

MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL
DECEMBER 10, 2020

The City of Helotes City Council met for a regular meeting Thursday, December 10, 2020 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas. Due to COVID-19, this meeting was conducted via teleconference.

Present: Thomas A. Schoolcraft, Mayor
Craig Sanders
Linda Salazar
Bert Buys
Cynthia Massey
Paul Friedrichs

Staff Present: Marian Mendoza, City Administrator
Celina Perez, City Secretary
Joshua Mair, Public Works Supervisor

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Council Member Buys led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

CEREMONIAL

2. Oath of Office administered by presiding Helotes Municipal Court Judge Mario Trevino to the following:

- **Council Member Place 1 – Craig Sanders;**
- **Council Member Place 2 – Linda Salazar; and**
- **Council Member Place 4 – Cynthia Massey.**

Mayor Schoolcraft advised he had already administered the Oath of Office for each council member, since Texas Local Government Code requires newly elected officials to take the oath within thirty days of being elected. Cynthia Massey took her oath on November 17 and Linda Salazar and Craig Sanders took thier oath on November 30. Judge Trevino proceeded with administering the oath for ceremonial purposes.

RECOGNITION:

3. Civic Award presented to Mike McGlothing in recognition of 20 years of public service on the Helotes City Council and the Helotes Planning & Zoning Commission. (Staff)

Mayor Schoolcraft presented a Civic Award to Mike McGlothing in recognition of a combined 20 years of public service on the City Council and the Planning & Zoning Commission.

OPEN SESSION:

4. Citizens to be Heard. (via teleconference)

No one signed up to speak on this item.

CONSENT AGENDA (ITEM NOS. 5 - 9): All items marked with an asterisk (**) on the consent agenda were voted on by one motion. Motion was made by Council Member Friedrichs, second by Council Member Sanders, to approve items 5 through 9 on the consent agenda. Motion to approve carried unanimously.

5. Approval of the minutes of the Regular Meeting dated November 12, 2020. (Staff)**

6. Approval of the Fiscal Year Ending (FYE) 2021 City of Helotes Revenue and Expense, Balance Sheet, and Encumbrance Reports dated December 3, 2020. (Staff)**

7. Approval of a Resolution of the City Council of the City of Helotes, Texas approving and certifying the Bexar County Tax Assessor-Collector's 2020 tax roll for the City of Helotes. (Staff)**

8. Approval of a Resolution of the City Council of the City of Helotes, Texas authorizing the Mayor to execute an Interlocal Agreement between the City and Bexar County in order to facilitate the cooperative procurement of goods and services needed by the City. (Staff)**

9. Acceptance of the resignation of Doug Deptuch from the City of Helotes Board of Adjustment, Place One. (BOA Member Deptuch)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

10. Discussion of and action on the appointment of Alan Holmes to the Board of Adjustment, Place One, with a term expiring May 2021. (Mayor Schoolcraft)

Motion was made by Council Member Massey, second by Council Member Buys, to discuss and act on this item as written.

Motion to approve the item as written carried unanimously.

11. Discussion of and action on the appointment of Alex Blue to the Planning & Zoning Commission, Place Four, with a term expiring May 2021. (Mayor Schoolcraft)

Motion was made by Council Member Massey, second by Council Member Salazar, to discuss and act on this item as written.

Motion to approve the item as written carried unanimously.

12. Discussion of and action on appointing Council Member Cynthia Massey to fill the liaison vacancy to the Planning & Zoning Commission, with a term expiring May 2021. (Mayor Schoolcraft)

Motion was made by Council Member Buys, second by Council Member Friedrichs, to discuss and act on this item as written.

Motion to approve the item as written carried unanimously.

CLOSED SESSION:

Mayor Schoolcraft read the caption below and adjourned the meeting into closed session at 7:26 p.m.

13. Closed Session in accordance with Texas Government Code §551.074 *Personnel Matters*. In addition to the matters listed below, any matter scheduled for Open Session may be discussed in Closed Session, as appropriate and authorized by law:

- **§551.074 *Personnel Matters* - Selection of a Mayor Pro Tem for the City of Helotes with a term expiring May 2021.**

Mayor Schoolcraft convened the meeting into open session at 7:35 p.m. and announced that no action had been taken in closed session.

ITEMS FOR INDIVIDUAL CONSIDERATION:

14. Discussion of and action on the appointment of a Mayor Pro Tem for the City of Helotes with a term expiring May 2021. (City Council)

Mayor Schoolcraft called for nominations on the selection of a Mayor Pro Tem, with a term expiring May 2021.

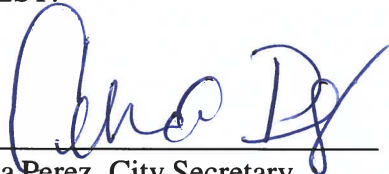
Motion was made by Council Member Massey to nominate Council Member Buys, second by Council Member Friedrichs. Mayor Schoolcraft called for any other nominations and with there being none, called for a vote.

Motion to approve carried unanimously.

Adjourn

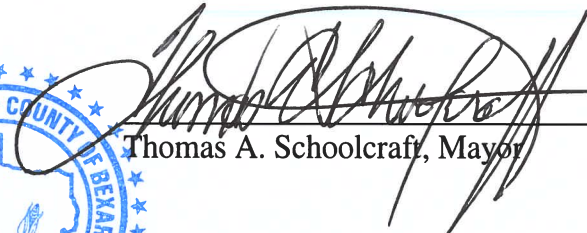
With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 7:38 p.m.

ATTEST:



Celina Perez, City Secretary





Thomas A. Schoolcraft, Mayor