

MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL
JANUARY 28, 2021

The City of Helotes City Council met for a regular meeting Thursday, January 28, 2021 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas. Due to COVID-19, this meeting was conducted via teleconference.

Present: Thomas A. Schoolcraft, Mayor
Bert Buys, Mayor Pro Tem
Craig Sanders
Cynthia Massey
Paul Friedrichs

Absent: Linda Salazar

Staff Present: Marian Mendoza, City Administrator
Celina Perez, City Secretary

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Council Member Sanders led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

OPEN SESSION:

2. Citizens to be Heard. (teleconference)

No one signed up to speak on this item.

CONSENT AGENDA (ITEM NOS. 3 - 5): All items marked with an asterisk (**) on the consent agenda were voted on by one motion. Motion was made by Council Member Buys, second by Council Member Sanders, to approve items 3 through 5 on the consent agenda. Motion to approve carried unanimously by those present.

3. Approval of the minutes of the Regular Meeting dated January 14, 2021. (Staff)**

4. Approval of the Quarterly Investment Reports for the City of Helotes and the City of Helotes Economic Development Corporation (EDC) for the quarter ending December 2020. (Staff)**

5. Approval of an Ordinance of the City Council of the City of Helotes, Texas calling for a General Election to be held on Saturday, May 1, 2021 for the purpose of electing a Mayor, one (1) Council Member Place 3, and one(1) Council Member Place 5; providing for early voting and for notice of the Election; making provisions for the conduct of the Election; authorizing the Mayor to negotiate and execute a Contract for Election Services with Bexar County, Texas; and resolving other matters related to such election. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

6. **Discussion of and action on a request by Economy Signs for approval of signage for Mary's Tacos located at 13439 Bandera Road, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 242310, and including the following:**
 - a. **Wall Sign, pursuant to Municipal Code of Ordinances Chapter 66 Signs, Section 66-51 Commercial Signs: Subparagraph (b) Wall Signs; and**
 - b. **Monument Sign, pursuant to Municipal Code of Ordinances Chapter 66 Signs, Section 66-49 Commercial Signs: Single-Business Use Monument Type. (Applicant)**

(Note: On January 12, 2021 the P&Z Commission recommended approval of the wall sign and monument sign, with the condition that the wall sign be installed flat against the wall. The wall sign rendering showed the sign on the eave-like portion of the roof and Code requires wall signs be installed flat against the wall of the building.)

Motion was made by Council Member Friedrichs, second by Council Member Massey, to discuss and act on this item as written.

Since the Planning & Zoning Commission meeting, the applicant revised the wall sign plan, and it now shows the sign to be installed flat against the building wall.

Motion to approve the wall sign (Item 6a) and the monument sign (Item 6b), as presented, carried unanimously by those present.

7. **Discussion of and action on the appointment of Allison Higgins to the Board of Adjustment, Place 1a, with a term expiring May 2021. (Mayor Schoolcraft)**

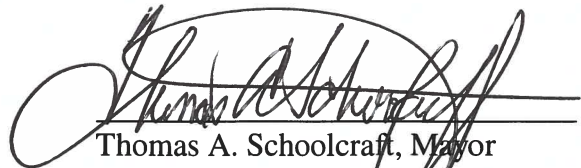
Allison Higgins introduced herself to Council.

Motion was made by Council Member Massey, second by Council Member Friedrichs, to discuss and act on this item as written.

Motion to approve the item as written carried unanimously by those present.

Adjourn

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 7:14 p.m.


Thomas A. Schoolcraft, Mayor

ATTEST:


Celina Perez, City Secretary

