

MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL
JANUARY 14, 2021

The City of Helotes City Council met for a regular meeting Thursday, January 14, 2021 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas. Due to COVID-19, this meeting was conducted via teleconference.

Present: Thomas A. Schoolcraft, Mayor
Bert Buys, Mayor Pro Tem
Craig Sanders
Linda Salazar
Paul Friedrichs

Absent: Cynthia Massey

Staff Present: Marian Mendoza, City Administrator
Celina Perez, City Secretary

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Council Member Friedrichs led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

OPEN SESSION:

2. Citizens to be Heard. (via teleconference)

No one signed up to speak on this item.

CONSENT AGENDA (ITEM NOS. 3 - 6): All items marked with an asterisk (**) on the consent agenda were voted on by one motion. Motion was made by Council Member Buys, second by Council Member Friedrichs, to approve items 3 through 6 on the consent agenda. Motion to approve carried unanimously by those present.

3. Approval of the minutes of the Regular Meeting dated December 10, 2020. (Staff)**

4. Approval of the Fiscal Year Ending (FYE) 2021 City of Helotes Revenue and Expense, Balance Sheet, and Encumbrance Reports dated January 7, 2021. (Staff)**

5. Approval of a Stormwater Management Plan, pursuant to Municipal Code of Ordinances Chapter 34 *Environment*, Article IV *Stormwater Detention and Drainage*, and an associated fee-in-lieu of detention in the amount of \$6,203.47 for Haciendas del Rio located at 14743 Old Bandera Road, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 1046345. (Applicant)**

- 6.** Approval of an Ordinance of the City Council of the City of Helotes, Texas amending Municipal Code of Ordinances Chapter 2 *Administration*, Article III *Records Management* by revising Section 2-54 *Records Management Officer* for the purpose of designating the City Secretary as the Public Information Coordinator for the City. (Staff)**

PRESENTATION:

- 7. Overview of Trinity Glen Rose Groundwater Conservation District by Joe duMenil, Board Chairman.**

Joe duMenil, Board Chairman, gave a presentation on the role and district boundaries of the Trinity Glen Rose Groundwater Conservation District.

ITEMS FOR INDIVIDUAL CONSIDERATION:

- 8. Discussion of and action on a request by David Alvarez for approval of two variances to Municipal Code of Ordinances Chapter 66 *Signs*, Section 66-51 *Commercial Signs: Projecting, Wall and Hanging, or In / On Windows*, subparagraph (b) *Wall Signs* authorizing an increase in size and number on a proposed wall sign for S.A. Total Tree Service located at 17285 Bandera Road, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 248413. (Applicant)**

(Note: On January 5, 2021 the P&Z Commission recommended approval of variances authorizing an increase in size (from 50 square feet to a max allowable size of 62.5 square feet) and an increase in number (from 1 to 2) for wall signage for S.A. Total Tree Service. City Code allows the P&Z to recommend a size change of up to 25%.)

Motion was made by Council Member Buys, second by Council Member Friedrichs, to discuss and act on this item as written.

The general consensus of Council was that the proposed signage appeared as one sign, even though there are two raceways. Moreover, Council considered the increase in size to be reasonable, since the business fronts an area of S.H. 16 where traffic is fast moving, and the proposed sign was still proportionate to the building.

Motion to amend was made by Council Member Buys to consider the sign as one and to approve a variance allowing the 25% increase over the 50 square feet. This would approve the sign rendering as presented, with a sign size of 62.4 square feet. The amended motion was seconded by Council Member Friedrichs.

Amended motion to approve carried unanimously by those present.

9. Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas authorizing the Mayor to execute an Interlocal Agreement between the City and the City of North Richland Hills, Texas, for the purpose of purchasing goods and services from vendors selected through the competitive bidding processing. (Staff)

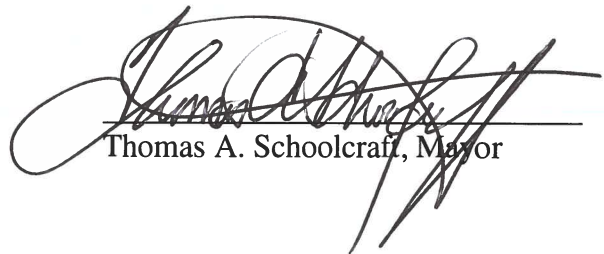
Motion was made by Council Member Friedrichs, second by Council Member Sanders, to discuss and act on this item as written.

Approval of the Agreement will allow the City to utilize the competitive bid process thru the City of North Richland Hills, Texas, to purchase goods and services, specifically, micro-surfacing for street maintenance.

Motion to approve carried unanimously by those present.

Adjourn

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 7:42 p.m.


Thomas A. Schoolcraft, Mayor

ATTEST:


Celina Perez, City Secretary

