed to. HELOTES shall be responsible for the Vendors compliance with all conditions of delivery, price and quality of the purchased goods or services.

3. HELOTES shall give a 30-day written notification to a participating agency of any change or cancellation of participation.

4. The Helotes City Administrator, shall be designated as the official representative to act for HELOTES in all matters relating to this cooperative purchasing agreement.

III
MISCELLANNEOUS

1. This is the entire agreement of the parties and supersedes all prior understandings and agreements between the parties regarding such matters. This Agreement may not be altered, amended, or modified except in writing signed by all parties to this Agreement. No official, agent, employee, or representative of either North Richland Hills or Helotes has the authority to alter, amend, or modify the terms of this Agreement.

2. Any clause, sentence, paragraph or article of this Agreement which is determined by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect shall not be deemed to impair, invalidate, or nullify the remainder of this Agreement if the Agreement can be given effect without the invalid portion.

3. Any act of forbearance by either party will not constitute and will not have the effect of an amendment of this Agreement. The failure of either party to exercise any right under this Agreement under certain circumstances does not imply a waiver of such right under like circumstances later occurring.

4. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Texas.

5. This Agreement shall take effect upon execution by the signatories and shall be in effect from date of execution until terminated by either party with thirty (30) written notice.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their authorized officers.

CITY OF NORTH RICHLAND HILLS	CITY OF HELOTES
BY: _____ City Manager	BY: _____ Mayor
DATE: _____	DATE: _____

ATTEST:

_____
City Secretary

APPROVED AS TO FORM:

_____
Attorney for the City

ATTEST:

_____
City Secretary

APPROVED AS TO FORM:

_____
Attorney for the City